

Santa Cruz County

Fiscal Year 2016-17
Proposed Budget

Last Day and Concluding Reports

Presented by
Susan A. Mauriello
County Administrative Officer

June 2016



County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073

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SUSAN MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

June 24, 2016

BUDGET HEARINGS: June 28, 2016

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

2016-17 BUDGET HEARINGS LAST DAY RECOMMENDATIONS AND CONCLUDING REPORT

Dear Members of the Board,

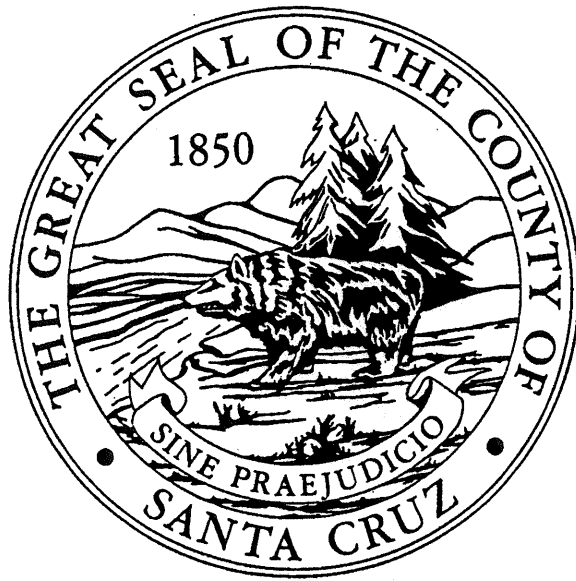
The attached material contains the concluding report and last day reports and recommendations to be considered by your Board before the close of the 2016-17 Budget Hearings. These reports and last day recommendations will be considered on June 28, 2016

Very truly yours,

A handwritten signature in black ink, appearing to read "Susan A. Mauriello", written over a horizontal line.

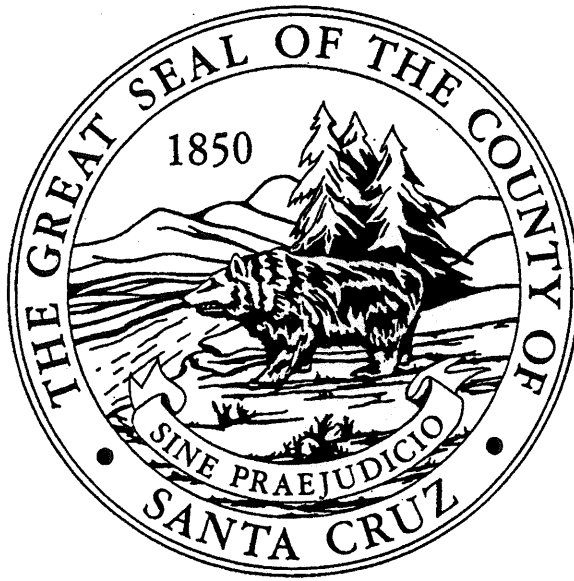
SUSAN A. MAURIELLO
County Administrative Officer

Cc: Each Department Head



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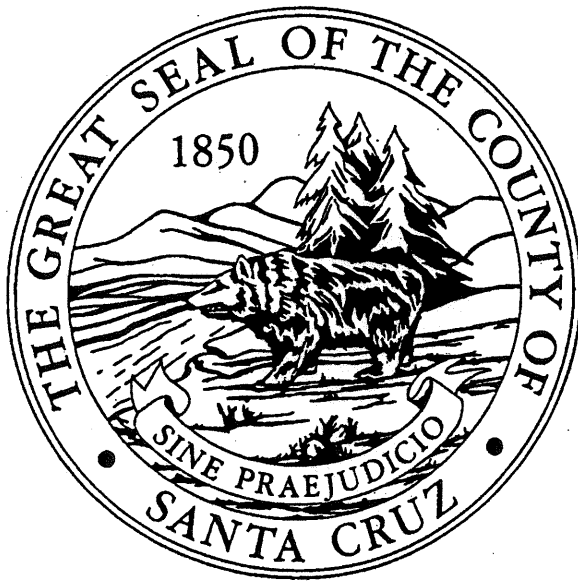
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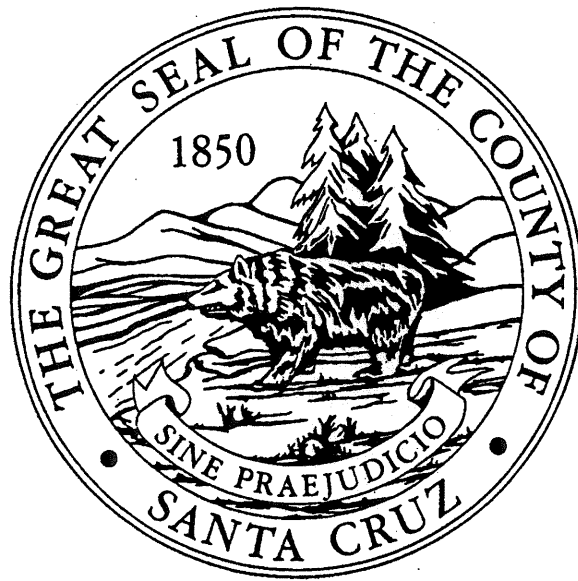
Section I:

Supplemental Recommendations and Reports for the 2016-17 Proposed Budget

LAST DAY REPORTS



Board of Supervisors



DEPARTMENT: Board of Supervisors

BUDGET UNIT: 151000

<u>EXPENDITURES</u>	<u>2016-17 PROPOSED CAO RECOMM</u>	<u>LAST DAY REQUEST</u>	<u>PROPOSED AND LAST DAY RECOMM TOTAL</u>	<u>CHANGE FROM PROPOSED</u>
Salaries and Benefits	\$2,605,612	\$0	\$2,605,612	\$0
Services and Supplies	\$107,863	\$3,000	\$110,863	\$3,000
Other	\$3,533	\$0	\$3,533	\$0
Intra-Fund Transfers	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,717,008	\$3,000	\$2,720,008	\$3,000
 <u>FINANCING</u>				
Revenues	\$0	\$0	\$0	\$0
 NET COUNTY COST	 \$2,717,008	 \$3,000	 \$2,720,008	 \$3,000
TOTAL FINANCING	\$2,717,008	\$3,000	\$2,720,008	\$3,000

EXPLANATION

Increase for inventoriable items.

FUNDING SOURCE

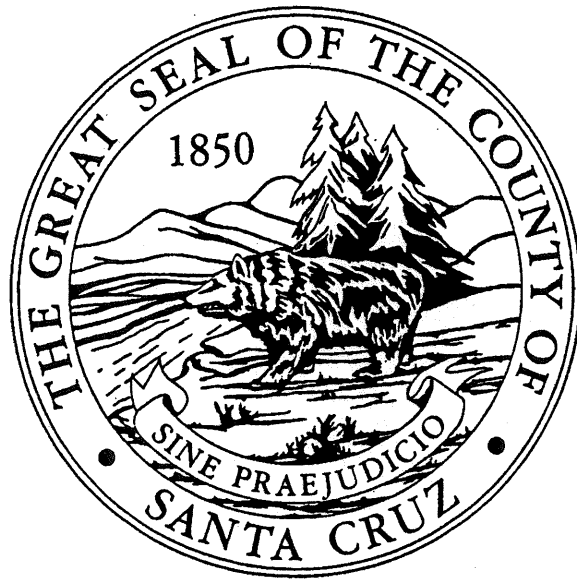
Net County Cost

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 LAST DAY REQUEST</u>	<u>2016-17 LAST DAY RECOMMENDED</u>
151000	62226	Inventoriable Items	3,000	3,000
				0
				0
				0
				0
				0
				0
TOTAL		EXPENDITURES	<u>\$3,000</u>	<u>\$3,000</u>
				0
		Net County Cost	3,000	3,000
				0
				0
				0
				0
				0
TOTAL		FINANCING	<u>\$3,000</u>	<u>\$3,000</u>

C

County Administrative Office





County of Santa Cruz

County Administrative Office

701 Ocean Street, Suite 520, Santa Cruz, CA 95060-4073
Phone: (831) 454-2100 Fax: (831) 454-3420 TDD: (831) 454-2123
Susan A. Mauriello, J.D., County Administrative Officer

Meeting Date: June 28, 2016
Date: June 23, 2016
To: The Board of Supervisors
From: Susan Mauriello, County Administrative Officer
Subject: Policy and Procedures Manual Revisions

During the June 20, 2016 budget hearings, your Board directed that two revisions to the Policy and Procedures Manual be revised for additional clarification. The corrected pages are updated for your review:

The **Auditor-Controller-Treasurer-Tax Collector** recommends revisions to the following pages:

- Title I, Section 800, *Debt Management Policy* – Pages S11-25 – S11-26. Board recommended language changes have been incorporated.

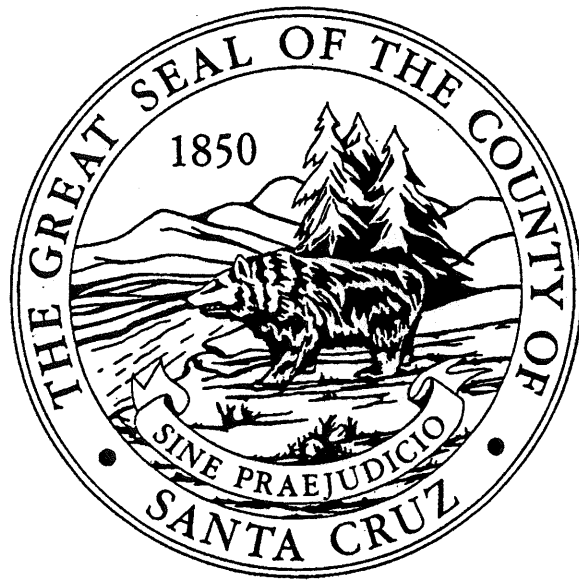
The **Clerk of the Board** recommends changes to the following section:

- Title IV, Section 402, *Rules and Laws Applicable to Boards, Commissions and Committees* – Page S11-42. As the names of boards, commissions, and committees are also included in the County Code, staff recommends the removal of all names in this section of the Policy and Procedures Manual and be replaced with a reference to the County Code. County Code Section 2.38.270 will be presented to your board with updated commission and committee names in Fall 2016.

It is, therefore, **RECOMMENDED** that your Board approve the recommended revisions to the County Procedures Manual and direct the Clerk of the Board of make the identified changes.

Submitted by:

Susan A. Mauriello, County Administrative Officer



Title I

Section 800 – Debt Management Policy

a financial advisor. The services of other outside consultants may be retained as necessary.

This Policy will be reviewed annually and updated as necessary. Any changes to this Policy are subject to approval **recommendation** by the DAC and the **approval of the Board**. The revised Policy will be provided to all County entities. While adherence to the Policy is required, the County recognizes that changes in capital markets, County programs, and other unforeseen circumstances may produce situations not covered by this Policy. This may require modification or exception to achieve Policy objectives. In these cases, flexibility is appropriate until specific authorization from the Board or related entities Board of Directors is obtained.

F. Purposes for Which Debt may be Issued

The County will issue debt for the following purposes:

1. Long-term Borrowing

Long-term borrowing may be used to finance the acquisition or improvement of land, facilities, or equipment for which it is appropriate to spread these costs over more than one budget year. Long-term borrowing may also be used to fund capitalized interest, costs of issuance, required reserves, and any other financing-related costs which may be legally capitalized. Long-term borrowing shall not be used to fund County operating costs, but may fund one-time extraordinary expenses, as appropriate. Whenever possible, the County will first attempt to fund capital projects with grants or state/federal funding, as part of its broader capital improvement plan. When such funds are insufficient, the County will use dedicated revenues to fund projects. Short-term Borrowing

Short-term borrowing may be issued to generate funding for cash flow needs in the form of Tax Revenue Anticipation Notes (TRAN).

Short-term borrowing, such as commercial paper, and lines of credit, will be considered as an interim source of funding in anticipation of long-term borrowing. Short-term debt may be issued for any purpose for which long-term debt may be issued, including capitalized interest and other financing-related costs. Prior to issuance of the short-term debt, a reliable revenue source shall be identified to secure repayment of the debt. The final maturity of the debt issued to finance the project shall be consistent with the economic or useful life of the project and, unless the Board determines that extraordinary circumstances exist, must not exceed seven (7) years.

2. Refunding

Periodic reviews of outstanding debt will be undertaken to identify refunding opportunities. Refunding will be considered (within federal tax law constraints, if applicable) if and when there is a net economic benefit of the refunding. Refundings which are non-economic may be undertaken to achieve County objectives relating to changes in covenants, call provisions, operational flexibility, tax status of the issuer, or the debt service profile.

In general, refundings which produce a net present value savings of at least ~~three (3)~~ **four (4)** percent of the refunded debt will be considered economically viable. Refundings which produce a net present value savings of less than ~~three (3)~~ **four (4)** percent will be considered on a case-by-case basis, and will be subject to specific approval by the Board of Supervisors. All refundings with negative savings will require approval of the Board of Supervisors.

G. Debt Issuance

1. Debt Capacity

The County will keep outstanding debt within the limits of applicable law and at levels consistent with its creditworthiness objectives. The County shall assess the impact of new debt issuance on the long-term affordability of all outstanding and planned debt issuance. Such analysis recognizes that the County has limited capacity for debt service in its budget, and that each newly issued financing will obligate the County to a series of payments until the bonds are repaid.

2. Credit Quality

The County seeks to obtain and maintain the highest possible credit ratings for all categories of short- and long-term debt. The County will not issue bonds directly or on behalf of others that do not carry investment grade ratings. However, the County will consider the issuance of non-rated special assessment, community facilities, multifamily housing and special facility bonds.

3. Types of Debt That May Be Issued

a. Debt Repayment

Debt will be structured for a period consistent with a fair allocation of costs to current and future beneficiaries of the financed capital project. The County shall structure its debt issues so that the maturity of the debt issue is consistent with or less than the economic or useful life of the capital project to be financed.

b. Variable-rate Debt

To maintain a predictable debt service burden, the County will give preference to debt that carries a fixed interest rate. An alternative to the use of fixed rate debt is floating or variable rate debt **which shall require approval the Board of Supervisors after a recommendation of the County's Financial Advisor.** The County Board may choose to issue securities that pay a rate of interest that varies according to a pre-determined formula or results from a periodic remarketing of securities. When making the determination to issue bonds in a variable rate mode, cConsideration will be given in regards to the useful life of the project or facility being financed or the term of the project requiring the funding, market conditions, credit risk and third party risk analysis, and the overall debt portfolio structure when issuing variable rate debt for any purpose. The maximum amount of variable-rate debt should be limited to no more than 20 percent of the total debt portfolio, **unless otherwise directed by the Board of Supervisors.**

c. Derivatives

The County will not employ derivatives, such as interest rate swaps, in its debt program. A derivative product is a financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate. Derivatives are commonly used as hedging devices in managing interest rate risk and thereby reducing borrowing costs. However, these products bear certain risks not associated with standard debt instruments.

d. Credit Enhancement

The County will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus the cost for each case. Bond insurance, stand-by letters of credit and

Title IV

Section 402 – Rules & Laws Applicable to Boards, Commissions and Committees

402 - RULES AND LAWS APPLICABLE TO BOARDS, COMMISSIONS AND COMMITTEES

1. The Ralph M. Brown Act

The purpose of the Brown Act is to insure that the deliberations as well as the actions of all local public bodies are performed at meetings open to the public and to which the public has been given adequate notice. It is to prevent government from being conducted in secret (Section 54950 Government Code). In furtherance of this purpose, the Brown Act requires, with certain limited exceptions, that all meetings of local public bodies be open and public (Section 54953 Government Code). Meetings must be conducted in such a manner as to permit full and complete disclosure of the actions taken and the participation of individual members in such actions. Thus, secret ballot voting at meetings required to be open and public is prohibited (59 Ops. Atty. Gen. 619 1976).

The Brown Act applies to boards, commissions and committees of the County, whether temporary or permanent or decision-making or advisory, if they are formed by some formal action of the Board of Supervisors, or by some formal action of any other County; board, commission, or committee; and also applies to any other local body created by state or federal statute. Boards, commissions and committees possessing decision making authority are specified by Section ~~3.01.085~~ 2.38.270 of the County Code, ~~to be as follows:~~

~~A. Boards~~

- ~~1. Assessment Appeals Board~~
- ~~2. Building Appeals Board~~

~~B. Commissions~~

- ~~1. Agricultural Policy Advisory Commission~~
- ~~2. Fish and Wildlife Game Commission~~
- ~~3. Civil Service Commission~~
- ~~4. Nuisance Abatement Appeals Commission~~
- ~~5. Parks and Recreation Commission~~
- ~~6. Planning Commission~~
- ~~7. Private Industry Council~~
- ~~8. Human Resources Commission~~

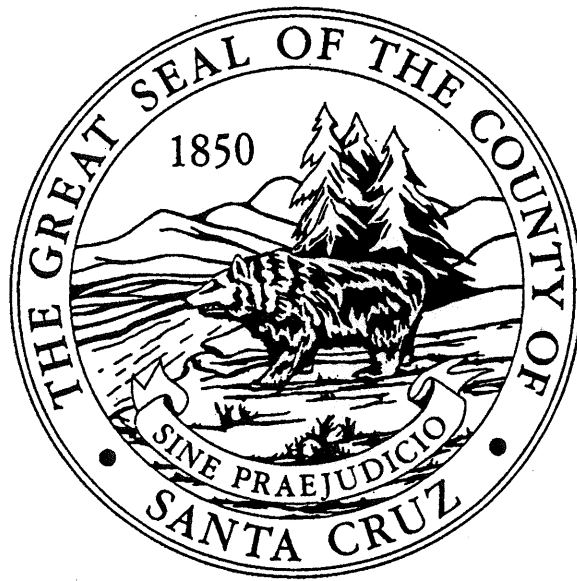
~~C. Committees~~

- ~~1. Environmental Review Committee~~

S 11-42

LD 11-5

District Attorney



DEPARTMENT: District Attorney's Office
 BUDGET UNIT: 271400-Victim Witness Services

<u>EXPENDITURES</u>	<u>2016-17 PROPOSED CAO RECOMM</u>	<u>LAST DAY REQUEST</u>	<u>PROPOSED AND LAST DAY RECOMM TOTAL</u>	<u>CHANGE FROM PROPOSED</u>
Salaries and Benefits	\$653,849	\$20,400	\$674,249	\$20,400
Services and Supplies	\$14,678	\$93,332	\$108,010	\$93,332
Other Charges	\$87,401	\$5,382	\$92,783	\$5,382
TOTAL EXPENDITURES	\$755,928	\$119,114	\$875,042	\$119,114
 <u>FINANCING</u>				
Revenues	\$745,180	\$119,114	\$864,294	\$119,114
NET COUNTY COST	\$10,748	\$0	\$10,748	\$0
TOTAL FINANCING	\$755,928	\$119,114	\$875,042	\$119,114

EXPLANATION

The California Governor's Office of Emergency Services (Cal OES) recently awarded the District Attorney's Office with two grants for victim-witness services. This Last Day item adds \$69,114 for the existing Victim Witness Assistance Program and \$50,000 for the new Victims with Disabilities Program.

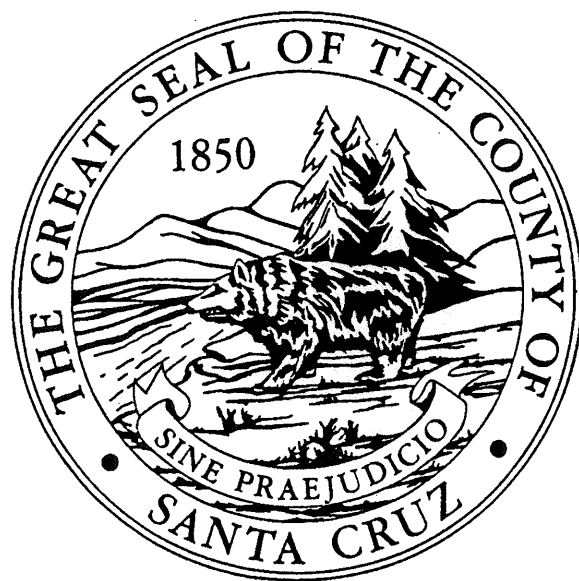
FUNDING SOURCE

Cal OES grant funding

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 LAST DAY REQUEST</u>	<u>2016-17 LAST DAY RECOMMENDED</u>
271400	51010	EXTRA HELP	\$18,402	\$18,402
271400	51040	DIFFERENTIAL	\$1,998	\$1,998
271400	62223	SUPPLIES	\$31,232	\$31,232
271400	62226	INVENTORIALBLE ITEMS <5000	\$3,600	\$3,600
271400	62610	RENTS AND LEASES	\$4,500	\$4,500
271400	62381	PROF AND SPECIAL SERVICES	\$51,000	\$51,000
271400	62922	LODGING	\$1,100	\$1,100
271400	62926	MILEAGE	\$1,900	\$1,900
271400	75316	COUNTY OVERHEAD GRANTS	\$5,382	\$5,382
TOTAL		EXPENDITURES	<u>\$119,114</u>	<u>\$119,114</u>
271400	41136	FED-DA VICTIMS SERVICES	\$119,114	\$119,114
TOTAL		FINANCING	<u>\$119,114</u>	<u>\$119,114</u>

General Services



DEPARTMENT: GENERAL SERVICES

BUDGET UNIT: 303100 - COMMUNICATIONS 911

EXPENDITURES	2016-17 PROPOSED CAO RECOMM	LAST DAY REQUEST	PROPOSED AND LAST DAY RECOMM TOTAL	CHANGE FROM PROPOSED
Salaries and Benefits	\$0	\$0	\$0	\$0
Services and Supplies	\$1,272,702	(\$29,416)	\$1,243,286	(\$29,416)
Other	\$211,483	(\$12)	\$211,471	(\$12)
Intra-Fund Transfers	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,484,185	(\$29,428)	\$1,454,757	(\$29,428)
FINANCING				
Revenues	\$910,000	(\$29,428)	\$880,572	(\$29,428)
NET COUNTY COST	\$574,185	\$0	\$574,185	\$0
TOTAL FINANCING	\$1,484,185	(\$29,428)	\$1,454,757	(\$29,428)

EXPLANATION

Expenditure adjustments reflect County share of Santa Cruz Regional 911 adopted FY 2016-17 budget and revenues reflect a continued decline in the Emergency Response Fee.

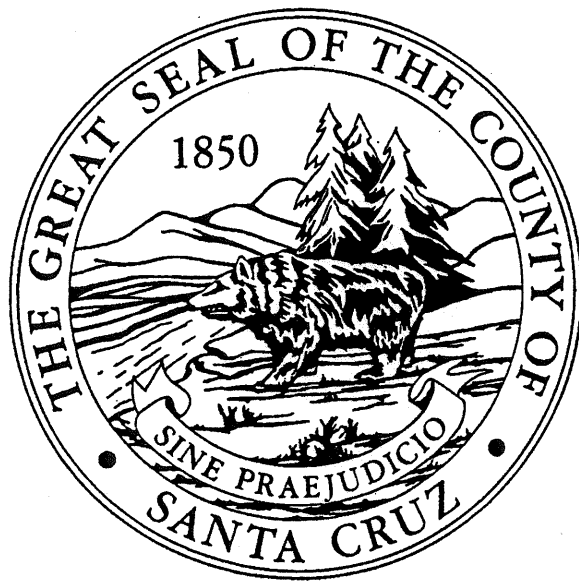
FUNDING SOURCE

Reduced expenditures sufficient to offset decrease in Revenue.

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 LAST DAY REQUEST</u>	<u>2016-17 LAST DAY RECOMMENDED</u>
303100	62328	911 Dispatch Services	(\$29,416)	(\$29,416)
303100	62856	Special Misc Expense - Svcs	(\$12)	(\$12)
TOTAL				
		EXPENDITURES	<u>(\$29,428)</u>	<u>(\$29,428)</u>
303100	42047	Other Charges - Current Svcs	(\$29,428)	(\$29,428)
TOTAL				
		FINANCING	<u>(\$29,428)</u>	<u>(\$29,428)</u>

Parks, Open Space and Cultural Services



DEPARTMENT: County Service Area #11

BUDGET UNIT: 134901

REQUIREMENTS	2016-17 PROPOSED CAO RECOMM	LAST DAY REQUEST	PROPOSED AND LAST DAY RECOMM TOTAL	CHANGE FROM PROPOSED
Services and Supplies	\$1,463,212	\$0	\$1,463,212	\$0
Other Charges	\$9,461	\$0	\$9,461	\$0
Fixed Assets	\$598,700	\$0	\$598,700	\$0
Other Financing Uses	\$205,911	\$535,055	\$740,966	\$535,055
TOTAL EXPENDITURES	\$2,277,284	\$535,055	\$2,812,339	\$535,055
Increase Reserves	\$338,168	\$0	\$338,168	\$0
TOTAL REQUIREMENTS	\$2,615,452	\$535,055	\$3,150,507	\$535,055
FINANCING				
Fund Balance Avail	\$104,555	\$0	\$104,555	\$0
Cancel Reserves	\$1,009,509	\$535,055	\$1,544,564	\$535,055
Revenue	\$1,501,388	\$0	\$1,501,388	\$0
TOTAL FINANCING	\$2,615,452	\$535,055	\$3,150,507	\$535,055

EXPLANATION

To realign other financing uses for the debt service payoff for the CSA #11 debt included in the 2016 CERTS by increasing Operating Transfers Out Certs from the funds previously collected for debt service included in the reserves.

FUNDING SOURCE

Cancel restricted reserves available for debt service.

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 LAST DAY REQUEST</u>	<u>2016-17 LAST DAY RECOMMENDED</u>
134901	90003	Operating Trsfs Out - CERTS	\$535,055	\$535,055
TOTAL		REQUIREMENTS	<u>\$535,055</u>	<u>\$535,055</u>
	22290	Reduction to Debt Service Reserves	\$535,055	\$535,055
TOTAL		FINANCING	<u>\$535,055</u>	<u>\$535,055</u>

DEPARTMENT: County Service Area #11

BUDGET UNIT: 134910

REQUIREMENTS	2016-17 PROPOSED CAO RECOMM	LAST DAY REQUEST	PROPOSED AND LAST DAY RECOMM TOTAL	CHANGE FROM PROPOSED
Services and Supplies	\$1,463,212	\$0	\$1,463,212	\$0
Other Charges	\$9,461	\$0	\$9,461	\$0
Fixed Assets	\$598,700	(\$235,000)	\$363,700	(\$235,000)
Other Financing Uses	\$205,911	\$0	\$205,911	\$0
TOTAL EXPENDITURES	\$2,277,284	(\$235,000)	\$2,042,284	(\$235,000)
Increase Reserves	\$338,168	\$235,000	\$573,168	\$235,000
TOTAL REQUIREMENTS	\$2,615,452	\$0	\$2,615,452	\$0
FINANCING				
Fund Balance Avail	\$104,555	\$0	\$104,555	\$0
Cancel Reserves	\$1,009,509	\$0	\$1,009,509	\$0
Revenue	\$1,501,388	\$0	\$1,501,388	\$0
TOTAL FINANCING	\$2,615,452	\$0	\$2,615,452	\$0

EXPLANATION

To remove expenditures associated with the Electronic Payment Kiosks for Vehicle Entry Fees per the Board's direction, and restore CSA#11 reserves.

FUNDING SOURCE

Eliminate one-time expenditures and restore CSA#11 reserves.

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 LAST DAY REQUEST</u>	<u>2016-17 LAST DAY RECOMMENDED</u>
134910	86110	Buildings and Improvements	(\$235,000)	(\$235,000)
	22290	Restore Reserves	\$235,000	\$235,000
TOTAL			<u>\$0</u>	<u>\$0</u>
REQUIREMENTS				

TOTAL	FINANCING	<u>\$0</u>	<u>\$0</u>
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DEPARTMENT: PARKS, OPEN SPACE AND CULTURAL SERVICES

BUDGET UNIT: 49

EXPENDITURES	2016-17 PROPOSED CAO RECOMM	SUPPLEMENTAL REQUEST	PROPOSED AND SUPPLEMENTAL RECOMM TOTAL	CHANGE FROM PROPOSED
Salaries and Benefits	\$5,527,450	(\$18,712)	\$5,508,738	(\$18,712)
Services and Supplies	\$2,170,838	(\$138,739)	\$2,032,099	(\$138,739)
Other	\$12,308	\$0	\$12,308	\$0
Intra-Fund Transfers	(\$95,500)	\$0	(\$95,500)	\$0
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$7,615,096	(\$157,451)	\$7,457,645	(\$157,451)
FINANCING				
Revenues	\$4,519,705	(\$450,000)	\$4,069,705	(\$450,000)
NET COUNTY COST	\$3,095,391	\$292,549	\$3,387,940	\$292,549
TOTAL FINANCING	\$7,615,096	(\$157,451)	\$7,457,645	(\$157,451)

EXPLANATION

To remove revenues and expenditures associated with the Electronic Payment Kiosks for Vehicle Entry Fees per the Board's direction, and replace funding with increased Net County Cost.

FUNDING SOURCE

Increase General Purpose Revenues for the Net County Cost increase or use CSA #11 one-time funding from prior years' savings.

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 SUPPLEMENTAL REQUEST</u>	<u>2016-17 SUPPLEMENTAL RECOMMENDED</u>
492100	51010	Regular Pay-Extra Help	(\$15,385)	(\$15,385)
492100	51040	Differential Pay	(\$1,998)	(\$1,998)
492100	52010	OASDI-Social Security	(\$1,329)	(\$1,329)
492100	62223	Supplies	(\$15,000)	(\$15,000)
492100	62381	Proj & Special Serv-Other	(\$83,555)	(\$83,555)
491100	62325	Data Processing Services	(\$40,184)	(\$40,184)
TOTAL		EXPENDITURES	<u>(\$157,451)</u>	<u>(\$157,451)</u>
492100	42002	Park & Rec Fees	(\$450,000)	(\$450,000)
		Net County Cost	292,549	292,549
TOTAL		FINANCING	<u>(\$157,451)</u>	<u>(\$157,451)</u>

DEPARTMENT: RECREATIONAL AND CULTURAL SERVICES

BUDGET UNIT: 134904

EXPENDITURES	2016-17 PROPOSED CAO RECOMM	SUPPLEMENTAL REQUEST	PROPOSED AND SUPPLEMENTAL RECOMM TOTAL	CHANGE FROM PROPOSED
Salaries and Benefits	\$0	\$0	\$0	\$0
Services and Supplies	\$37,109	\$0	\$37,109	\$0
Other Charges	\$313,215	\$75,000	\$388,215	\$75,000
Intra-Fund Transfers	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$350,324	\$75,000	\$425,324	\$75,000
FINANCING				
Revenues	\$0	\$0	\$0	\$0
NET COUNTY COST	\$350,324	\$75,000	\$425,324	\$75,000
TOTAL FINANCING	\$350,324	\$75,000	\$425,324	\$75,000

EXPLANATION

To increase funding for The Museum of Art and History and the Arts Council of Santa Cruz County by \$37,500 each as directed by the Board on June 22, 2016.

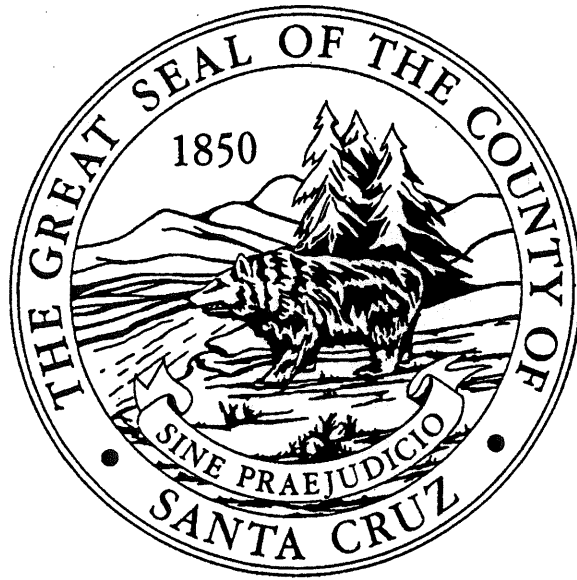
FUNDING SOURCE

Net County Cost increase.

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 SUPPLEMENTAL REQUEST</u>	<u>2016-17 SUPPLEMENTAL RECOMMENDED</u>
134904	75207	Arts Council	\$37,500	\$37,500
134904	75245	Historic Preservation	\$37,500	\$37,500
TOTAL		EXPENDITURES	<u>\$75,000</u>	<u>\$75,000</u>
		Net County Cost	75,000	\$75,000
TOTAL		FINANCING	<u>\$75,000</u>	<u>\$75,000</u>

P ersonnel





COUNTY OF SANTA CRUZ

PERSONNEL DEPARTMENT

MICHAEL J. MCDUGALL, DIRECTOR

AJITA PATEL, DEPUTY DIRECTOR

701 OCEAN STREET, SUITE 310, SANTA CRUZ, CA 95060-4073

(831) 454-2600 FAX: (831) 454-2411 TDD: (831) 454-2123

June 21, 2016

Last Day Report

Board of Supervisors

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

ADOPT RESOLUTION 279-75 AS RECOMMENDED BY THE PERSONNEL DIRECTOR

Dear Members of the Board:

As you are aware, the Personnel Department periodically submits a report to your Board that addresses routine personnel items requiring actions by your Board.

The Sheriff-Coroner's Department has requested the creation of a new classification in the Corrections Division. With the enactment of AB109 the Sheriff – Coroner's Department has been working to create programs for inmates that will assist them with a successful transition back into the community and reduce recidivism. This position will be responsible for the overall functions of the inmate programs and services. We recommend establishing the new classification of Inmate Program Manager, designating this classification to the Middle Management Association bargaining unit, and setting the salary range at \$35.74 - \$47.65 per hour. The Middle Management Association concurs with this recommendation.


The County Administrative Office has requested the creation of a new classification that will manage the Office of Cannabis Licensing, a new division within the County Administrative Office. This position will be responsible for implementing the goals, strategies, policies and programmatic framework for the issuing of registrations and licenses through the Office of Cannabis Licensing. We recommend establishing the new classification of Cannabis Licensing

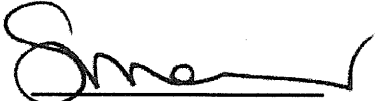
Manager, designating this classification to the Unrepresented Management Group, and setting the salary range at \$53.18-71.27 per hour.

It is therefore RECOMMENDED that your Board:

- 1) Adopt the attached amendment to Resolution No. 279-75 to create the classification of Inmate Program Manager, designate it to the Middle Management Association bargaining unit and set the salary at \$35.74 - \$47.65 per hour, effective at 12:01 a.m. on July 1, 2016;
- 2) Adopt the attached amendment to Resolution No. 279-75 to create the classification of Cannabis Licensing Manager, designate it to the level of Unrepresented Management and set the salary at \$53.18 - \$71.27, effective at 12:01 a.m. on July 1, 2016;
- 3) Authorize the Personnel Director, the Auditor-Controller-Treasurer-Tax Collector, and County Administrative Officer to take all necessary administrative steps to effectuate the changes as described in this letter.

Very truly yours,



Michael J. McDougall
Personnel Director

Susan A. Mauriello
County Administrative Officer

Attachment: Proposed Amended Resolution 279-75

cc: Personnel (2)
Auditor-Controller-Treasurer-Tax Collector
County Administrative Office
Sheriff-Coroner
Middle Management Association

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

RESOLUTION NO. _____

On the motion of Supervisor: _____

Duly seconded by Supervisor: _____

The following resolution is adopted: _____

RESOLUTION AMENDING SALARY RESOLUTION NO 279-75

**BY: _____
(Amendment No.)**

WHEREAS, this Board of Supervisors on June 25, 1975 adopted Resolution No. 279-75 establishing the compensation of County officers, deputies, assistants and employees; and

WHEREAS, it is now desirable and necessary to amend said resolution to effect said change effective July 1, 2016 at 12:01 a.m., by the following actions:

1. Create the Inmate Program Manager classification, set the salary range at \$35.74 - \$47.65 per hour, and designate this classification to the Middle Management bargaining unit;
2. Create the classification of Cannabis Licensing Manager, designate it to the level of Unrepresented Management and set the salary range at \$53.18 - \$71.27 per hour; and
3. Authorize the Personnel Director, Auditor-Controller-Treasurer-Tax Collector, and the County Administrative Officer to take all necessary administrative actions to effectuate the changes as described in this resolution.

BE IT FURTHER RESOLVED AND ORDERED that the Personnel Director, the Auditor-Controller-Treasurer-Tax Collector, and the County Administrative Officer are authorized to take all necessary administrative actions to effectuate the changes.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California this 28th day of June, 2016, by the following vote:

AYES:	SUPERVISORS
NOES:	SUPERVISORS
ABSENT:	SUPERVISORS
ABSTAIN:	SUPERVISORS

ATTEST: _____
Clerk of the Board

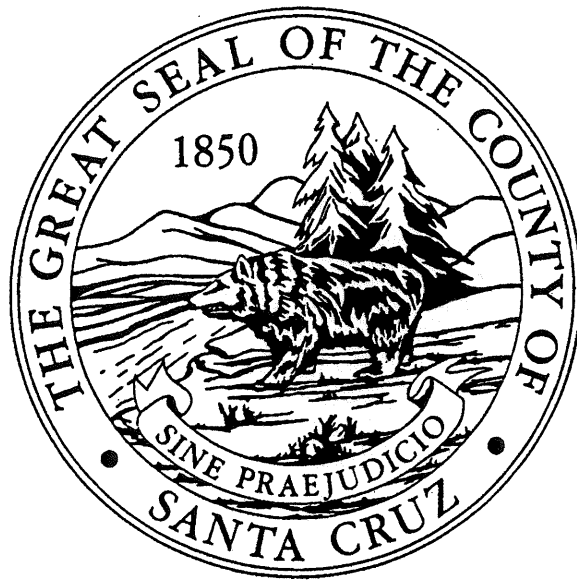
Chairperson of the Board

Approved as to form:

9M Heats 6/21/14
Chief Assistant County Counsel

Cc: Personnel (2)
Auditor-Controller-Treasurer-Tax Collector
County Administrative Office
Sheriff-Coroner
Middle Management Association

P lanning



DEPARTMENT: Planning

BUDGET UNIT: 543100

<u>EXPENDITURES</u>	<u>2016-17 PROPOSED CAO RECOMM</u>	<u>SUPPLEMENTAL REQUEST</u>	<u>PROPOSED AND SUPPLEMENTAL RECOMM TOTAL</u>	<u>CHANGE FROM PROPOSED</u>
Salaries and Benefits	\$8,100,204	\$51,703	\$8,151,907	\$51,703
Services and Supplies	\$5,977,426	\$0	\$5,977,426	\$0
Other	\$830,267	\$0	\$830,267	\$0
Intra-Fund Transfers	(\$4,186,246)	\$0	(\$4,186,246)	\$0
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$10,721,651	\$51,703	\$10,773,354	\$51,703
<u>FINANCING</u>				
Revenues	\$8,350,896	\$51,703	\$8,402,599	\$51,703
NET COUNTY COST	\$2,370,755	\$0	\$2,370,755	\$0
TOTAL FINANCING	\$10,721,651	\$51,703	\$10,773,354	\$51,703

EXPLANATION

Extra hep staffing to support HUD grant activities.

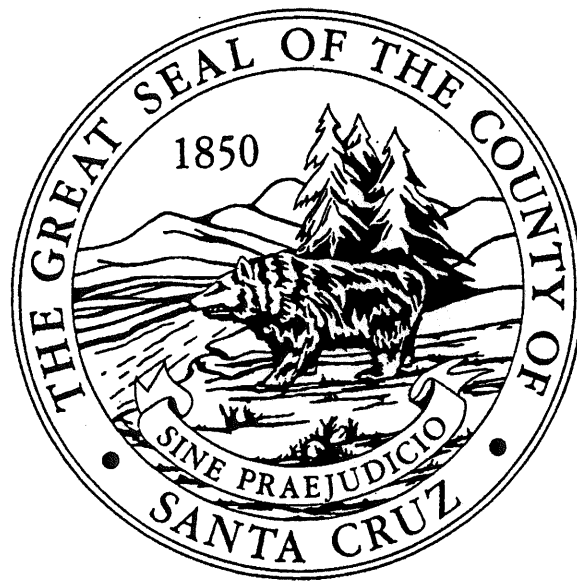
FUNDING SOURCE

HUD grant

Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 SUPPLEMENTAL REQUEST</u>	<u>2016-17 SUPPLEMENTAL RECOMMENDED</u>
				0
543100	51010	Regular Pay-Extra Help	48,029	48,029
543100	52010	OASDI	3,674	3,674
				0
				0
				0
TOTAL		EXPENDITURES	<u>\$51,703</u>	<u>\$51,703</u>
				0
				0
				0
				0
543100	41106	Fed - Other	51,703	51,703
				0
				0
				0
TOTAL		FINANCING	<u>\$51,703</u>	<u>\$51,703</u>

Probation



DEPARTMENT: Probation

BUDGET UNITS: 574000-574100

EXPENDITURES	2016-17 PROPOSED CAO RECOMM	LAST DAY REQUEST	PROPOSED AND LAST DAY RECOMM TOTAL	CHANGE FROM PROPOSED
Salaries and Benefits	\$10,946,930	\$176,342	\$11,123,272	\$176,342
Services and Supplies	\$6,111,600	\$0	\$6,111,600	\$0
Other Charges	\$67,622	\$0	\$67,622	\$0
Other Financing	\$54,000	\$0	\$54,000	\$0
Intra-Fund Transfers	(\$108,500)	\$0	(\$108,500)	\$0
TOTAL EXPENDITURES	\$17,071,652	\$176,342	\$17,247,994	\$176,342
FINANCING				
Revenues	\$15,594,539	\$176,342	\$15,770,881	\$176,342
NET COUNTY COST	\$1,477,113	\$0	\$1,477,113	\$0
TOTAL FINANCING	\$17,071,652	\$176,342	\$17,247,994	\$176,342

EXPLANATION

AB 109 growth revenues are calculated and distributed annually each Fall after the realignment fiscal year closes. The FY 2015-16 growth allocation to be received in Fall 2016 is projected to be higher than anticipated with an estimated \$272,229 for Probation services. While the final growth allocation is subject to change, Probation requests that \$176,342 in unanticipated AB 109 funding be used to add 2.0 Deputy Probation Officers to provide caseload supervision services. Specifically, these positions will be used to reduce the domestic violence caseload and focus on higher risk offenders assigned to moderate supervision.

FUNDING SOURCE

AB 109 funding

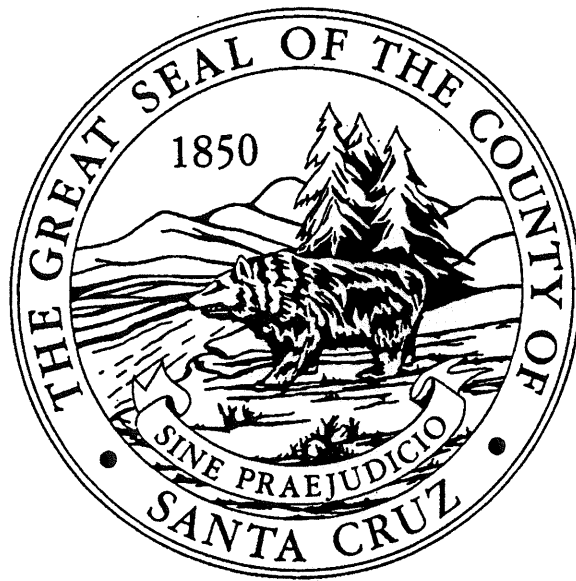
Accounting Detail

<u>GL ORG KEY</u>	<u>GL OBJ KEY</u>	<u>DESCRIPTION</u>	<u>2016-17 LAST DAY REQUEST</u>	<u>2016-17 LAST DAY RECOMMENDED</u>
574000	51000	REGULAR PAY-PERMANENT	123,954	123,954
574000	52010	OASDI-SOCIAL SECURITY	1,798	1,798
574000	52015	PERS	31,766	31,766
574000	53010	EMPLOYEE INSURANCE & BENEFITS	18,824	18,824
TOTAL		EXPENDITURES	<u>\$176,342</u>	<u>\$176,342</u>
574000	40901	ST-AB109 PROGRAM	176,342	176,342
TOTAL		FINANCING	<u>\$176,342</u>	<u>\$176,342</u>

STAFFING CHANGES

<u>GL ORG KEY</u>	<u>RANGE</u>	<u>CLASSIFICATION</u>	<u>FTE</u>	<u>Action</u>
574000	BQ/KQ	Deputy Probation Officer II/I	2.0	Add

Errata



Errata

PROPOSED AND SUPPLEMENTAL BUDGET

Proposed Page 9-3 – Child Support Services – Correction to the Personnel table to reflect alternately staffing the Administrative Services Officer I to the Administrative Officer II/I level mid-year 2015-16 and per Board direction at Budget hearings, unfunding a filled 1.0 FTE Clerk II/I and unfunding a filled 1.0 FTE Typist Clerk III. The incumbents in the filled unfunded positions will be provided placement services by Personnel. Revised Department total FTEs are reflected as a separate line.

POSITION	Salary Range	2015-16 Allow	2015-16 Mid-Year	2015-16 Total	2016-17 Request	2016-17 Recomm	Change From 15-16	2016-17 Unfunded
Admin Svcs Officer II/I	PR/N4	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Clerk II/I	28/D1	1.00		1.00	0.001.00	0.001.00	(1.00)0.00	0.001.00
Typist Clerk III	JF	2.00		2.00	4.002.00	4.002.00	(1.00)0.00	0.001.00
DEPARTMENTAL TOTAL		59.00	0.00	59.00	57.0059.00	57.0059.00	(2.00)0.00	5.007.00

Proposed Budget Page 29-2 – Capital Projects Fund 40 – Correction to one line item and addition of a project inadvertently left off of original chart:

PROJECT P=Parks *P=Parks & GSD	PROJECT DESCRIPTION	Fund Balance Available 2014-15	Available Financing			Financing Requirements 2015-16 Est/Actual Total Financing Requirements (Appropriations)	Financing Requirements 2016-17 Recommended Financing Requirements (Appropriations)
			2015-16 Additional Financing Sources	2015-16 Mid-Year Realignment	2015-16 Est/Actual Total Available Financing		
191152 P	Parks, Open Space	54,473	3,800,000		3,854,473	3,854,473	0
			2,800,000		2,854,473	2,854,473	
191162 P	Parks, Open Space	0	1,000,000		1,000,000	1,000,000	0

Supplemental - Unified Fee Schedule – Page UFS-45; Remove line items pertaining to proposed Annual Parking Pass for Parks, Open Spaces and Cultural Services:

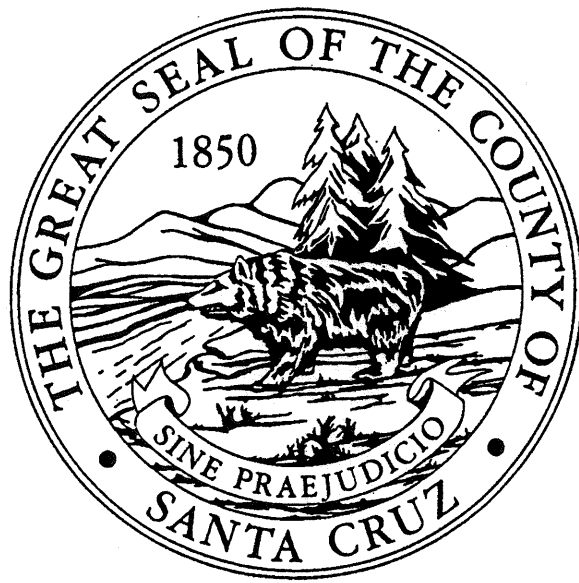
Description	Current Fee	Proposed	Unit
F. MISCELLANEOUS FEES AND CHARGES			
<u>4. Annual Parking Pass</u>			
<u>RESIDENT</u>		\$30.00	annually
<u>NON-RESIDENT</u>		\$40.00	annually

Unified Fee Schedule – Page UFS-78; Planning Department updates pertaining to proposed photovoltaic fees included in the Supplemental document to clarify the residential fee and process commercial application at actual cost.

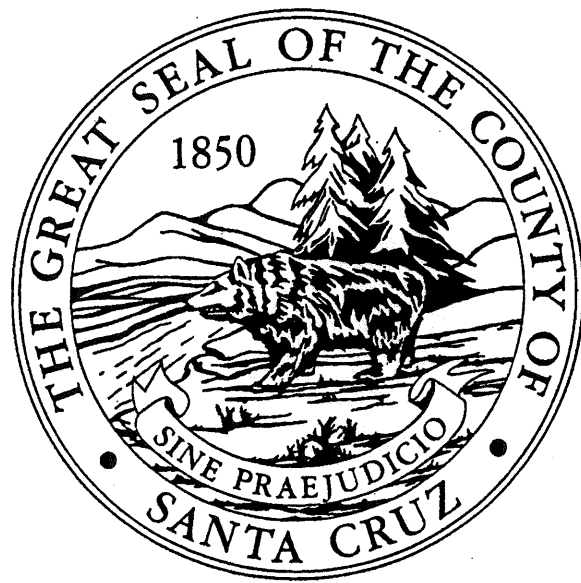
Description	Current Fee	Proposed	Unit
<u>EXPEDITED</u> PHOTOVOLTAIC SYSTEMS – RESIDENTIAL		\$250.00	
PHOTOVOLTAIC SYSTEMS – <u>RESIDENTIAL GROUND MOUNT</u>		\$500.00 \$350.00	
PHOTOVOLTAIC SYSTEMS – <u>COMMERCIAL</u>		\$1,240.00 <u>AT COST</u>	

ADDITIONS/CORRECTIONS TO CONTINUING AGREEMENTS LIST 2016-17

Department Title	GL Key	GL Obj	2016-17 Contract #	Contractor	Contractor ID	2016-17 CalSEC Type	2016-17 Amount
EXPENDITURE AGREEMENTS							
CHILD SUPPORT SERV	251000	62610	17C07111	BEI-SCOTT COMPANY	V118568	CALSEC I	216,000.00
COUNTY CLERK	214000	62381	17C0150A	DFM ASSOCIATES INC	V118587	CALSEC I	91,328.00
COUNTY CLERK	214100	62381	17C0150B	DFM ASSOCIATES INC	V118587	CALSEC I	6,449.00
COUNTY CLERK	214100	62381	17C0150C	DFM ASSOCIATES INC	V118587	CALSEC I	3,406.00
COUNTY CLERK	214000	62381	17C0150D	DFM ASSOCIATES INC	V118587	CALSEC I	12,000.00
COUNTY CLERK	214000	62227	17C3467	DOMINION VOTING SYSTEMS INC	V14865	CALSEC I	36,656.00
COUNTY CLERK	214000	62610	17C3482	UNIVERSITY BUSINESS PARK LLC	V123695	CALSEC III	109,308.00
COUNTY CLERK	214000	74230	17C4061A	KANSAS STATE BANK	V99999	CALSEC I	55,225.09
COUNTY CLERK	214000	62227	17C4061B	RUNBECK - SOFTWARE LICENSING	V99999	CALSEC I	21,967.50
COUNTY CLERK	214000	62381	17C4061C	RUNBECK - ANNUAL MTCE	V99999	CALSEC I	8,156.25
COUNTY CLERK	214000	62381	17C4129	NetFile Inc	V31579	CALSEC I	18,000.00
Human Svcs Dept	392200	74032	17W3983	ENCOMPASS	V102496	CALSEC III	433,980.00
Human Svcs Dept	392100	75291	17W2016	FAMILIES IN TRANSITION	V111188	CALSEC III	\$507,192 \$588,192
Human Svcs Dept	392100	75291	17W2016	FAMILIES IN TRANSITION	V111188	CALSEC III	81,000
Human Svcs Dept	392100	62885	17W2016	FAMILIES IN TRANSITION	V111188	CALSEC III	13,000.00
Human Svcs Dept	392100	62885	17W3611	PARENTS CENTER	V101644	CALSEC III	665,176.00
Human Svcs Dept	392100	62885	17W3611	PARENTS CENTER	V101644	CALSEC III	60,000.00
Human Svcs Dept	392100	62885	17W3611	PARENTS CENTER	V101644	CALSEC III	5,000.00
Human Svcs Dept	392100	75291	17W3972	FAMILIES IN TRANSITION	V111188	CALSEC III	\$932,532 \$931,532
Human Svcs Dept	392100	62885	17W3983	ENCOMPASS	V102496	CALSEC III	\$206,808 \$109,508
Human Svcs Dept	392100	62885	17W3983	ENCOMPASS	V102496	CALSEC III	\$265,877 \$363,177
Human Svcs Dept	392100	75291	17W3914	GERARD A. CHAMBERS	V14902	CALSEC III	40,000.00
PUBLIC WORKS	621100	62330	16D3688	SYCAMORE ENVIRONMENTAL CONSULT	V128077	CALSEC III	No New \$
PUBLIC WORKS	621100	62330	16D3689	ECOSYSTEMS WEST CONSULTING GROU	V112692	CALSEC I	No New \$
PUBLIC WORKS	621100	62330	16D3690	RINCON CONSULTANTS INC	V15704	CALSEC I	No New \$
PUBLIC WORKS	621100	62330	17D3683	ENVIRONMENTAL SCIENCE ASSOCIATES	V128006	CALSEC I	100,000.00
PUBLIC WORKS	625110	62330	17D3722	HF&H CONSULTANTS LLC	V128506	CALSEC I	175,000.00
SHERIFF-CORONER	661100	61717	17C4097	EXECUTIVE INFORMATION SERVICES	V126044	CALSEC II	35,390.25
REVENUE AGREEMENTS							
PLN - CUSTODIAL FUN	72586	22000	17R0862	ENCOMPASS	V102496	SCIVNOAM	5,000.00



Ammendment to the Unified Fee Schedule





County of Santa Cruz

County Administrative Office

701 Ocean Street, Suite 520, Santa Cruz, CA 95060-4073
Phone: (831) 454-2100 Fax: (831) 454-3420 TDD: (831) 454-2123
Susan A. Mauriello, J.D., County Administrative Officer

Meeting Date: June 28, 2016
Date: June 23, 2016
To: The Board of Supervisors
From: Susan Mauriello, County Administrative Officer
Subject: Unified Fee Schedule Addendum

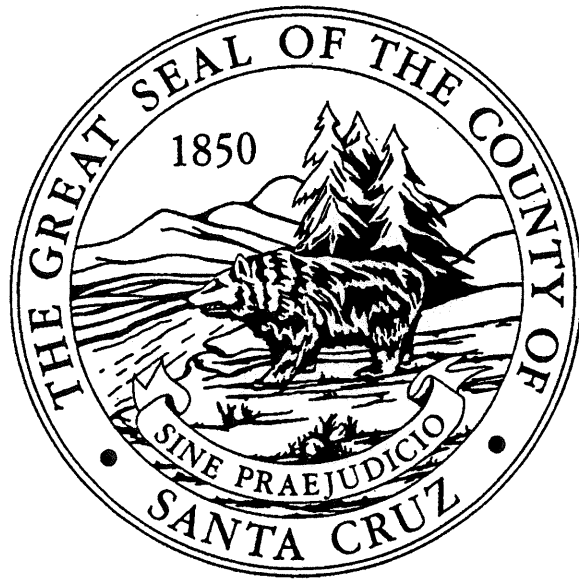
Twice each year your Board considers recommended additions and modifications to the Unified Fee Schedule. In addition to recommended changes presented in the Supplemental Budget, an additional fee also requires revision:

- Clerk of the Board has revisions related to CEQA Environmental Document Filing fees as mandated by and collected on behalf of the State of California.

It is, therefore, **RECOMMENDED** that your Board approve the recommended revisions to the County Procedures Manual and direct the Clerk of the Board of make the identified changes.

Submitted by:

Susan A. Mauriello, County Administrative Officer



FEE INFORMATION WORKSHEET
Santa Cruz County Unified Fee Schedule

Department/Division: Clerk of the Board

Index Code: 182000

Fee Authority: State [X] Local []

Is the fee mandated by State Law? Yes [X] No []

Description of services:
CEQA Environmental Document Filing Fees

Proposed fee amount:
\$2,210.25 – Notice of Determination
\$3,070.00 – Environmental Impact Report

Justification for recommended fee:
The fee is set by the State of California and is updated as needed.

Estimated annual revenue from fee adjustment:
\$0 – County collects the fee on behalf of the State

Is the adjusted fee revenue included in the 2016-17 budget? Yes [] No [X]

UFS-90

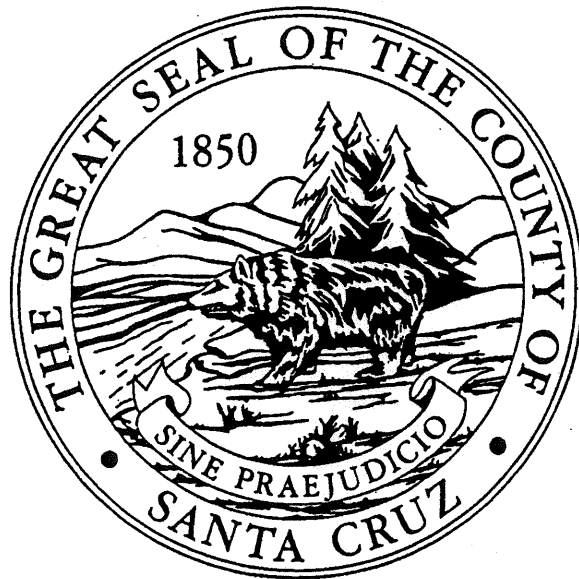
FEE CHANGES TABLE
SANTA CRUZ COUNTY Unified Fee Schedule
Clerk of the Board

Description	Current Fee	Proposed	Unit
NEGATIVE DECLARATION (Sec. 21080 (c) PRC) *(See Note)	\$2,044.00	<u>\$2,210.25</u>	Per filing
<p>*NOTE: In addition to the <u>\$50.00</u> documentary handling fee of \$50 to <u>be</u> paid to the County Clerk <u>Clerk of the Board</u> with the filing of each Notice of Determination for a project for which either a Negative Declaration or an Environmental Impact Report was prepared, State law requires payment of a filing fee in the amount of \$1,876.75 <u>2,210.25</u> at the time of filing a Notice of Determination for each project which has a Negative Declaration has been approved or a filing fee of \$2,606.75 <u>3,070.00</u> for each project for which an Environmental Impact Report has been prepared, unless the public agency approving the project has issued a Certificate of Fee Exemption finding that the project will have a de minimis impact on wildlife resources. Section 711.4 of the California Fish and Game <u>Wildlife</u> Code, as added by Chapter 1706 of the 1990 statutes requires that these fees be paid to the County Clerk <u>Clerk of the Board</u> for the purpose of deferring costs of managing and protecting Fish and Game, and that these fees be transmitted monthly to the California Department of Fish and Game <u>Wildlife</u> by the County Clerk <u>Clerk of the Board</u>. Section 21089 of the California Public Resources Code provides that a project approval is not operative, vested, or final, until the "required Fish and Game <u>Wildlife</u> filing fees are paid."</p>			

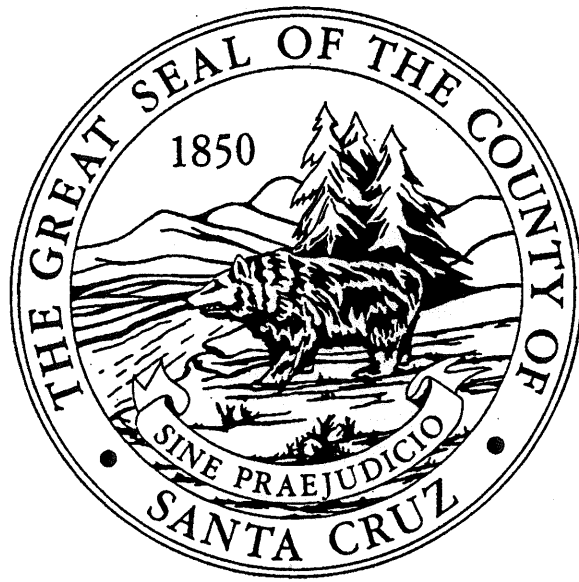
Section II:

Supplemental Recommendations and Reports for the 2016-17 Proposed Budget

CONCLUDING REPORTS



As the Directors of the Redevelopment
Successor Agency





County of Santa Cruz

SANTA CRUZ COUNTY REDEVELOPMENT SUCCESSOR AGENCY

701 OCEAN STREET, ROOM 510, SANTA CRUZ, CA 95060-4073

(831) 454-2280 FAX: (831) 454-3420 TDD: (831) 454-2123

June 14, 2016

BUDGET HEARINGS: June 28, 2016

Board of Supervisors
Santa Cruz County Redevelopment Successor Agency
701 Ocean Street
Santa Cruz, CA 95060

Final Actions of 2016-17 Redevelopment Successor Agency Budget

Dear Members of the Board:

In order to ensure that proper appropriations are available within the Final 2016-17 Budget for the Successor Agency's Capital Projects and LMIH funds, it is necessary to provide the Auditor-Controller with specific authorization to ensure that adjustments are made to 2016-17 appropriations based upon FY 2015-16 year-end costs. This will allow appropriations to be adjusted downward where actual costs have exceeded our estimates and upward where costs did not reach our expectations.

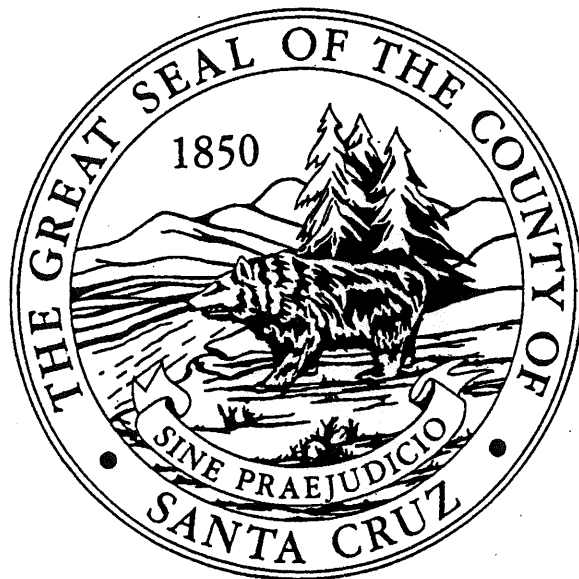
It is therefore **RECOMMENDED** that your Board, as the Board of Supervisors for the Santa Cruz County Redevelopment Successor Agency, take the following actions:

1. Authorize the Auditor-Controller, with the concurrence of the County Administrative Officer to make necessary year-end adjustments and adjustments for 2016-17 due to increases and decreases in available financing; and
2. Approve the proposed 2016-17 Redevelopment Successor Agency Budget, including Supplemental and Last Day items.

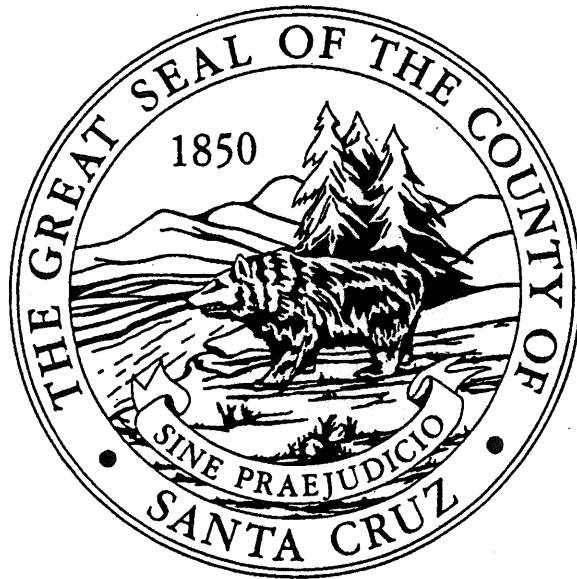
Very truly yours,

Susan A. Mauriello
County Administrative Officer

cc: CAO, Auditor-Controller, Successor Agency



As the Board of Supervisors of Santa Cruz County





County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073

(831) 454-2100 FAX: (831) 454-3420 TDD: (831) 454-2123

SUSAN MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

June 24, 2016

BUDGET HEARINGS: June 28, 2016

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

CONCLUDING REPORT AND FINANCIAL UPDATE FOR THE 2016-17 FINAL BUDGET HEARINGS

Dear Members of the Board:

The purpose of this letter is to provide your Board with a Concluding Report and Last Day Budget Actions to complete the 2016-17 Budget. The material, which follows, includes:

- ❑ a last day Financial Update including the status of the General Fund Contingency (Attachment 1); and
- ❑ changes to the budget which reflect actions of the Board during the 2016-17 Budget Hearings.

FINANCIAL UPDATE

The Financial Update recaps the financial effect on the County General Fund of Supplemental, Last Day and Concluding Report recommendations provided to your Board during the course of budget hearings, and updates the overall financing of the County Budget since the Proposed Budget was published in May 2016.

Attachment 1 summarizes the Exhibits to the Financial Update which reflect a summary of all financial actions and the impact to Contingencies.

- Exhibit 1

Exhibit 1 is a summary of the changes in the Supplemental Reports and Board Additions.

- Exhibit 2

Exhibit 2 is a summary of the changes in the Last Day Reports and Board Additions.

- Exhibit 3

Exhibit 3 is the summary of the General Fund status reflecting items in the Concluding Report, including the accounting details for the various adjustments.

Exhibit 4

Exhibit 4 is the 15-16 Data Processing Charges Year-end Realignment.

Exhibit 5

Exhibit 5 is the 16-17 Community TV – PEG Fund budget of \$600,000.

STATE BUDGET UPDATE

On June 15, 2016, the Governor announced a budget agreement with the houses acting on nearly all remaining trailer bills by June 16, 2016. Discussion continues on three priority issues that the State was unable to address including funds for the "No Place Like Home" program providing permanent housing for those experiencing homelessness and a serious mental illness, additional \$400 million for affordable housing, and an allocation of cap and trade revenues for local governments.

CLOSING ACTIONS FOR BUDGET HEARINGS

It is RECOMMENDED that your Board take the following concluding actions:

2015-16 Year-End Adjustments and Actions

1. Authorize the County Administrative Officer and Auditor-Controller to make necessary fiscal year-end adjustments to facilitate year-end closing and report back on those changes needing to be ratified by Board of Supervisors;
2. Authorize the Auditor-Controller and the County Administrative Officer to make necessary transfers from trust funds in accordance with the estimated 2015-16 departmental and General Purpose revenues;
3. Authorize the Auditor-Controller and the County Administrative Officer to adjust the final year-end appropriations and revenues for the Contribution to the State Courts/Maintenance of Effort Growth Split;
4. Authorize the Auditor-Controller to make transfers and reclassifications for Capital Projects as necessary for year-end and report back on those changes needing to be ratified by Board of Supervisors action;
5. Authorize the Auditor-Controller to realign the 2015-16 Data Processing appropriations as itemized in Exhibit 4 based on the year-end actuals provided by Information Services;

6. Authorize the Auditor-Controller and the County Administrative Officer to adjust the final year-end debt service appropriations and revenues for the debt service payoff amount received by the Museum of Art & History and transfer the amount to the Bank of New York to be incorporated into the 2016 Refinance as approved by your Board on June 14, 2016;

2016-17 Budget Adjustments and Actions

7. Authorize the Auditor-Controller and the County Administrative Officer to adjust 2016-17 property tax revenues based on final Assessor's tax roll;
8. Authorize the Auditor-Controller to re-budget revenues and/or expenditures (primarily grant funded projects/programs) with the concurrence of the County Administrative Officer;
9. Authorize the Auditor-Controller and the County Administrative Officer to re-budget all unexpended balances and appropriations in the Plant Acquisition Indexes within the Capital Projects Fund (Funds 40-45,49), including interest to adjust the appropriations of the various Park Dedication budgets for excess available financing by increasing the Land-Other sub object;
10. Authorize the Auditor-Controller and the County Administrative Officer to re-budget all unexpended balances and appropriations in the Housing Indexes within the Housing Funds 21-025 to 21-031;
11. Authorize the Auditor-Controller, with the concurrence of the County Administrative Officer, to re-budget any encumbered balances at year-end and unexpended grant appropriations and revenues including FEMA and Homeland Security funds as part of the 2016-17 County Budget;
12. Authorize the Auditor-Controller to adjust the continuing contracts list for changes in appropriations made by the Board during budget hearings and to correct any minor errors;
13. Authorize the Auditor-Controller and the County Administrative Officer to adjust the debt service budget for the County's 2016-17 Tax and Revenue Anticipation Notes and 2016 CERTS debt service included in Exhibit 3;
14. Authorize the County Administrative Officer to sign any grant documents which have been approved during budget hearings;
15. Authorize the purchase of all fixed assets contained in fixed asset schedules of each department budget approved by your Board during budget hearings as of July 1, 2016;

16. Authorize the Auditor-Controller to secure the necessary professional services and increase appropriations where necessary to perform the arbitrage calculations on various County and Redevelopment Successor Agency bond issues in order to ensure compliance with federal regulations as part of the 2016-17 County Budget;
17. Authorize the Auditor-Controller and the County Administrative Officer to realign the sales tax audit services appropriations in the General Purpose Revenues budget as needed throughout the year in accordance with the agreement by accepting unanticipated sales tax revenue generated from the audits with no Net County Cost increase;
18. Authorize the Auditor-Controller and the County Administrative Officer to increase Public Defender appropriations in accordance with the agreement for extraordinary costs from savings on prior year agreements with no Net County Cost increase;
19. Authorize the Auditor-Controller and the County Administrative Officer to realign the public assistance appropriations in the Human Services Department budget as needed throughout the year without increasing total appropriations or Net County Costs;
20. Authorize the Auditor-Controller and the County Administrative Officer to increase the District Attorney Victim Compensation and Special Witness Program budgeted revenues and expenditures as needed throughout the year without increasing total appropriations or Net County Costs;
21. Authorize the Auditor-Controller to transfer Housing - Low and Moderate Income Asset Funds to the Housing grant programs as short term bridge loans in the 2016-17 fiscal year until reimbursement occurs from the granting authority;
22. Authorize the Auditor-Controller and the County Administrative Officer to realign the 2016-17 County Overhead reimbursements for the General Fund Departments;
23. Authorize the Auditor-Controller to make the necessary budgetary adjustments for FY 2016-17 as previously authorized by the Board for the Community TV Fund in accordance with Exhibit 5; and approve the County share of CTV of \$25,000 from 131220/75231 as provided in the 2016-17 Proposed Budget;
24. Authorize the Auditor-Controller to make the necessary budgetary adjustments as provided in Exhibit 3 to update estimated budget requirements;

25. Authorize the Auditor-Controller and the Personnel Director to make necessary changes to reconcile position detail to incorporate personnel actions which have been approved since the publication of the Proposed Budget and correct associated position schedules, and to correct any minor errors as required;
26. Authorize the Personnel Department, in conjunction with the County Administrative Office to establish 12:01 AM on August 13, 2016 as the effective date and time for layoffs including the two unfunded positions in Child Support, should layoffs be required;

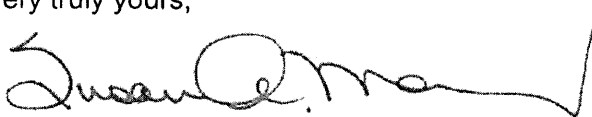
Reserves

27. Direct the County Administrative Officer with concurrence from the Auditor-Controller to transfer available fund balance remaining after the concluding fiscal year adjustments to the reserve for the structural deficit;
28. Authorize the Auditor-Controller and County Administrative Officer to adjust Contingencies, Commitments and Assignments due to increases and decreases in available financing;
29. Authorize the Auditor-Controller with the County Administrative Officer, to report back with any required resolutions or actions for assigned or committed fund balances;

In Summary

30. Approve the 2016-17 Proposed Budget with Supplemental, Last Day and Concluding Report actions as itemized in Exhibits 1, 2, 3, 4 and 5, with adjustments agreed upon by the Auditor-Controller and County Administrative Officer, including offsets for General Fund Departments and Special Districts and any final adjustments to County overhead for the Final A-87 Cost Allocation Plan; and
31. Authorize the County Administrative Officer with the concurrence of the Auditor-Controller to take all other actions necessary to implement the 2016-17 budget in accordance with the Board's actions.

Very truly yours,



SUSAN A. MAURIELLO
County Administrative Officer

Attachments

cc: Each County Department Head

**Financial Update
Budget Hearings - Last Day - June 28, 2016**

Item	Increase (Decrease) Net County Cost Recommended
Supplemental Budget Dated June 10, 2016	
-- Net County Cost Increase From Exhibit 1 of this Update	\$ 193,436
Last Day Report Dated June 24, 2016	
-- Net County Cost Increase From Exhibit 2 of this Update	3,000
Concluding Report Dated June 24, 2016	
-- Net County Cost Decrease From Exhibit 3 of this Update	(401,534)
Total Recommended Decrease to Net County Cost	<u><u>\$ (205,098)</u></u>

Recommended Contingency Recap

Item	Amount
RECOMMENDED CONTINGENCY	
Proposed Budget Contingency	\$ 4,092,021
Recommended Adjustments From Exhibit 1, 2 and 3	205,098
Recommended Contingency Amount	<u><u>4,297,119</u></u>
Breakout of Recommended Contingencies	
-- General Contingency	\$ 1,000,000
-- Restricted Contingency	\$ 3,297,119
Total	<u><u>\$ 4,297,119</u></u>

Recommended and Board Addition Contingency Recap

Recommended Budget Contingency	\$ 4,297,119
Less Approved Board Additions in Supplemental - Exhibit 1	(202,000)
Less Last Day Board Requests - Exhibit 2	(367,549)
Revised Contingency Amount if all Last Day items approved	<u><u>\$ 3,727,570</u></u>
Breakout of Revised Contingencies	
-- General Contingency	\$ 1,000,000
-- Restricted Contingency	\$ 2,727,570
Total	<u><u>\$ 3,727,570</u></u>

Exhibit 1

**Summary of General Fund Cost of Supplemental Recommendations
and Board additions**

Summary of General Fund Cost of Supplemental Recommendations and Board Additions

PAGE	GL KEY	DEPARTMENT	REQUIREMENTS	FINANCING	NET GF COST	FTE's
Supplemental Recommendations:						
S 1-1	103300	Ag Commissioner Equipment	\$ 33,950	\$ -	33,950	
S 1-1	131220	Offset General Purpose Revenues	\$ (33,950)	\$ -	(33,950)	
S 11-3	183000	Trsf CEDS to Economic Development	\$ 23,330	\$ 23,330	0	
S 13-1	242000	County Counsel Staff funded	\$ 193,436	\$ -	193,436	1.00
S 16-1	272100	District Attorney - Adjustments	\$ 230,203	\$ 139,888	90,315	1.00
S 16-1	131220	Offset General Purpose Revenues	\$ (90,315)	\$ -	(90,315)	
S 16-3	272100	District Attorney - MDIC	\$ 152,530	\$ 77,302	75,228	1.00
S 16-3	131220	Offset General Purpose Revenues	\$ (75,228)	\$ -	(75,228)	
S 18-1	333540	Fleet Services Fund	\$ 139,400	\$ 139,400	0	
S 20-3	Various	Health Services Agency	\$ 3,091,295	\$ 3,091,295	0	-1.00
S 21-8	392100	Human Services	\$ 763,489	\$ 763,489	0	3.00
S 22-1	424100	Information Services Trsf Staff from H.S.A	\$ 131,833	\$ 131,833	0	1.00
S 32-1	601000	Public Works - ISF	\$ 191,453	\$ 191,453	0	1.00
S 34-1	661200	Sheriff - Adjustments for Equipment	\$ 397,900	\$ -	397,900	
S 34-1	131220	Offset General Purpose Revenues	\$ (397,900)	\$ -	(397,900)	
S 34-2	661300	Sheriff - Augmentations from Trust Fund	\$ 56,100	\$ 56,100	0	
SubTotal Recommendations			\$ 4,807,526	\$ 4,614,090	\$ 193,436	7.00
General Fund Only			4,344,840	4,151,404	193,436	5.00
Board Requested Additions: Community Programs						
6-21-16	395200	Family Services Agency	\$ 25,000		25,000	
6-21-16	395200	SCC Health Care Center	\$ 70,000		70,000	
6-21-16	395200	Homeless Services Center	\$ 80,000		80,000	
6-21-16	395200	Volunteer Center - Youth Serve Program	\$ 15,000		15,000	
6-21-16	395200	Pajaro Valley Shelter Services	\$ 12,000		12,000	
SubTotal Board Additions			\$ 202,000	\$ -	\$ 202,000	-
Total Recommendations and Board Additions			\$ 5,009,526	\$ 4,614,090	\$ 395,436	7.00
General Fund Only			4,546,840	4,151,404	395,436	
<i>*See Attached Program Details</i>						

HUMAN SERVICES DEPARTMENT

GL KEY	GL OBJ	COMMUNITY PROGRAM AGENCIES	2016-17	BOS	2016-17 Final
			Proposed	Augmentation	
395200	75285	Family Services Agency of the Central Coast	90,476	25,000	115,476
395200	74094	Santa Cruz Community Health Centers	94,309	70,000	164,309
395200	74047	Homeless Services Center	148,398	80,000	228,398
395200	74092	Volunteer Center - Youth Serve	48,677	15,000	63,677
395200	74071	Pajaro Valley Shelter Services	18,233	12,000	30,233
EXPENDITURES			\$ 400,093	\$ 202,000	\$ 602,093
Net County Cost			\$ 400,093	\$ 202,000	\$ 602,093

- 1 - Family Services Agency of the Central Coast
\$25,000 to support a therapist at the new mid-County office who will serve children.
- 2 - Santa Cruz Community Health Centers
\$70,000 per year for two years to support a new case manager at the East Cliff Community Health Center.
- 3 - Homeless Services Center
\$80,000 for one year to support the 180/2020 Program Director.
- 4 - Volunteer Center
\$15,000 to support the Youth Serve Program
- 4 -Pajaro Valley Services Center
\$12,000 for one year to support staff conducting VI-SPDAT interviews and F-SPDAT surveys.

EXPLANATION

Budget modification to provide for additional funding to the Community Programs included in this financial supplemental as approved by the Board during budget hearings 6/21/16.

FUNDING SOURCE

General Fund - Contingencies

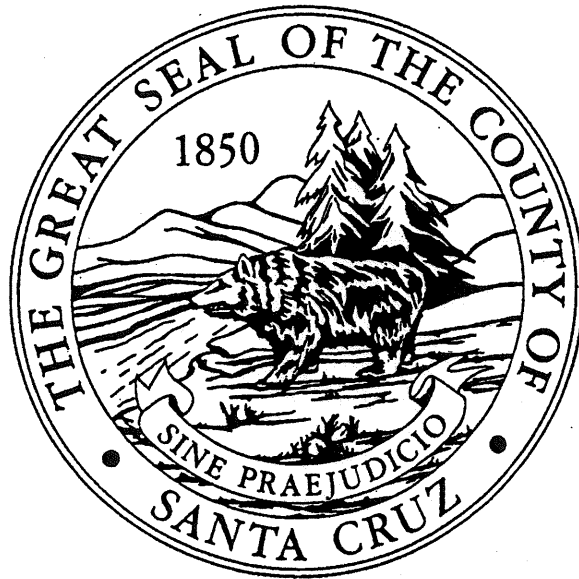


Exhibit 2

Summary of General Fund Cost of Last Day Report Recommendations and Board Requests

Summary of General Fund Cost of Last Day Reports and Board Additions

PAGE	GL KEY	DEPARTMENT	Recommended and Board Requested Last Day Reports			
			REQUIREMENTS	FINANCING	NET COST	FTE's
LAST DAY STAFF RECOMMENDED ADDITIONS						
LD 8-1	151000	Board of Supervisors Adjustment	3,000	0	3,000	
LD 16-1	271400	District Attorney - Victim Witness Services	119,114	119,114	0	
LD 18-1	303100	911 Services - Adjustment	(29,428)	(29,428)	0	
LD 26-1	134901	County Service Area #11	535,055	535,055	0	
LD 28-1	543100	Planning - Housing Grant - Homeless Svcs	51,703	51,703	0	
Sub Total Staff Recommendations			\$ 679,444	\$ 676,444	\$ 3,000	0.00
BOARD REQUESTED ADDITIONS						
LD 26-3	134910	County Service Area #11	0	0	0	
LD 26-5	492100	Parks, Open Space and Cultural Services	(157,451)	(450,000)	292,549	
LD 26-7	134904	Museum of Art and History	37,500	0	37,500	
LD 26-7	134904	Arts Council	37,500	0	37,500	
LD 30-1	574000	Probation Staff Adjustment	176,342	176,342	0	2.00
Sub Total Board Additions			\$ 93,891	\$ (273,658)	\$ 367,549	2.00
Total Recommendations and Additions			\$ 773,335	\$ 402,786	\$ 370,549	2.00
General Fund Only			773,335	402,786	370,549	2.00

Exhibit 3

- ✓ Summary of 2016-17 Concluding Adjustments; (Page 14)
- ✓ Adjustments for 2016-17 County Overhead; (Page 15)
- ✓ Adjustments for 2016-17 Fleet Services; (Page 17)
- ✓ Adjustments for 2016-17 Data Processing Charges; (Page 20)
- ✓ Adjustments for 2016-17 Contributions for Outside Agencies and Department Requirements; (Page 21)
- ✓
 - Allocation for 2016-17 Proposition 172 Distribution; and (Page 22)
- ✓ Adjustments for 2016-17 Property Tax Administration Revenues; (Page 23)
- ✓ Summary of 2016-17 Adjustments to the General Fund Contingency (Page 24)

Summary of General Fund Cost of Concluding Recommendations

PAGE	GL KEY	DEPARTMENT	Recommended Adjustments		
			REQUIREMENTS	FINANCING	NET COST
CL -15	Various	2016-17 GF County Overhead Realignment	0	(310,723)	310,723
CL -17	Various	2016-17 GF Fleet Services Realignment 62935	23,208	0	23,208
CL -18	Various	2016-17 GF Fleet Services Realignment 62936	20,503	0	20,503
CL -19	Various	2016-17 GF Fleet Services Realignment 62937.	11,299	0	11,299
CL -20	Various	2016-17 GF Data Processing Realignment	(148,516)	0	(148,516)
CL -21	Various	2016-17 Various Other GF Adjustments	580,721	795,099	(214,378)
CL -23	Various	2016-17 GF Property Tax Admin Revenue Adjustments	0	404,373	(404,373)
Total Recommended Concluding Changes			\$ 487,215	\$ 888,749	\$ (401,534)

2016-17 Final General County Overhead Cost Realignment

GL KEY	OBJECT	GENERAL COUNTY OVERHEAD	2016-17 PROPOSED	2016-17 FINAL *	CHANGE TO 2016-17
Department Cost Applied *					
131220	95190	AUD-GEN (CUSTODIAL)	\$ (667,803)	\$ (667,803)	\$ -
121000	95190	AUDITOR CONTROLLER	(1,678,416)	(1,678,416)	-
181000	95190	COUNTY ADMIN OFF	(840,738)	(840,738)	-
242000	95190	COUNTY COUNSEL	(579,414)	(579,414)	-
302100	95190	DISASTER RESPONSE	0	0	-
333100	95190	MS - FAC MGMT	(127,654)	(127,654)	-
333200	95190	MS - CUSTODIAL	36,754	36,754	-
333300	95190	MS - BLDG EQUIP	22,275	22,275	-
334100	95190	PURCHASING	(76,604)	(76,604)	-
334200	95190	CENTRAL STORES	(27,613)	(27,613)	-
431000	95190	TECHNICAL RADIO	(42,328)	(42,328)	-
491100	95190	PARKS	(92,800)	(92,800)	-
510000	95190	PERSONNEL	(408,530)	(408,530)	-
515202	95190	INSURANCE & BOND	(27,788)	(27,788)	-
734000	95190	TREASURER	17,524	17,524	-
Sub total Cost Applied			\$ (4,493,135)	\$ (4,493,135)	\$ -
Department Revenues *					
131220	42105	CUSTODIAL *	\$ 1,180,628	\$ 869,905	\$ (310,723)
121000	42105	AUDITOR CONTROLLER	931,162	931,162	-
181000	42105	COUNTY ADMIN OFF	388,528	388,528	-
242000	42105	COUNTY COUNSEL	(139,160)	(139,160)	-
331000	42105	GEN - SERVICES	(38,753)	(38,753)	-
333100	42105	MS - FAC MGMT	332,583	332,583	-
333200	42105	MS - CUSTODIAL	233,516	233,516	-
333300	42105	MS - BLDG EQUIP	141,524	141,524	-
334100	42105	PURCHASING	176,334	176,334	-
334200	42105	CENTRAL STORES	8,865	8,865	-
431000	42105	TECHNICAL RADIO	11,508	11,508	-
491100	42105	PARKS	11,696	11,696	-
510000	42105	PERSONNEL	285,491	285,491	-
731/734000	42105	TREASURER	17,524	17,524	-
Sub Total Revenues			\$ 3,541,446	\$ 3,230,723	\$ (310,723)
Grand Total			\$ 8,034,581	\$ 7,723,858	\$ (310,723)

2016-17 Final General County Overhead Cost Realignment

GL KEY	OBJECT	GENERAL COUNTY OVERHEAD	2016-17 PROPOSED	2016-17 FINAL *	CHANGE TO 2016-17
Charges To:					
231000	75315	RECORDER	\$ 137,404	\$ 137,404	\$ -
251000	75315	CHILD SUPPORT	212,978	212,978	-
360110	75315	HEALTH SERVICES	2,197,737	2,197,737	-
392100	75315	SOCIAL SERVICES	1,863,599	1,863,599	-
541300	75315	PLANNING	812,757	812,757	-
130320	75315	COUNTY SERVICE AREA 53 SOUTH	11,440	11,440	-
130321	75315	COUNTY SERVICE AREA 53 NORTH	26,693	26,693	-
131855	75315	LIBRARY	176,122	176,122	-
133607	75315	COUNTY SERVICE AREA 12	(6,926)	(6,926)	-
133608	75315	COUNTY SERVICE AREA 12 ZONE A	(1,794)	(1,794)	-
134910	75315	COUNTY SERVICE AREA 11	9,461	9,461	-
135461	75315	SC FLOOD CONTROL ZONE 4	6,610	6,610	-
135462	75315	SC FLOOD CONTROL & WATER CONSERV	2,686	2,686	-
304100	75315	COUNTY FIRE	(5,960)	(5,960)	-
304300	75315	CSA 4	8,489	8,489	-
333500	75315	SERVICE CENTER	78,374	78,374	-
421000	75315	INFORMATION SERVICES	473,334	473,334	-
423000	75315	CENTRAL DUPLICATING	30,990	30,990	-
515100	75315	RISK MANAGEMENT	342,036	342,036	-
511100	75315	DENTAL	16,809	16,809	-
515200	75315	LIABILITY AND PROPERTY	81,279	81,279	-
515300	75315	WORKERS COMP	(24,240)	(24,240)	-
515400	75315	UNEMPLOYMENT INSURANCE	4,047	4,047	-
515505	75315	EMPLOYEE COST BENEFIT STAFFING	26,993	26,993	-
601000	75315	DPW	1,204,323	1,204,323	-
610110	75315	RDA SUCCESSOR AGENCY	(24,958)	(24,958)	-
543100	75315	RDA HOUSING OVERSITE	8,035	8,035	-
702810	75315	ANIMAL SERVICES AUTHORITY	55,540	55,540	-
Total			\$ 7,723,858	\$ 7,723,858	\$ -
General Fund Change			\$ (310,723)	\$ -	\$ 310,723

*Adjustments to be made to the realignment as needed for the final, State approved, A-87 Cost Allocation Plan.
 Realignment of Co.Overhead reimbursements to be spread by the Auditor-Controller within the Adopted Budget

2016-17 Fleet Services - 62935 - Realignment

GL KEY	OBJECT	DEPARTMENT	2016-17 PROPOSED	2016-17 FINAL	CHANGE TO 2016-17
103210	62935	AGRICULTURAL COMMISSIONER	\$ 50,129	\$ 30,456	\$ (19,673)
103300	62935	WEIGHTS & MEASURES	2,878	4,233	1,355
103400	62935	GF STAFF FOR MOSQ ABATE CSA	24,535	26,595	2,060
106000	62935	AG EXTENSION SERVICES	6,031	15,215	9,184
271220	62935	DIST ATTY-CONSUMER PROTECTION	5,391	5,391	0
272100	62935	DIST ATTY-CRIMINAL PROSECUTION	75,468	78,750	3,282
302100	62935	DISASTER RESPONSE (GSD)	0	40	40
333100	62935	BUILDING MAINTENANCE	51,513	45,725	(5,788)
333200	62935	GEN SVCS-CUSTODIAL SERVICE	6,838	8,380	1,542
333300	62935	GEN SVCS-BLDG EQUIPMENT MAINT	13,597	6,600	(6,997)
334200	62935	GEN SVCS-CENTRAL STORES	8,872	4,255	(4,617)
431000	62935	COMMUNICATIONS-TECH RADIO SER(ISD-GF)	5,419	7,448	2,029
491100	62935	ADMINISTRATION	1,254	570	(684)
495050	62935	PARKS-RECREATION ADMINISTRATION	0	0	
492300	62935	FACILITIES--HOUSE RENTAL	110,000	138,503	28,503
541100	62935	ADMINISTRATION	0	0	
541500	62935	PLAN DEPT-BUILDING INSPECTIONS	17,500	18,594	1,094
541600	62935	PLAN DEPT-CODE ENFORCEMENT	4,216	5,420	1,204
542100	62935	PLAN DEPT-ENVIRONMENTAL PLANNING	6,653	2,050	(4,603)
543100	62935	PLANNING-HOUSING	883	1,188	305
574000	62935	PROBATION-ADMIN	80,506	77,615	(2,891)
574100	62935	PROBATION-GRANTS	0	3,509	3,509
661100	62935	SHERIFF-ADMIN	13,330	8,086	(5,244)
661200	62935	SHERIFF-SHERIFF-STAFF	0	0	
661300	62935	SHERIFF-PATROL	486,795	498,574	11,779
661400	62935	SHERIFF-INVESTIGATION	114,939	113,859	(1,080)
661700	62935	SHERIFF-CIVIL DIVISION	15,788	22,317	6,529
661800	62935	SHERIFF-COMMUNITY CENTERS	57,212	34,197	(23,015)
661850	62935	SHERIFF-VEHICLE ABATEMENT PROG	10,954	23,898	12,944
662110	62935	DETENTION-ADMIN	363	50	(313)
662300	62935	DETENTION-MAIN JAIL	30,484	31,958	1,474
662440	62935	DETENTION-FOOD SERVICES	5,619	2,574	(3,045)
662500	62935	MENS MINIMUM SECURITY FACILITY	30,410	44,735	14,325
			<u>\$ 1,237,577</u>	<u>\$ 1,260,785</u>	<u>\$ 23,208</u>
General Fund Change			\$ 1,237,577	\$ 1,260,785	\$ 23,208
			<u>\$ 1,237,577</u>	<u>\$ 1,260,785</u>	<u>\$ 23,208</u>
			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

2016-17 Fleet Services - Replacement Charges - 62936 - Realignment

GL KEY	OBJECT	DEPARTMENT	2016-17 PROPOSED	2016-17 FINAL	CHANGE TO 2016-17
103210	62936	AGRICULTURAL COMMISSIONER	\$ 1,586	\$ 2,370	\$ 784
103300	62936	WEIGHTS & MEASURES	89	45	(44)
103400	62936	GF STAFF FOR MOSQ ABATE CSA	958	1,672	714
271220	62936	DA CONSUMER PROTECTION	2,740	9,883	7,143
272100	62936	DIST ATTY-CRIMINAL PROSECUTION	15,408	12,135	(3,273)
333100	62936	GEN SVCS-BUILDING MAINTENANCE	135	0	(135)
334200	62936	GEN SVCS-CENTRAL STORES	261	237	(24)
431000	62936	COMMUNICATIONS-TECH RADIO SER(ISD-GF)	176	176	0
492300	62936	FACILITIES--HOUSE RENTAL	4,022	6,399	2,377
495050	62936	RECREATION ADMINISTRATION	1,925	1,822	(103)
541500	62936	PLAN DEPT-BUILDING INSPECTIONS	1,242	1,242	0
541600	62936	PLAN DEPT-CODE ENFORCEMENT	1,705	2,785	1,080
542100	62936	PLAN DEPT-ENVIRONMENTAL PLANNING	215	118	(97)
184000	62936	OFFICE OF CANNABIS LICENSING	0	3,600	3,600
574000	62936	PROBATION-ADMIN	3,065	5,081	2,016
661300	62936	SHERIFF-PATROL	120,846	113,234	(7,612)
661400	62936	SHERIFF-INVESTIGATION	18,159	21,558	3,399
661700	62936	SHERIFF-CIVIL DIVISION	4,024	424	(3,600)
661850	62936	SHERIFF-VEHICLE ABATEMENT PROG	12,448	16,288	3,840
662300	62936	CORRECTIONS-MAIN JAIL	1,565	9,621	8,056
662410	62936	DETENTION-CRT SEC & TRANSPORTATION	0	67	67
662440	62936	DETENTION-FOOD SERVICES	0	2,315	2,315
662500	62936	MENS MINIMUM SECURITY FACILITY	210	210	0
			\$ 190,779	\$ 211,282	\$ 20,503
General Fund Change			\$ 190,779	\$ 211,282	\$ 20,503
			\$ 190,779	\$ 211,282	\$ 20,503
			\$ -	\$ -	\$ -

2016-17 Fleet Services - 62935 - Realignment

GL KEY	OBJECT	DEPARTMENT	2016-17 PROPOSED	2016-17 FINAL	CHANGE TO 2016-17
103210	62937	AGRICULTURAL COMMISSIONER	\$ 9,344	\$ 7,685	\$ (1,659)
103300	62937	WEIGHTS & MEASURES	1,225	54	(1,171)
103400	62937	GF STAFF FOR MOSQ ABATE CSA	7,884	6,741	(1,143)
271220	62937	DIST ATTY-CONSUMER PROTECTION	5,708	20,589	14,881
272100	62937	DIST ATTY-CRIMINAL PROSECUTION	30,656	25,281	(5,375)
333100	62937	BUILDING MAINTENANCE	967	0	(967)
334200	62937	GEN SVCS-CENTRAL STORES	3,734	1,660	(2,074)
431000	62937	COMMUNICATIONS-TECH RADIO SER(ISD-GF)	2,512	2,512	0
492300	62937	FACILITIES-HOUSE RENTAL	16,588	16,204	(384)
495050	62937	RECREATION ADMINISTRATION	3,500	3,106	(394)
541500	62937	PLAN DEPT-BUILDING INSPECTIONS	17,737	17,737	0
541600	62937	PLAN DEPT-CODE ENFORCEMENT	3,100	5,882	2,782
542100	62937	PLAN DEPT-ENVIRONMENTAL PLANNING	1,709	2,834	1,125
184000	62936	OFFICE OF CANNABIS LICENSING	0	9,000	9,000
574000	62937	PROBATION-ADMIN	20,155	22,400	2,245
661300	62937	SHERIFF-PATROL	469,724	417,208	(52,516)
661400	62937	SHERIFF-INVESTIGATION	69,328	59,045	(10,283)
661700	62937	SHERIFF-CIVIL DIVISION	13,558	13,558	0
661850	62937	SHERIFF-VEHICLE ABATEMENT PROG	25,473	33,473	8,000
662300	62937	CORRECTIONS-MAIN JAIL	0	39,586	39,586
662440	62637	DETENTION-FOOD SERVICES	0	9,646	9,646
			<u>\$ 702,902</u>	<u>\$ 714,201</u>	<u>\$ 11,299</u>
General Fund Change			<u>\$ 702,902</u>	<u>\$ 714,201</u>	<u>\$ 11,299</u>
			<u>\$ 702,902</u>	<u>\$ 714,201</u>	<u>\$ 11,299</u>
			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

2016-17 Data Processing Charges 62325 Realignment

GL KEY	OBJECT	DEPARTMENT	2016-17 PROPOSED	2016-17 FINAL	CHANGE TO PROPOSED
103210	62325	AGRICULTURAL COMMISSIONER	\$ 39,079	\$ 40,692	\$ 1,613
103300	62325	WEIGHTS & MEASURES	5,724	2,028	(3,696)
106000	62325	AG EXTENSION SERVICES	3,816	4,056	240
109100	62325	ASSESSOR	256,435	85,649	(170,786)
121000	62325	AUDITOR/CONT - GENERAL ADMIN	1,033,408	945,092	(88,316)
151000	62325	BOARD OF SUPS-ADMIN SUPPORT	50,889	58,764	7,875
181000	62325	COUNTY ADMINISTRATIVE OFFICE	41,691	69,564	27,873
182000	62325	CLERK OF THE BOARD	11,860	14,460	2,600
183000	62325	ECONOMIC DEVELOPMENT	6,084		(6,084)
214000	62325	COUNTY CLERK/ELECTIONS	119,680	121,067	1,387
214100	62325	CLERK SPECIAL SERVICES	3,816	2,028	(1,788)
231000	62325	COUNTY RECORDER	78,643	90,212	11,569
242000	62325	COUNTY COUNSEL-OPERATIONS	40,740	42,786	2,046
271220	62325	DA-CONSUMER PROTECTION	11,698	792	(10,906)
272100	62325	DIST ATTY-CRIMINAL PROSECUTION	358,173	276,220	(81,953)
302100	62325	DISASTER RESPONSE (GSD)	43,664	63,462	19,798
303100	62325	COMMUNICATIONS-911 (GSD)	9,884	-	(9,884)
331000	62325	GEN SVCS-ADMIN	17,482	19,572	2,090
333100	62325	BUILDING MAINTENANCE	7,641	12,168	4,527
333200	62325	GEN SVCS-CUSTODIAL SERVICE	3,816	6,084	2,268
333300	62325	GEN SVCS-BLDG EQUIPMENT MAINT	1,908	4,056	2,148
333400	62325	PROJECTS/ENERGY MGMNT/SAFETY	1,908	4,056	2,148
333700	62325	GEN SVCS-PARKING/TRIP PROGRAM	1,908	-	(1,908)
334100	62325	GEN SVCS-CENTRAL PURCHASING	60,740	59,656	(1,084)
334200	62325	GEN SVCS-CENTRAL STORES	1,909	2,028	119
351000	62325	GRAND JURY	2,217	4,470	2,253
431000	62325	COMM-TECH RADIO SER(ISD-GF)	13,356	14,196	840
491100	62325	ADMINISTRATION	196,209	194,222	(1,987)
510000	62325	ADMINISTRATION	273,178	303,796	30,618
541100	62325	ADMINISTRATION	2,484	8,112	5,628
541300	62325	PLAN DEPT-SUPPORT SERVICES	168,823	192,236	23,413
541500	62325	PLAN DEPT-BUILDING INSPECTIONS	17,287	44,616	27,329
541600	62325	PLN DPT-CODE ENFORCEMENT	145,353	154,094	8,741
542100	62325	PLN DPT-ENVIRONMENTAL PLANNING	3,527	16,224	12,697
542200	62325	PLAN DEPT-PROJECT REVIEW	6,409	21,266	14,857
542300	62325	PLAN DEPT-ADVANCED PLANNING	14,608	4,056	(10,552)
542700	62325	PLANNING-ZONE COUNTER	142,441	70,870	(71,571)
543100	62325	PLANNING-HOUSING	10,116	2,028	(8,088)
574000	62325	PROBATION-ADMIN	318,849	335,217	16,368
661100	62325	SHERIFF-ADMIN	237,438	134,714	(102,724)
661300	62325	SHERIFF-PATROL	750,450	808,986	58,536
661400	62325	SHERIFF-INVESTIGATION	22,896	24,336	1,440
661500	62325	SHERIFF-BURIAL OF INDIGENTS	112	-	(112)
661800	62325	SHERIFF-COMMUNITY CENTERS	2	-	(2)
662110	62325	CORRECTIONS-ADMIN	5,785	117,284	111,499
662300	62325	CORRECTIONS-MAIN JAIL	-	4,056	4,056
664001	62325	COURT SEC-COURT SEC-DIV 40	10,669		(10,669)
731000	62325	TREASURER-TAX COLLECTOR-ADMIN.	5,739	2,028	(3,711)
732000	62325	TREASURER-TAX COLLECTOR-TREAS	9,648	14,196	4,548
733000	62325	TREAS-TAX COLLECT-TAX COLLECT.	434,544	457,760	23,216
734000	62325	TREAS-TAX COLLECT-CENTRAL COLL	15,286	18,251	2,965
General Fund Change			\$ 5,020,022	\$ 4,871,506	\$ (148,516)

2016-17 Adjustments to Contributions to Other Agencies and Department Requirements

AGENCY/DEPARTMENT	GL KEY	OBJECT	2016-17 PROPOSED	2016-17 FINAL	CHANGE TO PROPOSED
Expenditures					
AMBAG	1	131830	75231	33,302	33,269 (33)
MBAPCD (Air Pollution)	1	131811	75231	41,475	47,630 6,155
Animal Services	1	131820	75231	1,296,835	1,323,941 27,106
LAFCO	1	131845	75231	111,167	113,367 2,200
Debt Service	2	131215	90004	7,824,720	8,370,013 545,293
Total Expenditures			\$ 9,307,499	\$ 9,888,220	\$ 580,721
Revenues					
Debt Service	2	131215	40440	506,146	333,829 (172,317)
Debt Service	2	131215	42466	1,838,796	2,373,851 535,055
General Revenues - Sales Tax	3	131220	40173	10,529,064	10,251,805 (277,259)
General Revenues -Prop 172	4	Various	40495	18,607,233	17,775,702 (831,531)
General Revenues -TOT	5	131220	40206	7,750,910	7,558,361 (192,549)
General Revenues -Cannabis Bus Ta	6	131220	40214	-	791,440 791,440
General Revenues -Residual	7	131220	40106	819,268	1,242,717 423,449
General Revenues -Penalties	8	131220	40142	1,200,000	1,464,685 264,685
General Revenues -Property Tax	9	131220	40100	52,095,760	52,349,886 254,126
Total Revenues			\$ 93,347,177	\$ 94,142,276	\$ 795,099
Total Change in Net County Cost from Contingencies			\$ (84,039,678)	\$ (84,254,056)	\$ (214,378)

1. Adjustments to County Contributions based on final Adoption of Agency's 2016-17 Budgets
2. Adjustment to Debt Service for the estimated cost for the 2016 CERTS including the payoffs for CSA#11
3. Adjustment to Sales Tax due to the revised projections from HDL reflecting 3% growth
4. Adjustment to Prop 172 due to the revised projections from HDL reflecting only a 3% growth, see spread by Department attached
5. Adjustment to Transient Occupancy Tax based on current year growth
6. Estimate for Cannabis Business Tax II with a mid-year implementation
7. Adjustment to Residual Distribution from the RSA based on current year growth
8. Adjustment to Property Tax penalties based on current year actuals
9. Adjustment to Property Tax estimate to reflect a 3% growth over the current actuals

2015-16 and 2016-17 Proposition 172 Revised Allocation

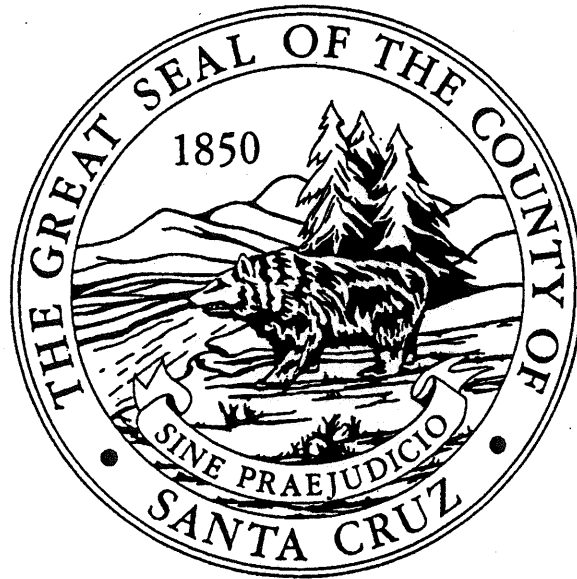
DEPARTMENT	GL KEY	OBJECT	EST-ACT 2015-16	REVISED EST-ACT 2015-16	RECOMMEND 2016-17	REVISED RECOMMEND 2016-17	REVISED CHANGED TO 2016-17	REVISED CHANGE TO 2015-16 EST-ACT
District Attorney	272100	40495	\$ 2,473,396	\$ 2,431,914	2,622,047	2,504,872	\$ (117,175)	\$ (41,482)
Juvenile Hall	572000	40495	857,630	843,246	909,174	868,544	(40,630)	(14,384)
Probation	574000	40495	2,156,903	2,120,729	2,286,533	2,184,351	(102,182)	(36,174)
Sheriff	661200	40495	2,627,611	2,583,543	2,785,531	2,661,050	(124,481)	(44,068)
Detention	662110	40495	9,436,794	9,278,529	10,003,948	9,556,885	(447,063)	(158,265)
Total			\$ 17,552,334	\$ 17,257,961	\$ 18,607,233	\$ 17,775,702	\$ (831,531)	\$ (294,373)
County Fire*	304200	40495	\$ 79,786	\$ 79,786	\$ 87,046	\$ 87,046	\$ -	\$ -
County Total			\$ 17,632,120	\$ 17,337,747	\$ 18,694,279	\$ 17,862,748	\$ (831,531)	\$ (294,373)

Proposition 172 Growth Assumptions for 2015-16 Estimated/Actuals and 2016-17 Estimated Revenues have been revised by HDL since the Proposed Budget

*County Fire Allocation is based on policy adopted by the Board of Supervisors on June 10, 2013.

2016-17 Property Tax Administration Fees Realignment

DEPARTMENT	GL KEY	OBJECT	DEPARTMENT	2015-16 ALLOW	REVISED 15-16 EST-ACT	2016-17 PROPOSED	REVISED 2016-17 PROPOSED	CHANGE FROM 16-17 PROPOSED
ASSESSOR	109100	41205	ASSESSMENT AND TAX COLLECTION FEES					
ASSESSOR	109100	41206	PROPERTY TAX ADMIN FEE SE	\$ 890,463	\$ 950,763	\$ 890,463	\$ 950,763	\$ 60,300
ASSESSOR	109100	41208	SUPPLEMENTAL TAX ADMIN FI	183,803	434,785	183,803	434,785	250,982
			DEPARTMENT TOTAL	\$ 1,074,266	\$ 1,385,548	\$ 1,074,266	\$ 1,385,548	\$ 311,282
AUDITOR-CONTROLLE	123400	41205	ASSESSMENT ADMIN FEE	\$ 318,953	\$ 323,656	\$ 318,953	\$ 323,656	\$ 4,703
AUDITOR-CONTROLLE	123400	41206	PROPERTY TAX ADMIN FEE SE	163,060	160,649	163,060	160,649	(2,411)
AUDITOR-CONTROLLE	123400	41207	DEBT SERV	8,755	8,140	8,755	8,140	(615)
AUDITOR-CONTROLLE	123400	41208	SUPPLEMENTAL TAX ADMIN FI	40,224	102,871	40,224	102,871	62,647
			DEPARTMENT TOTAL	\$ 530,992	\$ 595,316	\$ 530,992	\$ 595,316	\$ 64,324
								0
CLERK OF THE BOARD	182000	41206	PROPERTY TAX ADMIN FEE SE	\$ 8,920	\$ 9,011	\$ 8,920	\$ 9,011	\$ 91
COUNTY COUNSEL	242000	41206	PROPERTY TAX ADMIN FEE SE	\$ 15,757	\$ 16,882	\$ 15,757	\$ 16,882	\$ 1,125
TREASURER-TAX COL	733000	41205	ASSESSMENT ADMIN FEE	\$ 133,977	\$ 137,154	\$ 133,977	\$ 137,154	\$ 3,177
TREASURER-TAX COL	733000	41206	PROPERTY TAX ADMIN FEE SE	232,963	217,233	232,963	217,233	(15,730)
TREASURER-TAX COL	733000	41208	SUPPLEMENTAL TAX ADMIN FI	13,946	54,050	13,946	54,050	40,104
			DEPARTMENT TOTAL	\$ 380,886	\$ 408,437	\$ 380,886	\$ 408,437	\$ 27,551
TOTAL ALL PROPERTY TAX ADMINISTRATION FEES				\$ 2,010,821	\$ 2,415,194	\$ 2,010,821	\$ 2,415,194	\$ 404,373
General Fund Total		41205	ASSESSMENT ADMIN FEE	\$ 452,930	\$ 460,810	\$ 452,930	\$ 460,810	\$ 7,880
General Fund Total		41206	PROPERTY TAX ADMIN FEE SE	1,311,163	1,354,538	1,311,163	1,354,538	43,375
General Fund Total		41207	DEBT SERV	8,755	8,140	8,755	8,140	(615)
General Fund Total		41208	SUPPLEMENTAL TAX ADMIN FI	237,973	591,706	237,973	591,706	353,733
			General Fund Change	\$ 2,010,821	\$ 2,415,194	\$ 2,010,821	\$ 2,415,194	\$ 404,373



2016-17 Contingency Adjustment Summary

GL KEY	OBJECT	DESCRIPTION	2016-17 ADJUSTMENTS	CONTINGENCY	
				DECREASE	INCREASE
Recommended Contingency Adjustments:					
Supplemental Reports - Exhibit 1					
131375	98700	Decrease Contingency	\$ (193,436)	\$ (193,436)	
Various	Various	Supplemental Budget Recommendations	193,436		
Last Day Reports - Exhibit 2					
131375	98700	Decrease Contingency	(3,000)	(3,000)	
Various	Various	Last Day Reports Recommendations	3,000		
Concluding Report - Exhibit 3					
General County Overhead					
131375	98700	Decrease Contingency	(310,723)	(310,723)	
Various	2105/95190	Realignment to Revenues and Intra-Fund Transfers as provided by the Auditor-Controller in the adopted budget	310,723		
Fleet Services Charges					
131375	98700	Decrease Contingency	(55,010)	(55,010)	
Various	62935	Increase 2016-17 Appropriations for Fleet Services	23,208		
Various	62936	Increase 2016-17 Appropriations for Replacement	20,503		
Various	62937	Increase 2016-17 Appropriations for Depreciation	11,299		
Data Processing Charges					
Various	62325	Decrease 2016-17 Appropriations for Data Processing	(148,516)		
131375	98700	Increase Contingency	148,516		148,516
Contributions to Other Agencies and Department Adjustments					
131375	98700	Decrease Contingency	214,378	214,378	
Various	Various	Increase 2016-17 Contributions to Other Agencies/Depa	(214,378)		
Property Tax Admin Revenue Distribution					
Various	Various	Decrease 2016-17 Estimated Revenue	(404,373)		
131375	98700	Decrease Contingency	404,373		404,373
Subtotal Concluding Reports and Adjustments - Exhibit 3 -			0	(347,791)	552,889
Total Recommendations - Exhibits 1-3			\$ -	\$ (347,791)	\$ 552,889
Total Recommended Increase to Contingency				\$	205,098

2016-17 Contingency Adjustment Summary

GL KEY	OBJECT	DESCRIPTION	2016-17 ADJUSTMENTS	CONTINGENCY	
				DECREASE	INCREASE
Board Requested Additions:					
<u>Supplemental Reports - Exhibit 1</u>					
131375	98700	Decrease Contingency	\$ (202,000)	\$ (202,000)	
Various	Various	Supplemental Budget Board Approved Additions	202,000		
<u>Last Day Reports - Exhibit 2</u>					
131375	98700	Decrease Contingency	(367,549)	(367,549)	
Various	Various	Last Day Reports Board Requested Additions	367,549		
Total Board Approved and Requested Additions - Exhibits 1-2			<u>\$ -</u>	<u>\$ (569,549)</u>	<u>\$ -</u>
Total Board Approved and Requested Decrease to Contingency					\$ (569,549)
Total Recommendations and Board Additions - Exhibits 1-3			<u>\$ -</u>	<u>\$ (917,340)</u>	<u>\$ 552,889</u>
Total Recommended and Board Additions Decrease to Contingency					\$ (364,451)
<u>Contingency Recap</u>			<u>Change</u>		
Exhibit 1 Supplemental Reports Recommended			\$ (193,436)		
Exhibit 1 Supplemental Reports Board Additions Approved			(202,000)		
Exhibit 2 Last Day Reports Recommended			(3,000)		
Exhibit 2 Last Day Reports Board Requested Additions			(367,549)		
Exhibit 3 Concluding Reports and Adjustments			401,534		
Total Recommended and Board Requested Decrease to Contingencies			<u>\$ (364,451)</u>		
Beginning Contingencies			\$ 4,092,021		
Recommended Adjustments to Contingencies			205,098		
Board Requested Additions to Contingencies			(569,549)		
Total 16-17 Contingencies			<u>\$ 3,727,570</u>		
Beginning			\$ 4,092,021		
Decrease Contingency			(917,340)		
Increase Contingency			552,889		
Total			<u>\$ 3,727,570</u>		

Exhibit 4

Summary of General Fund 2015-16 Data Processing Charges Year-End Realignment

2015-16 Data Processing Charges 62325 Year-End Realignment

GL KEY	OBJECT	DEPARTMENT	2015-16 ADJ. BUDGET	2015-16 ACTUALS	CHANGE TO 2015-16 BUDGET
103210	62325	AGRICULTURAL COMMISSIONER	\$ 39,079	\$ 39,987	\$ 908
103300	62325	WEIGHTS & MEASURES	5,724	3,042	(2,682)
106000	62325	AG EXTENSION SERVICES	3,816	4,056	240
109100	62325	ASSESSOR	256,435	234,396	(22,039)
121000	62325	AUDITOR/CONT - GENERAL ADMIN	1,033,408	635,040	(398,368)
151000	62325	BOARD OF SUPS - ADMIN SUPPORT	50,889	65,337	14,448
181000	62325	COUNTY ADMINISTRATIVE OFFICE	41,691	160,509	118,818
182000	62325	CLERK OF THE BOARD	11,860	15,666	3,806
214000	62325	COUNTY CLERK/ELECTIONS	119,680	144,647	24,967
214100	62325	CLERK SPECIAL SERVICES	3,816	1,014	(2,802)
231000	62325	COUNTY RECORDER	78,643	79,118	475
242000	62325	COUNTY COUNSEL-OPERATIONS	40,740	51,875	11,135
271220	62325	DA-CONSUMER PROTECTION	11,698	3,887	(7,811)
272100	62325	DIST ATTY-CRIMINAL PROSECUTION	358,173	251,012	(107,161)
302100	62325	DISASTER RESPONSE (GSD)	43,664	71,739	28,075
331000	62325	GEN SVCS-ADMIN	17,482	20,258	2,776
333100	62325	BUILDING MAINTENANCE	7,641	13,182	5,541
333200	62325	GEN SVCS-CUSTODIAL SERVICE	3,816	6,084	2,268
333300	62325	GEN SVCS-BLDG EQUIPMENT	1,908	4,056	2,148
333400	62325	PROJECTS/ENERGY MANAGEMENT	1,908	4,056	2,148
333700	62325	GEN SVCS-PARKING/TRIP PROGRAM	1,908	-	(1,908)
334100	62325	GEN SVCS-CENTRAL PURCHASING	60,740	1,737	(59,003)
334200	62325	GEN SVCS-CENTRAL STORES	1,909	2,028	119
351000	62325	GRAND JURY	2,217	5,087	2,870
431000	62325	COMMUNICATIONS-TECH RADIO SEF	13,356	14,196	840
491100	62325	ADMINISTRATION	196,209	83,583	(112,626)
510000	62325	ADMINISTRATIONS	273,178	142,549	(130,629)
541100	62325	ADMINISTRATION/PERMIT SERVICES	1,908	9,311	7,403
541300	62325	PLAN DEPT-SUPPORT SERV	167,959	162,980	(4,979)
541500	62325	PLAN DEPT-BUILDING INSPECTIONS	15,271	42,759	27,488
541600	62325	PLAN DEPT-CODE ENFORCEMENT	144,201	13,631	(130,570)
542100	62325	PLAN DEPT-ENVIRONMENTAL PLANN	2,519	17,502	14,983
542200	62325	PLAN DEPT-PROJECT REVIEW	5,113	28,687	23,574
542300	62325	PLAN DEPT-ADVANCED PLANNING	13,888	6,084	(7,804)
542700	62325	PLANNING - ZONING COUNTER	141,721	168,793	27,072
543100	62325	PLANNING-HOUSING	9,540	44,050	34,510
544100	62325	PLANNING - ECONOMIC DEVELOPME	-	-	-
572000	62325	PROBATION-JUVENILE HALL	-	-	-
574000	62325	PROBATION-ADMIN	318,849	307,486	(11,363)
661100	62325	SHERIFF-ADMIN	237,438	211,040	(26,398)
661300	62325	SHERIFF-PATROL	750,450	827,640	77,190
661400	62325	SHERIFF-INVESTIGATION	22,896	24,336	1,440
661700	62325	SHERIFF-CIVIL DIVISION	-	-	-
661800	62325	SHERIFF-COMMUNITY CENTERS	2	394	392
662110	62325	DETENTION-ADMIN	5,785	5,856	71
662300	62325	DETENTION-MAIN JAIL	-	4,056	4,056
662405	62325	DETENTION-MEDICAL SERVICES	-	-	-
664001	62325	COURT SEC-COURT SECURITY-DIV 4	10,669	-	(10,669)
731000	62325	TREASURER-TAX COLLECTOR-ADMII	5,739	1,079	(4,660)
732000	62325	TREASURER-TAX COLLECTOR-TREA	9,648	15,210	5,562
733000	62325	TREASURER-TAX COLLECTOR-TAX C	434,544	283,156	(151,388)
734000	62325	TREASURER-TAX COLLECTOR-CENT	15,286	95,226	79,940
		GENERAL FUND	\$ 4,995,014	\$ 4,327,417	\$ (667,597)

Exhibit 5

Summary of 2016-17 Community TV – PEG Fund Budget

2016-17 Budget Community Television - PEG Funds

2016-17 DIVCA PEG Fees Budget (GL Key 700550)

GL Key	Object	Description	Approved 2016-17	Notes
700550	86204	EQUIPMENT	600,000	CTV contract for capital
TOTAL REQUIREMENTS			<u>600,000</u>	
700550	42384	OTHER REVENUE	600,000	
TOTAL FINANCING			<u>600,000</u>	

Community TV Budget allocations were approved by the Board on May 24, 2016