

**SANTA CRUZ COUNTY
PERSONNEL ADMINISTRATIVE MANUAL**

Topic: RETIREMENT	Date Issued: January 1, 2018
Section: PARTIALSERVICE RETIREMENT	
Number: XIX.2	

PURPOSE:

To identify the benefits available to full-time public agency members who meet the normal retirement age and service requirements for a partial service retirement. With partial service retirement, you can reduce your work time, continue working, provide operational experience for succession planning, and receive a “partial” service retirement allowance.

Eligible Employees: Employees in the Miscellaneous Group Retirement Formula

LEGAL BASIS:

CalPERS Retirement Regulations

Government Codes: 19996.30 - 19996.40 and 20000 et seq.

POLICY:

- I. You must work full time in a CalPERS public agency.
- II. You have reached the normal retirement age for your retirement benefit formula. The normal retirement age is the age at which you can retire without a reduction for retiring early. If your benefit formula is 2% at 55, your normal retirement age is 55. If your benefit formula is 2% at 60, your normal retirement age is 60.
- III. You have accrued a minimum of five years of CalPERS service credit to be eligible for service retirement in your membership category.
- IV. You must work at least 50 percent of full time, but not more than 80 percent with the approval of the appointing authority.
- V. You may end your partial service retirement at any time and return to full-time employment with the approval of the appointing authority, as long as you unretire.
- VI. Approval is required by the appointing authority and the Personnel Director.

PROCEDURE:

The employee must complete the Partial Service Retirement Application form and a Partial Service Retirement Agreement, available in the Personnel Department.

The employee must submit the completed Partial Service Retirement Application to CalPERS at least 60 days before the effective date of the partial retirement. The effective date must be the same date of your work reduction and must be the first day of a pay period.

Click here for [PER 1900 Partial Service Retirement Agreement](#) or [Partial Service Retirement Application CALHR-062](#)