



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY

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April 21, 1998

AGENDA: May 5, 1998

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RE: APPROVAL OF ACCOUNTING ADJUSTMENTS TO PROVIDE FOR THE
LEASE PURCHASE OF COMPUTER EQUIPMENT FOR THE HEALTH
SERVICES AGENCY

Dear Board Members:

The purpose of this letter is to request Board approval of various accounting adjustments necessary to provide for the lease purchase of computer equipment for Health Services, as previously authorized in the 1997198 budget. Following several months of negotiations, the County Purchasing Agent and Health Services have secured beneficial lease rates and vendor quotes, and are now ready to finalize this time-limited agreement.

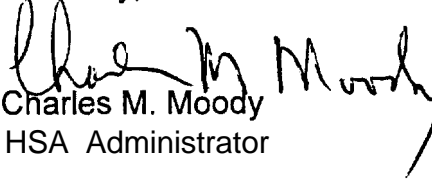
In prior years, the Health Services Agency has included lease payments in its services and supplies expenditures to facilitate recovery of lease costs from State and federal funding sources. The Auditor-Controller has advised HSA that these payments should be considered a lease purchase which requires lease capitalization. This letter recommends the accounting and budgeting actions required to accomplish lease capitalization.

It is therefore RECOMMENDED that your Board:

1. Adopt the attached resolution accepting and appropriating unanticipated revenue of **\$301,636.16** for the lease purchase of personal computers for the Health Services Agency in accordance with State Controller guidelines; and

2. Authorize the County Purchasing Agent to enter into a multi-year lease agreement totaling \$301,636.16 with **Calase** Public Funding Corporation for the payment of computer equipment and approve the related transfer of funds from Services and Supplies to Principal on Lease Purchase.,

Sincerely,


Charles M. Moody
HSA Administrator

RECOMMENDED:



Susan A. Mauriello
County Administrator

- cc: County Administrative Officer
Auditor-Controller
County Counsel
County Purchasing
HSA Administration

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND/OR FUNDS

000209

Department: Health Services Agency

Date: 4/22/98

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 1998

AUDITORS USE ONLY				
DOCUMENT #	AMOUNT	L/N	T/C NASH	
SD				

BATCH #	
DATE	

		T/C	INDEX	SUBJECT	PRJ/UCD	AMOUNT	DESCRIPTION	
T R A N S F E R	T O	0 2 1	3,6,0,1,1 2	4,8,3,0		6 0 0 0 0 0 0	Principal on lease purchase	
		0 2 1	3 6 3 1 0 1	5 9 0 0		6 0 0 0 0 0 0	HSA Cost allocation	
	F R O M	0 2 2	3,6,0,1,1 2 9	5,6,0	, , , ,		6 0 0 0 0 0 0	Trans. other department
		0 2 2 3	6 3 1 0 3	3 8 0 0			6 0 0 0 0 0 0	Rents & leases - equip.

Explanation:

Transfer of appropriations for the down payment of computer equipment

Name Carlos M. Moody Title 4/22/98

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amount's in cited indicator

Auditor-Controller, by Tricia Ward, Deputy Date 4/27/98

County Administrative Officer's Action: Recommended to Board Approved Not Recommended or Approved

County Administrative Officer [Signature] Date 4/28/98

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
 County of Santa Cruz } ss. transfer was approved by said Board of Supervisor as recommended by the County Administrative Officer by an order
 duly entered in the minutes of said Board on

_____, 19____ By _____, Deputy Clerk

Distribution:
 White-Board of Supervisors
 Yellow-Auditor-Controller
 Green-County Administrative Officer
 Pink-Originating Department
 Goldenrod-Departmental Control Copy

0200210

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF "CALIFORNIA"

RESOLUTION NO. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from Installment sale - lease purchase for HSA computer systems acquisition program; and

WHEREAS, the County is recipient of funds in the amount of \$ 301,636.16 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors:

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$301,636.16 into

Department _____

T/C	Index Number	Revenue Subobject Number	Account Name	Amount
001	360112	2473	Inception of lease purchase agreement	\$301,636.16

and that such funds be and are hereby appropriated as follows:

T/C	Index Number	Expenditure Subobject Number	PRJ/UCD	Account Name	Amount
021	360112	8404		Equipment	\$301,636.16

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

BY Charles M. Meedy, Jr. Date 4/22/98
Department Head

#00211

COUNTY ADMINISTRATIVE OFFICER

Recommended to Board

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____ 19____ by the following vote (requires three-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

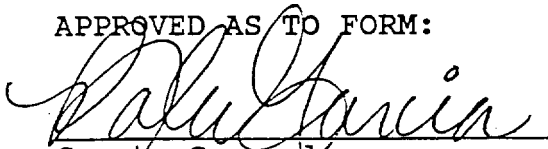
ABSENT: SUPERVISORS

CHAIR OF THE BOARD

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:



County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

 4/27/98

Auditor-Controller

Distribution:

- Auditor-Controller
- County Council
- County Administrative Officer
- Originating Department