

**TREASURER-
TAX COLLECTOR**



COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER
701 OCEAN STREET
P.O. BOX 1617
SANTA CRUZ, CALIFORNIA 95061

RICHARD W. BEDAL
TREASURER AND TAX COLLECTOR

DEBORAH LAUCHNER
ASSISTANT
TREASURER AND TAX COLLECTOR

April 29, 1998

AGENDA: MAY 5, 1998

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

Re: DEPARTMENTAL WORKSHOP PRESENTATION

Dear Members of the Board,

On September 9, 1997, your Board approved a format and schedule for departmental workshops for the 1997/98 fiscal year. The County Clerk-Recorder and Treasurer Tax Collector's presentation will be made to you today. We will be following the County Administrative Office's suggested outline, presenting you with our Mission Statement, Division Goals, organizational charts, information about what our staff does, some performance indicators, and financial information. Written materials will be provided and staff will be present to answer questions you may have regarding the office.

It is therefore **RECOMMENDED** that your Board accept and file this report.

Sincerely,

Richard W. Bedal
County Clerk-Recorder and
Treasurer-Tax Collector

RECOMMENDED:

SUSAN A. MAURIELLO
County Administrative Officer