

ASSESSOR'S OFFICE



COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER
(408) 454-2002
ROBERT C. PETERSEN
ASSESSOR

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April 21, 1998

AGENDA: May 5, 1998

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, Ca. 95060

Subject: Assessor-Board of Supervisors Workshop

Dear Members of the Board:

The Assessor is submitting written materials related to the presentation to your Board at the Departmental workshop scheduled for Tuesday March 24, 1998, at 1:30 P.M.. This material provides an overview of the Department including mission, values and vision statements, a brief historical overview of property tax assessment and organizational and staffing descriptions.

The design of this report is in a work flow sequential order which hopefully will allow you to recognize the inter relationships of the annual work performed by the staff of the Assessor, which results in the creation of the assessment roll.

I look forward to meeting with you and discussing the responsibilities of the Assessor's Office and responding to any questions that you might raise.

Very truly yours,

Robert C. Petersen
ROBERT C. PETERSEN

ASSESSOR

RECOMMENDED:

Susan A. Mauriello
SUSAN A. MAURIELLO

County Administrative Officer