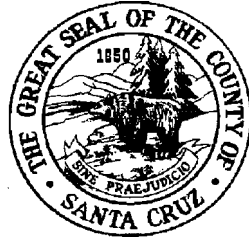


GENERAL SERVICES



COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER
(408) 454-2210
ROY K. HOLMBERG
DIRECTOR

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CALIFORNIA 95060-4073
TDD: (408) 454-2123 FAX: (408) 454-2710

May 6, 1998

Agenda: May 19, 1998

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

MEMORANDUM OF UNDERSTANDING: OIL SPILL PREVENTION AND RESPONSE

Dear Members of the Board:

As one part of the grant award to the County of Santa Cruz last year by the State Department of Fish and Game to prepare for potential oil spills, preparation of a memorandum of understanding (MOU) between the Oil Spill Prevention and Response Office-State Department of Fish and Game (OSPR) and the counties of Monterey and Santa Cruz was the chief task assigned to the Offices of Emergency Services for each county. This MOU (attached) outlines the incident command and management structure as already presented in the regional Santa Cruz/Monterey Counties Oil Spill Contingency Plan, approved in 1994 by the Boards of Supervisors for both counties. The MOU also corresponds to the planning documents utilized by the United States Coast Guard for directing activities related to the abatement of any spill impacting areas under federal responsibility.

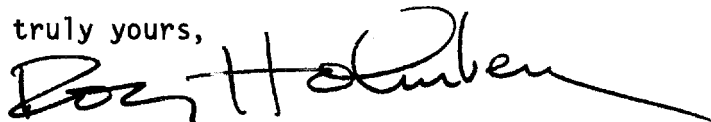
The two counties have worked together over the past year in developing the MOU before your Board today. The MOU format itself is based on the recommended format created by OSPR for each coastal county. The Monterey County Board of Supervisors is also considering the approval of this MOU today. With the approval of both counties, the MOU will help ensure a cooperative and coordinated response effort in the event of an incident, as well as fulfill the grant award requirements.

It is therefore RECOMMENDED that your Board approve the Memorandum of Understanding Relating to Spill Incident Command and Management between the State of California, Department of Fish and Game, Office of Spill Prevention and Response and the counties of

page two/Agenda: May 19, 1998
Memorandum of Understanding: Oil Spill

Monterey and Santa Cruz , and authorize the Board Chairperson to sign the MOU on behalf of the Santa Cruz County Operational Area.

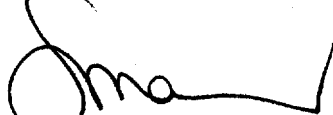
Very truly yours,



Roy Holmberg
Director

RKH/NCG

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

attachment: Memorandum of Understanding

file:oi1519

MEMORANDUM OF UNDERSTANDING (MOU)
RELATING TO
SPILL INCIDENT COMMAND AND MANAGEMENT
BETWEEN THE STATE OF CALIFORNIA, DEPARTMENT OF FISH AND GAME,
OFFICE OF SPILL PREVENTION AND RESPONSE AND
THE COUNTIES OF MONTEREY AND SANTA CRUZ

WHEREAS, the Administrator of the Office of Spill Prevention and Response (hereinafter referred to as OSPR) and the Operational Areas of Santa Cruz and Monterey (hereinafter referred to as Counties) are interested in ensuring a unified and coordinated incident response effort between them through appropriate mutual aid and the coordinated and informed representation within the Incident Command System (ICS) as regulated by the Standardized Emergency Management Systems (SEMS); and

WHEREAS, the Federal On-Scene Coordinator (Federal OSC) has the primary authority to direct prevention, removal, abatement, response, containment, and cleanup efforts with regard to all aspects of any spill affecting the exclusive economic zone, Federal lands or waters; and

WHEREAS, OSPR has the primary State of California authority to direct prevention, removal, abatement, response, containment, and cleanup efforts with regard to all aspects of any spill or spill threat in the marine waters of the State and to designate a State Incident Commander (State IC); and

WHEREAS, the State and Federal parties will act in a cooperative and coordinated manner as stipulated in the February 26, 1997 MOU between said parties; and

WHEREAS, OSPR recognizes that local government has the local expertise and resources which OSPR will depend on during an spill incident; and

WHEREAS, both the Administrator of OSPR and the Counties share the same goals of protecting California's marine waters and environment and of minimizing any deleterious impacts to public health and safety or the environment; and

WHEREAS, Section 852.60.4 (d) of Title 14 of the California Code of Regulations requires the Administrator to enter into a Memorandum of Understanding with local governments; and

WHEREAS, Section 8574.7 (b) of the Government Code requires a State marine response element that specifies the regional and local planning element which shall provide the framework for the involvement of regional and local agencies in the State effort to respond to a marine spill; and

WHEREAS, the Counties have completed a Santa Cruz County and Monterey County Spill Contingency Plan Element (hereinafter referred to as Local Plan), and have obtained OSPR's approval of that Local Plan.

NOW, THEREFOR, OSPR and the Counties (the Parties) agree to the conditions identified in this MOU to ensure coordinated and cooperative effort and informed representation within the Unified Command (UC) in the event of an incident.

I. PARTIES

The parties to this MOU are the State of California, Department of Fish and Game, Office of Spill Prevention and Response (hereinafter referred to as OSPR), and the Operational Areas of Santa Cruz and Monterey (hereinafter referred to as Counties).

II. PURPOSE OF THE AGREEMENT

The purpose of this MOU is to ensure the Parties respond to an incident in a coordinated, cooperative manner and agree on the specifics of implementing the UC and the Local Plan. This MOU is the implementing document for the Local Plan.

III. DEFINITIONS

Parties acknowledge receipt of the Field Operations Guide (FOG), dated 6/96 and the Standardized Emergency Management System (SEMS) Regulations, and agree for the purposes of this MOU the following definitions will apply:

- A. Agency Representative: Individual assigned to an incident from an assisting or cooperating local, State or Federal agency who has been delegated full authority to make decisions on all matters affecting their agency's participation at the incident. Agency Representatives report to the Liaison Officer (LO), or to the State IC in the absence of a LO.

Major responsibilities of the Agency Representative:

1. Obtains briefing from the LO or the State IC.
2. Ensures that all of their agency resources have completed check-in at the incident through the LO to the Planning Section Resource Unit Leader.
3. Informs their agency personnel on the incident that the Agency Representative position has been filled.

4. Provides input to the planning process on the use of agency resources unless resource technical specialists are assigned from the agency.
 5. Cooperates fully with the State IC and the Command and General Staff on the agency's involvement at the incident.
 6. Oversees the well-being and safety of agency personnel assigned to the incident.
 7. Advises the LO of any special agency needs, requirements or agency restrictions.
 8. Reports to agency dispatch or headquarters on a pre-arranged schedule.
 9. Ensures that all agency personnel and equipment are properly accounted for and released prior to departure.
 10. Ensures that all required agency forms, reports, and documents are complete prior to departure.
 11. Has a debriefing session with the LO or the State IC prior to departure.
- B. Field Operations Guide (FOG): The Spill Field Operations Guide, ICS-OS-420-1, 6/96, is a guidance document used in forming a response management system for spills.
- C. Liaison Officer (LO): A member of the Command Staff at the SEMS field level responsible for coordinating with representatives from cooperating and assisting agencies. Local government participants enter into the ICS organization through the LO.

The main role of the LO is to provide an open line of communication between local, State, and Federal agency representatives and the State IC. The LO is the point of contact for those agencies that are assisting with response activities but are not included in the UC. Agency representatives should be kept informed of the incident action plan and its objectives as the incident develops.

Depending on the size of the spill and the extent of spill response activities, the LO and/or one or more Liaison Assistants may be assigned to the scene. At the scene of the spill, the Liaison will coordinate with the various agencies that have input to spill response activities.

Major responsibilities of the LO:

1. Is responsible for communicating the limitations and special needs of the assisting agencies back to the UC. Screens local agency representatives' requests to reduce the burden of time consuming communications on the State IC.
 2. Schedules multi-agency coordination group meetings and keeps agencies informed of the status of the incident.
 3. Ensures staff at the scene of the spill should be sensitive to any local issues that develop during the spill response, and brings those issues to the attention of the State IC when appropriate.
 4. May be called upon to contact any of the following local agencies, or may request Liaison staff at the Operational Area Emergency Operations Center to make these contacts: Mayor, City Council, local OES Office, Board of Supervisors, Local Plan Coordinator, Police/Sheriff, Fire Department, local universities, Public Health, Public Works, Park Districts, Harbor Districts, Port Authorities, power plants, water intakes, sewage treatment plants, historical/cultural contacts, and local federal organizations.
 5. Maintains a list of assisting and cooperating agencies and Agency Representatives.
 6. May be requested to contact the appropriate agency to provide information to the State IC on specific issues, such as air pollution, monitoring, waste disposal, public health concerns, equipment movement, or the legal and economic implications of curtailing vessel or facility operations.
 7. Provides agency-specific demobilization information and requirements.
 8. Participates in planning meetings, providing current resource status, including limitations and capabilities of agency resources.
 9. Schedules date, time and location for meetings of the Multi-Agency Coordination (MAC) group.
- D. Local Government: In this MOU refers to the Santa Cruz County Operational Area and Monterey County Operational Area.

- E. Local Government Representative (LGR): See Agency Representative. One Agency Representative is designated to be the LGR and will advise the State IC in the UC. LGR is also called Local Response Coordinator in the Local Plan and regulations. The initial responding LGR could be replaced with another Agency Representative by the Local MAC Group after the MAC group is established and receives their first briefing.

Major Responsibilities of the LGR:

1. Represents the local government as set forth in the MOU.
2. Meets the definition of an Agency Representative.
3. Obtains briefing from the LO or State IC.
4. Assists the LO with notification to other Agency Representative(s) and key local personnel.
5. Provides the LO with pertinent information on the availability of local resources.
6. Upon initial response, works with the LO to establish the local MAC group.
7. Works closely with the State IC in an advisory role while attending meetings.
8. Assists the State IC or Deputy Incident Commander (Deputy IC) in providing the first local MAC group briefing after the MAC group has been established.
9. Provides the MAC's concerns and viewpoints with the State IC to the UC and assists in maintaining information flow between the State IC and MAC group.

- F. Multi-Agency Coordination Group (MAC):

1. MAC is a cohesive group of all affected agencies established to aid in the overall response, facilitate briefings and share issues during a response.

The MAC group is made up of Agency Representatives and key personnel to review agency policies, thus providing valuable input to the State IC. The LGR is the representative of the local MAC group to the State IC in the UC. The MAC group is briefed by the State IC or Deputy IC on a regular basis. The MAC meeting date, time and location are arranged by the LO. The LGR assists in maintaining information flow between the State IC and MAC group.

The Local Government MAC group, after the initial briefing, may select an alternate LGR to represent their issues and concerns. The Local Government MAC group may replace the LGR as their needs dictate. The LGR, however, must meet the definition of an Agency Representative. (See LGR Agency Representative definition.)

2. The MAC shown in the ICS chart in Attachment A has a line going to LGR indicating the LGR is receiving input from the Local Government MAC group which is made up of local government people. The line from MAC to Agency Representative indicates that Agency Representatives enter the organization through the LO and also enter into the MAC group.
- G. Operational Area Level: An intermediate level of the State emergency organization consisting of a county and all political subdivisions within the county area.
- H. Standardized Emergency Management System (SEMS): As, defined in Section 2401 of Title 19 of the California Code of Regulations standardizes response to emergencies involving multiple jurisdictions or multiple agencies. SEMS is intended to be flexible and adaptable to the needs of all emergency responders in California. SEMS requires emergency response agencies use basic principles and components of emergency management including ICS, multi-agency or inter-agency coordination, the operational area concept, and established mutual aid systems.
1. ICS was adapted from the system originally developed by the Firefighting Resources of California Organized for Potential Emergencies (FIRESCOPE) program.
 2. Unified Command (UC) is a unified team effort which allows all agencies with responsibility for the incident, either geographical or functional, to manage an incident by establishing a common set of incident objectives and strategies. This is accomplished without losing or abdicating agency authority, responsibility or accountability.
- I. State Incident Commander (State IC): State individual responsible for the management of all incident operations. The Administrator of OSPR or delegate is the State IC for all spills in marine waters of the State.
- J. All other terms as defined and used in SEMS and FOG.

IV. INFORMATION SHARING

The exchange of information between Counties and OSPR relative to historic pollution events and current risks is necessary to develop appropriate prevention and response systems, to update and to use the Local Plan for response. Communication in the event of an incident is important to coordinated response.

Action:

1. Incident Reporting

- a. In the event that either County is aware of the spill first, the affected County will contact State OES Warning Center at (800) 852-7550 and then advise their local counter-part through emergency communications. OES will contact OSPR dispatch at (916) 445-0045. The County may also contact OSPR dispatch.
- b. In the event OSPR is aware of an incident first, OSPR will contact the State OES Warning Center, and the Center will contact Santa Cruz and Monterey Counties Offices of Emergency Services.
- c. After being notified, the affected Operational Area will keep in contact with the OSPR, State IC and/or LO to stay informed of the progress of the incident and to support the UC's objectives as well as the County's interests. Information sharing will be conducted through integration of County personnel with the UC, in MAC meetings with the UC or by telephone and facsimile.

2. County Involvement

- a. OSPR will notify Operational Areas of all spill incidents within or a potential threat to Operational Areas.
- b. With notification from OSPR, Santa Cruz or Monterey County OES will notify County authorities to determine the appropriate level of County involvement.

Monterey County:

As fiscally possible, and with sufficient notice, Monterey County, the Operational Area's lead agency for the cities of Carmel-by-the-Sea, Gonzales, Greenfield, King, Marina, Pacific Grove, Salinas, Sand City, Seaside, and Soledad; fire districts of Aromas Tri-County, Cachagua, Carmel Highlands, Carmel Valley, Cypress, Greenfield, Mid Valley, North County, Salinas Rural, and Soledad; and the special districts of Carmel Area Wastewater, Marina Coast Water, Monterey Unified Air Pollution, Monterey Peninsula Airport, Monterey Regional Water Pollution Control, Moss Landing Harbor, Northern Salinas Valley Mosquito Abatement, Pajaro/Sunny Mesa Community Services, Pebble Beach Community Services, San Lucas Water, and Spreckels Community Services, intends to participate, observe, evaluate, plan, design, coordinate, and generally be involved with spill response drills and exercises within the Area Contingency Plan district. The planning, exercise, and drill coordinator is Harry Robins, Emergency Services Manager, Monterey County OES.

Harry Robins can be contacted at:	Off ice 408/775-5158/5120
	After Hours 408/755-5010
	Fax 408/755-5004
	Pager 408/755-9499
	Cellular 408/595-7208/596-8054

MOU DEVELOPMENT CONTACTS

For information on the development of this MOU, please contact Nancy Gordon or Harry Robins (see above).

VI. RESPONSE

The Incident Command System, as defined by the Standardized Emergency Management System (SEMS), will be followed for incident response, per the basic organizational structure with position description and duties located in the Field Operations Guide (FOG), ICS-OS-420-1, 6/96.

The ICS chart in Attachment A and the listing in Attachment C indicate the ICS functions (section, unit, etc.) where Santa Cruz and/or Monterey County Operational Areas may participate and the positions they may fill. This chart is consistent with SEMS and illustrates the relationship between local government and UC by including the LGR in the circle with the State IC.

Actions:

1. Parties agree to use the ICS chart in Attachment A.
2. Counties may participate in ICS as indicated on the ICS Chart, Attachment A, and corresponding list of County positions in Attachment C.
3. Parties understand that a Local Government Representative (LGR), also called Local Response Coordinator in the Local Plan, will participate in the Unified Command. The LGR position is consistent with the intent of SB 872 (concerning local involvement in spill response), functions as part of the State's representation in the UC and is designated in this MOU, Attachment B.
4. Counties understand the LGR is familiar with the areas' plans and has full authority to commit, as necessary, appropriate resources under local government control, or to obtain commitments of resources from other local jurisdictions involved. The LGR will use the personnel, equipment and other resources, as described in the Local Plan, and will advise the State IC of availability of these resources.
5. Parties understand for an incident involving multiple jurisdictions in the Counties operational areas, the representative shall be that designated by the MOU unless local government through the MAC Group chooses another. For incidents involving multiple operating areas (i.e., more than one county) the MAC organization shall choose a representative, most likely from the areas most impacted. Until such choice is made, OSPR will designate an interim local representative. The LGR will work with the LO to initiate contacts with local agencies and coordinate the first meeting of the MAC group.

6. Parties agree that the State IC in consultation with the LGR and, if possible, through joint conference with the Federal OSC shall determine the nature of the local government support needed, and how local government resources identified in the Local Plan may be employed most effectively.
7. The LGR for the respective Operational Area shall advise the appropriate level of local response available and shall notify the State IC.
8. Operational Areas are dedicated to providing the resources identified in the Local Plan, Annex F, if available to respond to an spill incident. The primary contact to obtain resources is the LGR.
9. Parties agree that in the event of an spill or threatened spill in marine waters, the Department of Fish and Game shall conduct an initial on-scene assessment of the spill and review the measures being taken by the responsible party and determine the appropriate level of response. Upon completion of the initial assessment, the State IC through joint conference with the Federal OSC as applicable, shall notify the LGR and advise as to the following:
 - a. potential health and/or safety risk to responders
 - b. type of product discharged
 - c. estimated amount of product discharged
 - d. location of product discharged
 - e. name of the designated responsible party, if known
10. The parties agree the Counties must satisfy the following four (4) conditions on an on-going basis to participate in the UC Structure:
 - a. Complete a Local Government Spill Contingency Plan Element which meets the requirements of Government Code Section 8670.35 and all the implementing regulations, to fully satisfy this condition; and
 - b. Remain in compliance with all implementing regulations which may postdate this MOU; and
 - c. Participate in the Port Area Planning Process of the U.S. Coast Guard; and
 - d. Recognize the authority of the Federal OSC and the State IC as prescribed by law, to issue orders and direct the responsible party.

VII. FUNDING

A. Spill Funds

Funds are available from several sources to cover costs associated with spill response activities. Among these are funds from the designated responsible party of the spill, the Federal Spill Liability Trust Fund (33 U.S.C. 2701 et.seq.), and the State Spill Response Trust Fund (Government Code Section 8670.46). It is the responsibility of the incident Finance Chief, in consultation with the UC to determine the appropriate fund(s) to finance the costs of the incident.

Working within the Incident Command System (ICS) structure, the OSPR acts as the coordinator for all State and local agency cost recovery claims. A packet of information containing examples and guidelines for preparation of incident costs is available through the OSPR Case Recovery Coordinator, Financial Programs, OSPR telephone number (916) 445-9338.

Action:

1. The respective Operational Area understands that if reimbursement for authorized response and removal actions is desired, the funding procedures and policies outlined in the Central Coast Area Contingency Plan (June '95), Annex C, Appendix I, "Spill Funding Procedures" will be followed.
2. Counties agree that the Incident cost documentation to support all expenses shall be prepared and submitted timely, according to the appropriate reimbursement mechanism utilized. (See Central Coast Area Contingency Plan (June '95), Annex C, Appendix I, "Spill Funding Procedures.,,)

B. Local Government Funding

The Spill Contingency Plan Element Grant Program is authorized by Sections 852.60-852.65 of Title 14 of the California Code of Regulations.

Action:

1. Counties will continue to participate in the Grant Program by attending area planning meetings, drills and by continuing to update the Local Plans and participate in updating of the areas' plans.
2. Counties will put in a request with OSPR if Counties want to be notified of all major drills,
3. Counties will submit invoices in order to receive grant money.

C. SEMS & IC Integration

Counties agree to integrate the ICS, following SEMS and OSPR ICS/UC guidelines, to qualify for reimbursements.

VIII. PERMITTING

Government Code 8574.7 (c) (8) requires the plan to include an assessment of how activities that usually require a permit from a state or local agency may be expedited or issued by the administrator of an spill.

The California Coastal Act specified that in the event of a spill, a responsible party may be required to obtain an emergency permit either from the local government (provided it has coastal permitting authority), or the Coastal Commission for all response activities which constitute development in the coastal zone. If these activities take place on private or public land other than land owned by the responsible party, the affected landowner may be required to join in the permit. Any permanent facilities constructed in the coastal zone as part of pre-spill preparedness activities are subject to standard permitting requirements.

Emergency permits may be required for activities such as road grading, excavation, etc., as well as for temporary storage sites and staging areas. The permitting process for emergency response initiates with the Counties requesting permits from the various Federal and State agencies.

Action:

1. Parties agree to obtain all needed permits as quickly as possible to expedite the spill cleanup.
2. The Counties' LGR will identify individuals within the County responsible for issuing permits and will discuss procedures with them prior to a spill in order to avoid delays during a response.
3. The Counties' LGR will work with the responsible party or State IC to obtain permits during a spill. The local agencies the Counties will work with are as follows:
 - a. For Hazardous Waste Temporary Storage and Disposal Sites Permittina:

Monterey County Environmental Health
 Director: Walter Wong
 Telephone: 408/755-4539
 After Hours: 408/755-5100 (request page)

Fax: 408/755-4880

Santa Cruz County Office of Waste Management
 Director: Diane Evans
 Telephone: 408/454-2022
 24-hour Telephone: (408) 471-1 190
 Fax: 408/454-3128

b. For Solid Waste Permittina:

Monterey County Environmental Health
 Director: Walter Wong
 Telephone: 408/755-4539
 After Hours: 408/755-5100 (request page)
 Fax: 408/755-4880

Santa Cruz County Environmental Health
 Director: Diane Evans
 Telephone: 408/454-2022
 24-hour Telephone: (408) 471-1 190
 Fax: 408/454-3128

c. For Road and Construction Permittina:

Monterey County Department of Public Works
 Coordinator: Nick Nichols
 Telephone: 408/755-4800 or 755-4815
 After Hours: 408/755-5100 (request page)
 Fax: 408/755-4958

Santa Cruz County Department of Public Works
 Telephone: 408/454-2160
 24-hour Telephone: (408) 471-1 190
 Fax: 408/454-2385

d. For Other Permittina:

As needed, obtain from or initiate through the above agencies.

IX. PROVISIONS OF UNDERSTANDING

The Parties understand that:

1. This MOU represents a voluntary understanding between the Administrator of OSPR and the Counties.
2. This MOU will govern all response management activities during a marine spill or threatened marine spill whenever either affects public health, public safety, and the environment.
3. This MOU further entitles the Counties to be eligible for consideration for continued grants for drills, training, exercises and participation in the area planning process and Local Plan revisions, as appropriate.
4. This MOU recognizes and incorporates fully by reference, the Local Plan submitted by the Counties and approved by OSPR on 7/21/94. The Local Plan will be updated again in 1998.
5. In the event that individual and severable portions of this agreement are found to be in conflict with either State or Federal law, regulations or policies and therefor of no effect, this Memorandum of Understanding will remain in effect without those provisions unless either Party notifies the other in writing that the entire agreement is terminated.
6. The terms of this MOU may be changed at any time by the Parties by a written, signed amendment hereto with or without notice to any other person. Upon review of the Spill Plan Element, pursuant to Section 852.611 .11 (j) of Title 14 of the California Code of Regulations, the grant recipient shall notify the Administrator of any significant changes in the Spill Contingency Plan Element that will alter the terms of this MOU and this MOU shall be modified accordingly. At a minimum, the MOU will be reviewed and updated, concurrent with the Local Plan updates to assure that all information contained therein remains reasonably current and mutually acceptable to the parties. The LGR will be named in the Local Plan and any subsequent amendments.
7. This MOU may be terminated by either party upon thirty (30) days written notice.

Santa Cruz County:

Cities and special districts within Santa Cruz County have signed a resolution making Santa Cruz County an Operational Area and authorized to act on behalf of cities (Attachment E). The following signature for Santa Cruz County is, therefore, on behalf of the cities and special districts within Santa Cruz County.

I have read the Santa Cruz County Spill Contingency Plan Element, and am aware of the resources being referenced herein.

Pete Bontadelli, Administrator
State of California, Department of Fish and Game
Office of Spill Prevention and Response

Date

Santa Cruz County, Chair
Board of Supervisors

Date

/ Approved as to form
By Maria Costa
Assistant County Counsel

Monterey County:

Cities and special districts of the Monterey County Operational Area have approved this resolution by having signed a Memorandum of Understanding making Monterey County the lead agency for the Monterey County Operational Area. The following signature for Monterey County Operational Area is, therefor, on behalf of the county, cities, and special districts.

Monterey County, Chair
Board of Supervisors

Date

ATTACHMENT B

B. LOCAL RESPONSE ORGANIZATIONS
(Refer to Local Plan, Annex B, Appendix I.)

Local Government Representative (LGR)
(See Local Response Coordinator for each County)

. Local Response Coordinator - Santa Cruz County:

Nancy Gordon, Deputy Director of Emergency Services 408/454-2210
24-hour pager 408/471-1 190
Fax 408/454-2710

Susan Mauriello, Santa Cruz County Administrative Office/
Director of Emergency Services 408/454-2100
24-hour pager 408/471-1190
Fax 408/454-3420

Mark Tracy, Santa Cruz County Sheriff
Area Law Enforcement Coordinator, 408/454-2964
24-hour pager 408/471-1 190
Fax 408/454-2353

Steve Wert, Santa Cruz County Fire Chief
Area Fire Coordinator 408/335-5355
24-hour pager 408/335-2 125
Fax 408/335-4053
Fax. 408/335-0624

Local Government Representative (LGR)
(See Local Response Coordinator for each County)

. Local Resoonse Coordinator - Monterey County:

Harry Robins, Emergency Services Manager (primary):
Office 408/755-5158/5120
After Hours 408/755-5010
Fax 408/755-5004
Pager 408/755-9499

Cellular 408/595-7208/596-8054

Paul Ireland, Emergency Services Planner (alternate):

Office 408/759-6686
After Hours 408/755-5010
Fax 408/755-5004
Pager 408/769-1631
Cellular 408/595-3500

John Sherwin, Emergency Services Planner (alternate):

Off ice 408/755-5107
After Hours 408/755-5010
Fax 408/755-5004
Pager 408/755-9044
Cellular 408/595-5110

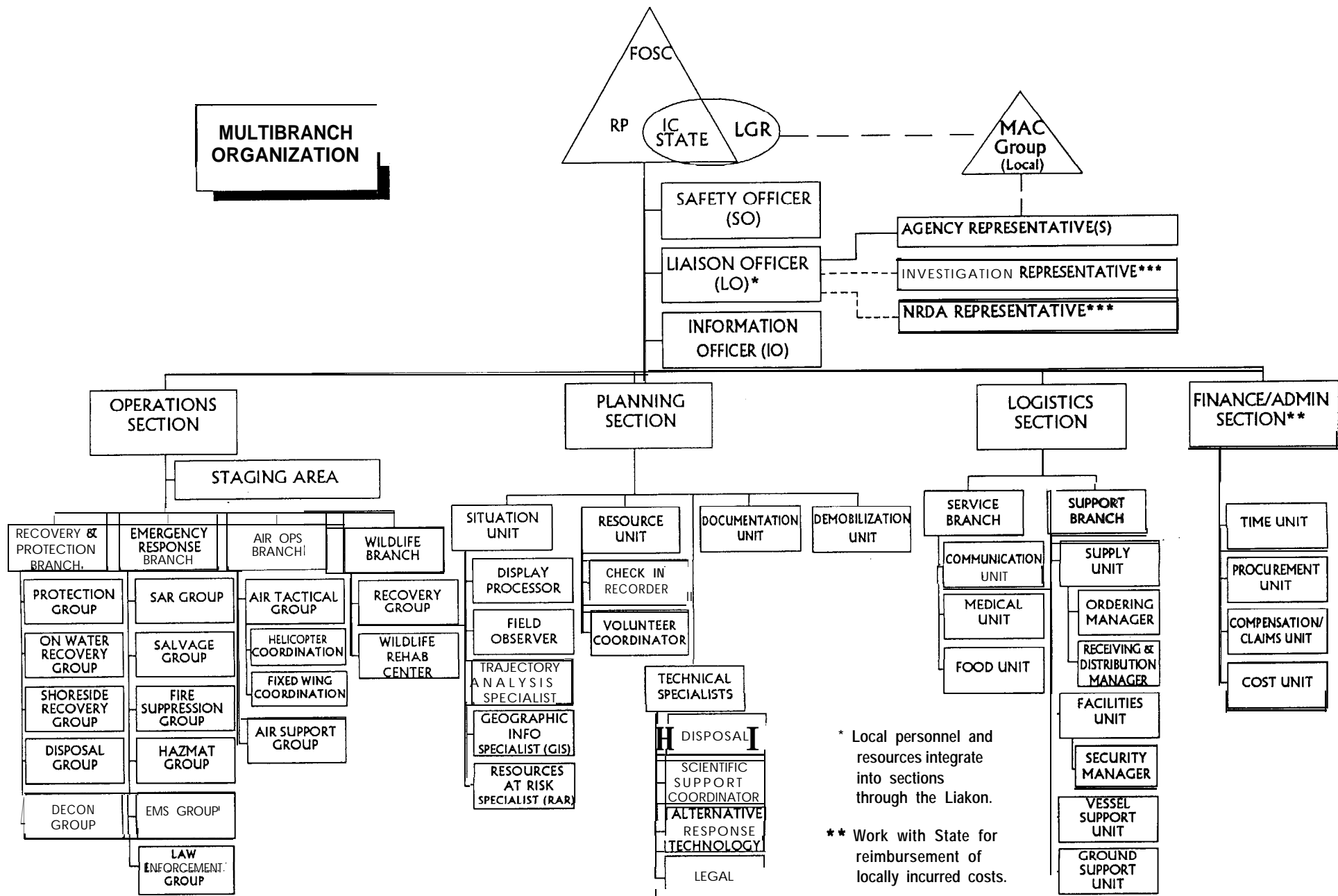
Local Government(s) Responding Agencies:

For Santa Cruz County, all agencies are called out through either the Emergency Operations Center Coordinator (if EOC activated), or by the Communications Center as directed by field units, Incident Commander, or on call Operational Area Coordinator.

For Monterey County, all applicable Operational Area elements are contacted either through the Operational Area Emergency Operations Center (if EOC is activated), or by established notification protocols through emergency communications. Standardized Emergency Management System (SEMS) staffing will be in accordance with existing Emergency Operations Center (EOC) structure. Specialized, contingency, or additional elements of Spill Recovery will be provided through the Department of Fish and Game Office of Spill Prevention and Response (OSPR), the United States Coast Guard, or the Governor’s Office of Emergency Services (OES) Response Information Management System (RIMS).

The Spill Recovery Unified Incident Command is staffed by the United States Coast Guard, the Department of Fish and Game Office of Spill Prevention and Response (OSPR), the Responsible Party (RP), and augmented by local governments, state agencies, community based organizations, and commercial activities. Both Santa Cruz and Monterey Counties Operational Area Emergency Operations Centers have designated staff that are SEMS trained, and are organized under accepted SEMS guidance. Availability of Operational Area staff is contingent upon existing resources and emergency operations.

MULTIBRANCH ORGANIZATION



* Local personnel and resources integrate into sections through the Liaison.

** Work with State for reimbursement of locally incurred costs.

*** Investigation and NRDA representatives coordinate activities within the operational area via the Liaison Officer.

Management/Command Staff:

- * Director
- * Chief of Staff
- * Counsel (legal)
- * Liaison
- * Public Information Officer
- * Assistant Public Information Officers

Operations Section:

- * Operations Chief
- * Fire Operations (city/county fire chief)
- * Assistant Fire Operations (city/county fire chief)
- * Law Operations (sheriff)
- * Assistant Law Operations (sheriff)
- * California Highway Patrol Operations (CALTRANS liaison)
- * Engineering Operations (Public Works)
- * Emergency Medical Service Operations (ambulance and trauma care)
- * Health Operations (public health and hospital liaison)
- * Environmental Health Operations (HAZMAT)
- * Shelter Operations (American Red Cross)
- * Social Care Operations (Social and Health Care Services)
- * Protective Service Operations (safety and staff protection)

Planning Section:

- * Planning Chief
- * Damage Assessment
- * Situation Analysis (situation reporting)
- * Strategic Planning
- * Documentation (comprehensive data collection)
- * Technical Advisor (Water Resources Agency)
- * PacBell Liaison (telephone)
- * CalAm (water)
- * PG&E (gas & electric)
- * Special Districts (as required)

Logistics Section:

- * Logistics Chief
- * Resources (purchasing)
- * Facilities
- * Transportation
- * Support Services (graphics and contracts)
- * Communication (liaison with emergency and auxiliary communications)
- * Volunteer Coordinator (liaison between emergency/convergent CBO's)

Administrative/Finance:

- * Administrative and Finance Chief
- * Administrative Services
- * Data Services (information processing/equipment)
- * Finance
- * Personnel (staff augmentation)
- * Recovery (document & federal/state liaison)
- * Administrative Assistance (administrative support)
- * Incident Command System Position Identification for OSPR positions indicated. Those specialized positions without a designated County EOC position will be filled by USCG, OSPR, RP, or private/commercial resource.

MANAGEMENT/COMMAND STAFF

- * Incident Commander/Director
- * Local Government Representative
- * Safety Officer
- * Liaison Officer
- * Information Officer

USCGIOSPR
EOC Liaison & Chief of Staff
 USCGIOSPR
EOC Liaison
EOC PIO/Asst. PIOs

OPERATIONS

- * Operations Section Chief
- * Staging Area Manager
- * Recovery & Protection Branch
- * Protection Group
- * Water Group
- * Shore-side Recovery
- * Disposal Group
- * DECON
- * Emergency Response Branch
- * SAR Group
- * Salvage Group
- * Fire Suppression Group
- * HAZMAT Group
- * EMS Group
- * Law Enforcement Group
- * Air Operations Branch
- * Air Tactical Group
- * Helicopter Coordination
- * Fixed Wing Coordination
- * Air Support Group
- * Wildlife Branch
- * Recovery Group

USCGIOSPR
 USCGIOSPR

 USCGIOSPR
EOC Engineering Ops
 USCGIOSPR
EOC Asst. Fire Ops
 USCG/OSPR
EOC Asst. Law Ops (Sheriff)
 USCG/OSPR
EOC Fire Ops
EOC Environ Health Ops
EOC Medical Ops
EOC Law Ops/CHP
 USCG
 USCG
 USCG
 USCG
 USCG
 OSPR
 SPCA/Animal Control

PLANNING

- * Rehab Group
- * Planning Section Chief
- * Technical Specialist
- * Disposal
- * Training
- * Scientific Support Coordination
- * Alternative Response Technologies
- * Legal
- * Situation Unit
- * Display Processor
- * Field Observer

OSPR/SPCA

 USCGIOSPR
EOC Environ Health
 USCGIOSPR
 OSPR
 OSPR
 EOC Counsel
 USCG/OSPR
EOC Situation Analysis
 USCG/OSPR

* Trajectory Analyst Specialist

USCGIOSPR

LOGISTICS

- * Logistics Section Chief
- * Service Branch
- * Communication Unit
- * Medical Unit
- * Food Unit
- * Support Branch
- * Ordering Manager
- * Receiving & Distribution Manager
- * Personnel
- * Volunteers
- * Geographic Information Specialist
- * Resources At Risk Specialist
- * Resource Unit
- * Responder Training
- * Volunteer Coordination
- * Check-in Recorder
- * Documentation Unit
- * Demobilization Unit
- * Facilities Unit
- * S e c u r i t y
- * Traffic
- * Boating
- * Ground Support Unit
- * Vessel Support Unit

- EOC Logistics Chief**
- USCG/OSPR
- EOC Communications**
- EOC Medical Ops**
- USCGIOSPWARC
- USCG/OSPR
- EOC Resources**
- EOC Support Services**
- EOC Personnel**
- Volunteer Center
- EOC Data Services**
- USCGIOSPR
- USCG/OSPR
- USCGIOSPR
- OSPR
- EOC Admin Services**
- EOC Documentation**
- EOC Personnel**
- EOC Facilities**
- EOC Law Ops/CHP**
- EOC Law Ops/CHP**
- USCG
- USCGIOSPR
- USCG/Commercial

FINANCE

- * Finance/Administrative Chief
- * Time Unit
- * Procurement Unit
- * Compensation/Claims Unit
- * Cost Unit

- EOC Admin Asst**
- USCGIOSPR
- USCGIOSPR
- USCGIOSPR