



county of Santa Cruz

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

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April 24, 1998

Agenda: May 19, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

JOB TRAINING PARTNERSHIP ACT (JTPA) PROCUREMENT FOR SUMMER YOUTH EMPLOYMENT AND TRAINING AND ADULT PROGRAMS

Dear Members of the Board:

As your Board is aware, the Human Resources Agency's CareerWorks Division conducts periodic procurements to solicit qualified bidders to provide JTPA funded services. Recently, CareerWorks conducted two procurements: Summer Youth Employment and Training Program (SYETP) Academic Enrichment and Adult On the Job Training (OJT) services. CareerWorks is requesting authorization to enter into negotiations for the contracts which will be brought to your Board for approval. These JTPA contracts are fully federally funded and will represent no cost to the county.

The two procurements were conducted according to JTPA regulations for free and open competition. After public notification of the Request for Qualifications (RFQ)/Request for Proposals (RFP) was issued, the RFP was mailed to interested parties and a bidder's conference was held. Submitted proposals were then reviewed by two proposal review teams according to the criteria developed specific to the service.

SYETP provides academic enrichment services during the summer to complement youths work experience activities. The Adult OJT services contract will fund fiscal year 1998-99 brokered job training at the employer's worksite for economically disadvantaged adults and dislocated workers.

The following staff recommendations for funding were approved by the Private Industry Council (PIC) Evaluation and Planning Subcommittees:

SYETP Academic Enrichment Activities for program year 1998:

- *Arbor, Inc.
- Cabrillo College
- City of Watsonville Enterprise Community and
- Santa Cruz Adult and Community Education.

Adult OJT Services for program year 1998:

- Arbor, Inc.

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Job Training Partnership Act (JTPA) Procurement for Summer Youth Employment and Training and Adult Programs

IT IS THEREFORE RECOMMENDED that your Board:

1. Authorize the Human Resources Administrator to enter into negotiations for contracts for services with providers of academic enrichment services for SYETP provision of academic enrichment:

- *Arbor, Inc.
- Cabrillo College
- *City of Watsonville Enterprise Community
- *Santa Cruz Adult and Community Education; and

2. Authorize contract negotiations with Arbor, Inc., for Adult OJT services for Program Year 1998.

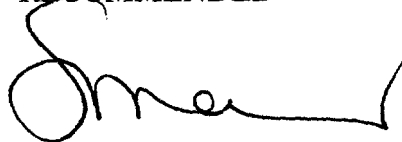
Very truly yours,



Cecilia Espinola
Administrator

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RECOMMENDED



Susan A Mauriello
County Administrative Officer

cc: Arbor, Inc.
Cabrillo College
City of Watsonville Enterprise Community
Santa Cruz Adult and Community Education