



County of Santa Cruz

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

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April 20, 1998

Agenda: May 19, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

PURCHASE OF FIXED ASSETS TO FURTHER EQUIP THE ONE-STOP CAREER CENTERS

Dear Members of the Board:

The Human Resources Agency's (HRA) CareerWorks Division is continuing to develop One-Stop Career Centers in Santa Cruz County utilizing federal Job Training Partnership Act (JTPA) Title III funds from the California Employment Development Department (EDD).

As of this letter's date, two One-Stop Career Centers are operational: one in Santa Cruz on the County's Health and Welfare Campus and the other in Watsonville at 18 West Beach Street. A Capitola One-Stop Career Center is currently being planned, along with satellite facilities in the six local high schools and at Valley Resource Center.

One-Stop Career Centers have been designed to contain the following amenities: resource libraries, computer learning labs, workshop areas, interview booths and networking rooms. Their goal is to provide universal access to workforce preparation services for all job seekers including incumbent and dislocated workers, and prospective workers (e.g., welfare recipients, early school leavers/dropouts, secondary and post-secondary graduates, displaced homemakers, etc.). Additionally, they are intended to offer businesses labor market information, help recruiting skilled employees, and customized or training upgrades for new or existing personnel.

HRA's CareerWorks Division is requesting authorization to purchase fixed assets (see attached list) to fully equip the One-Stop Career Centers and establish the Valley Resource Center satellite. Computers from one of the Watsonville learning labs, which had been purchased four years ago to support the now defunct Pillsbury Retraining Program, will be upgraded and placed at Harbor High School.

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BOARD OF SUPERVISORS

Agenda Date: May 19, 1998

Purchase of Fixed Assets To Further Equip The One-Stop Career Centers

JTPA Title III formula funds of \$239,941 were held in reserve by HRA's CareerWorks Division for said purpose and are still available. No county costs will be involved.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the purchase of fixed assets in the amount of \$239,941 to equip the One-Stop Career Centers and a satellite One-Stop facility at Harbor High School and in the San Lorenzo Valley; and
2. Approve the attached AUD 74 transferring appropriations from Obligation Reserves to Fixed Assets.

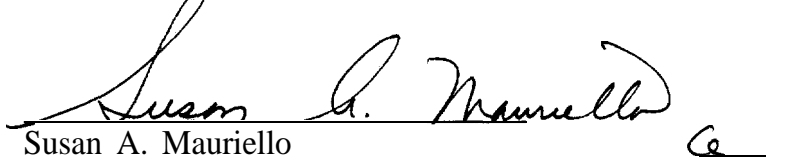
Very truly yours,



Cecilia Espinola
Administrator

CE:Gl:pc
bos98\midone. bos

RECOMMENDED



Susan A. Mauriello
County Administrative Officer

cc: Auditor-Controller
Purchasing

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0 424

Department: HUMAN RESOURCES AGENCY, JTPA

Date: April 24, 1998

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 1998

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6, , , ,	, , , 4, 7, 9 8, 8, 2 0, 0	2	, , , , 3

BATCH #	
DATE	Keyed By:

T R A N S F E R	T O	T/C	INDEX	SUBJECT	USER CODE	AMOUNT		ACCOUNT DESCRIPTION *
		0, 2, 1	3, 9, 6, 0, 0, 0	8, 4, 0, 4	, , , , ,	, 2, 3, 9	9, 4, 1, 0, 0	FIXED ASSETS, Equipment
F R O M		0, 2, 2	3, 9, 6, 0, 0, 0	5, 4, 9, 0	, , , , ,	, 2, 3, 9	9, 4, 1, 0, 0	OBLIGATION RESERVE

Explanation: To move funds where needed.

Name GREGG IRISH

Title DIRECTOR, CAREERWORKS

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by *Lucia Ward*, Deputy Date 4/27/98

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer *Dean Sullivan* Date 5/13/98

State of California }
County of Santa Cruz } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

_____, 19____ By _____, Deputy Clerk

(A-C)* Desc: _____ # _____ - Budget Transfer

A-C Review		

rd of Supervisors
Controller

BRD. NAME

AGENDA DATE

ITEM NO.

Green-County Administrative Officer
Pink-Originating Department

Goldenrod-Departmental Control Copy

561
(12/94)

FIXED ASSETS REQUESTED

IBM-Compatible Computers w/monitors and software	\$197,642
Laptop Computer	5,074
Hewlett Packard Laser Printers w/accessories	11,836
3M Multimedia Projector	6,921
Airport Style Seating Units	8,208
County-wide Data Access Server	<u>10,260</u>
Total	\$239,941