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**GENERAL SERVICES**

**COUNTY OF SANTA CRUZ**

GOVERNMENTAL CENTER  
(408) 454-2210  
ROY K. HOLMBERG  
DIRECTOR

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CALIFORNIA 95060-4073  
TDD: (408) 454-2123 FAX: (408) 454-2710

*Contract # 71581*  
March 31, 1998

**APPROVED AND FILED  
BOARD OF SUPERVISORS**

DATE: *4/14/98*  
COUNTY OF SANTA CRUZ  
SUSAN A. MARINELLO  
EX OFFICIO CLERK OF THE BOARD

Agenda: 4/14/98

BY: *[Signature]*  
CLERK

**Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060**

**REQUEST TO ADVERTISE SHERIFF'S RECORDS HVAC UPGRADE, 97C1-016  
AND EXTENSION OF CONTRACT**

Dear Members of the Board:

On January 13, 1998 your Board authorized an agreement with the firm of Energy Resource Associates, Inc. (ERA) for system design and technical specification development for the provision of weekend and after hours ventilation and air conditioning services for the Records area of the Sheriff's Offices. That work is now complete, with the engineered system including a commercial sized dedicated air-conditioning unit and the installation of additional controls and ductwork in the area staffed for 24-hour per day operation.

This system is sized and designed to exceed Indoor Air Quality (IAQ) requirements for the current staffing levels, with further capacity available should staffing or space usage changes occur. Energy Resource Associates, Inc. has estimated the installed cost of such a system to be \$83,500. Adequate funding for the HVAC upgrade is available in Index 191050 Subject 6610. It is also proposed that the Energy Resource Associates, Inc. contract be extended through the term of the HVAC upgrade project for bid and project support.

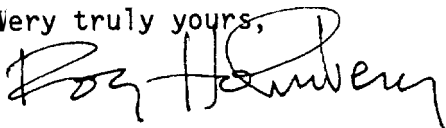
It is therefore **RECOMMENDED** that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the Sheriff's Records Area HVAC Upgrade; and

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EXTENSION OF CONTRACT  
March 31, 1998  
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- 2. **Direct the General Services Department to advertise for bids; and**
- 3. **Set the bid opening for 10:45 a.m on May 19, 1998; and**
- 4. **Approve amendment to Energy Resource Associates, Inc. contract to extend the term to end of the Sheriff's Records Area HVAC Upgrade project.**

Very truly yours,

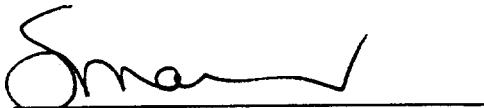


**ROY HOLMBERG, Director**

RH:ljr/requ0331

**Attachments: Amendment to Agreement  
ADM29  
plans and specifications (on file with Clerk)**

**RECOMMENDED:**



**SUSAN A. MAURIELLO  
County Administrative Officer**