



# county of Santa Cruz

## HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060  
 (408) 454-4130 OR 454-4045 FAX: (408) 454-4642

May 29, 1998

Agenda: June 9, 1998

### BOARD OF SUPERVISORS

County of Santa Cruz  
 701 Ocean Street  
 Santa Cruz, California

### IN-HOME SUPPORTIVE SERVICES CONTRACT AMENDMENT

Dear Members of the Board:

As you recall, on April 28, 1998, your Board authorized the Human Resources Agency (HRA) to re-issue the In-Home Supportive Services (IHSS) Invitation for Bid (IFB #98/99) and related contract. On the same date, your Board also authorized HRA to extend the current IHSS contract until July 31, 1998. Therefore it will be necessary to amend the current contract with AJG Services and modify the contract amount.

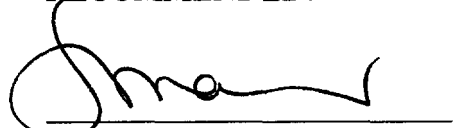
IT IS THEREFORE RECOMMENDED that your Board authorize the HRA Administrator to sign an amendment to contract # 71270 with AJG Services, to extend the current contract for one additional month through July 31, 1998 and to increase the maximum contract amount and service hours as outlined in the amendment

Very truly yours,

  
 CECILIA ESPINOLA  
 Administrator

CE/JH/n: \hra\board\ifbamend. wpd

RECOMMENDED:

  
 Susan A. Mauriello  
 County Administrative Officer

cc: County Counsel  
 California Department of Social Services

AMENDMENT TO CONTRACT # \_\_\_\_\_  
CONTRACT TO PROVIDE IN-HOME SUPPORTIVE SERVICES

The County of Santa Cruz, by and through the Human Resources Agency, hereinafter referred to as "COUNTY" and AJG Services, hereinafter referred to as CONTRACTOR" hereby modify the contract to provide In-Home Supportive Services to eligible residents of Santa Cruz County .The purpose of this amendment is to extend the term of the contract for one additional month through July 3 1, 1998 and to modify the contract amount and budget .The provisions of this Amendment shall be effective from July 1, 1998 through July 3 1, 1998. All other provisions of said contract shall remain the same:

(A) Contract title is amended to read:

COUNTY OF SANTA CRUZ HUMAN RESOURCE AGENCY CONTRACT TO  
PROVIDE IN-HOME SUPPORTIVE SERVICES JULY 1, 1997 THROUGH JULY 3 1, 1998  
MAXIMUM AMOUNT SHALL NOT EXCEED \$2,3 10,273.  
MAXIMUM SERVICE HOURS SHALL NOT EXCEED 199,333

(B) Section V. A. 1. is amended to read:

The maximum amount payable under this contract for the period July 1, 1997 through July 3 1, 1998 shall not exceed \$2,3 10,273. This amount will purchase a maximum of 199,333 service hours at a fixed rate of \$11.59 per hour.

(C). Section VI. A. is amended to read:

The term of this contract is from July 1, 1997 through July 3 1, 1998.

COUNTY OF SANTA CRUZ

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Cecilia Espinola, Administrator  
Human Resources Agency

CONTRACTOR

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Contractor's Authorized Representative

APPROVED AS TO FORM

Lee Guelmer  
County Counsel

Distribution: County Administrative Office  
County Counsel  
Auditor - Controller  
Human Resources Agency

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

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To: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
[Signature] (Signature) 5/20/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz Human Resources Agency (Agency)  
and, AJG Services, 3322 Sweetwater Springs Blvd., Ste. 204, Spring Valley, CA 91977 (Name & Address)

2. The agreement will provide In-Home Supportive Services to elderly and disabled recipients of IHSS residing in Santa Cruz County

3. The agreement is needed to extend the contract period through July 31, 1998

4. Period of the agreement is from 7/1/98 to 7/31/98

5. Anticipated cost is \$ 177,713 (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: Maximum contract amount: \$2,310,273. Payments assigned to Sandridge Bank for AJG Services. Contact: J. Harris, X4741.

7. Appropriations are budgeted in 392100 (Index#) 4545 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are not available and will be encumbered. Contract No. 81270 Date 5/28/98  
Pen ch. 25, 4/8/99 Budget Approval  
GARY A. KNUTSON, Auditor - Controller  
By [Signature] Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).  
County Administrative Officer

Remarks: [Signature] (Analyst) By [Signature] Date 5/28/98

Agreement approved as to form. Date \_\_\_\_\_

Distribution: \*  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\* To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I, \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
**said Board of Supervisors as recommended** by the **County Administrative Officer** by an order duly entered  
in the **minutes** of said Board on \_\_\_\_\_  
\_\_\_\_\_ 19 \_\_\_\_\_ By \_\_\_\_\_ Deputy Clerk

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