



county of Santa Cruz

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 454-4130 OR 454-4045 FAX: (408) 454-4842

May 19, 1998

Agenda: June 9, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

1998 SUMMER YOUTH EMPLOYMENT AND TRAINING PROGRAM ACADEMIC ENRICHMENT CONTRACTS

Dear Members of the Board:

As you may recall, on May 19, 1998, your Board authorized the Human Resources Agency's **CareerWorks** Division to conduct contract negotiations with qualified providers of academic enrichment for the Program Year 1998 Summer Youth Employment and Training Program (SYETP). SYETP academic enrichment activities are designed to provide academic instruction, life skills training or other activities which help youth develop good work habits and **refine** attitudes, values and behavior patterns which are vital to success in educational pursuits, on the job and as a citizen. These activities are fully federally funded and will result in no cost to the County.

HRA negotiated academic enrichment contracts as detailed below:

ORGANIZATION	FUNDING	PARTICIPANTS
• Arbor, Inc.	\$21,765	20
• Cabrillo College	\$10,302	15
• City of Watsonville Enterprise Community	\$24,730	24
• Santa Cruz Adult and Community Education Natural Resources and Employment Program	\$ 8,823	5
• Santa Cruz Adult and Community Education 21 st Century Skills classroom	\$ 4,145	18

The contracts are on file with the Clerk of the Board.

BOARD OF SUPERVISORS

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Agenda Date: June 9, 1998

1998 Summer Youth Employment and Training Program Academic Enrichment
Contracts

IT IS-THEREFORE RECOMMENDED that your Board:

- 1: Approve the attached JTPA contracts with Arbor, Inc., Cabrillo College, City of Watsonville Enterprise Community and Santa Cruz Adult and Commuunity Education; and
2. Authorize the Human Resources Agency Administrator to sign these documents.

Very truly yours,

Cecilia Espinola
AdministratorCE:GI:KZ:lg
O:\WP\BOS98\BOSCON98.WPD

RECOMMENDED

Susan A. Mauriello
County Administrative Officer

cc: Auditor-Controller
Arbor, Inc.
Cabrillo College
City of Watsonville Enterprise Community
Natural Resources and Employment Program
Santa Cruz Adult and Community Education

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

127

0: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM:

HUMAN RESOURCES AGENCY, JTPA

(Dept.)

(Signature) 5/21/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

Said agreement is between the HUMAN RESOURCES AGENCY, JTPA (Agency)

and, ARBOR, INC. (Name & Address)

2. The agreement will provide SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM ACADEMIC
ENRICHMENT SERVICES CLASSROOM

3. The agreement is needed, BECAUSE THE COUNTY CAN NOT PROVIDE THIS SERVICE

4. Period of the agreement is from June 9, 1998 to August 15, 1998

5. Anticipated cost is \$ 21,765.00 (Fixed amount; Monthly rate; Not to exceed)

6. Remarks:

7. Appropriations are budgeted in 396000 (98/99) (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are not available and will be encumbered.

Contract No. 71698

Date 5/27/98

GARY A. KNUTSON, Auditor - Controller

By [Signature] Deputy.

Pending 98/99 budget approval

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____

(Agency).

County Administrative Officer

Remarks:

6/6 (Analyst)

By [Signature]

Date 5/29/98

Agreement approved as to form. Date _____

Distribution: *

Bd. of Supv. • White
Auditor-Controller • Blue
County Counsel • Green •
Co. Admin. Officer • Canary
Auditor-Controller • Pink
Originating Dept. • Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

_____, ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

19 _____

By _____

County Administrative Officer
Deputy Clerk

33

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

128

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY, JTPA (Dept.)
[Signature] (Signature) 5/21/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY, JTPA (Agency)
and, CABRILLO COLLEGE (Name & Address)
2. The agreement will provide SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM ACADEMIC
ENRICHMENT SERVICES
3. The agreement is needed, because the County can not provide this service
4. Period of the agreement is from June 16, 1998 to August 15, 1998
5. Anticipated cost is \$ 10,302.00 (Fixed amount; Monthly rate; -Not to exceed)
6. Remarks: _____
7. Appropriations are budgeted in 396000 (98/99) (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74.

Appropriations are available and have been encumbered.
are not will be

Contract No. 71699 Date 5/27/98

GARY A. KNUTSON, Auditor-Controller

By [Signature] Deputy.

Pending budget (49/99) approval

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____

(Agency).

Remarks: _____

LL (Analyst)

County Administrative Officer
By [Signature] Date 5/28/98

Agreement approved as to form. Date _____

Distribution:

Bd. of Supv. • White
Auditor-Controller • Blue
County Counsel • pink
Co. Admin. Officer • conory
Auditor-Controller • Pink
Originating Dept. • Goldenrod

33 33 Dept. if rejected.

ADM - 29 (6/95)

State of California)
County of Santa Cruz) SS

I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

By _____ Deputy Clerk

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

129

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY, JTPA (Dept.)
[Signature] (Signature) 5/21/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY, JTPA (Agency)
and, CITY OF WATSONVILLE ENTERPRISE COMMUNITY (Name & Address)

2. The agreement will provide SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM ACADEMIC ENRICHMENT
SERVICES PROJECT

3. The agreement is needed because the county can not provide this service

4. Period of the agreement is from June 9, 1998 to August 15, 1998

5. Anticipated cost is \$24,730.00 (Fixed amount; Monthly rate Not to exceed)

6. Remarks:

7. Appropriations are budgeted in (98-99) 3 9 6 0 0 0 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations ~~are not~~ available and will be encumbered.

Contract No. 71700 Date 5/27/98
GARY A. KNUTSON, Auditor - Controller
By *[Signature]* Deputy.

Pending 98/99 Budget Approval

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
to execute the same on behalf of the

(Agency).

Remarks: *[Signature]* (Analyst)
Agreement approved as to form. Date 5/28/98
County Administrative Officer
By *[Signature]* Deputy

Distribution: *
Bd. of Supv. • White
Auditor-Controller • Blue
County Counsel • ☒
Co. Admin. Officer • Conory
Auditor-Controller • Pink
Originating Dept. • Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer

_____ 19 _____ By _____ Deputy Clerk

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

130

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY, JTPA (Dept.)
[Signature] (Signature) 7/2/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY, JTPA (Agency)
and SANTA CRUZ ADULT & COMMUNITY EDUCATION (Name & Address)
2. The agreement will provide SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM ACADEMIC
ENRICHMENT SERVICES NATURAL RESOURCES EMPLOYMENT PROJECT
3. The agreement is needed because the County can not provide this service
4. Period of the agreement is from June 15, 1995 to August 15, 1998
5. Anticipated cost is \$ 8,823.00 (Fixed amount; Monthly rate; Not to exceed)
6. Remarks: _____
7. Appropriations are budgeted in 3 9 6 0 0 0 (98/99) (Index#) 3665 (Subobject')

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 71701 Date 5/27/98
are not will be
Pending 95/99 Budget Approval
GARY A. KNUTSON, Auditor-Controller
By [Signature] Deputy

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____

(Agency).

County Administrative Officer

Remarks:

[Signature] (Analyst)

B [Signature] Date 5/28/98

Agreement approved as to form. Date _____

Distribution: *

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

33 Dept. if rejected.

ADM 29 (6/95)

State of California)
County of Santa Cruz) SS

I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

County Administrative Officer

By _____ Deputy Clerk

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

131

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY, JTPA (Dept.)
[Signature] (Signature) *7/1/98* (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY, JTPA (Agency)
and, SANTA CRUZ ADULT & COMMUNITY EDUCATION (Name & Address)

2. The agreement will provide SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM ACADEMIC
ENRICHMENT SERVICES CLASSROOM

3. The agreement is needed, because the County can not provide this service

4. Period of the agreement is from June 15, 1998 to August 15, 1998

5. Anticipated cost is \$ 4,145.00 (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: _____

7. Appropriations are budgeted in 396000 (98/99) (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74,

Appropriations ~~are~~ available and have been encumbered. Contract No. 71702 Date 5/27/98
will be
Pending 98/99 Budget Approval
GARY A. KNUTSON, Auditor - Controller
By [Signature] Deputy

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
_____ to execute the same on behalf of the _____
_____ (Agency).

Remarks: _____
_____ (Analyst)
Agreement approved as to form. Date _____
By [Signature] Date 5/28/98
County Administrative Officer

Distribution: *
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green
Co. Admin. Officer - Conroy
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
_____ 19 _____ By _____ Deputy Clerk