

GENERAL SERVICES**COUNTY OF SANTA CRUZ**

GOVERNMENTAL CENTER
(408) 454-2210

ROY K. HOLMBERG
DIRECTOR

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CALIFORNIA 95060-4073
TDD: (408) 454-2123 FAX: (408) 454-2710

May 27, 1998

AGENDA: June 16, 1998

**Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060**

**RE: RECOMMENDATION FOR AWARD FOR SHERIFF'S
RECORDS AREA HVAC UPGRADE, #97C1-016**

Members of the Board:

At the May 19, 1998 Board meeting, bids were received for the Sheriff's Records Area HVAC Upgrade project. Your Board directed the General Services Department to review bids and return on or before June 23, 1998 with a recommendation for award.

As directed, bids received have been reviewed and we believe that the lowest bidder, Geo. H. Wilson, Inc. with a bid of \$103,500, can accomplish the work to the County's satisfaction.

Sufficient funds are available in the Plant budget, index 191050, subobject 6610 including a ten (10) per cent contingency.

It is therefore RECOMMENDED that your Board:

- 1. Award a contract to Geo. H. Wilson, Inc. for \$103,500; and**
- 2. Direct General Services to notify the Contractor and arrange for completion of contract documents; and**
- 3. Authorize the Director of General Services to approve change orders, if required, up to \$10,350; and**

**RECOMMENDATION FOR AWARD FOR SHERIFF'S RECORDS
AREA HVAC UPGRADE PROJECT, #97C1-016
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4. Appropriate \$10,350 in addition to the contract amount to cover change order expenditures, if required; and
5. Authorize the General Services Director to sign the contract agreements and associated documents on behalf of your Board.

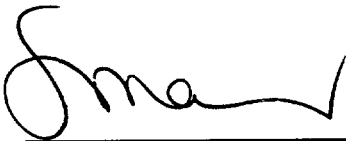
Sincerely,



**ROY K. HOLMBERG
Director**

RH:klb/roa0527

RECOMMENDED:



**SUSAN A. MAURIELLO
County Administrative Officer**

cc: County Administrative Office
Auditor-Controller
General Services Department
Geo. H. Wilson, Inc.

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

67

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: General Services (Dept)
Rosellumbay (Signature) 6/2/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz (Agency)
and Geo. H. Wilson, Inc., 250 Harvey West Blvd., Santa Cruz, CA 95060 (Name & Address)

2. The agreement will provide work to complete Sheriff's Records Area HVAC Upgrade project, 97C1-016

3. The agreement is needed encumber funds for above project

4. Period of the agreement is from July 1, 1998 to June 30, 1999

5. Anticipated cost is \$ 103,500 + 10,350 (10% contingency) = \$113,850 Total (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: Project will begin in 98/99 Fiscal Year. Bid opening 5/19/98, Agenda Item #63
Labor Code 010015

7. Appropriations are budgeted in 191050 (Index#) 6610 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 71648 Date 6/3/98
are not will be
GARY A. KNUTSON, Auditor-Controller
By [Signature] Deputy

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
Director of General Services to execute the same on behalf of the County of Santa Cruz

(Agency). County Administrative Officer
Remarks: By [Signature] Date 6/8/98
(Analyst)

Agreement approved as to form. Date _____

Distribution: -
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green -
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod
To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____
By _____ Deputy Clerk