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 PLANNING DEPARTMENT
 

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GOVERNMENTAL CENTER




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 COUNTY OF SANTA CRUZ
 

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 701 OCEAN STREET SANTA CRUZ, CALIFORNIA 95060  
 FAX (408) 454-2131 TDD (408) 454-2123 PHONE (408) 454-2580

. Agenda Date: June 16, 1998

June 4, 1998

 Board of Supervisors  
 County of Santa Cruz  
 701 Ocean Street  
 Santa Cruz, CA 95060

**Subject: Contract Amendment for Preparation of Supplemental EIR for the Scott Creek Beach Access and Dune Enhancement Plan**

Dear Members of the Board:

On August 1, 1995, your Board approved a contract with Simpson Environmental for preparation of a Supplemental Environmental Impact Report and Environmental Assessment for the Scott Creek Beach Access and Dune Enhancement Plan. These documents are necessary to comply with requirements of the California Environmental Quality Act and the National Environmental Policy Act and to complete permit processing of this project proposed by the County Parks Department.

Simpson Environmental has recently been dissolved by its owner, who has established the new firm of **Insite Environmental**. Due to the name change and revised billing rates, an amendment to the existing contract must be approved by your Board. The requested amendment does not change the contract amount. This contract will be placed on the Continuing Agreements List, as the work will be carried out during fiscal year 1998/99. The proposed contract amendment has been included for your review as Attachment 1.

It is therefore **RECOMMENDED** that your Board authorize the Planning Director to execute an amendment to the contract with **Simpson Environmental/Insite Environmental** to provide for a change of name of the firm and revised labor rates.

Sincerely,

 ALVIN D. JAMES  
 Planning Director

RECOMMENDED:

 SUSAN A. MAURIELLO  
 County Administrative Officer

Attachment 1: Proposed Contract Amendment with ADM-29

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

288

To: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM:

PLANNING

Randy McCollopy (Signature) 6/5/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

Said agreement is between the County of Santa Cruz (Agency)

and Charles Simpson/Insite Environmental. 2155 W. Marsh Lane. Ste 1-C. Stockton, CA 95207 (Name & Address)

The agreement will provide a continuance of the scope of work for the preparation of a Supplemental Environmental Impact Report and Environmental Assessment (SEIR/EA) for the County & Scott Creek Beach Access and Dune Enhancement Plan with the same consultant that has changed the name of his company.

The agreement is needed because the principal consultant has terminated his former company, named Simpson-Moore, Inc.. and formed a new consulting firm named, Insite Environmental

Period of the agreement is from May 1, 1998 to June 30, 1999

Anticipated cost is \$ 44,492.00 (Fixed amount; ~~Monthly rate, not to exceed~~)

Remarks: Cost paid by funds in County POSCS Department budget, 191130-6610. This amendment does not change the budget amount.

Appropriations are budgeted in 135454 (Index#) 3655 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations ~~are available and~~ ~~will be~~ encumbered.

N/A

Contract No. 681094 Date 6/5/98

GARY A. KNUTSON, Auditor - Controller

By Linda Ward Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the Planning Director to execute the same on behalf of the County of Santa Cruz (Agency).

Remarks: \_\_\_\_\_ (Analyst)

County Administrative Officer  
Madelyn Roman-Jurison 6/6/98

Agreement approved as to form. Date \_\_\_\_\_

Distribution:

Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green  
Co. Admin. Officer - Conroy  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on \_\_\_\_\_

By \_\_\_\_\_ Deputy Clerk

Scott Creek Beach Improvement Project SEIR/EA  
Consultant Contract

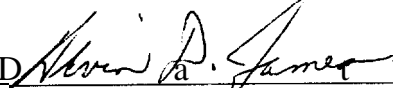
FIFTH AMENDMENT TO AGREEMENT

The parties hereto agree to amend that certain agreement dated August 1, 1995, by and between the COUNTY OF SANTA CRUZ and Simpson Moore, Inc. by the following changes:

1. Change the name of the "Consultant" from Simpson Moore, Inc. to InSite Environmental.
2. Amend Exhibit "B" entitled Cost and Schedule by adding a new rate schedule attached hereto and incorporated herein as Attachment "C" entitled Standard Schedule of Rates and Charges.
3. Extend the ending date of this Agreement to June 30, 1999.


All other provisions of said Agreement shall remain the same.

COUNTY OF SANTA CRUZ

By  e  
ALVIN D. JAMES  
Planning Director

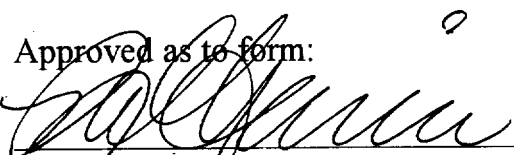
d 5/21/98

INSITE/ENVIRONMENTAL

By   
CHARLES SIMPSON  
2 155 Marsh Lane, Suite 1C  
Stockton, CA 95207  
(209) 472-8650

Dated: 5/18/98

Approved as to form:

  
Assistant County Counsel

## INITIAL COST ESTIMATE

## ESTIMATED LABOR CHARGES

					TOTAL HOURS	TOTAL COSTS
Staff	CS	DM	MK	CH		
Rate	\$90	\$75	\$65	\$40		
NEPA significance changes			8	4	12	\$680.00
Review and update biology chapter		2			2	\$150.00
Hazmat chapter, incorporate Caltrans	2				2	\$180.00
Consultation, permits, preparers sections			4		4	\$260.00
Minor changes per Caltrans			4		4	\$260.00
Graphics and word processing				4	4	\$160.00
Management and Senior Review	4				4	\$360.00
Publication, Technical Appendix (10 @ \$20)						\$200.00
					32	\$2,250.00

## ATTACHMENT C

STANDARD SCHEDULE OF RATES AND CHARGES  
INSITE ENVIRONMENTAL  
1998

## FEES FOR PERSONNEL

Principal	\$100.00
senior staff	\$80.00
<b>Staff</b>	<b>\$65.00</b>
Assistant Staff	\$50.00
Technical	\$45.00
Field Assistant	\$40.00
Document Processing	<b>\$40.00</b>

## CHARGES FOR IN-HOUSE SERVICES AND SUPPLIES

Charges for services provided directly by Mite Environmental will be made as follows:

Copies	\$0.10/page
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## CHARGES FOR PURCHASED MATERIALS AND SERVICES

**Materials and** services purchased in connection **with** or as **required** by professional **services** provided under this Agreement **will** be invoiced at actual cost plus 10%. These include but are not limited to charges for subcontractors, travel and subsistence, document and map **reproduction, computer** time, long distance telephone, cellular telephone, out-of-house facsimile **services**, rented or leased equipment, necessary supplies, and postage and **shipping** expenses.