

GENERAL SERVICES



COUNTY OF SANTACRUZ

GOVERNMENTAL CENTER
(408) 454-2210
ROY K. HOLMBERG
DIRECTOR

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CALIFORNIA 95060-4073
TDD: (408) 454-2123 FAX: (408) 454-2710

June 10, 1998

Agenda: June 23, 1998

**Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060**

REQUEST TO ADVERTISE SANTA CRUZ VETERANS MEMORIAL BUILDING, 97C1-021

Dear Members of the Board:

Plans and specifications to remodel the Santa Cruz Veterans Memorial Building have been prepared by the Parks, Open Space and Cultural Services Department. These improvements provide for a remodel of a kitchen, an existing men's restroom and conversion of a storage room into a new women's restroom to meet the Americans with Disabilities Act code requirements.

These items and associated documents related to the improvements of the Santa Cruz Veterans Memorial Building must be approved by your Board prior to solicitation of written proposals. Funds for this project are available in Budget Index 191150, Subobject 6610. The cost of the project is estimated at \$43,550.

It is therefore recommended that your Board take the following actions:

- 1. Approve plans and specifications on file with the Clerk of the Board for the Santa Cruz Veterans Memorial Building Improvements, 97C1-021; and**
- 2. Direct the General Services Department to advertise for bids; and**
- 3. Set the bid opening for 10:45 a.m on August 4, 1998.**

Very truly yours,

ROY HOLMBERG, Director

RH:ljr/rta0610

RECOMMENDED:

**SUSAN A. MAURIELLO
County Administrative Officer**

cc: **Dave Mitchell, Parks, Open Space and Cultural Services**