



HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 4544130 OR 454-4045 FAX: (408) 454-4642

July 17, 1998

Agenda: August 4, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

**ARBOR, INC. CONTRACT FOR ADULT ON-THE-JOB TRAINING (OJT)
SERVICES FOR TITLE II-A AND TITLE III PARTICIPANTS**

Dear Members of the Board:

As you may recall, on May 19, 1998, your Board authorized the Human Resources Agency's CareerWorks Division to conduct contract negotiations with Arbor, Inc. for Adult OJT services for Program Year 1998/99. The contract with Arbor, Inc. will fund brokered job training at employers' worksites for economically disadvantaged adults and dislocated workers. The contract is for \$109,661 of Title IIA funding for 25 participants and \$119,724 of Title III funding for 25 participants for a total of \$229,385 of Federal Department of Labor funds. Funds are available in the Job Training Partnership Act budget for 1998/99; there is no cost to the County. Arbor Inc. was the Title II-A provider for Adult OJT services for the last three years and has consistently exceeded contract service objectives. A copy of the contract is on file with the Clerk of the Board.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the contract with Arbor, Inc. for \$229,385 of which \$109,661 is Title IIA and \$119,724 is Title III funds to provide adult OJT services; and
2. Authorize the Human Resources Agency Administrator to sign the contract.

Very truly yours,

Cecilia Espinola
Administrator

CE:KZ:dal

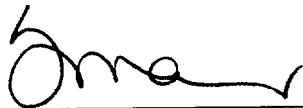
BOARD OF SUPERVISORS

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Agenda Date: August 4, 1998

Arbor, Inc. Contract for Adult on the Job Training (OJT) Services for Title II-A and
Title III Participants

RECOMMENDED:



Susan Mauriello
County Administrative Officer

cc: Auditor Controller
Arbor, Inc.

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

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To: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY / JTPA (Dept.)
Kathy Zwart (Signature) 7/17/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

Said agreement is between the HUMAN RESOURCES AGENCY / JTPA (Agency)
and Associates for Research and Behavior / ARBOR Inc. One West 3rd St., Media, PA 19063 (Name & Address)

The agreement will provide extended on-the-job training to Title IIA and Title III participants.

The agreement is needed because the County cannot provide the services.

Period of the agreement is from July 1, 1998 to June 30, 1999
Anticipated cost is \$229,385; (Title IIA \$109,661; Title III \$119,724) (Fixed amount, funding, etc.; Not to exceed)
Remarks: On the 1998/99 Continuing Agreements List/ Section 3, page cc-30.
Appropriations are budgeted in 396000 (Budget) 5104 (Account)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are are available and will be encumbered. Contract No. C081294A Date 7/23/98
GARY A. KNUTSON, Auditor - Controller
By *Linda J. Chou* Deputy.
subject to 98-99 Final Budget

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____ (Agency).

Remarks: *GL* (Analyst) BY *[Signature]* County Administrative Officer Date 7/23/98

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod
To Orig. Dept. if rejected.
ADM - 29 (1/78)

State of California)
County of Santa Cruz) ss
_____, ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ 19_____.
BY _____ Deputy Clerk

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SECTION II - Agreements which have no program change but include changes in dates, term, amounts, or method of payment and total contract payments not exceeding 10% of the old year amount or are for less than \$10,000.

80427	Pajaro Valley Children's	5535	19,982
80797	Walnut Ave., Women's Center	5600	10,361
80416	Family Services-Santa Cruz	5615	51,770
80246	Sr. Citizens Legal Services	5635	48,324
80420	Senior Citizens of SLV	5650	13,820
80418	Cabrillo Stroke Center	5655	36,109
80122	SC Toddler Care Center	5690	78,672
80798	Valley Resource Center	5705	13,360
80795	YWCA of Watsonville	5730	22,831
80726	Welfare Parents Support	5745	17,049

SECTION III - Agreements which have a program change and involve total contract payment amounts, over \$10,000 or which increased by more than 10% over the last year.

80864	SCCC-River Street Shelter	4695	72,809
80094	Volunteer Center	4730	54,669
80151	Legal Aid Society	5465	47,325
80034	Parents Center	5550	39,939
80742	Senior Network Svices	5640	32,531

Index Code - 396000 - JTPA

SECTION I - Agreements which are multi-year or continuous and which require no change from the original terms.

80553A	HRA Individual Referral to Occup.	5425	900,000
805538	HRA Individual Referral to Back Skills	5420	5,000
80453A	HRA On-the-Job Training (OJT)	5430	50,000
81495A	Cabrillo College Title IIA 77%	5170	35,034
81494A	Cabrillo College Title III EDWAA	5170	14,566
81433	Wm Hansen DBA Pacific Coast Dev.	\$810	95,310

SECTION II - Agreements which have no program change but include changes in dates, term, amounts, or method of payment and total contract payments not exceeding 10% of the old year amount or are for less than \$10,000.

81564	Cabrillo College One-Stop library	5170	23,754
81118	COE/HASTE	5197	5,913
81348	S.C. County Office Education	5197	54,826

SECTION III - Agreements which have a program change and involve total contract payment amounts over \$10,000 or which increased by more than 10% over the last year.

81294	Arbor Inc.	5104	229,385
81294	Employment Development Department	5216	49,623