



HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 454-4130 OR 454-4045 FAX: (408) 454-4642

July 28, 1998

Agenda: August 11, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

APPROVAL OF CABRILLO COLLEGE JOB TRAINING PARTNERSHIP ACT
MATRICULATION SERVICES CONTRACT

Dear Members of the Board:

On May 28, 1998, the Private Industry Council (PIC) approved Job Training Partnership Act (JTPA) 1998-99 funding recommendations. Historically, two contracts with Cabrillo College for identical services, underwritten from different JTPA funding streams have been presented, to your Board for approval. However, to streamline fiscal reporting and contracting processes for the Contractor and JTPA/CareerWorks only one contract is necessary. In accordance with the PIC's recommendations and to provide important and necessary services for JTPA participants, the Human Resources Agency is presenting for your Board's approval the following agreement.

Cabrillo College will provide JTPA CareerWorks adult program participants, ages 22 and above, and laid off workers, with professional and matriculation services that include, but are not limited to: early and priority registration assistance, individual and career guidance counseling, attendance tracking, academic progress reporting, and tutoring. For participant accessibility, Cabrillo College will maintain regular office hours at each of the County's Workforce Development Centers, as well as the Fast Track to Work Office.

Contractor: Cabrillo College
Program: JTPA CareerWorks Matriculation Services
Total: Not to exceed \$57,042
Term: August 18, 1998 through August 17, 1999

JTPA CareerWorks is federally funded therefore this contract does not involve County cost. A copy of the contract is on file with the Clerk of the Board.

Board of Supervisors 2
Agenda Date: August 11, 1998
Approval of Cabrillo College Job Training Partnership Act Matriculation Services Contract

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve JTPA CareerWorks Matriculation Services contract with Cabrillo College; and
2. Authorize the Human Resources Agency Administrator to sign the contract.

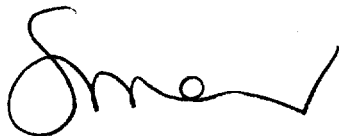
Very truly yours,



CECILIA ESPINOLA
Administrator

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RECOMMENDED



Susan A. Mauriello
County Administrative Officer

cc: Auditor-Controller
Cabrillo College

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

119

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY,, JTPA (Dept.)
K. For Meggy Fish (Signature) 7/30/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY, JTPA (Agency) and, CABRILLO COLLEGE, 6500 SOQUEL DRIVE, APTOS, CA 95003 (Name & Address)
- The agreement will provide Program Staff to provide Case Management Consultation Services related to JTPA Title IIA and Title III participants enrolled at Cabrillo College.
- The agreement is needed, because the County can not provide this service.
- Period of the agreement is from August 19, 1998 to August 15, 1999
- Anticipated cost is \$ 49,600.00 (not to exceed \$57,042) (Fixed amount; Monthly rate, Not to exceed)
- Remarks: Refer to List of Agreements for FY 1998/99. (Additional \$7,442 will be added to encumbrance when Carry-In funds are forwarded to current fiscal year.)
- Appropriations are budgeted in 396000 (Index#) 5170 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. C081495A Date 7/30/98
GARY A. KNUTSON, Auditor - Controller
By Linda T. Chou Deputy.
Subject to 98-99 Final Budget

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____ (Agency).

Remarks: _____ (Analyst) BY [Signature] Date 7/31/98
Agreement approved as to form. Date _____

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
CO. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
_____ 19 _____ By _____ Deputy Clerk