



# county of Santa Cruz

**SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER**

701 OCEAN STREET, SUITE 520  
SANTA CRUZ, CA 95060  
(408) 454-2100 FAX: (408) 454-3420  
TDD: (408) 454-2123

September 9, 1998

Agenda Date: September 15, 1998

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

## **PUBLIC HEARINGS ON FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)**

Dear Members of the Board:

On August 11, 1998, your Board set this date for two required public hearings related to 1998-99 federal and State funds for law enforcement services: one to consider the proposed uses of the Bureau of Justice Assistance (BJA) Local Law Enforcement Block Grant funds; the second to consider the written requests of the Sheriff-Coroner and the District Attorney regarding uses of the State Supplemental Law Enforcement Services Funds (SLESF). The requests from the Sheriff-Coroner and the District Attorney are included as Attachments 1 and 2.

### FEDERAL BUREAU OF JUSTICE ASSISTANCE FUNDS

At the time of the 1998-99 Budget Hearings, the application packet for the BJA grant funds had not yet been received. During the hearings, your Board approved the use of anticipated BJA funds in the amount of \$150,000 (\$135,000 grant, \$15,000 match) for vehicle safety equipment, other equipment purchases and community policing activities in the unincorporated area. Subsequently, the County received notification that the grant was awarded in the amount of \$164,757. The grant requires a \$18,306 local match, for a total amount of \$183,063. The following appropriations were approved in the 1998-99 budget contingent upon review by the BJA Advisory Group, public hearing, and final approval by BJA:

● Lap top computers	\$ 74,400
● Patrol photocopier	10,000
● Police safety equipment for vehicles	26,850
● Communication equipment (6 police car radios)	15,000
● GPS (2) units	1,600
● Rifles & racks (3)	4,950
● Community policing & outreach activities	<u>17,200</u>
TOTAL	\$150,000

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**PUBLIC HEARINGS ON FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)**

The Sheriff is proposing that the additional grant and match funds be utilized as follows:

●	Additional communication equipment (4 police car radios)	\$ 10,000
●	Police car maintenance	11,200
●	Police safety equipment for vehicles	<u>11,863</u>
	TOTAL	\$ 33,063
	GRAND TOTAL	\$183,063

\$15,000 in match funds for this grant were approved by your Board during budget hearings and come from the General Fund. The additional \$3,306 in required match funds are proposed by the Sheriff to come from the State Asset Forfeiture Trust Fund and represent no additional net county cost.

As we previously informed your Board on August 11, 1998, the federal BJA regulations require that an advisory group be convened to make a non-binding recommendation to your Board on the use of the BJA funds. Our local BJA Advisory Group was appointed by your Board and consists of representatives from the District Attorney, Sheriff-Coroner, Courts, County Office of Education, the Human Care Alliance, and the County Administrative Office. The BJA Advisory Group met on September 2, 1998, and unanimously approved the preliminary application filed by the County Administrative Office.

We have received a letter from the Bureau of Justice Assistance acknowledging receipt of our application and informing us that the Director of BJA expects to make all awards on or about September 30, 1998.

STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS

In 1996, the State established the Citizen's Option for Public Safety (COPS) Program to provide funds to local jurisdictions for public safety purposes. The program has become most commonly known as the State Supplemental Law Enforcement Services Fund (SLESF). The 1997-98 State Budget Act appropriated \$100 million for this program. Assembly Bill 1584 was signed into law by the Governor during the past fiscal year and states the Legislative intent that at least \$100 million be appropriated by the Legislature for fiscal years 1998-99 and 1999-2000.

The SLESF funds are allocated in accordance with the proportionate share of the state's total population that resides in each county and city, as determined on the basis of the January 1, 1998 population estimates developed by the State Department of Finance. The SLESF funds are allocated into four components for the Sheriff, Detention, the District Attorney, and the cities. The 1998-99 allocations for the County and the cities are as follows:

**PUBLIC HEARINGS ON FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)**

<u>Component</u>	<u>Santa Cruz County Allocation</u>
Sheriff Law Enforcement Services	\$310,315
Detention	94,035
District Attorney Prosecution	94,035
City Law Enforcement Services	<u>253,894</u>
TOTAL	\$752,279

There is no local match required for these funds. Each city determines the use of their share of these funds through a separate public hearing process. The law provides that 1/2 of 1% (.5%) of the funds may be used to pay administrative and overhead costs.

During fiscal year 1996-97, your Board established a separate Supplemental Law Enforcement Services Fund and created a Supplemental Law Enforcement Oversight Committee (SLEOC) as required by Section 30061 of the Government Code. The fund is used by the Auditor-Controller to receive the County's allocation of SLESF monies, and the SLEOC monitors and reviews the use of the SLESF funds on the local level.

The requests from the Sheriff-Coroner and the District Attorney for expending the annual SLESF allocation is required to be considered by your Board at a public hearing held in the month of September. The 1998-99 budget adopted by your Board included SLESF appropriations for the first three months of the fiscal year through a rebudget of unexpended 1997 SLESF funds. Resolutions accepting and appropriating the 1998 SLESF allocation for the various program components for the remainder of this fiscal year are included in the attached financial documents.

Our recommendation for the 1998 SLESF allocation is consistent with the requests from the Sheriff-Coroner and the District Attorney discussed below.

Sheriff Law Enforcement Services Component

The attached request from the Sheriff-Coroner proposes to utilize this component of the new SLESF allocation to continue to pay for an augmentation of patrol services in the unincorporated area that includes costs to continue the five deputies and four patrol vehicles that were added two years ago. The breakdown of the estimated annual costs associated with these activities is as follows:

Salaries and benefits to continue five deputies (12 mos.)	\$281,990
Fleet service charges	26,773
County Overhead (.5%)	<u>\$ 1,552</u>
TOTAL	\$310,315

**PUBLIC HEARINGS ON FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)**

We are recommending that funding for nine months, \$232,500, be appropriated at this time. We will return to your Board during next year's Budget Hearings to recommend appropriations for the final quarter (July - September, 1999) of the SLESF program year.

Detention Component

We recommend that the Detention component of the new SLESF allocation be used to replace the Water Street Main Jail's roll-up booking garage sally port doors and for additional security fencing behind the rear sally port door. It is estimated that \$89,565 will be needed to complete this project. The current sally port doors in the booking area of the main jail are continually going out of alignment which is expensive to repair and in effect renders the doors inoperative. The additional fencing will provide greater security to officers bringing individuals to the booking area and to the jail itself.

During the Supplemental Budget process, your Board approved \$7,500 for security fencing in the "well" area adjacent to the Court holding cells. As you may recall, there was a recent escape from this area during a transfer of prisoners from the Main Jail to the Courts. Since budget hearings, it has been determined that additional funds will be needed to complete this project.. We are recommending that \$4,000 in SLESF funds from the detention component be used to augment and complete this project. \$470 will be allocated to county overhead as allowed by the grant.

District Attorney Prosecution Component

The attached request from the District Attorney proposes to utilize this component of the SLESF allocation to continue to pay for the .55 inspector and legal secretary. The annual costs for these two positions, legal secretary and .55 inspector II, are approximately \$89,787. The 1998 SLESF allocation for this component totals \$94,035. The District Attorney proposes to use \$3,777 as an augmentation to the Witness Protection Fund and \$471 for overhead. The requested breakdown of the new SLESF allocation for the District Attorney Prosecution component is as follows:

One DA Inspector I/II	\$46,305
One Legal Secretary I/II	43,482
Witness Protection Costs	3,777
County Overhead (. 5%)	<u>471</u>
 TOTAL	 \$94,035

It is therefore RECOMMENDED that your Board:

1. Conduct a public hearing on the proposed use of BJA **Local** Law Enforcement Block Grant funds;
2. Adopt resolutions accepting and appropriating \$33,063 in BJA and Asset Forfeiture funds as detailed on the attached Aud60s;



**PUBLIC HEARINGS ON FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)**

2. Conduct a public hearing to consider the written requests of the Sheriff-Coroner and District Attorney regarding use of the 1998-99 SLESF allocation;
3. Adopt a resolution accepting and appropriating \$232,500 in 1998 SLESF funds for Sheriff Law Enforcement Services in 1998-99 as detailed on the attached Aud60;
4. Adopt a resolution accepting and appropriating \$94,035 in 1998 SLESF funds for Detention as detailed on the attached Aud60;
5. Adopt a resolution accepting and appropriating \$94,035 in 1998 SLESF funds for District Attorney Prosecution in 1998-99 as recommended;
6. Authorize the extension of five limited-term deputy sheriff positions in the Sheriff-Patrol Index 661300 through September 30, 1999; and
7. Authorize the extension of the limited-term positions of Inspector I/II and Legal Secretary I/II in the District Attorney-Criminal Prosecutions Index 272100 through June 30, 1999.

Very truly yours,



SUSAN A. MAURIELLO  
County Administrative Officer

SAM:MNT:/BWs:\bjaslsf3.wpd

Attachments

cc: Sheriff-Coroner                      Members, BJA Advisory Group  
Personnel                                Members, SLEOC Committee  
District Attorney  
Auditor-Controller

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 SHERIFF-CORONER
 

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 COUNTY OF SANTA CRUZ
 

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 MARK TRACY  
 SHERIFF-CORONER

 701 OCEAN STREET, ROOM 340, SANTA CRUZ, CALIFORNIA 95060  
 PHONE (408) 454-2440 FAX (408) 454-2353 TDD (408) 454-2123

September 3, 1998

Agenda: September 15, 1998

 Board of Supervisors  
 County of Santa Cruz  
 701 Ocean Street  
 Santa Cruz, CA 95060

**SUBJECT: STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS**

Dear Members of the Board:

The Sheriff's Office has received notification of the State's intent to award \$3 10,3 15 for the funding of direct law enforcement services, and \$94,035 for the funding of detention operations for the 1998-99 State Supplemental Law Enforcement Services Fund (SLESF) program year which runs October 1, 1998 through September 30, 1999.

The funding allocated for direct law enforcement services will be used to maintain our staffing and equipping of front line law enforcement. As you may recall, in September 1996, five deputy sheriff positions were added with SLESF funding. The proposed SLESF 1998/99 allocation provides funding for these same positions for the next twelve months at a cost of \$281,990. In addition, I propose to utilize \$26,773 to fund fleet services costs for the next twelve months for four patrol cars acquired in FY 96/97 as part of the Bureau of Justice Assistance Grant. This amount represents 38% of the total maintenance and replacement costs of these vehicles. Additionally, as allowed by the SLESF program, I am proposing that \$1,552 be used for administrative and overhead costs.

The ratio of Sheriff's deputies to the overall population in this County continues to be lower than the national average and lags behind other surrounding Counties. The continued funding of the five deputies and equipment initiated in FY 1996/97 is essential to providing quality front line law enforcement at this time.

I will be returning to your Board as part of FY 99/00 budget process to appropriate funding for the fourth quarter of the SLESF program year (July 1 - September 30, 1999).

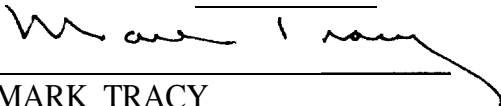
The funding allocated for detention operations will be used for the replacement of the Water Street Jail's roll-up booking garage sallyport doors and additional security fencing at a cost of \$89,565, and \$4,000 for the construction of security fencing and security doors for the

The current roll-up sallyport doors have experienced numerous problems since their original installation and have never functioned properly. As a result, replacements are needed to assure security of the Main Jail Facility and provide safety to the public, inmates, and Detention staff

As your Board may recall, \$7,500 was approved during the Supplemental Budget process for the security fencing in the well area adjacent to the court holding cells. After further research with potential contractors, the security fencing and door needs to be upgraded to allow a **fully** secure, controlled area for public protection. Based on this research, it is now estimated that the Courtroom well security fencing and intake door will require an additional \$4,000 to complete the project. \$470 will be allocated to county overhead.

It is therefore **RECOMMENDED** that the Board adopt the attached resolutions accepting and appropriating unanticipated revenue for fiscal year 1998199 in the amounts listed in order to **fund** the front line law enforcement services and detention operations as described.

Very truly yours,

  
\_\_\_\_\_  
MARK TRACY  
Sheriff-Coroner

RECOMMENDED:

  
\_\_\_\_\_  
SUSAN A. MAURIELLO  
County Administrative Officer

/slesf3a

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from Federal Bureau of  
Justice Assistance for BJA Block Grant program; and

WHEREAS, the County is recipient of funds in the amount of \$ 29,757 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130( c ) / 29064( b ), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 29,757 into  
Department Sheriff Coroner

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	661300	1095	Fed. Misc. Grants	\$29,757

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	661300	8409		Mobile Equipment	\$10,000
021	661300	3350		Vehicle Maint.	\$11,200
021	661300	3215		Police Safety	\$ 8,557

**DEPARTMENT HEAD** I hereby certify that the fiscal provisions have been researched and  
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By [Signature]  
Department Head

Date 8/26/98



COUNTY ADMINISTRATIVE OFFICER

BW  
/ ✓ /

Recommended to Board

/ /

Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval ):

AYES: SUPERVISORS  
NOES: SUPERVISORS  
ABSENT: SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman III  
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Michael Ward 9/9/98  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department

AUD60 (REV 12/97)

c:\audit\aud60.wpd

Attachment To Resolution  
Bureau of Justice Assistance Block Grant  
FY 98/99

Fixed Asset Description

<u>Item</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Total</u>	<u>Index</u>	<u>Subject</u>
Police Car Radio	\$2,500	4	\$10,000	661300	8409

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from State Drug Forfeiture Trust  
#072250 for BJA Block Grant program; and

WHEREAS, the County is recipient of funds in the amount of \$ 3,306 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130( c ) / 29064( b ), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 3,306 into  
Department Sheriff Coroner

<u>TIC</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	661300	0 4 1 4	Drug Forfeitures	\$3,306

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	661300	3215		Police Safety	\$3,306

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and  
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By [Signature]  
Department Head

Date 8/26/98

BW  
/ ✓ /

COUNTY ADMINISTRATIVE OFFICER

Recommended to Board

/ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval ):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman III  
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING/DETAIL:

Tricia Ward 9/9/98  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from State Supplemental Law Enforcement Services Fund for Detention Bureau's Security Fencing Upgrade program, and

WHEREAS, the County is recipient of funds in the amount of \$ 94,035.00 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 94,035.00 into

Department Sheriff-Coroner, Detention Bureau

T/C	Index Number	Revenue Subject Number	Account Name	Amount
001	662110	0884	State to Local Agencies	94,035.00

and that such funds be and are hereby appropriated as follows:

T/C	Index Number	Expenditure Subject Number	PRJ/UCD	Account Name	Amount
021	662300	8404		Equipment	89,565.00
021	662410	3975		Miscellaneous	4,000.00
021	662110	3550		County Overhead	470.00

DEPARTMENT HEAD I hereby certify that the fiscal provision's have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By *Kathy Upm* Department Head Date 9-3-98

COUNTY ADMINISTRATIVE OFFICER

*bcw*

Recommended to Board

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

*[Signature]*  
\_\_\_\_\_  
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

*[Signature]* 9/9/98  
\_\_\_\_\_  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Council
- County Administrative Officer
- Originating Department

Attachment To Resolution  
Bureau of Justice Assistance Block Project  
FY 98/99

Item	cost	Index Subobject
Replace/upgrade security fencing and doors.	\$89,565.00	6623 00 8404

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from The State of California  
for State Supplemental Law Enforcement program; and

WHEREAS, the County is recipient of funds in the amount of \$ 232,500 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130( c ) / 29064( b ), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 232,500 into  
Department Sheriff Coroner

<u>T/C</u>	<u>index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	661300	0883	State Supp. Law Enf.	\$232,500

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
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Please see attached distribution of appropriations.

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and  
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By [Signature]  
Department Head

Date 8/26/98



BW ✓

COUNTY ADMINISTRATIVE OFFICER

           / Recommended to Board

           / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman III  
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Judith Ward 9/9/98  
Auditor-Controller

**Distribution:**

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department

AUD60 (REV 12/97)

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**Attachment To Resolution  
State Supplemental Law Enforcement Services Funds  
FY 98/99**

**Distribution of Appropriations- Expenditure Subobjects**

<u>TC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
021	661300	3100	Regular Pay	\$157,713.75
021	661300	3150	OASDI	\$ 2,343.75
021	661300	3155	Retirement	\$ 17,463.75
021	661300	3160	Insurances	\$ 17,040.00
021	661300	3165	Unemp. Insurance	\$ 123.75
021	661300	3170	Workers Comp.	\$ 16,807.50
021	661300	3550	County Overhead	\$ 1,162.50
021	661300	4175	Fleet Services	\$ 19,845.00

DISTRICT ATTORNEY



COUNTY OF SANTA CRUZ

**ARTHUR DANNER III**  
DISTRICT ATTORNEY

**JON E. HOPKINS**  
CHIEF DEPUTY, CRIMINAL OPERATIONS  
**G. DAVID GENOCHIO**  
CHIEF DEPUTY, ADMINISTRATION

August 10, 1998

BOARD AGENDA: September 15, 1998

The Honorable Janet K. Beutz, Chairperson  
and Members of the Board of Supervisors  
Governmental Center  
701 Ocean Street, Room 500  
Santa Cruz, California 95060

RE: STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)

Dear Chairperson Beutz and Members of the Board:

As your Board is aware, the District Attorney's Office is eligible to receive \$94,035 in 1998-1999 State Supplemental Law Enforcement Services Funds (SLESF). This amount of money is approximately the same received by the District Attorney's Office last year.

In the upcoming year, we are requesting your Board's authorization to appropriate \$89,787 to continue the financing of the two positions previously financed. In addition, we are requesting your authorization to recover \$471 as indirect overhead.

**SEXUAL ASSAULT INVESTIGATOR - \$46.305**

As part of the District Attorney's SLESF funding plan, I am requesting that your Board authorize the use of \$46,305 in SLESF funds to finance the cost of .55 of one FTE Inspector I-II position, to be assigned to investigate sexual assault and family violence crimes occurring in Santa Cruz County. The remaining .45 of the investigator's salary is funded by the Violence Against Women Vertical Prosecution Grant. We are in the first year of that grant and will return to your Board in early 1999 to seek authorization to continue receiving funds from that grant.

Last year, we created the Sexual Assault Family Violence Enforcement Unit (SAFVE) in this

SANTA CRUZ OFFICE  
P.O. BOX 1159  
701 OCEAN STREET  
SANTA CRUZ, CA 95061  
(408) 454-2400  
(408) 454-2227 FAX

WATSONVILLE OFFICE  
P.O. BOX 228  
FREEDOM, CA 95019  
1430 FREEDOM BLVD.  
WATSONVILLE, CA 95076  
(408) 763-8120  
(408) 763-8029 FAX

FAMILY SUPPORT DIVISION  
P.O. BOX 1841  
420 MAY AVENUE  
SANTA CRUZ, CA 95061  
(408) 454-3700  
(408) 454-3752 FAX

Board of Supervisors

Page 2

August 10, 1998

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office to respond to the increasingly complex adult and child sexual assault cases referred to us for investigation and prosecution. The continuation of this Inspector position is critically needed to provide investigative support to the attorneys in this unit. The SAFVE unit is responsible for investigating and vertically prosecuting adult and child sexual assault and unlawful sexual intercourse with minors cases. The objectives of the SAFVE unit are to:

1. Establish a close working relationship with law enforcement investigation bureaus to ensure a timely and thorough investigation of sexual assault cases involving both adults and juveniles;
2. Establish investigation criteria to be followed prior to referring a case to the SAFVE unit for filing;
3. File the most serious criminal charges against offenders;
4. Vertically prosecute rather than unit prosecute as many SAFVE cases as possible;
5. Utilize the supervising attorney's experience and expertise in training sexual assault investigators;
6. Set specific measurement objectives by which to evaluate the performance of the unit; and
7. Promote a close working relationship between the SAFVE unit and the Victim/Witness Assistance Center.

#### **LEGAL SECRETARY - \$43,482**

I am also requesting that your Board authorize the use of \$43,482 in SLESF funds to finance a Legal Secretary I-II position in this office. This position provides secretarial support to our Misdemeanor Trial Team unit which, as you are aware, is responsible for prosecuting approximately 12,000 misdemeanor cases filed by this office.

#### **INDIRECT OVERHEAD COST RECOVERY - \$471**

The amount of Indirect Overhead Recovery is limited to a maximum of one-half (.5) percent, which equates to \$471.

#### **WITNESS PROTECTION FUND - \$3,777**

As we have informed your Board on several occasions over the past few years, we have seen an increase in the need for witness protection because of violence occurring in our

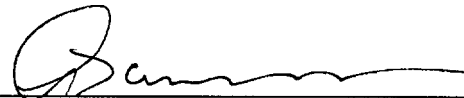
community. With the increase in violence and the resurgence of gang activity in the cities of Watsonville and Santa Cruz, we have been faced with several situations where either crime victims or witnesses have been reluctant to come forward because of fear for their own safety or the safety of their family members. In certain situations, it is appropriate that public safety agencies assist these individuals in relocating so that their safety is assured and their continued cooperation in the criminal proceeding is secured.

I am therefore requesting that \$3,777 be appropriated into a Witness Protection Account that would be utilized to pay for such things as moving expenses and short term living expenses and other related expenditures for victims and witnesses of crimes of violence.

IT IS THEREFORE RECOMMENDED that your board:

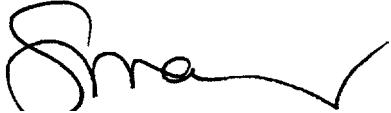
1. Approve the expenditure of \$46,305 in SLESF funds and authorize the continuation of one .55 FTE Inspector I-II position for sexual assault investigations;
2. Approve the expenditure of \$43,482 in SLESF funds and authorize the continuation of one FTE Legal Secretary I-II position for criminal prosecution secretarial support;
3. Approve the expenditure of \$471 in SLESF funds as Indirect Overhead Cost Recovery; and
4. Approve the expenditure of \$3,777 in SLESF funds for witness protection purposes.

Sincerely,



ARTHUR DANNER III  
DISTRICT ATTORNEY

RECOMMENDED:



SUSAN A. MAURIELLO  
COUNTY ADMINISTRATIVE OFFICER

cc: Personnel Department

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

**346**

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

**RESOLUTION ACCEPTING UNANTICIPATED REVENUE**

Whereas, the County of Santa Cruz is a recipient of funds from THE SUPPLEMENTAL LAW ENFORCEMENT FUND for DISTRICT ATTORNEY PROSECUTION program; and

WHEREAS, the County is recipient of funds in the amount of \$ 94,035.00 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

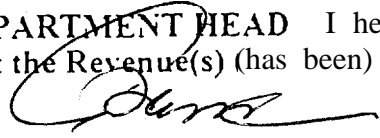
NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 94,035.00 into Department DISTRICT ATTORNEY - CRIMINAL PROSECUTION

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	272100	0883	ST. SUPPL LAW ENFORCE	\$94,035

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/LCD</u>	<u>Account Name</u>	<u>Amount</u>
021	272100	3100	DO0017	REG PAY - PERM	\$64,604
021	272100	3140	DO0017	DIFFERENTIAL PAY	2,108
021	272100	3150	D00017	OASDI-SOCIAL SEC	3,061
021	272100	3155	D00017	PERS RETIREMENT	12,104
021	272100	3160	DO0017	EMPLOYEE INSURANCE	5,402
021	272100	3330	D00017	JURY & WITNESS	3,777
021	272100	3550	DO0017	COUNTY OVERHEAD	471
021	272100	4156	DO0017	AUTO ALLOWANCE	2,508

**DEPARTMENT HEAD** I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By   
Department Head

Date SEPTEMBER 02, 1998

COUNTY ADMINISTRATIVE OFFICER

1 ✓ 11/11 / Recommended to Board

/ \_\_\_\_\_ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman  
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Victoria Ward 9/9/98  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department