

DEPARTMENT OF PUBLIC WORKS



COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER

701 OCEAN STREET, SANTA CRUZ, CALIFORNIA 95060-4070

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JOHN A. FANTHAM
DIRECTOR OF PUBLIC WORKS

September 16, 1998

SANTA CRUZ COUNTY BOARD OF SUPERVISORS
701 Ocean Street
Santa Cruz, California 95060

SUBJECT: APTOS HIGH SCHOOL HOMECOMING PARADE

Members of the Board:

Aptos High School is requesting permission from the Board of Supervisors to hold its homecoming parade on Thursday, October 8, 1998.

The parade will assemble and start at 6:00 P.M. at the Wells Fargo Bank parking lot and will proceed down Soquel Drive to the entrance of the Aptos Village Park and end at the Park. The parade route will require the closing of Soquel Drive from State Park Drive to Trout Gulch Road, Aptos Wharf Road at Soquel Drive, and Spreckles Drive at Seacliff Drive. The closures will be coordinated by the California Highway Patrol and will be in effect only during the actual period of time required by the parade participantsto progress through the closures.

It is recommended that the Board of Supervisors approve the road closure and parade, subject to the conditions on the attached Parade Permit, and direct the Public Works Department to issue the Parade Permit.

Yours truly,

For JOHN A. FANTHAM
Director of Public Works

RMA: mg
Attachments

RECOMMENDED FOR APPROVAL:

County Administrative Officer

- copy to: California Highway Patrol (w/a)
- Sheriff Mark Tracy (w/a)
- Aptos-La Selva Fire Protection District (w/a)
- Soquel Creek Water District
- Santa Cruz Metropolitan Transit District
- Aptos High School (w/a)
- American Medical Response West
- Department of Public Works

HSHM



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TIFFANY WHITE
APTOS HIGH SCHOOL HOMECOMING COMMISSIONER
APTOS HIGH SCHOOL
73 0 1 Freedom Boulevard
Aptos, CA 95003

SUBJECT: APTOS HIGH SCHOOL HOMECOMING PARADE PERMIT

Dear Committee Members:

Pursuant to the Santa Cruz County Board of Supervisors action dated _____, 1998, permission to hold the Aptos High School Homecoming Parade on Thursday, October 8, 1998, is granted with the following conditions:

1. The following locations shall be closed to traffic by the placement of barricades completely across the road:
 - a. Soquel Drive west of Trout Gulch Road.
 - b. Soquel Drive west of Rancho Del Mar Shopping Center.
 - c. Aptos Wharf Road at Soquel Drive.
 - d. Spreckles Drive at Seacliff Drive.
2. Permittee shall furnish, at their cost, all barricades, personnel and other traffic control devices. Uniformed police officers will be required at locations a, b, and d, Item 1 above.
3. Two signs shall be placed on Spreckles Drive between Seacliff and Soquel Drive two days prior to the parade advising residents that the street will be closed between 6:00 P.M. and 7:30 P.M. October 8, 1998.
4. Signs shall be placed at Soquel Drive and Rio Del Mar and at Soquel Drive and State Park Drive two days prior to the parade advising motorists that Soquel Drive will be closed between Trout Gulch Road and State Park Drive between 6:00 P.M. and 7:30 P.M. October 8, 1998.
5. Road closure shall be from 6:00 P.M. (thirty minutes prior to parade start) to no later than 7:30 P.M. Uniformed officers shall be assigned to control traffic as needed at the intersection of Spreckles Drive at Seacliff Drive (Item 1, d).

6. "No Parking/Tow Away Zone" signs shall be posted within the parade route area to safely accommodate detours and parade traffic.
7. Control of traffic must be coordinated with the California Highway Patrol. A California Highway Patrol sergeant will supervise the event and will assign one officer to Soquel and State Park Drive and one officer to Soquel Drive and Trout Gulch Road (Item 1, a & b).
8. Formation of the parade and crowd control shall be coordinated with the Sheriffs Department,
9. The permittee shall provide access for emergency vehicles during the street closure.
10. The permittee shall be responsible for any damage to landscaping, fences, or private property on and adjacent to the parade route.
11. Immediately following the parade a clean-up shall be made of the parade route by the permittee.
12. The Aptos High School shall exonerate indemnify, defend, and hold harmless, the County of Santa Cruz, including without limitation, its officers, agents, employees and volunteers from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which County may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the performance under the terms of this Permit, excepting any liability arising out of the sole negligence of the COUNTY. Such indemnification includes any damage to the person(s), or property(ies) of the County of Santa Cruz and third persons.
13. The Aptos High School, at its sole cost and expense, for the full term of this Permit (and any extensions thereof), shall obtain and maintain at minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance maintained by COUNTY shall be excess of the Aptos High School insurance coverage and shall not contribute to it.
14. Automobile Liability Insurance for each vehicle used in the performance of this Permit, including owned, non-owned (e.g. owned by the Aptos High School students), leased or hired vehicles, in the minimum amount of \$500,000.00 combined single limit per occurrence for bodily injury and property damage.
15. Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000.00 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.
16. All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The County of Santa Cruz, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Permit with the County of Santa Cruz."

17. All required insurance policies shall be endorsed to contain the following clause:

 “This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:

 County of Santa Cruz, Department of Public Works
 Russ Albrecht, Permit Engineer
 701 Ocean Street, Room 410
 Santa Cruz, CA 95060
18. The Aptos High School agrees to provide its insurance broker(s) with a full copy of these insurance provisions.
19. A CERTIFICATE OF INSURANCE(S) MUST BE FILED WITH THE DEPARTMENT OF PUBLIC WORKS AT LEAST TEN (10) DAYS PRIOR TO THE EVENT OR THIS PERMIT WILL BE CANCELED. All Certificates of Insurance shall be delivered or sent to:

 County of Santa Cruz, Department of Public Works
 Russ Albrecht, Permit Engineer
 701 Ocean St., Room 410
 Santa Cruz, CA 95060
20. A Public Notice shall be placed in a newspaper of general circulation giving the time, date, and name of road closures. All affected businesses shall be notified of the event and road closures.
21. All local emergency services and the Metropolitan Transit District are to be notified by the parade committee of the parade and the street closures.
22. The permittee shall notify each resident of the streets subject to closure, in writing, of the time, date, and duration of the closure at least ten (10) days prior to the event.
23. The permittee shall notify each resident on Nisene Marks State Park Road of the closure ten (10) days in advance and post signs stating closure.
24. The permittee shall contact the California Highway Patrol and Sheriffs Department to coordinate final traffic control plans and supply them with a Parade route map at least two weeks prior to the event.
25. The parade shall start at the Wells Fargo Bank parking lot and end at the Aptos Park.
26. A critique shall be held within 30 days after the event with the permittee, California Highway Patrol, Santa Cruz County Sheriff and Public Works Department.

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- 27. The Aptos High School Commissioner shall notify all parade participants of the following:
 - a) Follow parade route in a slow and safe manner.
 - b) Parade participants who have completed the parade route shall remain at the Aptos Park and not return to the staging area until the parade route has been traversed by all participants.
 - c) There shall be no alcohol consumption by parade participants during the parade
- 28. The permittee shall sign a permit containing the above conditions and shall return the signed permit to the Department of Public Works.

 JOHN A. FANTHAM
 Director of Public Works

The terms and conditions of this permit are understood, and we agree to comply with all conditions. If the conditions are not complied with the parade will be canceled.

APTOS HIGH SCHOOL
 HOMECOMING PARADE

Date: _____

By: _____

Title: _____

HSHM