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**GENERAL SERVICES**

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**COUNTY OF SANTA CRUZ**

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GOVERNMENTAL CENTER  
(831) 454-2210  
ROY K. HOLMBERG  
DIRECTOR

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**September 15, 1998**

**Agenda: October 6, 1998**

**Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060**

**Approve Memorandum of Understanding with  
the Loma Prieta Community Foundation**

**Dear Members of the Board:**

**As approved by your Board previously, the Loma Prieta Community Foundation (LPCF) was the recipient of County funds for the purposes of implementing an emergency power generator at the Loma Prieta community center. As part of this action, the LPCF agreed to enter into a MDU with the County Office of Emergency Services to ensure the provision of neighborhood coordination in the event of a large scale emergency or disaster incident, using the community center as an operational base.**

**Following your Board's approval of the fund allocation, the LPCF and County Office of Emergency Services created the attached Memorandum of understanding that clearly delineates the expectations for the LPCF's neighborhood coordination role. The LPCF approved the MDU at their regular Board meeting in August, and we are now submitting it to your Board for final approval.**

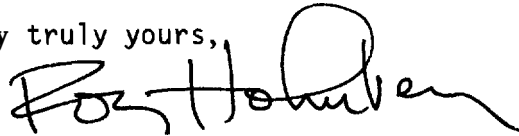
**Staff are enthusiastic about the full implementation of the agreement and have already begun plan development with the LPCF. We anticipate that a neighborhood plan for responding to the community's needs can be in place by December of this year. This plan will include the responsibilities agreed upon by the LPCF as part of the generator fund allocation.**

**It is therefore recommended that your Board approve the Memorandum of Understanding between the Loma Prieta Community Foundation and the Santa Cruz County Office of Emergency Services which outlines the roles and responsibilities for neighborhood coordi-**

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Agenda: October 6, 1998

nation in the summit area, and authorize the County Emergency Services Coordinator to sign the MDU on behalf of the County.

Very truly yours,



**Roy Holmberg**  
Director

**RKH/NCG**

**RECOMMENDED:**



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**SUSAN A. MAURIELLO**  
County Administrative Officer

**cc: Disaster Council**  
**George Smith, Loma Prieta Community Foundation**

**mdu1006**

**Memorandum of Understanding  
between the Loma Prieta Community Foundation (LPCF) and  
the Santa Cruz County Office of Emergency Services (OES)**

**Whereas, the Santa Cruz County Office of Emergency Services (hereafter referred to as OES) is responsible for disaster coordination of response efforts throughout the county in the event of a disaster event;**

**Whereas, OES is seeking a single point of contact for coordinating local preparedness, response and recovery work for the Summit/Loma Prieta community; and**

**Whereas, the Loma Prieta Community Foundation (hereafter referred to as LPCF) has represented the extraordinary needs for its members and neighbors in all types of situations in order to improve and maintain the quality of life which area residents enjoy; and**

**Whereas, the LPCF has committed to maintaining the local community center in conjunction with the local school district for service as an area shelter, staging area or other site for coordination of disaster response and recovery resources.**

**Now, therefore, the parties agree to the following:**

- 1. The LPCF agrees to serve as the single point of contact to the OES and County Emergency Operations Center in the event of a disaster or large scale emergency that could potentially impact the Summit/Loma Prieta community. The LPCF will provide space for an ARES radio station and ancillary equipment to ensure a communications linkage with the Emergency Operations Center.**
- 2. The LPCF will provide a call out telephone list on an annual basis for OES for use in contacting and/or alerting the LPCF of a emergent disaster situation or potential problem**
- 3. The OES will work directly with a subcommittee of the LPCF to develop and maintain a neighborhood based disaster coordination plan that will focus on local preparedness and response resources. After issuance, the plan will be maintained by the LPCF in order to ensure both confidentiality and up to date information.**
- 4. OES will provide print materials for distribution to residents on disaster preparedness as requested by the LPCF.**

page two/draft MDU  
Loma Prieta Community Foundation

5. The LPCF, working with the school district, will maintain the emergency generator to ensure the availability of back up power at the community center and adjoining facilities.

6. Nothing in this MDU commits or prohibits either party to specific fiscal actions.

This agreement is effective \_\_\_\_\_ and can be modified at any time by agreement in a written addendum signed by both parties.

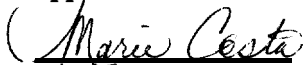
\_\_\_\_\_  
Office of Emergency Services

name: \_\_\_\_\_

  
Loma Prieta Community Foundation

name: George L. Smith, President

Approved as to form

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County Counsel

file/lpcommfn