



# county of Santa Cruz

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## HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 454-4130 OR 454-4045 FAX: (408) 454-4842

September 21, 1998

Agenda: October 6, 1998

### BOARD OF SUPERVISORS

County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### **FAMILY PRESERVATION AND SUPPORT PROGRAMS: PROGRAM UPDATE AND CONTRACT RECOMMENDATIONS FOR FFY 1998/99**

Dear Members of the Board:

As you will recall, the Family Preservation and Support Programs (FPSP) were established by the 1993 Federal Family Preservation and Support Act to offer communities across the country an opportunity to extend integrated service delivery systems in order to strengthen families and improve outcomes for children. Over a five year period, the County of Santa Cruz is receiving approximately \$500,000 to develop, expand, and evaluate family preservation services for families whose children are at immediate risk of out-of-home placement, and family support services which alleviate stress and promote parental competencies of families whose children may be at-risk.

In Santa Cruz County, the Children's Network is charged with oversight of the FPSP planning and implementation process. Recommendations for the use of FPSP funds are developed annually by the Children's Network for approval by your Board. FPSP funding requires no county match. The purpose of this letter is to provide your Board with a program update (see Attachment 1, HRA's annual FPSP report to the State), and to seek your Board's approval of fiscal actions and continuing contracts with FPSP community service providers for FFY 98/99. In addition, HRA requests your Board's approval of contracts with 15 member agencies of the Family Resource Center Network (FRCN) As you may recall, the FRCN is one of four FPSP strategies, and contracts for FRCN members are funded through a \$156,000 grant from the California Endowment. Revenue from this grant was accepted and appropriated by your Board at your March 24, 1998 meeting.

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**Agenda: October 6, 1998****FAMILY PRESERVATION AND SUPPORT PROGRAMS:****PROGRAM UPDATE AND CONTRACT RECOMMENDATIONS FOR FFY 1998/99****RECOMMENDATIONS FOR 1998/99 FPSP CONTRACTS**

With a new federal fiscal year approaching, the Children's Network Executive Committee met in August to review annual outcomes, service and evaluation activities, and to make contract recommendations for the upcoming 1998/99 FFY. The County's FPSP allocation for the new FFY is \$138,063. After reviewing original spending projections outlined in the five year FPSP plan and the outcomes of third-year contracts, the Children's Network is recommending that your Board approve the following distribution of FPSP funds for the new federal fiscal year effective October 1, 1998 through September 30, 1999. Copies of the proposed contracts are on file with the Clerk of the Board.

**I. FPSP Contracts for FFY 1998/99**

- a. **Youth Resources Bank - (\$31,084)**
  - to continue administering payments for treatment and intervention services for families with an open Child Protective Services case;
- b. **Family Health & Education Center - (\$7,000)**
  - to continue updating and distributing parenting information to parents with newborns and young children;
  - to continue providing parent education programs and activities which target monolingual and bilingual Spanish speaking young mothers and fathers.
- c. **Valley Resource Center - (\$62,173)**
  - to continue and expand intensive and volunteer home-based visiting services for parents with young children.
- d. **Foundation of California State University, Monterey Bay Institute for Community Collaborative Studies - (\$13,806)**
  - to continue providing technical assistance to the FPSP contractors so that the Matrix model is successfully implemented by agencies and outcomes for families are carefully evaluated.

**II. Reserve Fund**

- a. **Family Resource Center Network (FRCN) Pilot Project (\$24,000)**
  - to be used in conjunction with grant funds from the California Endowment, in order to continue developing a network of 15 community-based family resource centers. These funds will enable FRCN pilot participants to continue to receive high level technical assistance to develop common

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**Agenda: October 6, 1998****FAMILY PRESERVATION AND SUPPORT PROGRAMS:****PROGRAM UPDATE AND CONTRACT RECOMMENDATIONS FOR FFY 1998/99**

assessment and evaluation tools as well as develop strategies for addressing the long-term sustainability of family resource centers. Contract recommendations for expenditure of the FRCN reserve fund will be developed by the Family Resource Center Network, and submitted to your Board for consideration at a later date.

**RECOMMENDATIONS FOR 1998/99 CBFRP CONTRACT**

In addition to FPSP funds, for the past two years federal funds have been made available to the County under the Community-Based Family Resource Program (CBFRP). For FFY 98/99, the County's CBFRP allocation is \$12,250. Based on the Children's Network's recommendations, in FFY 96/97 and FFY 97/98, CBFRP funds were utilized to support a Child Care/Parent Education Pilot Project (CC/PEPP) operated by Food and Nutrition Services/Family Health and Education Center. Through this program, childcare services are provided to organizations offering parent education and support programs. In its second year of operation, the CC/PEPP provided on-site childcare for approximately 114 parent education programs, activities, and events.

To continue and expand this pilot project, the Children's Network is recommending that Food and Nutrition Services/Family Health and Education Center receive FFY 98/99 CBFRP funds in the amount of \$12,250.

**RECOMMENDATIONS FOR FAMILY RESOURCE CENTER NETWORK CONTRACTS**

As previously mentioned, in March 1998 the FRCN secured a \$156,000 grant from the California Endowment to support the following goals: strengthen family leadership skills and networks at the community and neighborhood level; create common service standards for FRCN agencies; develop common intake and evaluation tools; create a FRCN governance structure; and build a sustainability plan for early intervention and prevention services.

In the last six months, the FRCN has made tremendous progress towards accomplishing these goals. With the assistance of their consultant, the Greater Bay Area Family Resource Network, the FRCN successfully hosted their first Family Leadership Gathering which was held on September 27, 1998. This conference included approximately 60 families served by FRCN agencies. In addition, the FRCN is collaborating with the Comprehensive Integrated Services Reinvestment Project to develop strategies for supporting investments in early intervention and prevention services. The FRCN will complete its governance structure within the next several months and is making significant progress towards the development of common service standards and intake and evaluation tools.

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All 15 FRCN agencies are making an important contribution towards the accomplishment of these goals and objectives. As reflected in the California Endowment grant budget, \$72,000 has been set aside to negotiate contracts with all FRCN agencies so that the workplan activities can be completed. To this end, HRA requests your Board's approval to fund each of the 15 FRCN agencies in the amount of \$4,800 for the remainder of the California Endowment grant cycle, which ends in February 1999. Proposed contracts with FRCN agencies require each agency to take a leadership role with designated work plan objectives, to participate in a minimum of 75% of FRCN activities, and to promote increased family leadership and involvement in agency and FRCN sponsored events. This represents no additional County cost. Copies of the proposed contracts are on file with the Clerk of the Board. The 15 FRCN contractors are as follows:

Pajaro Valley Unified School District/Healthy Start Program  
 Food and Nutrition Services/Adelante  
 Food and Nutrition Services/Family Health Education Center  
 Parents Center  
 Families in Transition  
 Head Start  
 Salvation Army/Loma Prieta Transitional Housing  
 Defensa de Mujeres  
 Walnut Avenue Women's Center  
 Davenport Resource Center  
 Valley Resource Center  
 Familia Center  
 Salud Para La Gente  
 Loaves and Fishes  
 Pajaro Valley Shelter Services

**CONCLUSION**

Since FY 95/96, FPSP funds have comprised a small but critical component of the resources available to preserve and support families in our community. Local needs assessment and planning, with oversight by the Children's Network, has been a central and highly valuable element of the FPSP program. In addition, local service providers have been successful in utilizing FPSP funds to leverage additional funds from foundations and other sources. Recently, HRA was informed by the State that the FPSP program has been reauthorized for three additional years (through 2001) under the Adoption and Safe Families Act of 1997. The State will notify the County of guidelines and requirements for funding under the reauthorized FPSP program. HRA looks forward to continuing to work with your Board to access these

**BOARD OF SUPERVISORS****5****Agenda: October 6, 1998****FAMILY PRESERVATION AND SUPPORT PROGRAMS:****PROGRAM UPDATE AND CONTRACT RECOMMENDATIONS FOR FFY 1998/99**

resources and implement much-needed community-based services for families in Santa Cruz County.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the attached resolution accepting unanticipated revenue in the amount of \$116,297 and appropriate these funds as described in the attached AUD 60;
2. Approve continuing contracts for FFY 98/99 with the Youth Resources Bank (\$29,129), Food and Nutrition Services/Family Health and Education Center (\$7,000), Valley Resource Center (\$62,173), the Foundation of California State University, Monterey Bay (\$13,806)) and Food and Nutrition Services/Family Health and Education Center (\$12,250) and authorize the HRA Administrator to execute these contracts; and
3. Approve contracts with 15 Family Resource Center Network agencies in the amount of \$4,800 per agency, and authorize the HRA Administrator to execute these contracts.

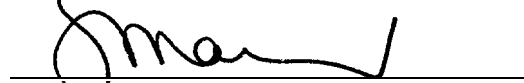
Very truly yours,



CECILIA ESPINOLA  
Administrator

CE/JY/ET/CPSADMIN/BOARDLTR/FPSP98.BRD

RECOMMENDED:



Susan A. Mauriello  
County Administrative Officer

cc: Children's Network  
Institute for Community Collaborative Studies  
Food and Nutrition Services/Family Health and Education Center  
Valley Resource Center  
Youth Resources Bank

## **Attachment 1**

### **County of Santa Cruz Update of Family Preservation and Support Program (FPSP) Five-Year Plan FFY 1997/98**

#### **I. EXECUTIVE SUMMARY**

Like counties throughout California, FPSP funding is helping Santa Cruz County to develop, expand, and evaluate family preservation services for families whose children are at immediate risk of out-of-home placement, and family support services which alleviate stress and promote parental competencies of families whose children may be at-risk.

Under the leadership of the local Children's Network (the County's designated 997 Council pursuant to the Presley-Brown Interagency Children's Services Act of 1989), a 65 member task force met from December 1994 through April 1995 to develop a five-year plan which established the following goals and service strategies:

1. Promote safe, stable, healthy, and nurturing families for families with children ages O-3 through the use of home based services.
2. Enhance families' ability to effectively and efficiently access culturally competent support services needed to sustain safe, nurturing and self-sufficient family life by strengthening information and referral for all families using community-based resource centers.
3. Provide primarily family-based, intensive, time-limited, culturally competent intervention and treatment services to families in crisis.
4. Increase positive parenting knowledge and behaviors for low-income families, Spanish speakers and recent immigrants.

#### **Implementation**

During the second year of implementation, the Children's Network continued its oversight of contract selection, monitoring, evaluation, and reallocation for subsequent FPSP years. To ensure that five-year goals and objectives were successfully met, the FPSP subcommittee reviewed original spending projections outlined in the five year plan and first year outcomes of existing contracts. Based on this review, the Children's Network recommended, and the Board of Supervisors approved, contracts with local service providers to continue to implement strategies to address the following five FPSP five year goals:

1. Home-based visiting and resource development for parents with newborns and young children;
2. Development of a Family Resource Center Network;
3. Parent Education programming for underserved groups;
4. Family Preservation flex fund for families with an open CPS case;
5. Community/family involvement fund; and
6. Evaluation.

## **II. PLANNING AND COLLABORATIVE PARTNERSHIPS**

To achieve these goals, the family preservation and support initiative ensures community involvement in all aspects of planning, decision making and implementation. As the interagency collaborative and local coordinating council, the Children's Network is uniquely positioned to oversee implementation of all service strategies, and to ensure that community members and service providers have ample and accessible opportunities to shape and reassess priorities for FPSP funding.

The Children's Network has established a Child Abuse Prevention Subcommittee which is staffed by the Human Resources Agency. Its two primary responsibilities are to oversee evaluation and monitoring of outcomes and to ensure community involvement as FPSP goals are analyzed and revised. In addition, the Children's Network reviews and approves annual FPSP reports and makes recommendations to shift FPSP dollars based on new community priorities or service strategies. All FPSP funding recommendations, contract approvals and annual reports are sent to the County Board of Supervisors for approval.

In order to develop a more comprehensive and integrated service delivery system which coordinates with other programs serving families, the Child Abuse Prevention subcommittee has also been designated by the Board of Supervisors as the community oversight body charged with establishing priorities and making funding recommendations for other funding streams including the Community-Based Family Resource Funding Program (CBRFP); Child Abuse Prevention, Intervention, and Treatment (CAPIT); Children's Trust Fund; and an Office of Child Abuse Prevention (OCAP) three year grant for the development of a Family Violence Response Team.

The Human Resources Agency provides the necessary administrative support to ensure that all FPSP service strategies are implemented, monitored and evaluated. As the fiscal agent, HRA is responsible for distributing and accounting for all FPSP program funds allocated to the County by the California Department of Social Services. In this capacity, HRA staff works closely with FPSP contractors to provide technical assistance and monitor contract compliance. Community members have several opportunities through participation in the Children's Network to reassess FPSP priorities and evaluate any FPSP services they may have received.

### **III. GOALS, OUTCOMES, AND INDICATORS**

As a result of FPSP, Santa Cruz County has been able to implement new programs and expand existing ones. Two of our greatest successes have been the establishment of a home-based visiting program for parents with newborns and young children in a targeted geographic area; and the development of a family resource center network which is making steady progress towards clarifying, strengthening, and supporting neighborhood and constituent-based family resource centers throughout the county. The home-based visiting program has successfully leveraged additional funding to ensure that the program will continue beyond five years. The Family Resource Center Network (FRCN) has leveraged additional funding from the California Endowment, which will enable the FRCN to examine sustainable reinvestment strategies so that Family Resource Centers can work hand-in-hand with public agencies to provide family services to families at-risk of mental health, child protective, or law enforcement intervention.

Ensuring that FPSP strategies remain responsive to family needs is accomplished in several ways. All FPSP contractors are required to provide ongoing opportunities for families served by their programs to provide input on their satisfaction with and need for the service package. In addition, a community/family fund was established to encourage family resource centers to strengthen the role of family input into the governance structure of their agencies. Through this fund, each family resource center is providing direct resources to families which enable them to be active partners in shaping what is needed in their community. For example, some agencies have used these funds to provide child care to families serving on their boards; others are providing stipends for families to conduct focus groups with other families to identify service priorities.

The greatest challenge in implementing FPSP has been the gap between resources required to successfully implement community oversight of public funding and the limited funding available under FPSP. Federal and State expectations that FPSP will lead to comprehensive coordination and integration of service delivery, leveraging of additional funding, community-wide input, and detailed evaluation methodologies are inconsistent with the available funding provided through FPSP. However, at the end of the five-year funding period, we do expect that at least two critical strategies--home-based visiting and family resource centers--will be solidified. In addition, we are confident that the process of building community oversight of FPSP funding will position the County to address block granting.

The following is a more detailed summary of services developed/expanded as a result of FPSP:



#### **a. Home-based Visiting Program**

As we have reported previously, one of our key FPSP strategies is a project that provides intensive home visiting services to families with newborns in the San Lorenzo Valley geographic area. The Valley Resource Center is the lead agency for this project, in a collaborative with Dominican Hospital and the Parent Center. The collaborative project received additional start-up funding from Catholic Healthcare West.

The goal of this program is to promote safe, stable, healthy, and nurturing home environments for high risk families with children ages 0-3. Examples of home-based activities include the following:

- screen and assess families for risk factors at the hospital;
- collaborate across hospital staff, parents, private health care providers, community-based family resource centers, and public agencies;
- ensure a broad range of home-based services by a highly trained and supervised Family Support Worker; services should include but not limited to modeling of effective parent-child interactions and coping skills; and providing information on well baby visits, immunizations, and infant and early childhood education;
- provide follow-up information and support services to participating families until the newborn reaches five years of age; and
- develop indicators and measurement methodologies for tracking outcomes.

To date, 60 families have received a broad range of intensive home-based services by a highly trained and supervised Family Support Worker (FSW). During the home visit, the FSW models effective parent-child interactions and coping skills; provides information on well baby visits, immunizations, and infant and early childhood education; and offers follow-up information and support services to participating families until the newborn reaches five years of age. In less than three years, this program has made over 1,000 home visits and phone follow-up contacts with these families.

As a support component to the intensive home-based visiting program, the Valley Resource Center has developed a volunteer pilot project. The goal of this project is to train volunteers to provide a variety of support services to families including respite child care, transportation to health care visits, budget planning, and food and clothing distribution. Volunteers are recruited, receive six hours of initial training, and are assigned either to families or to tasks which support the overall development of the program. Training sessions for both new recruits and current volunteers are available on an ongoing basis.

As a result of the successful home-based visiting program, the Valley Resource Center was recently awarded a \$5,000 grant from the local Together for Youth Collaborative, to train three other community-based service providers in the home visiting service model. The Valley Resource Center is currently training staff at the Familia Center, Parent Center, and Walnut Avenue Women's Center to replicate the project that has been successfully implemented in the San Lorenzo Valley,

To complement the home-based visiting strategy, another FPSP contractor, the Family Health and Education Center (FHEC), was selected to create and produce a bilingual resource card which includes critical information for parents with children ages birth to three years. In accomplishing this task, the contractor consulted with parents, health care professionals and service providers. The end product took shape in many forms including a bilingual wallet size resource card, and refrigerator magnet which identifies critical hotline and emergency numbers. These resource cards are distributed to every parent with a newborn in Santa Cruz County.

#### **b. Family Resource Center Network**

This strategy is designed to enhance families' ability to effectively access culturally competent support services through the development of community-based family resource centers (FRC's). The basic concept for FRC's, which are gaining popularity nationwide at the grassroots level, is to strengthen the availability of resources and services at the neighborhood level.

In order to identify interested collaborative partners in Santa Cruz County, the FPSP Subcommittee adopted a working definition of what family resource centers aspire to offer their community:

- FRC's offer a broad range of culturally competent services through some form of case management and referral capacity.
- FRC's are viewed by families who use them as their primary service support system because they act as a one stop center for a variety of services or because they help families navigate public agencies and community-based organizations.
- Typically, FRC's are located geographically in the communities they serve, however, sometimes they serve families county-wide who need specialized service.
- Families using FRC's are involved in governance issues, and participate in FRC programs on a volunteer basis. FRC's can succeed if families using the centers are invested in creating the FRC vision and making the decisions which impact their family and their community.

Using these parameters, Santa Cruz County has developed a pilot Family Resource Center Network (FRCN) project which includes 15 agencies and organizations in Santa Cruz County who are committed to the FRC model and who meet the basic tenets of the working definition. This FPSP initiative assumes that pilot participants will be at various stages in transforming their service delivery model to a family resource center. The FRCN has identified six primary goal clusters to begin enhancing our ability to provide coordinated ongoing support systems for families. These include Community Coordination; Standards; Governance; Family Leadership and Capacity Building; Intake, Evaluation, and Mapping Tools; and Funding and Sustainability.

In order to assist the FRCN in implementing its workplan, the FRCN Pilot Project has received a grant from the California Endowment in the amount of \$156,000 to seek high-level technical assistance. Following an extensive RFP process, a contract was awarded in March 1998 to the Greater Bay Area Family Resource Network (GBAFRN) to provide technical assistance and implementation consultation to assist the Family Resource Center Network in achieving its goals. The GBAFRN is a nonprofit organization whose mission is to provide support, technical assistance, and training to existing and newly developing family resource centers and networks of centers in the San Francisco Bay Area region. GBAFRN has successfully worked with family resource center networks in Contra Costa, San Francisco, Alameda, and San Mateo counties. In addition, they have provided national consultation to eight states on building family support networks which incorporate employment services.

As the FRCN consultant, the GBAFRN will implement all workplan activities, provide ongoing technical assistance support, serve as a liaison to local, regional and state-wide neighborhood and family-based initiatives, coordinate FRCN meetings, and oversee administration of the California Endowment grant,

In addition to these objectives, a critical goal of this FPSP strategy is to demonstrate the cost-effectiveness of front-end, community-based prevention efforts. Research suggests that for every dollar invested in prevention activities, communities will save four dollars in intervention and subvention costs traditionally incurred in public health, social services, and law enforcement agencies. Public agencies and nonprofit service providers agree that new strategies are required to confirm that integrated prevention and early intervention efforts produce measurable cost-effective outcomes.

A critical assumption of this planning process is that if the FRCN develops goals which are measurable and demonstrate cost savings for public sector health and social services, education, and law enforcement, then policy makers will place a firewall around these savings and reinvest in the FRCN. Directors from the public health, social service, law enforcement, and education systems have agreed to participate in this planning process so that the final product receives the necessary input and consensus from all collaborative partners.

Santa Cruz County has recently received a \$50,000 second-year grant from the Foundation Consortium to support the Comprehensive Integrated Services (CIS) project, which is directly linked to the funding and sustainability goals outlined in the FRCN workplan. The CIS project has identified five primary goal clusters to enhance strategies for sustaining and expanding successful prevention and early intervention services for children and their families. These include Partnership Agreements; Identification of Bad Outcomes to Prevent; Risk Profiling; Designated Service Interventions; and Evaluation Methodology. To develop and implement the CIS workplan, the CIS project has recently awarded contracts to Nancy Goodban to serve as the CIS Project Analyst, and to Applied Survey Research to serve as the CIS local evaluator.

The leveraging of these funds from the California Endowment and the Foundation Consortium is a major accomplishment in support of our County's FPSP five-year plan. We believe that these new resources, utilized to supplement and support our FPSP strategies, will greatly enhance the success of our goals for the expansion and sustainability of prevention and early intervention services for children and their families.

### **c. Family Preservation Flex Fund**

The FPSP legislation requires that a minimum of 25% of funding be devoted to family preservation goals. The five year plan specifies that the Human Resources Agency (HRA) Child Welfare Services (CWS) is to case manage and purchase treatment/intervention services with designated FPSP funding. To maximize flexibility in disbursing these funds for eligible clients to receive service from approved providers, CWS negotiated a contract with the Youth Resource Bank, a non-profit organization which solicits donations on behalf of needy children within Santa Cruz County. This contract enables CWS to approve a wider range of support services in a targeted and timely manner, resulting in earlier interventions on the family's behalf.

Through the Youth Resources Bank, CWS has elected to direct these FPSP resources towards the provision of additional support services for children ages 6 to 11 years of age currently residing in group home or foster care placements. Support services include respite care, counseling, recreation, tutoring, and training for parents to develop positive school interaction skills on behalf of their child(ren). The desired outcome is that these early interventions will reduce the amount of time before a child or youth returns to their family, and/or reduce recidivism of children and youth re-entering CPS, Probation, and/or Mental Health.

### **d. Parent education**

In the first year of FPSP funding, the local Child Abuse Prevention Council (CAPC) was selected by the FPSP Task Force to assess services which will increase positive parenting knowledge and behaviors for low-income families, Spanish speakers and recent immigrants. Before assessing the desirability of establishing new parent education programs, CAPC inventoried existing parent education programs. To this end, CAPC

distributed an extensive survey to over 600 organizations and individuals including service providers, churches, hospitals, community colleges, therapists, psychologists, and psychiatrists. The results of this survey are consistent with parent input received during the community-wide FPSP needs assessment process suggesting that parent education activities need to be strengthened for fathers, and for low-income monolingual Spanish speaking parents. To this end, FPSP resources were allocated to the Family Health Education Center, to develop a parent education program targeting these young monolingual parents. The program includes a range of activities such as a lo-week parenting class; a four-week class on “Setting Limits with Children”; a support group and supervised play for teen mothers and their children; as well as other events and activities. More than 100 young Spanish-speaking parents of young children have participated in these activities in the last year.

#### **IV. EVALUATION METHODOLOGIES**

Ten percent of our FPSP allocation is being used to develop a comprehensive evaluation plan, establish baselines and measurement tools, and provide technical assistance to service providers. As a first step designed to provide FPSP subcommittee members and contractors with a solid foundation on the basic principles of evaluation, some of these funds were used to sponsor three comprehensive evaluation training sessions organized by the United Way of Santa Cruz County.

To evaluate the success of the FPSP five-year plan, the Children’s Network established a contract with the Institute for Community Collaborative Studies (ICCS), a division of the California State University at Monterey Bay, to evaluate FPSP efforts through the Matrix model. This model provides a flexible framework for measuring the health and well being of families, agencies, and the larger community. Monterey County’s FPSP initiative, in addition to Community Action Agencies state-wide, have adopted this model. Currently, ICCS is working with each contractor to refine baselines, collect data, and provide ongoing technical assistance on the Matrix Model. Initial baseline data for each strategy differs. For example, the home-based visiting program establishes its baselines with direct input from families who chart their individualized matrix model. ICCS will continue to provide evaluation services through the completion of the FPSP five-year plan.

In addition, each FPSP contractor is required to incorporate client satisfaction instruments into their service delivery model. Results from these tools enable FPSP contractors to monitor service as needed. Summaries of client feedback are included in written reports and are presented by contractors at monthly Children’s Network meetings.

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

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RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from CA Dept. of Social Services for CBFRS & FPSP program; and

WHEREAS, the County is recipient of funds in the amount of \$ 116,297 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section **29130(c)/29064(b)**, such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 116,297 into

Department HRA - Soc. Services/Fam Rel.

T/C	Index Number	Revenue Subobject Number	Account Name	Amount
001	392400	1095	Federal - Misc. Grants	12,250
001	392100	0927	Federal - FPSP	104,047

and that such funds be and are hereby appropriated as follows:

T/C	Index Number	Expenditure Subobject Number	PRJ/UCD	Account Name	Amount
021	39 2400	5188		Contrib. to Other Agencies	12,250
021	392100	4080		Misc - Child Protection	104,047

**DEPARTMENT HEAD** I hereby certify that the fiscal provisions have been researched and that the Revenue(s) ~~(has been)~~ (will be) received within the current fiscal year.

BY *h. Anne Alcom*  
Department Head

Date 9/8/98

COUNTY ADMINISTRATIVE OFFICER

☒ Recommended to Board☐ Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz,  
State of California, this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_  
by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

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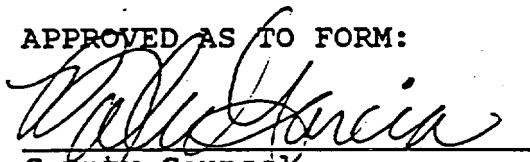
Chairperson of the Board

ATTEST:

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Clerk of the Board

APPROVED AS TO FORM:

  
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

 9/23/98  
Auditor-Controller

Distribution:

Auditor-Controller  
County Council  
County Administrative Officer  
Originating Department

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

160

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
DeAnne Alcorn (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the Santa Cruz County Human Resources Agency (Agency)  
and, Youth Resources Bank, P. O. Box 1844, Capitola, CA 95010 (Name & Address)
- The agreement will provide case service fund disbursements for Family Preservation and Support  
Program (FPSP)
- The agreement is needed to advance funds for disbursement
- Period of the agreement is from 10/1/98 to 9/30/99
- Anticipated cost is \$ 23,813 (Fixed amount; Monthly rate Not to exceed)
- Remarks: FFY contract term 10/1/98 - 9/30/99. Amount \$31,084.  

<u>10/98-6/99</u>	<u>23,813</u>
<u>7/98-9/99</u>	<u>7,271</u>
	<u>31,084</u>

  
W-9 on file. Contact: DeAnne Alcorn x4189.
- Appropriations are budgeted in 392100 (I ndex#) 4080 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. 81192 Date 9/23/98

Subject to 98-99 Final Budget  
Pending approval of Auditor

GARY A. KNUTSON, Auditor - Controller  
By Janet T. Howe Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency

(Agency).

Remarks: Lib (Analyst)

County Administrative Officer  
By W. E. Schaefer Date 9/24/98

Agreement approved as to form. Date \_\_\_\_\_

Distribution:

Bd. of Supv. • White  
Auditor-Controller • Blue  
county Counsel • Green •  
Admin. Officer • Canary  
Auditor-Controller • Pink  
Originating Dept. • Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) SS

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_

By \_\_\_\_\_ County Administrative Officer  
Deputy Clerk



COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

161

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
De Anne Allen (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the Santa Cruz County Human Resources Agency (Agency)  
Food and Nutrition Services, Inc./Family Health Education Center  
and 236 Santa Cruz Avenue, Aptos, CA 95003 (Name & Address)
- The agreement will provide updating of information and referral services and bilingual  
resource cards for the Family Preservation and Support Program (FPSP)
- The agreement is needed \_\_\_\_\_
- Period of the agreement is from 10/1/98 to 9/30/99
- Anticipated cost is \$ 7,500 encumbrance (Additional enc. \$5,250) (Fixed amount; Monthly rate; Not to exceed)
- Remarks: 1998/99 FFY contract term to 9/30/99 Contract amount ~~\$7,500~~ \$7,000  
FFY '97 Balance 2,250 cc list section I  
Contact: J. Harris ext. 4741 FFY '98 9 mons. 5,250 BOS 10/6/98  
7,500
- Appropriations are budgeted in 392100 (Index#) 4080 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. 0 9 Date 9 23 98  
Subject to 98-99 Final Budget  
pending approval of Aud 60  
GARY A. KNUTSON, Auditor - Controller  
By Trinda T. Chow Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: EH (Analyst) B y EH County Administrative Officer

Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_  
By \_\_\_\_\_ Deputy Clerk

32

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF 'AGREEMENT'

162

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
[Signature] (Signature) 09/18/98

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the Santa Cruz County Human Resources Agency (Agency)  
and Valley Resource Center, P. O. Box 105, Ben Lomond, CA 95008 (Name & Address)
2. The agreement will provide overall coordination and supervision of Homebound Visiting  
Programs, training, development of evaluation tools for the Family Preservation and  
Support Program (FPSP)
3. The agreement is needed to achieve desired results
4. Period of the agreement is from 10/1/98 to 9/30/99
5. Anticipated cost is \$ 60.204 (increase of 46,629) (Fixed amount; Monthly rote; Not to exceed)
6. Remarks: FFY contract term 10/1/98 - 9/30/99. Amount \$62,173. FFY97 Balance 13,575 CC List I  
W-9 on file. Contact: J. Harris, x4741. FFY98 9 mons. 46,629 BOS 10/6/  
60,204
7. Appropriations are budgeted in 392100 (Index#)(Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 81210 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget  
pending approval of Aud 610  
GARY A. KNUTSON, Auditor - Controller  
BY Linda T. Chen Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency

Remarks: [Signature] (Analyst)  
[Signature] (Agency).  
BY [Signature] County Administrative Officer Date 9/28/98

Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Gold/Red  
\* To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19 \_\_\_\_\_ By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

163

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: Human Resources Agency (Dept.)  
William Alvarado (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz Human Resources Agency (Agency)  
Food and Nutrition Services/Family Health Education Center  
a n d 236 Santa Cruz Avenue, Aptos, CA 95003 (Name & Address)
2. The agreement will provide continuing implementation of a Child Care/Parent Education  
Pilot Project
3. The agreement is needed to administer the grant (CBERP)
4. Period of the agreement is from 10/1/98 to 9/30/99
5. Anticipated cost is \$ 12,250 (Fixed amount; Monthly rate Not to exceed)
6. Remarks: W-9 on file. Contact: J. Harris, ext. 4741. Federal Fiscal Year Grant.  
48-99 812,250.-  
99-00 (7/99-9/99)
7. Appropriations are budgeted in 392400 (Index#)(Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. 81389 A Date 9/23/98

Pending approval of Aud 60  
Subject to 98-99 Final Budget  
GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chen Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the  
Human Resources Agency (Agency).

Remarks: GS (Analyst) By W. Schaefer County Administrative Officer

Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

ADM - 29 (6/95)

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_  
1 9 - - - By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

164

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: \_\_\_\_\_ Human Resources Agency (Dept.)  
Alum Alcom (Signature) 9/18/98 e )

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the \_\_\_\_\_ County of Santa Cruz Human Resources Agency (Agency)  
Foundation of Calif. State University of Monterey, Institute for Community  
and Collaborative Studies, 100 Campus, Seaside, CA 93955 (Name & Address)
2. The agreement will provide \_\_\_\_\_ service to continue evaluation options, define evaluation models,  
provide technical assistance and assist with outcome results
3. The agreement is needed \_\_\_\_\_ to achieve program goals - FPSP
4. Period of the agreement is from \_\_\_\_\_ 10/1/98 \_\_\_\_\_ to \_\_\_\_\_ 9/30/99
5. Anticipated cost is \$ 12,855 (additional \$10,355) (Fixed amount; Monthly rate; Not to exceed)
6. Remarks: FFY contract term 10/1/98 - 9/30/99 - Amount 13,806 FFY 97 Balance 2,500 CC List I  
W-9 on file. Contact: J. Harris, x4741 FFY 98 9 mons. 10,355 BOS 10/6/98  
12,855
7. Appropriations are budgeted in \_\_\_\_\_ 392100 (Index#) (480 b o b j e c t)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 81347 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
Pending Approval for Aud Co By Linda T. Chow Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator \_\_\_\_\_ to execute the same on behalf of the \_\_\_\_\_ Human Resources Agency  
\_\_\_\_\_. (Agency).

Remarks: SS (Analyst) By Ed Schrag Date 9/24/98  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

ADM - 29 (6-95)

State of California )  
County of Santa Cruz ) SS  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19 \_\_\_\_\_ BY \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

165

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
He Anne Alcorn (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
Pajaro Valley Unified School District/  
and Healthy Start Program, 280 Main St., Watsonville 95076 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center  
Network(FRCN)standards, FRCN governance, common tools, sustainability, and Family  
leadership and capacitybuilding
- The agreement is needed to fulfill goals and objectives identified in the Family Resource  
Center Networks workplan C.A. Endow I---
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4.800 (Fixed amount; Not to exceed Monthly rate: Not to exceed)
- Remarks: Analyst contact: Michelle Shigpen ext 4419  
w-g on file
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available or 9/18 been encumbered. Contract No. C081718 Date 3/98  
are not (will be)  
Subject to 98-99 Final Budget  
GARY A. KNUTSON, Auditor - Controller  
BY Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same ON behalf of the Human Resources Agency  
(Agency).

Remarks: GL (Analyst) By GL Shigpen County Administrative Officer  
Agreement approved as to form. Date 9/22/98

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County - GL  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod  
\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I                      ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on                      County Administrative Officer  
By                      Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

166

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
[Signature] (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and Food & Nutrition Services/Adelante, 236 Santa Cruz Ave., Aptos, CA 95003 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) Standards, FRCN governance, common tools, sustainability, and family leadership and capacity building.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workplan CA Enclomd
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; Not to exceed Monthly rate; Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
On file
- Appropriations are budgeted in 392400 (Index#) 3 6 6 5 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C081719 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the BRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).

Remarks: [Signature] (Analyst) By [Signature] County Administrative Officer Date 9/24/98  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Conroy  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

32  
ADM - 29 (6/95)

State of California )  
County of Santa Cruz ) ss  
\_\_\_\_\_, ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_, 19\_\_\_\_\_, By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

167

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
[Signature] (Signature) 9/1/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and 236 Santa Cruz Ave  
Food & Nutrition Services/Family Health Education Center, Aptos, CA 95003 (Name & Address)
2. The agreement will provide agency support to assist in the development of Family Resource Center  
Network (FRCN) standards, FRCN governance, common tools, sustainability, and family  
leadership and capacity building.
3. The agreement is needed to fulfill goals and objectives identified in the Resource  
Center network's workplan CP. Enclosure
4. Period of the agreement is from 9/22/98 to 1/30/99
5. Anticipated cost is \$ 4,800 (Fixed amount; Not to exceed Monthly rate to exceed)
6. Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
7. Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. C081720 Date 9/23/98  
Subject to 98-99 Final Budget  
GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: [Signature] (Analyst)  
County Administrative Officer  
By [Signature] Date 9/2 11/98

Agreement approved as to form. Date/

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss

I, \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by and duly entered  
in the minutes of said Board on \_\_\_\_\_  
County Administrative Officer

By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.:  
HL Ann Leon (Signature) 9/10/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and PARENTS Center, 530 Soquel Ave., Santa Cruz, CA 95062 (Name & Address)
2. The agreement will provide agency support to assist in the development of Family Resource Center  
Network(FRCN) standards, FRCN governance, common tools, sustainability, and family  
leadership and capacity building.
3. The agreement is needed ~~fulfill~~ to fulfill goals and objectives identified in the Family Resource  
Center Network's workplan CA. ENDOW.
4. Period of the agreement is from 9/22/98 to 1/30/99
5. Anticipated cost is \$4,800 (Fixed amount; Monthly payments not to exceed)
5. Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
7. Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. CO 81721 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget  
GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: LS (Analyst) County Administrative Officer 9/24/98  
By ELH Date  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green  
Co. Admin. Officer - Conory  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod  
321  
To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
By \_\_\_\_\_ Deputy Clerk



COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

169

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
William Allen (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and FAMILIES IN TRANSITION, 210 High St., fl05, Santa Cruz, CA 95060 (Name & Address)
2. The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) standards, FRCN governance, common tools, sustainability, and family leadership and capacity building.
3. The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workplan - CA. Enclosure.
4. Period of the agreement is from 9/22/98 to 1/30/99
5. Anticipated cost is \$ 4,600 (Fixed amount; Not to exceed Monthly rate; Not to exceed)
6. Remarks: Analyst Contact: Michelle Shippen Shippen ext 4419  
W-9 on file
7. Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. CO 81722 Date 9/23/98  
are not p - n - g

GARY A. KNUTSON, Auditor - Controller

Subject to 98-99 Final Budget By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).

Remarks: ES (Analyst) By Ed Schuy County Administrative Officer Date 9/23/98  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

170

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
Whitman Alvarado (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
Santa Cruz Community Counseling Center/  
and Head Start, 195 A Harvey West Blvd., Santa Cruz, CA 95060 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center  
Network (FRCN) Standards. FRCN governance. tools, sustainability, and family  
leadership and capacity building.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource  
Center Network's workplan. CA added
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; Monthly rate: Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
- Appropriations are budgeted in 3 9 2 4 0 0 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C081723 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency

(Agency). County Administrative Officer

Remarks:

45 (Analyst)

By Date 9/24/98

Agreement approved as to form. Date \_\_\_\_\_

Distribution:

Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - yellow  
Co. Admin. Officer - orange  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

To Orig. Dept. if reflected.

State of California )  
County of Santa Cruz ) ss

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_

By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

171

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
*He Anne Alonzo* (Signature) *9/18/98* (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the A HUMAN RESOURCES C Y (Agency)  
Salvation Army/  
and Loma Prieta Transitional Housing, 232 Union St., Watosville, CA 95076 (Name & Address)  
development
- The agreement will provide agency support to assist in the development of the Family Resource Center  
Network(FRCN) standards, FRCN governance, common tools, sustainability, and family  
leadership and capacity building,
- The agreement is needed 9/22/98 to fulfill goals and objectives identified in the Family  
Resource Center Network's workplan BA. ENDO W
- Period of the agreement is from 9/22/98 to 1/39/99
- Anticipated cost is \$ 4,800 (Fixed amount; Not to exceed Monthly rate: Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 Attached
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM A'JD-74

Appropriations are available and have been numbered. Contract No. CO 81724 Date 9/23/98  
are not  
Subject to 98-99 Final Budget By GARY A. KNUTSON, Auditor - Controller  
Quide T. Chou Deputy.

Proposal reviewed and approved. it is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: 44 (Analyst) By Ed Schuy County Administrative Officer Date 9/24/98  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by and duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19 \_\_\_\_\_ By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

172

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
Linda T. Chow (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the Human Resources Agency (Agency)  
and Defensa de Mujeres, 406 Main st., #326, Watsonville, CA95076 (Name & Address)
2. The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) standards. FRCN governance, common tools, Sustainability, and family leadership and capacity building.
3. The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workplan CA - Sudrow
4. Period of the agreement is from 9/22/98 to 1/30/99
5. Anticipated cost is \$ 4,800 (Fixed amount; Monthly rate, not to exceed Not to exceed)
6. Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
7. Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. 0081725 Date 9/23/98  
Subject to 98-99 Final Budget  
GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chow Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).

Remarks: LS (Analyst)  
County Administrative Officer  
By Ethel Schaefer Date 9/24/98  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. • White  
Auditor-Controller • Blue  
County Counsel • Green \*  
Co. Admin. Officer • Canary  
Auditor-Controller • Pink  
Originating Dept. • Goldenrod

\*To Order if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz.  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on \_\_\_\_\_  
County Administrative Officer  
\_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

173

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
[Signature] (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and WALNUT AVENUE WOMEN'S CENTER, 303 Walnut Ave., Santa Cruz, CA 95060 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) standards, FRCN governance, common tools, sustainability, and family leadership and capacity building.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workplan. CA. ENDW.
- Period of the agreement is from 9/22/98 to 1/30/99 NOT to exceed
- Anticipated cost is \$ 4,800 (Fixed amount; Monthly rate; Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W. on file
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations (are) available and have been encumbered. Contract No. CD 81726 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chow Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).

Remarks: LS (Analyst) By [Signature] County Administrative Officer 7/29

Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod  
To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval Of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_  
\_\_\_\_\_ 19 \_\_\_\_\_ By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

174

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM:

HUMAN RESOURCES AGENCY (Dept.)

hlc Anna Alarcon (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
Community Action Board/  
and Davenport Resource Center, 501 Soquel Ave, Suite E. Santa Cruz, CA 95062 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center  
Network (FRCN) standards, FRCN governance, common tools, sustainability, and family  
leadership and capacity building
- The agreement is needed to fulfill goals and objectives identified in the Family Resource  
Center Network's workplan
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; Monthly cost not to exceed Not to Exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C081727 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Leida T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: SS (Analyst) County Administrative Officer  
By Edith Soler e 9/23/98

Agreement approved as to form. Date \_\_\_\_\_

Distribution:

Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) SS

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer

\_\_\_\_\_ 19-- -- BY \_\_\_\_\_ Deputy Clerk

32  
AUD-29 (9/95)

# COUNTY OF SANTA CRUZ

## REQUEST FOR APPROVAL OF AGREEMENT

175

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
LL. Anne Alrow (Signature) 9/18/98

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and VALLEY RESOURCE CENTER, P.O.Box 105, Ben Lomond, CA 95005 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) standards, FRCN governance, common tools, sustainability, and family leadership and capacity building.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workplan CA Enclosure
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; Not to exceed Monthly rate; Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
- Appropriations are budgeted in 392400 (Index#) 3 6 6 5 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. CO81728 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Leinda T. Chow Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).

Remarks: LS (Analyst) B By LS County Administrative Officer e 9/29  
Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors Of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19 \_\_\_\_\_ By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

176

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
[Signature] (Signature) 9/18/98

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and Familia Center, 711 E. Cliff Dr., Santa Cruz. CA 95060 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) standards, FRCN governance, common tools, sustainability, and family leadership and capacity building.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workplan  
CA Endow
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; ~~Monthly rate; Not to exceed~~)  
NOT TO EXCEED
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
w-g on file
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. CO81729 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: SS (Analyst) By [Signature] County Administrative Officer  
Agreement approved as to form. Date 9/23/98

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green \*  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

To Orig. Dept. if rejected.

ADM - 29 (6195)

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
By \_\_\_\_\_ Deputy Clerk



COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

177

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES CENTER (Dept.)  
W. Anne Adams (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and Salud Para La Gente, 204 E. BEach st. Watsonville, CA 95076 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource center  
Network ~~XX~~ (FRCN) standards, FRCN governance, common tools, sustainability, and family  
leadership and capacity building:.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource  
Center Network's workplan CR - endow!
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; NOT TO EXCEED Monthly rate; Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W-9 on file
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. CO 8173 0 Date 9/23/98  
are not will be  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: LS (Analyst) By Ed Schatz County Administrative Officer 9/2

Agreement approved as to form. Date \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - ADRIANA  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss

I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz.

State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer

\_\_\_\_\_ 19 \_\_\_\_\_ BY \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

178

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
Alice Adams (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and LOAVES & FISHES, 721 Main St, Watsonville, CA 95076 (Name & Address)
- The agreement will provide agency support to assist in the development of Family Resource Center  
Network (FRCN) standards, FRCN governance, common tools, sustainability, and family  
leadership and capacity building.
- The agreement is needed to fulfill goals and objectives identified in the Family Resource Center  
Network's workplan. CA. ENDOW
- Period of the agreement is from 9/22/98 to 1/30/99
- Anticipated cost is \$ 4,800 (Fixed amount; NOT TO EXCEED Monthly rate; Not to exceed)
- Remarks: Analyst Contact: Michelle Shippen ext 4419  
W/G Attached
- Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. C081731 Date 9/23/98  
Subject to 98-99 Final Budget GARY A. KNUTSON, Auditor - Controller  
By Linda T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the  
HRA Administrator to execute the same on behalf of the Human Resources Agency  
(Agency).

Remarks: SS (Analyst) County Administrative Officer  
By Ed Schuy Date 9/27/98  
Agreement approved as to form. bate \_\_\_\_\_

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County ☒ Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod

\*To Orig. Dept. if rejected.

32

ADM - 29 (6/95)

State of California )  
County of Santa Cruz ) ss  
I \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_  
County Administrative Officer  
By \_\_\_\_\_ Deputy Clerk

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

179

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: HUMAN RESOURCES AGENCY (Dept.)  
W. Anne Arrowood (Signature) 9/18/98 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the HUMAN RESOURCES AGENCY (Agency)  
and Pajaro Valley Shelter Services., 115 Brennan St., Watsonville, CA 95076 (Name & Address)
2. The agreement will provide agency support to assist in the development of Family Resource Center Network (FRCN) standards, FRCN governance, common tools, sustainability, and family leadership and capacity building
3. The agreement is needed to fulfill goals and objectives identified in the Family Resource Center Network's workp. CA. endow
4. Period of the agreement is from 9/22/98 to 1/30/99
5. Anticipated cost is \$ 4,800 (Fixed amount; ~~Monthly cost; Not to exceed~~) **NOT TO EXCEED**
6. Remarks: Analyst Contact: Michelle Shippen ext 4419  
W. G. on file
7. Appropriations are budgeted in 392400 (Index#) 3665 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C081732 Date 9/23/98  
are not will be  
Subject to 98-99 Fin By Ligda GARY A. KNUTSON, Auditor - Controller  
T. Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the Human Resources Agency (Agency).

Remarks: ES (Analyst) County Administrative Officer 9/21/98  
By W. Anne Arrowood Date  
Agreement approved as to form. Date

Distribution:  
Bd. of Supv. - White  
Auditor-Controller - Blue  
County Counsel - Green  
Co. Admin. Officer - Canary  
Auditor-Controller - Pink  
Originating Dept. - Goldenrod  
To Orig. Dept. if rejected.

State of California )  
County of Santa Cruz ) ss  
\_\_\_\_\_  
ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by  
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered  
in the minutes of said Board on \_\_\_\_\_ County Administrative Officer  
\_\_\_\_\_ 19 -- By \_\_\_\_\_ Deputy Clerk