



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY

POST OFFICE BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061-0962
(408) 454-4066 FAX: (408) 454-4488
TDD: (408) 454-4123

October 6, 1998

AGENDA: October 20, 1998

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: IMPLEMENTATION OF OFFICE OF TRAFFIC SAFETY GRANT

Dear Board Members:

This letter is to request approval of a grant award from the State Office of Traffic Safety (OTS) for \$213,150 to implement a two-year, comprehensive, driving under the influence (DUI) prevention and enforcement program; adoption of a resolution accepting and appropriating unanticipated funds into the Health Services Agency (HSA) Alcohol and Drug Program budget; creation of new positions in the HSA Alcohol and Drug Program; and authorization for the HSA Administrator to negotiate an agreement with the City of Santa Cruz Police Department to implement grant services.

Background

On January 27, 1998, your Board approved the submission of a grant proposal to OTS which was developed in cooperation with local law enforcement agencies. Notification of a grant award was received from OTS for grant funding to begin on October 1, 1998 for a period of 27 months.

The OTS grant funds have been awarded to the HSA Alcohol and Drug Program to prevent youth DUI through expansion of the Friday Night Live/Club Live middle and high school youth prevention programs; increasing public awareness of DUI issues through targeted media (e.g., school newspapers, parent newsletters, public service announcements); increasing participation in alcohol-free celebrations such as First Night; and awareness-building events such as holding DUI trials on school campuses or

in other community settings. All of these activities are consistent with the alcohol and drug prevention program approved by your Board as part of the 1998199 HSA budget.

HSA plans to subcontract with the Santa Cruz Police Department to provide DUI checkpoints; develop a countywide system for recording and mapping alcohol and drug-related police calls for service; and use the results of the mapping system to target enforcement and education efforts toward alcohol-serving establishments that are frequent sources of **DUIs**, sales to minors, and other alcohol-related violations.

Accept and Appropriate Unanticipated Revenue

The attached resolution accepts and appropriates \$92,197 of the \$117,931 first year grant award. The remaining \$25,734 of the first year award will be budgeted in the 1999-00 County budget to accommodate the overlap between the County fiscal year and the grant award year, which begins October 1st.

The OTS grant will not result in any increase in net County cost. A portion of the OTS grant funds will be used to support existing activities of the HSA Alcohol and Drug Prevention Program.

Creation of New Positions

The OTS grant provides funding for a new 1.0 full-time equivalent (FTE) Program Coordinator position in the HSA Alcohol and Drug Program to implement grant activities and manage the grant. This position will be absorbed elsewhere within HSA in the event that continuation funding cannot be found beyond the expiration of OTS funding.

The OTS grant also provides an opportunity to expand and re-organize clerical functions in the Alcohol and Drug Program in conjunction with Mental Health. The plan recommends adding a 1.0 FTE Clerical Supervisor I to be added to the program and shared with Mental Health. This position will provide direct supervision to clerical staff in the Alcohol and Drug Program and some clerical components of Mental Health. Also proposed is the deletion of a 0.8 FTE Typist Clerk III in the Alcohol and Drug Program. The position is currently vacant and is not necessary nor budgeted in the proposed structure for clerical support.

Approval of Subcontract

.The OTS grant provides for a subcontract of up to \$38,715 with the Santa Cruz Police Department for 1998-99 to implement the law enforcement portions of the grant. Discussions are continuing with the Santa Cruz Police Department regarding whether it will serve as the umbrella agency and contract with the other law enforcement jurisdictions, or whether HSA will develop agreements directly with the other jurisdictions in order to provide grant services on a Countywide basis. If the latter option is selected, the final amount of the Santa Cruz Police Department contract may

be less than \$38,715. Specific activities in the proposed Santa Cruz Police Department contract include development and maintenance of the alcohol and drug-related incident geographic mapping system, implementation of DUI checkpoints and outlet-related enforcement and education activities, and purchase of passive alcohol sensor devices for installation in patrol cars.

The application to OTS requires rapid start-up of program activities. Within the next few weeks, an agreement will be negotiated with the City of Santa Cruz and returned to your Board for approval. Because of the importance of subcontractor start-up activities, we will be recommending that the City agreement be effective October 20, 1998.

It is, therefore, RECOMMENDED that your Board:

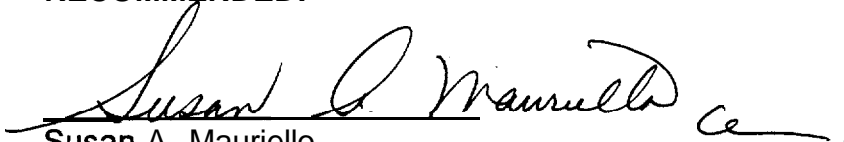
1. Adopt the attached resolution accepting and appropriating \$92,197 of unanticipated revenue into the HSA Alcohol and Drug Program budget;
2. Approve the following personnel changes:
 - a) Add a 1 .0 full-time equivalent (FTE) Program Coordinator
 - b) Add a 1 .0 FTE Clerical Supervisor I
 - c) Delete a vacant 0.8 FTE Typist Clerk III (position number BC7001 JA)
3. Authorize HSA to negotiate an agreement effective October 20, 1998 with the City of Santa Cruz Police Department for up to \$38,715 and return for approval of the agreement.

Sincerely,



Charles M. Moody
Health Services Agency Administrator

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

- cc: County Administrative Officer
Auditor-Controller
County Counsel
HSA Administration
City of Santa Cruz Police Dept.

- SEIU
County Personnel
HSA Personnel
Alcohol & Drug Program Admin.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from State
Office of Traffic Safety for the Health Services Agency Alcohol and Drug program; and

WHEREAS, the County is recipient of funds in the amount of \$ 92,197
which are either in excess of those anticipated or are not specifically set
forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c)/29064(b), such funds
may be made available for specific appropriation by a four-fifths vote of
the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County
Auditor-Controller accept funds in the amount of \$ 92,197 into

Department HSA Alcohol and Drug Program

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	364022	0873	State Aid-Office of Traffic Safety	\$92,197

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expendi ture Subject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
------------	-------------------------	--	----------------	---------------------	---------------

. SEE ATTACHED

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been
researched and that the Revenue(s) (has been) (will be) received within the
current fiscal year.

By Charles M. Murphy
Department Head

Date 10/6/97

HEALTH SERVICES AGENCY 1998-99

		Resolution # _____		
T/C	<u>Index/Subobject</u>	<u>Account Name</u>	<u>Amount</u>	
21	364022/3100	Reg Pay - Permanent	29,233	
21	364022/3150	OASDI - Soc. Sec.	2,236	
21	36402213155	PERS	4,239	
21	36402213160	Employee Ins. & Benefits	2,587	
				Subtotal <u>\$38,295</u>
21	364022/4154	Trans & Travel - Education	750	
21	36402213975	Special Dept. Expense - Other	38,715	
21	36402213985	OTS Program	14,437	
				Subtotal <u>\$53,902</u>
				Total Expense <u>\$921,197</u>