

County of Santa Cruz

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

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October 13, 1998

AGENDA: October 27, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

GOVERNOR'S WELFARE-TO-WORK DISCRETIONARY 15% GRANT

Dear Members of the Board:

On September 9, 1998, the Human Resources Agency (HRA) CareerWorks Division (JTPA) received notification that Santa Cruz County will receive a Governor's Welfare-to-Work Discretionary 15% grant in the amount of \$785,280 to provide additional job retention services to CalWORKs participants. Due to the grant deadline in July, HRA was unable to request earlier approval from your Board. The State is requiring a September 30, 1998 start date for the revenue agreement; therefore, acceptance of the funds should be made retroactive to that date. The purpose of this letter is to accept and appropriate unanticipated revenue from this grant.

Background

Research shows that the critical period for welfare-to-work participants moving toward self-sufficiency is the six month period after they enter employment, during which they are vulnerable to a variety of financial, emotional, and logistical crises which can interfere with their ability to work. In addition, a number of the harder-to-employ CalWORKs participants also face substance abuse and mental health issues. The Governor's Welfare-to-Work Discretionary 15% grants program was designed to serve this population.

The Santa Cruz County Welfare-to-Work 15% grant focuses on job retention services for CalWORKs participants who have entered employment, but have poor employment histories or other major barriers to employment, which are predictors of long-term welfare dependency and lower rates of job retention. Proposed services to be provided are summarized below, and described in detail in the full proposal, which is on file with the Clerk of the Board for your information. Submission of the proposal was approved by the Private Industry Council at its July meeting, and the proposed services will dovetail with those provided by the Welfare-to-Work 85% Formula grant received in August 1998, which will serve the same target group.

As the proposal describes, services were planned collaboratively by HRA and members of the Mental Health and Substance Abuse and Transportation Task Forces, both of which include the service providers who were identified as partners in the County's CalWORKs Plan. Partners in this grant include Community Action Board, Fenix Services, Janus Recovery Services, Food & Nutrition Services/Lift Line, Santa Cruz Community Counseling Center/ALTO Counseling,

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Community Connection, County Health Services/Behavioral Health Division, the Employment Development Department, and the Santa Cruz Regional Transportation Commission/Commute Solution.

Services To Be Provided

The proposed services were outlined in the Transportation Action Plan and other planning sessions on substance abuse and mental health issues which began in 1997, following the community-wide welfare reform planning process. The partner agencies will work closely with County staff to serve the hard-to-employ CalWORKs participants, and ensure their success in the labor market. Job retention services to be provided include the following:

- ◆ *Employee Assistance Program*—CalWORKs participants who obtain employment will be registered free of cost in an Employee Assistance Program, similar to that offered for County employees. This program will provide a 24-hour crisis jobkeeper hotline, and free sessions of personal counseling, tax services, legal services, and emergency child care-related information.
- ◆ *Work-Related Emergency Payment Funds*—This component will provide payments for work-related emergencies, such as housing, child care or transportation emergencies, when such payments are necessary for the participant to accept or retain work.
- ◆ *Substance Abuse Relapse Prevention Services*—CalWORKs participants who have substance abuse issues and who relapse after becoming employed will receive immediate relapse services.
- ◆ *Mental Health Relapse Prevention Services*—CalWORKs participants who have mental health issues and who relapse after becoming employed will receive immediate relapse services, including the services of a case manager and part-time psychiatrist.
- ◆ *Immediate Non-Medical Substance Abuse Treatment Services*—CalWORKs parents who are working or seeking work will have immediate non-medical treatment services available to them so that they may continue working.
- ◆ *Connections Shuttle Services*—CalWORKs parents and their children will have access to a flexible countywide shuttle service for safe transportation to work and work-related activities, child care and recreation programs, and home.
- ◆ *Neighbors Helping Neighbors Campaign*—A major publicity campaign will be conducted to recruit local drivers to provide CalWORKs participants with rides to job search workshops, job interviews, work and work-related activities.
- ◆ *Subsidized Vanpool Program*—CalWORKs participants who are interested in vanpooling will have organizational and financial assistance to start and fill vanpools as they find work, provided by Commute Solutions.

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- ◆ *Employment Services for Non-Custodial Parents*-Employment services will be provided to non-custodial parents of CalWORKs children, including job search workshops, so that they may find and retain work, and contribute to the care of their children.
- ◆ *Job Creation/Work Experience (WEX) Positions*-Paid jobs will be created for CalWORKs participants as shuttle drivers, shuttle dispatcher/schedulers, and typist clerks. All WEX participants will be paid the prevailing wage for the position they enter, with the goal of continuing in unsubsidized employment.

As a result of the services provided, the following outcomes are expected:

- ◆ 45% of participants will have entered employment
- ◆ 70% of those entering employment will be employed at the end of six months.
- ◆ The average wage of participants will have increased 10% by the end of the first six months of employment.

Recommendations

In order to provide the services specified in the grant, HRA is requesting that your Board accept and appropriate unanticipated revenue in the amount of \$785,280 for welfare-to-work job retention services, effective retroactive to September 30, 1998. In addition, HRA is ready to negotiate contracts with the community providers who are collaborative partners in this grant, which will be necessary to complete the activities specified in the grant. Acceptance of this grant will result in no additional cost to the County.

IT IS THEREFORE RECOMMENDED that your Board:

1. Adopt the attached resolution, accepting unanticipated revenue in the amount of \$785,280 effective September 30, 1998, and appropriating said funds as detailed in the AUD-60; and
2. Authorize the Human Resources Agency to negotiate agreements with the community-based organizations identified as collaborative partners and to return to your Board for approval of said agreements at the earliest possible date.

Very truly yours,

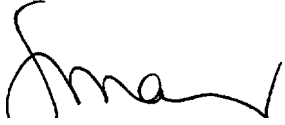


CECILIA ESPINOLA
Administrator

CE/GG:gg/wtw15%.bos
Attachment

BOARD OF SUPERVISORS
Agenda Date: October 20, 1998
Accept Unanticipated Revenue for Welfare-to-Work Services

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc: Auditor-Controller
County Counsel
Risk Management

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from STATE EMPLOYMENT DEV. DEPT.
JOB TRAINING PARTNERSHIP DIV. for WELFARE to WORK, JOB RETENTION SERV program; and

WHEREAS, the County is recipient of funds in the amount of \$ 785,280.00 which are
either in excess of those anticipated or are not specifically set forth in the current fiscal year
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County
Auditor-Controller accept funds in the amount of \$ 785,280.00 into
Department HUMAN RESOURCES AGENCY, JTPA

<u>TIC</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	396000	1096	FED-OTHER	785,280

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
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SEE ATTACH SHEET

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By Cecilia Esminoles
Department Head

Date _____

COUNTY ADMINISTRATIVE OFFICER

 JK Recommended to Board

 Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 19____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:
Henry A. Oberhelman
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Auditor-Controller

- Distribution:**
Auditor-Controller
County Counsel
County Administrative Officer
Originating Department

AUD60 (REV 12/97)

c:\audit\aud60.wpd

Welfare to Work: Job Retention Services

and that such funds be and are hereby appropriated as follows:

T/C	Index No.	Expend Sub- Object	Account Name	Amount
021	396000	3 100	Regular Pay: Permanent	\$ 51,518
021	396000	3110	Regular Pay: Extra Help	114,950
021	396000	3150	OASDI: Social Security	12,735
021	396000	3155	PERS	7,508
021	396000	3160	Employee Insurance & Benefits	7,222
021	396000	3170	Workers Compensation Insurance	1,000
021	396000	3240	Telecom Services	4,000
021	396000	3355	Maintenance: Office Equipment	5,000
021	396000	3475	Services & Supplies (Other)	5,631
021	396000	3493	Supplies	1,568
021	396000	3800	Equipment Lease & Rent	9,167
021	396000	3810	Rents & Leases (Structural Imprvments/Grounds)	5,000
021	396000	4166	Mileage	1,531
021	396000	5490	Obligation Reserve	558,450
			TOTAL	\$ 785,280