



# COUNTY OF SANTA CRUZ

**SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER**

701 OCEAN STREET, SUITE 520

SANTA CRUZ, CA 95060

(831) 454-2100 FAX: (831) 454-3420

TDD: (831) 454-2123

November 3, 1998

AGENDA: November 10, 1998

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

## **DEFER REPORT ON SPACE NEEDS FOR THE DISTRICT ATTORNEY'S OFFICE**

Dear Members of the Board:

On August 4, 1998, your Board direct the County Administrative Office to return on this date with a report on the space needs for the District Attorney's Office and their budgetary impacts. The CAO, General Services, and the District Attorney have met and developed a time line to evaluate the space issues. However, the analysis of the current space was just completed and the group needs more time to study the drawings of current space usage. The District Attorney and our office believe that additional time will allow us to address the space issues adequately. Therefore, we recommend that additional time be provided to complete the work related to space needs.

It is therefore recommended that your Board defer consideration of a report on the space needs for the District Attorney's Office to January 26, 1999.

Very truly yours,

A handwritten signature in black ink, appearing to read "Susan A. Mauriello", with a large, stylized flourish at the end.

SUSAN A. MAURIELLO

County Administrative Officer

SAM:MNT/sbldaspace3wpd

cc: District Attorney  
General Services

33