

DEPARTMENT OF
PUBLIC WORKS



COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER

701 OCEAN STREET, SANTA CRUZ, CALIFORNIA 950604070

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October 29, 1998

SANTA CRUZ COUNTY BOARD OF SUPERVISORS
701 Ocean Street
Santa Cruz, California 95060

SUBJECT: TRACTOR PURCHASE

Members of the Board:

Included in last year's budget was funding for the purchase of a new tractor to be used primarily for mowing by the Drainage Division. Purchasing advertised for bids, and purchase order No. 4 19 10 was issued to the low bidder.

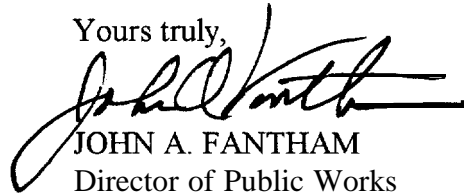
The tractor was delivered after the close of the fiscal year and then returned to the supplier after it was discovered that the tractor did not meet the specifications. The supplier can deliver the appropriate tractor at an additional cost of \$3,850 over their original bid. Even with this additional cost, the supplier is still below the next lowest bidder.

In order to fund this additional cost, it will be necessary to utilize savings from the purchase of a three-quarter ton pickup truck that was budgeted at \$25,000 and actually cost \$20,119.25.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve the use of \$3,850 in cost savings from the purchase of a pickup truck toward the purchase of a tractor.
2. Approve the additional expenditure of \$3,850 on purchase order No. 4 1910 for the purchase of the tractor.

Yours truly,



JOHN A. FANTHAM
Director of Public Works

BHT:mg
RECOMMENDED FOR APPROVAL:



County Administrative Officer

copy to: Public Works
Glen Diorio, Public Works Maintenance
Purchasing

TRACM