

## BOARD OF SUPERVISORS



## COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER

701 OCEAN STREET SANTA CRUZ, CALIFORNIA 95060-4069  
 (408) 454-2200 ATSS 564-2200 FAX (408) 454-3262 TDD (408) 454-2123

JANET K. BEAUTZ  
 FIRST DISTRICT

WALTER J. SYMONS  
 SECOND DISTRICT

MARDI WORMHOUDT  
 THIRD DISTRICT

RAY BELGARD  
 FOURTH DISTRICT

JEFF ALMQUIST  
 FIFTH DISTRICT

AGENDA: 11/24/98

November 16, 1998

BOARD OF SUPERVISORS  
 County of Santa Cruz  
 701 Ocean Street  
 Santa Cruz, CA 95060

RE: 1999 BOARD MEETING SCHEDULE AND 1999 BUDGET SCHEDULE

Dear Members of the Board:

Last year, the Board of Supervisors established a 1998 meeting schedule which provided that the Board should meet on each Tuesday of the year, with the following exceptions:

1. No meetings were scheduled on the fifth Tuesday of any month which had five Tuesdays.
2. No meetings were scheduled on Tuesdays following a Monday that was a County holiday.
3. The Board scheduled a Spring recess.
4. The Board eliminated one meeting in May to allow for preparation of the County budget.
5. The Board scheduled a four week legislative recess in **July**, immediately following adoption of the budget.
6. In order to facilitate attendance at Opening Ceremonies of the Santa Cruz County Fair, the Board adjourned the meeting held on opening day at **11:30 a.m.**
7. The Board scheduled a legislative recess for the Tuesday immediately following the Thanksgiving holiday.
8. The Board scheduled a year end holiday recess.

BOARD OF SUPERVISORS  
November 16, 1998  
Page 2

9. The Board convened the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings, and any litigation matters. Upon completion of those matters, and if there were items of significant interest to the general public, the Board recessed for the balance of the day and reconvened at 7:30 p.m.
10. The Board scheduled 33 meetings during calendar years 1996, 1997, and 1998, and I would propose holding a comparable number of meetings during calendar year 1999.

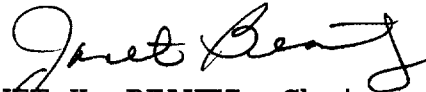
I believe that the Board should adopt a similar schedule for the 1999 calendar year and, therefore, recommend a 1999 meeting schedule as follows:

1. With the exception of the dates indicated below, and with the exception of January 5, April 6 and November 23, the Board of Supervisors will meet regularly each Tuesday in calendar year 1999.
2. The Board will not schedule meetings on the fifth Tuesdays of the month. Therefore, the Board will not meet on the following dates: March 30, June 29, August 31, and November 30.
3. The Board will not schedule meetings on the following Tuesdays, which are Tuesdays that follow a Monday that is a holiday for County workers: January 19, February 16, June 1, September 7, and October 12.
4. To allow for a spring recess, the Board will not meet on March 30.
5. To allow for preparation of the County budget, the Board will not meet on May 11.
6. To allow for a four week legislative recess following the Board's budget sessions, the Board will not meet on July 6, July 13, July 20, and July 27.
7. To allow for attendance at the opening of the Santa Cruz County Fair, the Board will recess at 11:30 a.m. on September 14.
8. To allow for a one week legislative recess following the Thanksgiving holiday, the Board will not meet on November 30.

BOARD OF SUPERVISORS  
November 16, 1998  
Page 3

9. **To** allow for a year end holiday recess, the Board will not meet on December 21 and December 28.
10. The Board shall convene the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings and any litigation matters. Upon completion of those matters and if there are items of significant interest to the general public, the Board shall recess for the balance of the day and reconvene at 7:30 p.m.
11. The Board will schedule its 1999 budget sessions from Wednesday, June 16 through Thursday, June 24. However, the Board will not meet on Wednesday, June 23, in order to allow Board members an opportunity to review supplemental budget materials.

Sincerely,



JANET K. BEAUTZ, Chairperson  
Board of Supervisors

JKB:ted  
Attachment

cc: Board Members  
Clerk of the Board  
County Administrative Officer  
Department Heads

07144A6

# 1999

**Jan 5 - Additional "no meeting" day**  
**Jan 19 - Tues. after a Mnday holiday**

**Feb 16 - Tues. after a Mnday holiday**

**Mar 30 - Fifth Tuesday/ Spring Recess**

**Apr 6 - Additional "no meeting" day**

**May 11 - No meeting/CAO budget prep.**

**Jun 1 - Tues. after a Mnday holiday**  
**Jun 16-24 - Budgets. No meeting June 23**  
**Jun 29 - Fifth Tuesday**

JANUARY							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1 2						1 2 3	
3	4	5	6	7	8	9	4	5	6	7	8	9	10
10	11	12	13	14	15	16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	18	19	20	21	22	23	24
24	25	26	27	28	29	30	25	26	27	28	29	30	31
31													

FEBRUARY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1 2							
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
28							29	30	31				

MARCH							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1 2 3 4 5 6							
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30	31				26	27	28	29	30		

APRIL							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1 2 3							
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29	30		24	25	26	27	28	29	30
							31						

MAY							NOVEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30				
30	31												

JUNE							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							
6	7	8	9	10	11	12	5	6	7	8	9	10	11
13	14	15	16	17	18	19	12	13	14	15	16	17	18
20	21	22	23	24	25	26	19	20	21	22	23	24	25
27	28	29	30				26	27	28	29	30	31	

**July 6, 13, 20 and 27  
Legislative Recess**

**Aug 31 - Fifth Tuesday**

**Sep 7 - Tues. after a Monday holiday**  
**Sep 14 - Recess at 11:30 a.m for County Fair**

**Oct 12 - Tues. after a Mnday holiday**

**Nov 23 - Additional "no meeting" day**  
**Nov 30 - Fifth Tuesday/ Recess after Thanksgiving**

**Dec 21, and 28  
Two week holiday recess**

\* All Jewish holidays begin at sundown the day before they are listed here.

**TOTAL MEETINGS IN CALENDAR YEAR 1999 - 33**