



COUNTY OF SANTA CRUZ

PERSONNEL DEPARTMENT

035

701 OCEAN STREET, SUITE 310
GOVERNMENTAL CENTER
SANTA CRUZ, CA 95060

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December 8, 1998

Agenda : **December 15, 1998**

**Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060**

GROSS PAY ADJUSTMENT

Dear Members of the Board:

The Personnel Department is requesting your Board's approval of gross pay adjustment in the amount of \$736 for an employee in the Planning Department. The adjustment is requested to rectify an administrative error by the department resulting in the affected employee missing a step increase due her six months, ago.

It is therefore RECOMMENDED that your board approve a gross pay adjustment in the amount of \$736 for an employee in the Planning Department.

Very truly yours,

**Dania Torres Wong
Personnel Director**

RECOMMENDED:

**SUSAN A. MURIELLO
County Administrative Officer**

cc: Auditor-Controller, Planning, Personnel