



## COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY  
 POST OFFICE BOX 962, 1080 EMELINE AVENUE  
 SANTA CRUZ, CA 95061-0962  
 (408) 454-4066 FAX: (408) 454-4488  
 TDD: (408) 454-4123

AGENDA: January 12, 1999

December 16, 1998

BOARD OF SUPERVISORS  
 701 Ocean Street  
 Santa Cruz, CA 95060

SUBJECT: REDWOODS PROGRAM STORAGE CONTAINER

Dear Members of the Board:

The Community Mental Health Division of the Health Services Agency operates the Redwoods Program, a 24-hour juvenile residential treatment facility on the grounds of the Graham Hill Probation Center in Felton. This facility needs to replace three small outdoor storage sheds with one large, weatherproof outdoor storage shed/container for storing tools, equipment, recreational items and other items required to successfully operate the program. The existing storage sheds are rusting and leaking. Cost of a permanent replacement storage shed/cargo container is estimated at \$3,500 to include delivery and installation.

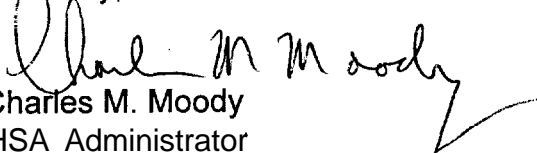
As the cost of the container exceeds \$1,500, your Board's approval of this fixed asset purchase is requested. Mental Health anticipates using savings in its Redwoods Program building maintenance account to offset the cost of the storage container, consequently, there will be no new net County cost associated with this purchase. A transfer of funds from services and supplies to fixed assets is also requested, so that accounting expenditures can be properly recorded.

It is therefore RECOMMENDED your Board:

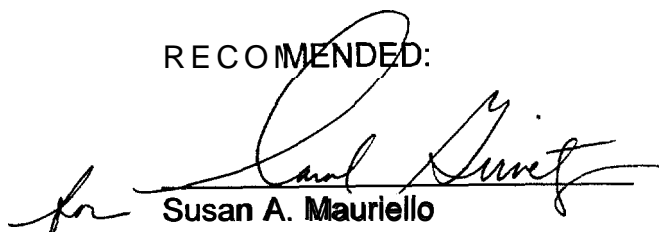
- 1) Approve the purchase by the Health Services Agency of a storage/cargo container to accommodate storage needs of the Redwoods Program at the Graham Hill Probation Center.

- 2) Authorize the transfer of funds in the amount of \$3,500 from the Redwood Program budget index 363116, services and supplies subobject 3405 (maintenance structures and improvements), to fixed asset subobject 8404 (equipment).

Sincerely,

  
Charles M. Moody  
HSA Administrator

RECOMMENDED:

  
for **Susan A. Mauriello**  
County Administrative Officer

cc: CAO  
County Counsel  
Risk Management  
Auditor-Controller  
Community Mental Health  
HSA

**COUNTY OF SANTA CRUZ**  
REQUEST FOR TRANSFER OR REVISION  
OF BUDGET APPROPRIATIONS AND/OR FUNDS

**197**

Department: Health Services Agency

Date: December 10, 1998

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 1999

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
BD	7000000	021	043

BATCH #	
DATE	

	T/C	INDEX	SUBJECT	PRJ/UCD	AMOUNT	DESCRIPTION
T R A N S F E R	021	3,6,3,1,1,6	8404	I	,3500000	equipment
F R O M	022	3,6,3,1,1,6	3,4,0,5	,, , , ,	,3500000	main. structures & Imp.

Explanation:

**Transfer requested funds to allow purchase of storage shed/container for placement at County Redwoods Program facility at Graham Hill Probation Center.**

Name Shane M. Moody

Title HSA Administrator

Auditor-Controller's Action: I hereby certify that nonencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Linda Chou, Deputy Date 12/21/98

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer Gabe Schaefer Date 12/21/98

State of California } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for  
County of Santa Cruz } duly entered in the minutes of said Board on

\_\_\_\_\_, 19\_\_\_\_ BY \_\_\_\_\_, Deputy Clerk

Distribution:

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