



County of Santa Cruz

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GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

ROY HOLMBERG, DIRECTOR

January 13, 1999

AGENDA: February 2, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Re: RECOMMENDATION OF AWARD FOR AUTOMATIC DOORS AT 70 1 OCEAN
ST. AND 1080 EMELINE AVE. 98C1-010

Members of the Board:

At the January 12, 1999 Board meeting, bids were received for the Automatic Doors project. Your Board directed the General Services Department to review bids and return on or before February 2, 1999 with a recommendation for award.

As directed, bids received have been reviewed and we believe that the lowest bidder, Mike Hinson Construction with a bid of \$ 41,776.00 can accomplish the work to the County's satisfaction.

Sufficient funds are available in the General Services and Plant budgets, index 333 100 and 191080, subobjects 3405 and 6610 including a ten (10) per cent contingency.

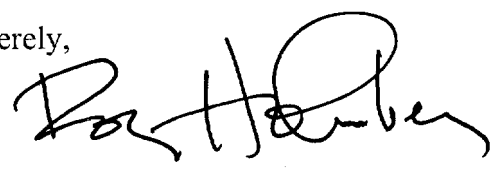
It is therefore RECOMMENDED that your Board:

1. Award a contract to Mike Hinson Construction for \$41,776; and
2. Direct General Services to notify the Contractor and arrange for completion of contract documents; and
3. Authorize the Director of General Services to approve change orders, if required, up to \$ 4,177.60; and

Automatic Doors Award
February 2, 1999
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- 4. Appropriate \$ 4,177.60 in addition to the contract amount to cover change order expenditures, if required; and
- 5. Authorize the General Services Director to sign the contract agreements and associated documents on behalf of your Board.

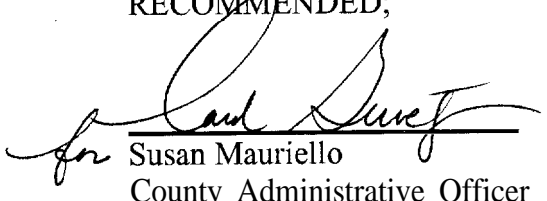
Sincerely,



ROY K. HOLMBERG
Director

RH:BD/ROA8-010

RECOMMENDED;



Susan Mauriello
County Administrative Officer

cc: County Administrative Office
County Counsel
Auditor Controller
General Services Department
Mike Hinson Construction

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

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TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: GENERAL SERVICES (Dept.)
 (Signature) 1-22-99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz (Agency)
and Mike Hinson Construction, 728 Seacliff Dr. West, Aptos CA, 95003 (Name & Address)
2. The agreement will provide Automatic Doors at 701 Ocean St. and 1080 Emeline Dr. #98C1-010
3. The agreement is needed. work can be completed more expediently by contract
4. Period of the agreement is from Board Approval to 06/30/99
5. Anticipated cost is \$ 41,776 + 4,177.60 (10% contingency) = \$45,953.60 Fixed amount; Monthly rate; Not to exceed
6. Remarks: _____
7. Appropriations are budgeted in

333100	3405	G37001	\$10,000.00	3405	
191050	6610	410014	\$35,953.60	(Index#) 6610	(Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. C081781 Date 1/21/99
333100/3405 9090.91 (A) 191050/6610 32685.09 (B) GARY A. KNUTSON, Auditor - Controller
333100/3405 909.09 (C) 191050/6610 3268.51 (D) By Linda Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____ (Agency).

Remarks: _____ (Analyst) County Administrative Officer B. Bolwick 1-22-99

Agreement approved as to form. Date _____

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green
Co. Admin. Officer - Conroy
Auditor-Controller - Pink
Originating Dept. - Goldenrod

To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
_____ 19 _____ By _____ Deputy Clerk