



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073
(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

ROY HOLMBERG, DIRECTOR

January 19, 1999

AGENDA: February 2, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Re: RECOMMENDATION OF AWARD FOR 126 FRONT STREET KITCHEN GREASE
INTERCEPTOR; 98C 1 - 0 12

Members of the Board:

At the January 12, 1999 Board meeting, bids were received for the 126 Front Street Kitchen Grease Interceptor project. Your Board directed the General Services Department to review bids and return on or before February 2, 1999 with a recommendation for award.

As directed, bids received have been reviewed and we believe that the lowest bidder, Durden Randolph, Inc. with a bid of \$13,800 can accomplish the work to the County's satisfaction.

Sufficient funds are available for this work in the Health Services Agency, index 363 149, sub object 3405 including a ten (10) per cent contingency for change orders if required.

It is therefore RECOMMENDED that your Board:

1. Award a contract to Durden Randolph, Inc. for \$13,800; and
2. Direct General Services to notify the Contractor and arrange for completion of contract documents; and
3. Authorize the Director of Health Services to approve change orders, if required, up to \$1,380; and

126 Front Street Kitchen Grease Interceptor
 February 2, 1999
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4. Appropriate \$1,380 in addition to the contract amount to cover change order expenditures, if required; and
5. Authorize the General Services Director to sign the contract agreements and associated documents on behalf of your Board.

Sincerely,

Roy K Holmberg by B. Davis
 ROY K. HOLMBERG
 Director

RH: BD/ROA8-0 12

RECOMMENDED:

for Susan A. Mauriello
 SUSAN A. MAURIELLO
 County Administrative Officer

cc: County Administrative Office
 County Counsel
 Auditor Controller
 General Services Department
 Durden Randolph, Inc.
 Health Services Agency

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: General Services (Dept.)
Robert H. ... (Signature) 1-21-99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same,

- 1. Said agreement is between the County of Santa Cruz (Agency) and Durden Randolph, Inc., 1097 Pleasant Valley Rd., Aptos CA 95003 (Name & Address)
- 2. The agreement will provide Kitchen Grease Interceptor at 126 Front Street, 98C1-012
- 3. The agreement is needed work can be completed more expediently by contract
- 4. Period of the agreement is from Board approval to 06/30/99
- 5. Anticipated cost is \$ 13,800 + 1,380 (10% contingency) = \$15,180 (Fixed amount; Monthly rate Not to exceed)
- 6. Remarks: _____
- 7. Appropriations are budgeted in 363149 (Index#) 3405 (Subsubject)

10-300 NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. 00 81780 Date 1/21/99
GARY A. KNUTSON, Auditor - Controller
By Linda Chou Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the _____ to execute the same on behalf of the _____ (Agency).
County Administrative Officer

Remarks: _____ (Analyst) BY Bella Date 1-22-99

Agreement approved as to form. Date _____

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod
*To Orig. Dept. if rejected.
ADM - 29 (6/95)

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
BY _____ Deputy Clerk