



county of Santa Cruz 395

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060
(408) 454-4130 OR 4544045 FAX: (408) 454-4842

February 3, 1999

Agenda: February 23, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

AUGMENTATION TO CHILD WELFARE SERVICES INDEPENDENT LIVING SKILLS PROGRAM

Dear Members of the Board:

The State Department of Social Services has recently increased its allocation of funds to the Human Resources Agency (HRA) for the Independent Living Skills Program (ILSP). The ILSP provides services to prepare foster youth to live independently after they age out of the foster care system. The increased allocation is designed to expand services to all eligible foster care youth up to age 21. The purpose of this letter is to request your Board's acceptance of unanticipated revenue associated with this augmentation as well as the addition of one position and purchase of fixed assets required for the implementation of program activities.

Independent Living Skills Program (ILSP)

As you know, the California Department of Social Services (CDSS) annually allocates Title IV-E dollars to individual counties in order to provide life skills education and services to foster youth ages 16 to 21. These monies allow the County to operate an Independent Living Skills Program.

In the County's current ILSP, an Employment Training Specialist II (ETS II) works collaboratively with Adult Family and Children's Services social workers, the Careerworks/JTPA Division and the County Probation Department to provide a continuum of services to youth. Services include; individualized assessment and direct case management; independent living skills classes providing youth with knowledge about securing a job, money management, making decisions and choices, and building self-esteem; skills training; and financial assistance with college or vocational schools. There are strong links to the community in order to provide mentorships, employment training, and scholastic improvement. ILSP works closely with the Independent Living Program at Cabrillo Community College, which is a state contracted companion program that focuses on college and career preparation.

BOARD OF SUPERVISORS

Agenda: February 23, 1999

Augmentation to Child Welfare Services, Independent Living Skills Program

The ILSP provides valuable and effective services to foster youth. However, due to limited resources and staffing, the program is not always able to provide outreach and services to reach all eligible foster youth in the County. Therefore, a top priority is to expand the program in order to make it accessible to all eligible youth, so they can live independently after they exit the foster care system.

The County has been notified that the ILSP allocation would be \$100,410 more than anticipated in the 1998/99 County budget. All funds provided in this allocation can be utilized without a County match. It is anticipated that the increased ILSP allocation will become a permanent part of the County's ILSP funding from the State and Federal Government.

As a result of the increased ILSP allocation, we now have the opportunity to add much needed staffing and other resources to enhance services and increase accessibility particularly to youth in South County. HRA maximizes the increased funding for services through an agreement with Careerworks/JTPA for direct services. HRA has developed the following proposal for the utilization of increased ILSP funds.

ILSP Position to be Added

The added position will be fully funded by the ILSP allocation and represent no new county cost.

- **1.0 FTE Employment Training Specialist II-** to provide comprehensive educational, vocational employment and other independent living skills services to eligible youth in accordance with State and Federal guidelines. This position will be located in Watsonville in order to increase program participation and enhance accessibility in South county.

ILSP Fixed Assets and Other Operating Costs

In addition to the position listed above, increased operational costs and fixed assets are needed to enhance ILSP operations. A Laptop computer is needed to enable the additional ETS II to perform data entry to the Child Welfare Services/Case Management System (CWS/CMS). Operational costs and fixed assets will be funded by the ILSP allocation, at no additional county cost. I-IRA is requesting approval to purchase the following fixed asset:

1 Laptop computer equipped for CWS/CMS	\$4,000
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The remainder of the augmented allocation will be utilized for associated costs of enhanced ILSP activities such as mentorships, incentives and academic tutoring.

BOARD OF SUPERVISORS

Agenda: February 23, 1999

Augmentation to Child Welfare Services, Independent Living Skills Program

Conclusion

The funding allocation for the Independent Living Skills Program provides Santa Cruz County with much needed resources to strengthen services for foster children who are aging out of the system and require special educational and life skill services, so that they can successfully transition to independent living. At this time, HRA requests your Board's approval to accept and appropriate revenue allocated by the State and to take related actions necessary in order to implement these activities.

IT IS THEREFORE RECOMMENDED that your Board:

1. Adopt the attached resolution accepting and appropriating \$48,238 in unanticipated revenue into the Social Services 392100-budget index;
2. Adopt the attached resolution accepting and appropriating \$52,172 in unanticipated revenue into the Careerworks/JTPA 396000-budget index;
3. Approve the addition of 1 .0 FTE ETS II to the Human Resources Agency Careerworks/JTPA 396000- budget index, and
4. Approve the purchase of fixed assets in the amount of \$4,000.

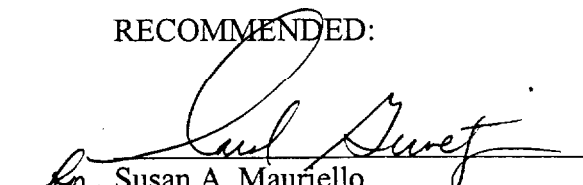
Very truly yours,



CECILIA ESPINOLA
Administrator

CE/JH(n:\hra\board\ilsp.doc - Word)

RECOMMENDED:



for Susan A. Mauriello
County Administrative Officer

cc: County Administrative Office
Auditor-Controller
County Personnel
General Services

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

398

RESOLUTION NO. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from California
Dept. of Social Services for Independent Living Skills program: and

WHEREAS, the County is recipient of funds in the amount of \$ _____
which are either in excess of **those anticipated** or are not specifically set
forth in the current fiscal year budget of the County: and

WHEREAS, pursuant to Government Code Section **29130(c)/29064(b)**, such funds
may be made available for specific appropriation by a four-fifths vote of
the Board of **Supervisors**;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the **Santa Cruz County**
Auditor-Controller accept funds in the amount of \$ 48,238 into

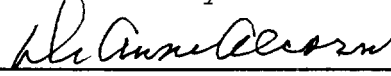
Department Human Resources Agency-Social Services

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	392100	0924	Federal - CWS	48,238

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	392100	4080		Child Protection - MIS	48,238

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been
researched and that the Revenue(s) (has been) (will be) received within the
current fiscal year.

By 
Department Head

Date 2/2/99

COUNTY ADMINISTRATIVE OFFICER

Recommended to Board

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____ 19____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

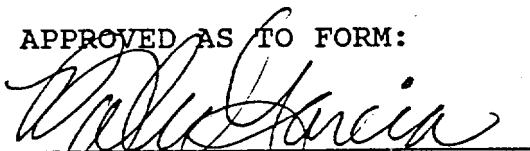
ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:


Clerk of the Board

APPROVED AS TO FORM:



County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

 2/8/99

Auditor-Controller

Distribution:

- Auditor-Controller
- County Council
- County Administrative Officer
- Originating Department

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from _____
Other revenue (MOU) for the Independent Living Skills program; and

WHEREAS, the County is recipient of funds in the amount of \$ 52,172 which are
either in excess of those anticipated or are not specifically set forth in the current fiscal year
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County
Auditor-Controller accept funds in the amount of \$ 52,172 into
Department Human Resources Agency - JTPA Division

<u>TIC</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	396000	2047	Other Charges Current Services	\$ 52,172

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	396000	See Attached		See Attached	\$ 52,172

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By Barbara J. Coy-Sullivan
Department Head

Date 2-3-99

COUNTY ADMINISTRATIVE OFFICER

39 Recommended to Board

 / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 19____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS
NOES: SUPERVISORS
ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman III
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Linda Chou, 2/8/99
Auditor-Controller

Distribution:

- Auditor-Controller**
- County Counsel
- County Administrative Officer
- Originating Department

Attachment to Board Letter Agenda Date: February 23, 1999

Accept Funds as Follows:

T/C #	INDEX #	SUBOBJ	ACCOUNT NAME	AMOUNT	Line
001	396000	2047	Other Charges Current Services	\$ 52,172	-----1
TOTAL \$				52,172	

Appropriate Funds as Follows:

T/C #	INDEX #	SUBOBJ	ACCOUNT NAME	AMOUNT	
021	396000	3100	Regular Pay-Permanent	\$ 24,633	-----2
021	396000	3150	OASDI	\$ 1,884	-----3
021	396000	3155	PERS	\$ 3,572	-----4
021	396000	3160	Insurances	\$ 3,148	-----5
021	396000	3240	Telephone	\$ 250	-----6
021	396000	3493	Supplies	\$ 9,945	-----7
021	396000	3665	Professional and Special Services	\$ 4,500	-----8
021	396000	3800	Equipment Lease and Rental	\$ 240	-----9
021	396000	8404	Fixed Assets	\$ 4,000	-----10
TOTAL \$				52,172	