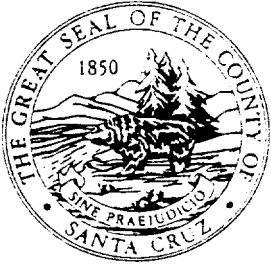


## C

- ▶ Letter of Chief Probation Officer regarding local Action Plan and Challenge Grant Application to California Board of Corrections for Juvenile Day Reporting Centers



# County of Santa Cruz 573

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## PROBATION DEPARTMENT

P.O. BOX 1812, SANTA CRUZ, CA 95061-1812

(831) 4562150 FAX: (831) 454-3035

**JOHN P. RHOADS**  
CHIEF PROBATION OFFICER

February 17, 1999

Agenda: February 23, 1999

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060

**Approve Juvenile Crime Enforcement and Accountability Challenge Grant Program Application to California Board of Corrections for Development of Day Treatment (Reporting) Centers for High Risk Probation Youth**

Dear Board Members:

Your Board's approval is requested for the submission of an Implementation Grant Proposal to the California Board of Corrections (BOC) for \$ 5,842,970 of Challenge Grant funding to support the establishment of Day Treatment (Reporting) Centers for High Risk Probation Youth within the County's Juvenile Justice System, to be known locally as the PARR (Placement Alternative Resources for Rids) Program.

The availability of BOC grant funding is a result of SB 1760 in 1996, which established the Juvenile Crime Enforcement and Accountability Challenge Grant Program. This program provided funds to counties to assist in the development of a Local Action Plan, establishing a "continuum of care, including prevention, intervention, supervision, treatment, and incarceration of juvenile offenders." New statutes of 1998, SB 2108 and SB 491, amended various sections of the Welfare and Institutions Code related to the Challenge Grant program and authorized \$60 million, \$2 million of which was designated for updating Local Action Plans and \$54.5 million made available for county implementation grant projects.

As your Board will recall, the Probation Department completed a Local Action Plan and Implementation Grant request in March of 1997. Funding was not awarded, however, our request was ranked within a second tier of counties which BOC intended to fund if additional resources were made available. Due to the fact that two years had passed since the development of those Local Action Plans, the BOC requested that counties revise their plans and reconstruct their grant requests accordingly.

Part of the planning process also required the establishment of a multi-agency Juvenile Justice Coordinating Council (JJCC), chaired by the Chief Probation Officer. On October 20, 1998, your Board re-authorized the JJCC through June 30, 2002, and approved the application to BOC for \$15,000 grant funds to update the Local Action Plan.

## DEVELOPMENT AND IMPLEMENTATION OF COMMUNITY-BASED INTENSIVE DAY TREATMENT PROGRAM

A major gap exists in the County's continuum of services and sanctions available to the Courts to respond to offender needs. The lack of high intensity tracking and controlled intermediate sanctions, like Day Treatment Programs, has resulted in increased reliance in Juvenile Court on the use of Juvenile Hall and ranch/camp commitments in the adjudication of more serious delinquent youthful offenders. Development and implementation of a program involving Mental Health, schools, community-based organizations, and Probation Officers who can work together to couple service components and supervision has been found to be extremely effective and **cost-effective** in lieu of secure detention and out-of-home placement.

Such a program could specifically target offenders who are 12 - 17 years of age, multiple offenders, wards of the court, and with other factors involving:

1. Family Issues: lack of supervision and control, criminal **family** influence, family violence, and other home factors;
2. School Problems: attendance, academic, and behavioral problems;
3. Substance Abuse: patterns of alcohol and/or drug abuse; and
4. Delinquency Patterns: gang **identification**, **theft**, runaway, and other delinquent patterns.

The program could be structured to serve an estimated 72 youth per year, at two day reporting centers, located in north and south County. Program length could be 180 days with an average daily population of 36. The goal of the Day Treatment Program would be to provide supervision and treatment to high-risk offenders to decrease the use of long-term post-disposition Juvenile Hall commitments and out-of-home placements.

Through the use of an array of sanctions as well as needs-based services and intervention referrals, the Day Treatment Program could strive to make post-adjudicated offenders accountable and aware of their criminal conduct in the community. The program would employ case evaluation, classification, assessments, and intervention planning procedures which help focus case management referrals to meet individual youth needs. The program would design and implement procedures which encourage family involvement and the expansion of services that will allow offenders to remain in (or be returned to) their homes. The program would develop and support responsive competency-building institutional and community-based intervention systems. Development of competencies will provide individual youth with the skills and resources needed to function in a responsible, positive, and socially acceptable manner in the community.

The specific goals of the Day Treatment Program would be to:

1. Implement a model community-based correctional program that provides mental health treatment, counseling, education, job-vocational skills enhancements, and independent living skills based on individual assessments, case management practices, and intensive monitoring/supervision of offenders.
2. Provide detention alternatives to **youthful** offenders.
3. Provide new sanctioning guidelines which emphasize community supervision and monitoring options for **youthful** offenders.

4. Establish working partnerships with experienced community organizations who can provide specialized counseling, treatment, vocational, and other interventions for youthful offenders.

The Day Treatment Program would operate through a multi-agency, multi-discipline, and culturally competent team, that effectively draws upon the skills, knowledge, and experience of various treatment disciplines. The supervision and intensity given to the participants of the Day Treatment Program is based on several important strategies that have been found to be effective when responding to offenders. These strategies include teaming of service providers, early and immediate intervention, education and counseling services, and behavior contracts and graduated accountability sanctions.

Key elements of the admission process, counseling, and supervision that would be available in the Day Treatment Program are highlighted below.

#### Admission and Evaluation

Within one week of referral to the Probation Department, the offender would undergo education, mental health and probation assessment. **After** each team has had the opportunity to assess the minor within the prescribed one week period, the assessment team would meet to determine the appropriate components of service, treatment and supervision to be included in the behavior contract. A Probation Officer would provide the information to offenders outlining the contract and expectations of the program. The Probation Officer would also be responsible for conducting ongoing assessments, monitoring program compliance, formulating transition plans and invoking sanctions when required.

#### Counseling and Education Services

1. Education. A curriculum of English, Mathematics, Social Science, and other courses as required by the State of California would be provided on-site by the County Office of Education. In addition to the regular instruction hours, there would be mandatory supervised after-school study groups. Instructional assistants and volunteer tutors **from** UCSC would be used to facilitate the instruction in smaller settings.
2. Pre-vocational and Vocational Training and Placement. Pre-vocational assessment, training and placement would be facilitated on-site by contract specialists from County Office of Education and Probation staff.
3. Life Skills. Counseling and life skills sessions would be include independent living, behavior management, coping skills, problem solving and social/recreational alternatives, and how to access community resources for daily activities such as transportation, housing, child care, and tax filing. These services would be provided by Children's Mental Health as part of the Intensive Day Treatment Program and community-based contract providers.
4. Employment Skills. Classes would address such employment skills as productivity, job seeking skills, role playing various employment situations, anger management to anticipate

stressful situations, and money management, etc.

5. Drug Treatment. The Intensive Day Treatment Program will focus on drug and alcohol assessment, education and treatment, both in group and individual settings.
6. Parent Involvement. Parent education and support programs, as well as family counseling, will address family issues and strengthen the parents' role in the supervision of the minor.

### Supervision, Monitoring, and After-Care Elements

1. Frequent Reporting and Supervision. Offenders would be required to attend school and day treatment on-site Monday through Saturday. Frequency of participation in weekend recreational activities will be determined by the Probation staff. They may be subject to field visits and telephone checks in the evenings and weekends to enforce imposed conditions of probation, as determined by the Individual Treatment and Supervision Plan. Minors transitioning back to the community may also be required to report and call-in more frequently, and participate in additional counseling and other activities. They would also be subject to scheduled and unscheduled home and field visits by Probation staff. Curfews will be set for participants which will be strictly enforced based on staff determination. Probation staff will provide all on-site program supervision.
2. Behavior Contracts. Behavior contracts would be signed by the minor which outline expectations and the range of positive and negative sanctions for performance or non-performance. The expectations include in-person reporting, submission to drug testing, evaluation and progress meetings, participation in education and counseling groups, obeying conditions of probation, and payment of court-ordered fines and fees.
3. Case Management and After-Care. Case management and follow-up would be provided throughout the program. Continuing supervision and verification of referral linkages for other community services will be undertaken by the program's staff. A distinct array of after-care services will be provided to minors for a period of 90 days after program completion. The after-care program will be staffed by a team including Mental Health and Probation staff.

The Juvenile Crime Enforcement and Accountability Challenge Grant Program is a pilot research project and priority consideration for funding is given to projects that have a strong evaluation design. Researchers from the Child Research Group at UCSF, including Dr. Aaron Rosenblatt, have agreed to provide the evaluation for the proposed program, using the Santa Cruz County Family Preservation (GROW) Program as the control/comparison group. The UCSF Child Research Group is uniquely positioned to evaluate this project as they are the researchers for the Children's Mental Health System of Care. Judge Akao is fully in support of this pilot research design.

Total estimated program costs for a three-year period are \$5842,970 and include the recoupment of indirect costs in the amount of \$195,807 from State funds. Total Challenge Grant funds requested are \$3,858,731, with an in-kind local match of \$1,984,239 for the three year period. The source of local matching funds includes Probation Department revenue claiming against Title IV-E, \$559,937; and TANF Program, \$166,805; HSA Children's Mental Health

Board of Supervisors Agenda: February 23, 1999  
Challenge Grant Application  
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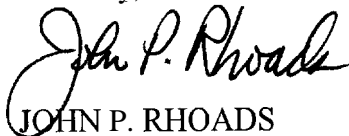
revenue claiming against EPSDT funds, \$683,497, and County Office of Education, ADA funds, **\$574,000.**

A copy of the Implementation Grant Proposal and updated Local Action Plan is on file with the Clerk of the Board for your review. The deadline for submitting both documents to the Board of Corrections is March 1, 1999.

If approved for funding, the Probation Department will return to your Board with the appropriate financial documents for the receipt and expenditure of funds. The Board of Corrections anticipates announcing grant awards by June 30, 1999.

IT'IS THEREFORE RECOMMENDED that your Board authorize the Chief Probation Officer to submit a grant application in the amount of \$ 5,842,970 to the California Board of Corrections for the purpose of establishing Day Treatment ( Reporting) Centers for High Risk Probation Youth, as outlined in the Implementation Grant Proposal and Local Action Plan and recommended by the Chief Probation Officer.

Sincerely,



JOHN P. RHOADS  
Chief Probation Officer

JPR:JAC:FN

**RECOMMENDED:**

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SUSAN A. MAURIELLO  
County Administrative Officer

- cc: County Administrative Officer
- courts
- Probation Department
- HSA - Children's Mental Health
- County Office of Education

COUNTY OF SANTA CRUZ  
 JUVENILE CRIME ENFORCEMENT AND ACCOUNTABILITY  
 CHALLENGE GRANT II DEMONSTRATION PROJECT  
 YEAR I- 3 BUDGET

Classification	Yearly Rate	FTE Positions	Match Funds	State Funds	Year 1 Total	3-Year Match	3-Year State Funds	Total
<b>County Personnel</b>								
Probation Department								
Program Manager (Asst. Div. Dir.)	68,400	1.00	0	68,400	68,400	0	210,941	210,941
Deputy Probation Officer II	54,014	5.00	110,880	159,190	270,070	332,640	499,160	831,800
Probation Aide	49,455	2.00	40,592	58,318	98,910	121,776	182,768	304,544
Typist Clerk III	39,851	1.00	8,166	31,685	39,851	24,498	98,198	122,696
Administrative Aide	48,896	1.00	10,040	38,856	48,896	30,120	125,517	155,637
<b>Subtotal Probation Department:</b>		<b>10.00</b>	<b>169,678</b>	<b>356,449</b>	<b>526,127</b>	<b>509,034</b>	<b>1,116,584</b>	<b>1,625,618</b>
HSA - Mental Health								
MH Supervising Client Specialist	71,600	1.00	24,917	46,683	71,600	74,751	139,809	214,560
Sr. Mental Health Client Specialist	63,940	5.00	111,351	208,349	319,700	334,053	625,047	959,100
MH Typist Clerk	39,178	1.00	13,634	25,544	39,178	40,902	76,632	117,534
<b>Subtotal HSA-Mental Health</b>		<b>7.00</b>	<b>149,902</b>	<b>280,576</b>	<b>430,478</b>	<b>449,706</b>	<b>841,488</b>	<b>1,291,194</b>
<b>Subtotal County Personnel:</b>		<b>17.00</b>	<b>319,580</b>	<b>637,025</b>	<b>956,605</b>	<b>968,740</b>	<b>1,958,072</b>	<b>2,916,812</b>
<b>Other Public Agency Staff</b>								
Office of Education								
Educational Instructors	55,000	2.00	110,000	0	110,000	340,000		340,000
Instructional Aide	25,000	2.00	0	50,000	50,000	0	154,544	154,544
<b>Subtotal Other Public Agency Staff</b>		<b>4.00</b>	<b>110,000</b>	<b>50,000</b>	<b>160,000</b>	<b>340,000</b>	<b>154,544</b>	<b>494,644</b>
<b>Contractual Community-Based Providers</b>								
Substance Abuse Counselor	1 FTE, 12 mos	contract		40,000	40,000	0	123,636	123,636
Vocational Specialist	1 FTE, 12 mos	contract		32,000	32,000	0	98,909	98,909
Saturday Recreation Specialists	part-time			33,280	33,280	0	99,840	99,840
<b>Subtotal Contractual CBO Providers</b>		<b>0.00</b>	<b>0</b>	<b>105,280</b>	<b>105,280</b>	<b>0</b>	<b>322,385</b>	<b>322,385</b>

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**COUNTY OF SANTA CRUZ  
 JUVENILE CRIME ENFORCEMENT AND ACCOUNTABILITY  
 CHALLENGE GRANT II DEMONSTRATION PROJECT  
 YEAR 1 - 3 BUDGET**

Classification	Yearly Rate	FTE Positions	Match Funds	State Funds	Year 1 Total	3-Year Match	3-Year State Funds	Total
<b>Electronic Monitoring and Drug Testing</b>								
10 units per day @ 3.44 X 365 days		contract		12,556	12,556	0	37,668	37,668
Random drug testing		contract		20,000	20,000	0	60,000	60,000
<b>Subtotal Electronic Monitoring and Drug Testing</b>		0.00	0	32,566	32,556	0	97,668	97,668
<b>DPO Transportation and Cell Phone Costs</b>								
DPO Mileage, (\$1 00/month X 12 X 7)			0	8,400	8,400	0	25,200	25,200
12-seat van X 2 (lease \$500/month X 12)				12,000	12,000	0	36,000	36,000
Cell phones and service (2 each site)				3,200	3,200	0	9,600	9,600
Search gloves & equipment (\$100 X 5)				500	500	0	1,500	1,500
<b>Subtotal DPO Transportation and Cell Phone Costs</b>		0	0	24,100	24,100	0	72,300	72,300
<b>Facilities Space, Utilities and Equipment</b>								
Lease (3000 sq ft X 2 sites X 1.35 X 12 mos)				97,200	97,200	0	291,600	291,600
Utilities (6000 sq ft X . 10 X 12 mos)				7,200	7,200	0	21,600	21,600
Equipment (computers, fax, copy machine, telephones)				30,316	30,316	0	79,548	79,548
Computer Lab (County Office of Education)			144,000	0	144,000	144,000	0	144,000
Classroom furnishings			30,000	0	30,000	30,000	0	30,000
<b>Subtotal Facilities Space, Utilities and Equipment</b>		0	174,000	134,718	308,716	174,000	392,748	566,748
<b>Services and Supplies</b>								
Project supplies			0	1,440	1,440	0	4,320	4,320
Educational materials (workbooks, videos)			20,000	10,000	30,000	60,000	30,000	90,000
Mental Health services and supplies			0	10,500	10,500	0	31,500	31,500
<b>Subtotal Services and Supplies</b>		0	20,000	21,940	41,940	60,000	65,820	126,820
<b>Recreation Program Expense</b>								
Bus passes (400 X \$2.40)				960	960	0	2,880	2,880
Outside recreation activity fees				21,600	21,600	0	64,800	64,800
<b>Subtotal Recreation Program Expense</b>		0	0	22,560	22,560	0	67,680	67,680

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**COUNTY OF SANTA CRUZ  
 JUVENILE CRIME ENFORCEMENT AND ACCOUNTABILITY  
 CHALLENGE GRANT II DEMONSTRATION PROJECT  
 YEAR I- 3 BUDGET**

Classification	Yearly Rate	FTE Positions	Match Funds	State Funds	Year 1 Total	3-Year Match	3-Year State Funds	Total
<b>Meals</b>								
45 lunch meals/day \$2.01 X 243 days				21,979	21,979	0	65,937	65,937
Afternoon, evening snacks (\$75/day X 2 sites, X 313 days)				46,950	46,950	0	140,850	140,850
<b>Subtotal Meals</b>		<b>0</b>	<b>0</b>	<b>68,929</b>	<b>68,929</b>	<b>0</b>	<b>206,787</b>	<b>206,787</b>
<b>Contractual Professional Services</b>								
Project Evaluation		contract		87,395	87,395	0	284,980	284,960
Acupuncture services (\$5.00 X 2 X 16 X 52 weeks)				8,320	8,320	0	24,960	24,960
<b>Subtotal Contractual Professional Services</b>		<b>0</b>	<b>0</b>	<b>95,716</b>	<b>95,715</b>	<b>0</b>	<b>309,920</b>	<b>309,920</b>
<b>Staff Training / Seminars</b>								
Training, seminar fees			0	5,000	5,000	0	15,000	15,000
<b>Subtotal Staff Training / Seminars</b>		<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>
<b>Other Services</b>								
University of Santa Cruz Tutors			5,800	0	5,800	17,400	0	17,400
Victim Awareness Curriculum (72 X 12 hrs X \$21.91)			18,922	0	18,922	56,766	0	56,766
Victim Mediation (36 X 4 hrs X \$21.90)			3,153	0	3,153	9,459	0	9,459
Mental Health Aftercare Worker services			62,940	0	62,940	188,820	0	188,820
Probation Job Developer services			27,007	0	27,007	83,180	0	83,180
<b>Subtotal Other Services</b>		<b>0</b>	<b>117,822</b>	<b>0</b>	<b>117,822</b>	<b>355,625</b>	<b>0</b>	<b>355,625</b>
<b>Indirect Costs</b>								
10% of Direct Personnel (County staff) costs			31,958	63,703	95,661	95,874	195,807	291,681
<b>Subtotal Indirect Costs:</b>		<b>0</b>	<b>31,958</b>	<b>63,703</b>	<b>95,661</b>	<b>95,674</b>	<b>195,607</b>	<b>291,681</b>
<b>Total Project Costs:</b>		<b>21 .00</b>	<b>773,360</b>	<b>1,261,524</b>	<b>2,034,884</b>	<b>1,984,239</b>	<b>3,858,731</b>	<b>5,842,970</b>
Sharing percent:						<b>33.96%</b>	<b>66.94%</b>	<b>100.00%</b>

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COUNTY OF SANTA CRUZ  
 JUVENILE CRIME ENFORCEMENT AND ACCOUNTABILITY  
 CHALLENGE GRANT II DEMONSTRATION PROJECT  
 YEAR 1- 3 BUDGET

Classification	Yearly Rate	FTE Positions	Match Funds	State Funds	Year 1 Total	3-Year Match	3-Year State Funds	Total
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Source of Matching Funds:

Probation , **Title** IV-E Claiming  
 Probation, TANF Program  
 Mental Health, EPSDT Claiming  
 County Office of Education - ADA

559,937  
**188,805**  
 683,497  
**574,000**  


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**1,984,239**