



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY

215

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061

(408) 454-4066 FAX: (408) 454-4770
TDD: (408) 454-4123

AGENDA: MARCH 23, 1999

March 3, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: Approval to Submit Grant Application for PATH Supportive
Housing Services

Dear Members of the Board:

Background:

HSA's Community Mental Health services, in collaboration with the Santa Cruz Community Counseling Center and the Volunteer Center, has been seeking funding for additional support for residents in the mental health housing network. As housing resources have expanded, staff expansion has not kept pace. The result is that care coordinators are able to attend to clinical crisis needs, but not to provide the level of rehabilitative services that most residents require. HSA is requesting approval to submit a grant request that will address this staffing shortage.

This grant will provide additional peer support and educational and vocational services to residents living independently in the mental health housing network. It will also provide additional services necessary to make more supported housing available to the homeless mentally ill and increase their chances of success in obtaining and retaining housing. Examples of the additional services include job clubs, liaison with Cabrillo College and other educational services, and cooperative interactions with the Department of Rehabilitation and others working with this segment of the community.

\$700,000 in PATH funds from the Department of Mental Health has been made available for four demonstration grants to provide innovative supportive housing services. HSA is applying to become one of the demonstration grant sites. The grant amounts range up to \$175,000 annually for three years. There is a 25% matching fund requirement existing, but existing in-kind services can be used for this match.

Proposal:

HSA is proposing to contract with the Santa Cruz Community Counseling Center to hire 1.5 FTE peer counselors to provide in-home support services. SCCCC will employ mental health clients, trained as peer counselors to fill these positions. HSA will also

contract with the Volunteer Center to hire 1.5 FTE employment specialists to provide educational and vocational support services. The Grant will also pay for a new "job center" to be located in Watsonville. This center would be the focus for a variety of vocational and pre-vocational activities for the mentally ill. Obtaining and maintaining employment correlates directly with the ability to obtain and retain housing. The grant will also provide funds to help mental health clients secure housing by providing funds for security deposits and one-time grants to prevent eviction.

Analysis:

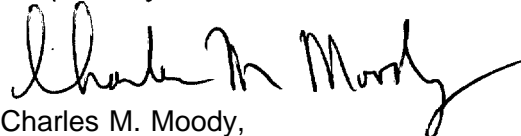
This project would fill existing service gaps, expand service access in South County and provide enrichment in the lives of mental health clients. The grant requires no new local matching funds.

Recommendations:

It is, therefore, RECOMMENDED that your board take the following actions:

1. Approve the submission of the PATH Supported Housing Demonstration Grant by HSA and authorize the Chairperson of the Board to sign the attached letter of support.

Respectfully submitted,



Charles M. Moody,
Health Services Agency Administrator

CM:YJ:ep
Attachments

RECOMMENDED



Susan Mauriello
County Administrative Officer

cc: HSA Administration
County Mental Health Services
County Counsel
County Administrative Office
Local Mental Health Board
Santa Cruz Community Counseling Center
Volunteer Center

March 16, 1999

Sandy Lyon
State Department of Mental Health
1600 9th St. room 150
Sacramento, CA., 95814

Subject: Santa Cruz County Support for PATH Housing Project 98-78 199

Dear Ms Lyon,

The Santa Cruz County Board of Supervisors strongly supports the PATH supported housing proposal submitted to your office by the local mental health department. This proposal reflects our needs to find support for our disabled citizens living in the community. Partnering support with affordable housing is an excellent model for insuring community stability for clients with disabilities.

Our Board has worked with the local mental health community on developing new projects for creation of housing using the County Redevelopment Agency and also in partnership with the Housing Authority. The creative use of multiple funding sources is needed to address the dire conditions we face in our community related to affordable housing.

We appreciate your willing to support this new policy and funding direction. It has many positive implications for our community. In a recent national study of housing affordability, our county was considered one of the most unaffordable places in the nation. This study reviewed our level of income for local citizens, the housing prices, and the rental market. Many of our health and social service programs are impacted by this dire need. Again thank you for the leadership of the State Department of Mental Health on this matter.

Please contact **Rama Khalsa, Ph.D.** the local mental health director if you have any specific questions related to the grant submission.

Sincerely

Jeff Almquist, Chairperson
Board of Supervisors



COMMUNITY MENTAL HEALTH
ADMINISTRATION

COUNTY OF SANTA CRUZ

HEALTH SERVICES AGENCY

218

POST OFFICE BOX 962
SANTA CRUZ, CA 95061
(408) 454-4767 FAX (408) 454-4663

February 24, 1999

Sandy Lyon, Contracts Office
Department of Mental Health
1600 Ninth Street, Room 150
Sacramento, CA 95814

Re: PATH Supportive Housing Project: RFA# 98-78199

Dear Ms. Lyon:

Thank you for the opportunity to submit our proposal in response to the PATH Request for Applications for the Supportive Housing Project.

The shortage of affordable housing for low income residents of Santa Cruz County is critical. With a typical one-bedroom apartment renting for \$950/mo., and a countywide vacancy rate of 1%, homeless mental health clients are not able to compete in the housing market without considerable support.

With an excellent history of collaborations with local housing developers, property managers, and service providers, Santa Cruz County Mental Health has developed a highly coordinated and well-supported housing network for mental health clients. The need to expand this network has become essential as housing for our clients has become unaffordable and unavailable. We have added housing and garnered commitments of additional housing from non-profit developers but we do not have the resources to stretch our support services any further. With this proposal, we are requesting PATH funding for the additional support services necessary to assist clients in making the transition from homelessness to permanent housing.

Santa Cruz County Mental Health is committing \$150,000 to match the service component of this project, and has already leveraged \$130,000 from the private sector for housing development and property management services. The housing and the services will meet critical needs in Santa Cruz County and we ask your careful consideration of our proposal.

Sincerely,

Rama Khalsa, Ph.D.
Mental Health Director

RK:mw

Department of Mental Health
 Application Face Sheet
 Request for Applications #98-78 199

219

County Santa Cruz

Signature below constitutes agreement to comply with all requirements specified in the Request for Applications including data collection.

Mental Health Director/Authority Rama Khalsa
 Typed name

 2/25/99
 Signature/Date

Designated Project Director Yana Jacobs

Designated Project Evaluator Yana Jacobs
 Typed name(s)

Project Director
 Address: 12 W. Beach Street
Watsonville, CA 95076

Project Evaluator
 Address: 12 W. Beach Street
Watsonville, CA 95076

Phone - (831) 454-4518
 Fax - (831) 454-4663

Phone - (831) 454-4518
 Fax - (831) 454-4663

Proposed Budget (includes PATH and Match funds)

Year 1 - \$301,068
 Year 2 - \$305,926
 Year 3 - \$310,423
 Total - \$917,417

Primary Contractor(s)

1) 2)

Name -	<u>Santa Cruz Community Counseling Center, Inc.</u>	<u>Community Connection</u>
Address -	<u>195-A Harvey West Blvd. Santa Cruz, CA 95060</u>	<u>300 Harvey West Blvd. Santa Cruz, CA 95060</u>
Phone -	<u>(831) 469-1700</u>	<u>(831) 425-8132</u>
Fax -	<u>(831) 425-1905</u>	<u>(831) 425-4581</u>

CERTIFICATIONS

1. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package.

The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions" in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

2. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, a will continue to, provide a drug-free WC&-place in accordance with 45 CFR Pm 76 by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statements required by paragraph (a), above, that, as a condition of employment under the grant, the employee will--
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated I

- central point for the receipt of such notices. Notice shall include the identification number(n) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted—
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Division of Grants Policy and Oversight
Office of Management and Acquisition
Department of Health and Human
Services; Room 517-D
200 Independence Avenue, S.W.
Washington, D.C. 20201

3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive and Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the u&r-

signed, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, US. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCA)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

5. CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE


Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The Law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$ 1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director, Santa Cruz County Mental Health
APPLICANT ORGANIZATION County of Santa Cruz, Department of Mental Health	DATE SUBMITTED 2/26/99


ASSURANCES-NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, a personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes a regulations specified in Appendix A of OPM's Standard for a Merit System of Personnel A on (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, if applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$ 10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 115 14; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetland pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. § 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. A-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 Of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 USC. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director, Santa Cruz County Mental Health
APPLICANT ORGANIZATION Santa Cruz County Department of Mental Health	DATE SUBMITTED 2/26/99

INTRODUCTION

Santa Cruz County Mental Health (SCCMH) has collaborated with local housing developers, property managers, and service providers to create a well-coordinated network of supportive housing for mental health clients who are homeless or at risk of becoming homeless. Unfortunately, we are still reaching less than 10% of the clients who could benefit from this type of housing. As rentals in our community have become impossible to afford, the need to expand this network is imperative.

SCCMH is adding to supported housing resources this year and we have commitments from housing developers, property managers, and funding sources to add even more housing over the next few years. What we don't have are the financial resources necessary to expand and enrich our housing support services to meet this expanded housing capacity and the rehabilitative needs of our clients.

Expanded housing capacity has meant that our existing support services are stretched ever more thinly. This situation has been exacerbated by the influx of graduates from the Paloma House Dual Diagnosis Demonstration project. The result is that the emphasis is on care coordination and clinical supports. Clients with the most acute psychiatric needs utilize most of the services while clients with the most potential to benefit from educational, vocational, and social supports often do not get the assistance they need to realize that potential.

The funding requested in this proposal will add staff to provide vocational, educational, and peer support services in existing and new supported housing sites. These services will assist mental health clients who are homeless or at risk of becoming homeless to achieve stable housing and begin the process of reintegration into the community.

A. NEEDS STATEMENT/EXPECTED TENANCY MIX

Santa Cruz County is located in the Monterey Bay region of the central coast of California. With an area of 439 square miles, it is the second smallest county in the State. Its borders are chiefly natural ones, the Santa Cruz mountains to the east, the Pajaro River on the south, and to the west, forty-two miles of Pacific Ocean coastline. The northern border with San Mateo County is mountainous and wooded. There are two urbanized areas in the county, the City of Santa Cruz in the north, and Watsonville-seventeen miles to the south. Fifteen smaller towns lie in the unincorporated areas of the county. The remaining area is rural/suburban or agricultural.

Need for Housing: Unaffordable and Unavailable

Housing in Santa Cruz County is among the most expensive and least available in the nation. The National Association of Realtors estimates that, relative to the level of

wages paid, housing in Santa Cruz County is the second most expensive in the country, behind only San Francisco.

The Housing Authority of Santa Cruz County lists current fair market rent for a studio apartment at \$600 a month, a 1-bedroom apartment at \$714 a month, and a 2-bedroom apartment at \$954 a month. They report, however, that more realistic figures are represented by comparables -- the average cost of rentals advertised in the newspaper. As of February 14th, a studio comparable is \$670, a 1-bedroom comparable is \$953, a 2-bedroom comparable is \$1,308 per month.

A typical SCCMH client has an income of approximately \$650 per month. It is difficult or impossible for disabled individuals to rent in the private market without subsidy. Rent is simply not affordable. Clients often choose to be homeless rather than have no money for food or other basic needs. To make matters worse, the Housing Authority also reports a vacancy rate of between 1 and 2% -- evidencing little turnover and little availability, at any price.

Waiting lists for subsidized rental units in the county continue to grow. The Housing Authority reports a total of over 3,600 assisted housing units in the county, including 2,494 Section 8 vouchers. The wait list for these fully occupied Section 8 units is 6,352 families. People now being served have been on the wait list for over 7 years.

Individuals with psychiatric disabilities face enormous obstacles to finding acceptable housing in Santa Cruz County. It is very difficult for this low income population to compete effectively in a tight housing market flooded with young professionals, software engineers, families, university students and professors.

Need for Services

While many individuals with psychiatric disabilities are able to live independently, they often cannot manage this level of independence without support services. Those without such services may relapse to more restrictive and costly levels of care. Prolonged stays in hospitals or other institutions often result in the loss of housing.

Support services to clients in the SCCMH supported housing network are primarily being provided by care coordinators. Although these services are extremely helpful in assisting clients to maintain stable housing, care coordinators are mental health clinicians whose primary focus is on the client's clinical needs. Clients with the most acute psychiatric needs receive most of the services while clients with the most potential to benefit from educational, vocational, and social supports are frequently not able to access the services they need.

Supportive services are also needed to assist the homeless mentally ill in making the transition from homelessness to stable housing. This requires outreach and often means referral to appropriate treatment and/or transitional housing. This population frequently has active substance abuse and medical problems that need to be

addressed. They may also lack the successful rental history needed to compete for housing in this tight market. Our dual diagnosis and transitional housing programs help prepare them for independent housing.

Frequently the fortunate clients who are able to achieve independent housing are surprised to find themselves isolated and lacking meaningful activities. Having graduated to this higher level of functioning, they no longer have the external structures provided by treatment and transitional housing programs. They may be ready for reintegration into the community but are lacking only the linkage to employment and education. Others may be ready for increased socialization but are lacking the peer support and prompting needed to initiate a more active and enriched lifestyle.

Population Assessment

The Housing and *Community Development Program: Comprehensive Housing Affordability Strategy* 1994-1998, estimates that in Santa Cruz County there are between 1,150 to 1,650 mentally ill adults who are without housing or have serious need for more appropriate housing.

Prevalence data from the National Institute of Mental Health indicates that a community the size of Santa Cruz has approximately 5,000 individuals with serious psychiatric disabilities. Demographic statistics from the SCCMH database indicate that 3,190 adults received services from SCCMH in 1997-1998. Of these recipients, 43% are female and 57% male; 76% of the recipients are white, 15% are Latino, 1% are African American, 2% are Asian, and 4% are Other/Unknown; 15% are between 18-25 years old, 74% between the ages of 18-60, and 11% over 61 years old.

Tenancy Mix

Housing and supportive services will be limited to individuals with serious mental illness, many of whom are dually diagnosed. The target population are homeless individuals, or those at risk of becoming homeless, with Schizophrenia, Bi-Polar Disorder or Major Depression with psychotic features. Disabilities will be verified by county mental health psychiatrists using DSM-IV 5 axis diagnoses. Tenants must be able to live independently with non-intensive support services. They must also have funds sufficient to pay rent and meet basic expenses. We anticipate that these tenants will reflect the ethnic, gender, and age demographics of our community.

Provider Capabilities

A strong emphasis will be placed on hiring mental health clients into at least 50% of the new staff positions. Both of the contract providers for this project already have a strong commitment to the hiring of mental health consumers: 33% of the **Community Connection** staff and 90% of the **Community Organizer** staff of **Community Support Services** (CSS) are mental health consumers. Staff will reflect cultural background, ethnicity and linguistic capabilities of the target population. 23% of SCCMH direct service staff, 24% of CSS staff and 25% of Community Connection staff are

bilingual/Spanish. The table on the next page provides a breakdown by ethnicity of staff for SCCMH and the two PATH service providers.

Ethnicity of Current Staff of PATH Service Providers

Ethnicity	SCCMH	CSS	Community Conn.
White	77%	58%	90%
Latin0	17%	25%	10%
Asian	2%	3%	0%
Other	4%	14%	0%
Total	100%	100%	100%

Goals and Objectives

Goal Increase supported housing and to reduce homelessness by inspiring persons with psychiatric disabilities to engage in enriched life activities and to participate in active programs of recovery.

Objectives over the three year duration of the grant are:

- Objective #1 To provide supportive housing services to 200 persons with serious mental illness who are homeless or at risk of becoming homeless.
- Objective #2 To provide vocational and/or educational services for 160 individuals.
- Objective #3 To provide peer counseling for 200 individuals.
- Objective #4 To provide stable tenancy for 160 individuals.
- Objective #5 To create 39 additional units of affordable supported housing.

B. DEMONSTRATED LINKAGE WITH LOCAL HOUSING PROVIDER

SCCMH has a long and successful history of collaborating with local housing providers to develop and maintain supported housing for mental health clients. Collaboration began in 1979 when SCCMH partnered with the **Santa Cruz Community Counseling Center** (SCCCC) to develop Transition House, a 10-bed transitional living facility designed to prepare mental health clients for independent living.

Since that first development, SCCMH has partnered with SCCC in the creation of 89 additional beds of permanent supported housing. These 89 beds include 3 HUD 202 projects and other HUD projects as well as HCD and other funding sources to create affordable housing. **CFSC, Inc.**, a property management firm associated with SCCC, secures additional housing through master lease arrangements with property owners. CFSC becomes the property manager and rents the rooms to mental health clients at

below-market rates, guaranteeing the owner 100% occupancy and assuming responsibility for all routine property maintenance.

SCCMH also worked with Housing for Independent People to develop housing at the Resetar Hotel in Watsonville and the Jesse Street apartments in Santa Cruz. Jesse Street funding included earthquake relief, CDBG, and private financing. Responsibility for Jessie St. has since transferred to the Mid-Peninsula Housing Coalition with which SCCMH has reached an agreement to subsidize client rents.

SCCMH has created two funds that assist the homeless mentally ill to obtain and retain housing. The “**Homeless Loan Fund**” provides loans with very generous repayment terms to individuals needing a lump sum for rent/security deposit to get into housing. The “**Flex Funds**” are essentially small grants given to individuals to meet short-term needs, such as a rent payment that is short or no food in the cupboard. Care coordinators have access to both these funds to use as needed for their clients.

Housing Council

Placement in supported and other housing resources is coordinated through the SCCMH **Housing Council**. The Housing Council is chaired by a SCCMH Program Manager and meets weekly to discuss and prioritize placements into current openings. Housing Council members include supervisors from all SCCMH and CSS care coordinator teams, clinical staff, and property managers from CFSC, Front Street, Inc.(board and care) and Emerald City (clean & sober housing).

Current Housing Resources

The Housing Council coordinates placements of homeless and seriously mentally ill individuals into the following housing resources: 32 beds of Emergency Shelter (River Street.); 16 beds of crisis residential (El Dorado); 25 beds of social rehabilitation programs (T-House; Opal Cliffs); 12 beds of residential dual diagnosis treatment (Paloma House); 15 beds of supported transitional housing (5 at Laura Lane, 5 at Paloma Annex, and 5 at Community House); 102 beds of permanent, supported housing (54 beds in apartments or 1 BR houses, 33 beds in shared housing through CFSC, and 5 -BR apartments and 10 SROs at Jessie St Mid-Peninsula). **(See Housing Chart on next page.)**

Housing Resources To Be Developed

In ongoing collaboration with SCCCC as housing developer, CFSC as property manager, and numerous funding resources (City of Watsonville Community Development Block Grant (CDBG), City of Santa Cruz CDBG and CDBG HOME, Santa Cruz County Redevelopment Agency), SCCMH plans to add 13 more beds of permanent housing in Watsonville and 6 beds of transitional clean-and-sober housing in the Santa Cruz area during 1999. In addition, SCCMH plans to add at least 10 more supported housing beds each year in 2000 and 2001 for a total of 39 new beds over three years. SCCCC will also seek capital grants from the California Endowment and other major foundations to support housing expansion.

The primary target population for the 13 new beds in Watsonville is individuals who are dually diagnosed (DD) with both a serious mental illness and substance abuse or addiction. They are graduates of the Paloma House residential treatment program that is funded jointly by the Departments of Mental Health and Alcohol and Drug Programs as a "Dual Diagnosis Demonstration Project." Residents of Paloma House have typically lost their housing due to serious addictions that have resulted in arrest or hospitalization. After they complete the treatment program and have stabilized in transitional housing, it is critical that they secure permanent supported housing that is both stable and affordable in order to maintain the sobriety they have achieved. The following **Housing Chart** describes the sites where PATH services will be offered throughout the county. Sites range from shared housing to a 21 -unit apartment.

Site	Purpose	# Tenants	Description
Existing Housing Sites			
Mission Street	Indep Lvg	5	3 studios, 2 1-BR
Schyuler Apartments	Shared Hsg	9	1 3-BR; 2 1-BR; 1 4-BR
Stepping Out Housing	Indep Lvg	18	16 1-BR; 2 2-BR apts
Casa de Exito	Shared Hsg	5	5 BR home
Casa Linda	Indep Lvg	21	21 1-BR apts
Broadway	Shared Hsg	4	4 BR home
40 th Avenue	Shared Hsg	5	6 BR home
Van Ness	Shared Hsg	8	8 BR home
Bixby	Indep Lvg	8	4 2-BR apts
Prather: T-House	Transitional Hsg	10	5 BR facility
King Street	Shared Hsg	3	3 BR home
Melton Street	Shared Hsg	3	3 BR home
Laura Lane	Transitional Hsg	5	5 BR home
Paloma Annex	Transitional Hsg	5 + mgr	4 BR home
Paloma House	DD Treatment	12	4 BR facility
River Street Shelter	Emergency Shelter	32	6 Dormitories
Jesse St Apts	Indep Living	6	6 1-BR apts
Total Beds		159 beds	
Housing Being Added (1999)			
East Lake	Shared Hsg	5	5 BR home
536 Lincoln	Shared & Indep	5	3 BR home; 1-BR apt
538 Lincoln	Shared Hsg	3	3 BR home
To Be Identified	Shrd Sober Lvg	6+ mgr	4 BR home
Housing Being Added (2000)	To Be Identified	10	To Be Identified
Housing Being Added (2001)	To Be Identified	10	To Be Identified
Total New Beds		39 beds	
GRAND TENANT TOTAL		198 beds	

SCCCC has committed \$70,000 for the purchase of the East Lake house that will supply 5 of the new beds, and has received a verbal commitment of \$60,000 from the City of Watsonville to remodel this same property. The acquisition of PATH funds through this proposal will enable SCCMH to provide the support services necessary to assure that the residents these 39 new units of supported housing will be successful.

Principal Housing Providers

The **Santa Cruz Community Counseling Center (SCCCC)** has been providing human services in Santa Cruz County for over 25 years. The mission of the agency is "...helping people help each other," SCCC has four service components: adult mental health, adult substance abuse, adolescent outpatient, and Head Start. SCCC has addressed the housing and treatment needs of psychiatrically disabled individuals since 1979. SCCC currently provides affordable housing for 121 individuals in 15 separate sites. SCCC also leases a 32-bed emergency shelter for homeless and psychiatrically disabled adults.

SCCCC's development experience has ranged from the new construction of an 18-unit apartment house financed under HUD's former 202 category, to the purchase and rehabilitation of a HUD-funded 5-bedroom home, using Red Cross and United Way bridge loans to get through the pre-development phase. SCCC was also asked to serve as co-sponsor of a 21-unit apartment at the recommendation of HUD, becoming the full sponsor upon final closing. In addition, SCCC has purchased and rehabilitated another five properties that now provide affordable housing for mental health clients

SCCCC's specialty is developing small, family size dwellings into two-to-eight bedroom, shared-living sites. This size meets the needs for supportive communities and manageable interaction levels that many clients desire in permanent housing.

CFSC, Inc. is a property management firm closely associated with SCCC. CFSC manages all the properties owned and leased by SCCC. CFSC centralizes all property management functions including the daily hands-on services necessary for selection, placement, maintenance, grounds upkeep, rent collection, certifications and re-certifications required for existing HUD and/or HCD financed properties, tenant interaction and relations, etc. This is accomplished with a staff of four full time employees. The combined total years of property management experience of the four employees is 77 years. In several CFSC properties, client tenants participate in the operation of the property in various capacities based on their skills and abilities. The mission of client empowerment is central to CFSC's policy and best practice.

Fiscal services for both SCCC and CFSC are provided by SCCC's accounting and analysis teams for accounts payable, banking, budgeting, and required reporting to various governmental agencies.

Rents

Rents range from 30% of tenant income in the HUD 202 buildings, to a maximum of 30% of 50% of the monthly area median income for household size (\$262 in 1999) for households in the HCD units, to a maximum of \$350 per month, including utilities, in the most expensive unsubsidized housing operated by the principal housing providers.

C. SERVICE MODEL

When homeless mental health clients in Santa Cruz County are asked what services they need the most, the consistent response is, "Permanent, affordable housing that is clean and safe." SCCMH has long believed that clients can live successfully in the community if they have an adequate support network.

Unfortunately, the services provided to residents of the supported housing program are limited due to high client-to-staff ratios. This limitation has been intensified by the recent addition of the Paloma House Dual Diagnosis Demonstration Project. This population requires a more intensive support system to assist in maintaining their newly learned independent living skills. Their needs are complex as they struggle to maintain sobriety in a home of their own without the structure of a treatment program.

This project will address the needs of Paloma House graduates and the needs of other residents of supported housing by creating additional wrap-around services that are non-clinical, non-intrusive, and designed to engage clients in meaningful activities that are appropriate to their desires and clinical stability.

The current supported housing program is composed of 5 care coordinator teams, ranging from 4- to 7 care coordinators per team. These teams work in concert with the Housing Council to create a well-coordinated placement process, supportive and well-integrated property management, and an array of housing resources to meet a variety of client needs. The housing resources range from emergency shelter to transitional housing to permanent supported housing in settings that include SROs, individual apartments, and shared living arrangements.

Supportive services are currently provided through SCCMH and a variety of contract agencies to assist the homeless mentally ill in making the transition from the streets to permanent housing. In addition to SCCMH, the two primary agencies that will be providing the services in this proposal are Community Support Services and Community Connection.

Community Support Services (CSS) is the adult mental health services component of SCCCC mentioned above. CSS provides a wide variety of mental health services with special emphasis on services to homeless and dually diagnosed individuals. CSS operates a 32-bed homeless shelter, a case management/care coordination team with 7 care coordinators and about 200 clients, a dual-diagnosis day treatment program with a capacity for 25 clients, a 16-bed crisis residential program, a crisis outpatient

program, a IO-bed social rehabilitation facility, the support services for 104 units of permanent housing, and the “Community Organizers” peer support program. The Community Organizers are staffed by mental health clients who provide activities transportation, and social support to other mental health clients throughout the county. The newest CSS program is Paloma House, a 12-bed residential treatment facility funded jointly by DMH and ADP as a Dual Diagnosis Demonstration Project.

CSS has a diverse staff that is able to provide culturally competent services relevant to the ethnic and cultural makeup of Santa Cruz County.

Community Connection is a program of the Volunteer Center of Santa Cruz County, a nonprofit agency serving Santa Cruz County since 1969. Community Connection was established in 1978 with a grant from the Department of Rehabilitation to provide vocational services for individuals with psychiatric disabilities. Today, the mission of Community Connection is to assist and support adults with psychiatric disabilities in achieving greater independence and competence as members of the community, Participants have the opportunity to contribute to the community through volunteer work, improve independent living and working skills, gain work experience, or obtain competitive employment in the community. Custom Mailing Service, a business owned by Community Connection, employs mental health clients as part of their rehabilitation.

In 1991, Community Connection SCCMH, and the Department of Rehabilitation (DR) became partners in the **Mental Health Cooperative**, a contractual arrangement which increases collaboration between the partners and accesses federal funds to provide increased vocational/employment services for SCCMH clients. Through the Cooperative, Community Connection created its **Career Services** component, which currently employs 5 Employment Specialists. The Specialists provide employment preparation classes, assistance with job search, job development, and job coaching for both North and South County SCCMH clients who are also clients of DR. In addition, an Education Specialist stationed at the community college provides individual and group support for SCCMH/DR clients who are taking classes as part of their vocational objective.

Current Services for Residents of Supported Housing:

SCCMH and its contract agencies currently provide the following services to the homeless mentally ill:

- One full time homeless outreach worker employed by SCCMH. The outreach worker’s job is to contact homeless individuals on the street, in the shelters and day programs, or in their campgrounds to let them know about the services that are available and to make assisted referrals into those services;
- A homeless day resource center (Homeless Service Center) with case management and referral;

- The Homeless Persons Health Project deals with medical issues and is often the point of initial contact for referral into other services for the homeless mentally ill;
- Coordination with the criminal justice system on homeless referrals coming from Probation or the county jail; this includes a jail discharge planner employed by SCCMH and a mental health probation officer who works for Probation but is paid by SCCMH;
- Coordination with Dominican Hospital on homeless referrals coming out of the locked mental health unit;
- Assessment and screening by the Access multidisciplinary treatment team that includes a psychiatrist employed by SCCMH;
- A weekly interagency clinical meeting that includes care coordinators, Probation, VNA, jail staff, homeless shelter and treatment program staff to coordinate care and facilitate treatment referrals;
- Drug and alcohol treatment for DD/SMI (Pioneer House and Paloma House); this includes an interdisciplinary 60-day assessment program for individuals new to the system whose diagnosis and needs have yet to be determined;
- Interdisciplinary care coordination teams, available 24 hours/day, that coordinate all clinical services, including services for indigents; tenants at all permanent housing sites have a care coordinator unless they decline services;
- Supportive property management - available 24 hours/day - (CFSC, Mid Peninsula);
- Coordination of all housing placements through the SCCMH Housing Council; active participation of property management in the placement process;
- Each housing unit has a care coordinator assigned to it for tenant support and to serve as a liaison with property management;
- A problem resolution process for tenants that includes the tenant, the tenant's care coordinator, the care coordinator assigned to the house, and property management. The goal is to intervene at the earliest possible point in order to preserve the tenant's housing. This process has been highly successful in reducing evictions,
- Activities and socialization supports (Community Organizers) at some of the housing sites; transportation of clients to treatment programs and out-of-home activities; transportation is provided by client/drivers employed by CSS.
- Vocational/employment and educational support services for some residents are currently provided by Community Connection. These services are funded by a contract with the Department of Rehabilitation (DR) and are therefore limited to individuals who are clients of DR.

Services To Be Developed for Residents of Supported Housing

SCCMH intends to use the addition of the PATH funds to provide non-clinical support services that are highly desired by residents but currently not available in the County supported housing network. The addition of these services should sufficiently lighten

the workload of the existing clinical care coordinators to enable them to assume clinical responsibility for the 39 additional units over the next three years. The new services will be rehabilitative in nature with the goal of assisting clients to acquire improved independent living skills and increasing self-reliance. Clients and family members will be included throughout in the planning and delivery of these services.

The services to be developed will have three tracks: peer support, vocational, and educational.

- The **peer support track** will be provided by the Community Organizers component of CSS/SCCCC. It will include activities and support services offered by mental health clients trained as peer counselors. There will be 1.5 FTE peer counselors (4-6 individuals each working 10-15 hours/week) who are employees of CSS. They will have been trained in the peer counseling program at the Mental Health Client Action Network (MHCAN) or the new peer counseling program being developed at Cabrillo College.

The peer counselors will be role models who provide support for individuals who are out of the home at work or in school during the day, as well as for those who are not yet ready to get out of the house to pursue educational or vocational activities. Services will include in-home pre-vocational training, facilitation of weekly house meetings, conflict resolution and transportation to out-of-home activities. The current lack of sufficient transportation resources has been cited in many client surveys as a barrier to accessing services.

For those clients who are not yet ready for work or school, the focus will be on developing trust and personal relationships that enhance individual strengths and gradually bridge to activities outside the home.

- The **vocational track** will be provided by Community Connection. It will include the following list of proposed services, some of which are already provided by Career Services under the Cooperative contract. However, PATH services will be provided for clients not eligible for DR. Other services, such as home outreach will be unique to the PATH project. The Job Center will also be new, but it will serve clients from both programs. The expenses associated with the Job Center (e.g., rent, utilities) will be shared between the proposed PATH grant and the existing Cooperative program. The distinction between the programs will be "seamless" to the clients, but will enable us to serve them more cost-effectively.
 - Outreach to residents in their homes to encourage them to participate in vocational activities.
 - Prevocational activities and groups, including mental health clients who are working as guest speakers, career exploration exercises, and information about SSI/SSDI work incentives.

- Job search assistance, including assistance with reading classified ads, filling out applications, and creating resumes.
- Temporary employment or on-the-job training through an espresso cart business owned by Community Connection and located in the lobby of the South County Mental Health offices.
- A Job Center in Watsonville where clients will be able to go to look at job postings, use computers to work on their resumes, access the Internet for employment-related information.
- A Job Club for working consumers to be held at the Job Center.

The proposed array of PATH vocational/employment services PATH will be delivered by 1.5 FTE Employment Specialists. These Employment Specialists will work as part of the existing Career Services team in order to better share information and resources, to avoid duplication of job development with individual employers, and to facilitate the progress of individuals from the PATH-funded services to Cooperative-funded services.

In order to maximize resources, whenever possible, consumers will be encouraged to apply for DR services so they can then receive services under the Cooperative program. This "transfer," will be seamless to the client; their services will not be interrupted, and with the support of the PATH staff, their application process with DR will go smoothly. As clients are "transferred" to the Cooperative program, PATH Employment Specialists will be freed up to work with additional residents who are not currently ready or able to apply for DR services.

Another limitation of the Cooperative program is that individuals are expected to work towards a vocational objective which is documented in their Individual Written Rehabilitation Plan (IWRP) with DR. Therefore, Cooperative-funded staff cannot work with individuals who just want to take a class as a way to test out returning to a college campus, Likewise, they cannot do job development on behalf of a person who just wants a temporary job which may not be related to their ultimate vocational objective. The PATH-funded staff will bridge this gap, supporting consumers until they are ready to take classes toward a degree, or to set and achieve a vocational objective,

- The **educational track**, also provided by Community Connection, will include the following:
 - Outreach to residents in their homes to encourage them to take classes, return to college, finish their GED, or attend a group to learn about college registration.
 - Weekly peer support groups for individuals taking classes.

- Individual support for students to address school-related stressors: deadlines, study skills, communicating with instructors, understanding academic requirements, etc.
- Liaison with Cabrillo College Disabled Students Programs and Services (DSPS) in order to access DSPS services such as priority registration educational testing, academic counseling, academic tutoring, etc.
- Referral to DR if appropriate, and support through the process of becoming a DR client. In order to maximize PATH resources, residents who are eligible will be assisted in becoming DR clients whenever possible. This will allow them to access resources available directly from DR (funds for tuition or fees), as well as the existing educational support through Community Connection.

Interagency Collaboration

With its small size and high level of interagency cooperation, Santa Cruz County has been very successful in implementing collaborative projects. For this PATH project, interagency collaboration will be the principal method used to increase housing and enhance supportive services. In addition, interagency collaboration at the level of the PATH Stakeholder Policy Advisory Group will address system changes.

PATH Grant Team

Coordination of this collaborative effort will be accomplished by the PATH Grant Team under the direction of the Project Director for SCCMH. The PATH Grant Team will meet monthly to oversee implementation of the project, to coordinate service delivery, and to assure that the evaluation data is being collected and reported as required. The Grant Team will include the following members: Project Director, the Directors of Community Connection and CSS, the supervisor of the Community Organizers (who is also a mental health client), the CFSC Property Manager, and the supervisor of the care coordinators assigned to the supported housing program.

PATH Stakeholder Policy Advisory Group

The PATH Grant Team will seek input from the PATH Grant Stakeholder Policy Advisory Group. Chaired by the Project Director, the Policy Advisory Group will meet quarterly and include members of the Grant Team, clients, family members, a member of the business community, a member from the Santa Cruz County Job Developers Consortium, a member of the statewide Building Employment Service Teams (BEST) network, and a Department of Rehabilitation counselor.

The purpose of this group will be to monitor the implementation of the project, and the accomplishment of project objectives. They will help institutionalize the peer support, vocational and educational services being added to our system of care. The Advisory Group will also review project evaluation data and address the issue of project continuation after the expiration of grant funding.

PROGRAM EVALUATION

SCCMH is committed to the collection of all federally required PATH data and all of the program evaluation data required by this grant. Yana Jacobs, the Program Director responsible for overseeing data collection, will work with DMH evaluation staff to ensure that the project successfully administers and collects data to demonstrate the effects of the program. Her qualifications include experience in overseeing the instrument administration and data collection for the current Dual Diagnosis Demonstration Project.

SCCMH further commits to making staff available for the trainings on administration of each of the instruments when required. The three assessment instruments will be completed within the required time frames and the resulting information reported directly to DMH on an as collected basis.

D. PATH SUPPORTIVE HOUSING PROJECT BUDGET NARRATIVE

<u>BUDGET ITEM</u>	<u>SOURCE</u>	<u>BUDGET DESCRIPTION</u>
STAFFING:		
Employment Specialist/Comm Conn*	<i>PATH FUNDS</i>	1.5 FTE to provide vocational and educational services
Counselor I-Peer Support/CSS*	<i>PATH FUNDS</i>	4-6 staff to provide peer support services
Program Manager/Community Connection	<i>PATH FUNDS</i>	Portion of vocational and educational program supervisor
Counselor Assistant-Drivers/CSS**	<i>PATH FUNDS</i>	Multiple van drivers to provide transportation services
Counselor Assistant-Counselor I/CSS**	<i>MATCH ONLY</i>	Staff to aid counselors
Counselor II/CSS**	<i>MATCH ONLY</i>	Care coordinators
Community Organizer/CSS**	<i>MATCH ONLY</i>	Staff to provide activities and peer support
Administrative Support Staff/CSS**	<i>MATCH ONLY</i>	Portion of program administrative support staff costs
Director/CSS**	<i>MATCH ONLY</i>	Portion of program Director costs
*Community Connection		
**CSS-Community Support Services		
CONSULTANT COSTS:		
Computer Consultant	<i>MATCH ONLY</i>	Portion of program expenses for computer technical support
EQUIPMENT:		
Equipment Rent/Lease	<i>PATH & MATCH</i>	PATH funds: estimated copier lease for \$190 per month; MATCH funds: portion of program equipment lease costs
Small Equipment/Start-up expenses	<i>PATH & MATCH</i>	PATH funds: initial purchases for start-up equipment would include computers/printer, office furnishings, small office equipment; MATCH funds: portion of program expenses for office equipment purchases
OTHER EXPENSES:		
Rent	<i>PATH & MATCH</i>	PATH funds: estimated cost for facility; MATCH funds: Mental Health Cooperative Community Connection contribution
Misc. Client Therapeutic Needs	<i>PATH & MATCH</i>	PATH funds: estimated expenses for therapeutic client incentives and engagements, activities, outings, peer support activities, misc. needs; MATCH funds: programs therapeutic behavior activities, outings, support, and client needs expenses, County Mental Health Homeless Flex Funds, and Community Connection client book fund, \$60k SCCCC rehabilitation (yr 1)

<u>BUDGET ITEM</u>	<u>SOURCE</u>	<u>BUDGET DESCRIPTION</u>
Housing Services	<i>PATH & MATCH</i>	PATH funds: minor renovation, expansion, and repair of housing, assist with security deposits with loans or grants, matching individuals with appropriate housing, one-time rental payments to prevent eviction with loans or grants, one-time utility payments to prevent disconnection
Client Transportation Expenses	<i>MATCH ONLY</i>	Portion of programs vehicle operating and maintenance expenses needed for client transportation for identified services
Administrative Costs-Expenditure item	<i>MATCH ONLY</i>	Portion of programs administrative expenses above 4 % cap

TOTAL HOUSING SUPPORT BUDGET-FUNDING STREAMS NARRATIVE

Fiscal resources committed to supporting the housing and support services are as follows:

- Santa Cruz County Mental Health-Housing and Program *Support Services*
- Community Connection-Program *Support Services*
- Santa Cruz Community Counseling Center, Inc./Community Support Services-Housing *Development*
- Santa Cruz Community Counseling Center, Inc./Property Management-Housing *Support Services*
- CFSC, Inc.-Property Management

Santa Cruz County Mental (SCMH) intends to sub-contract 100% of the PATH funds contract to Community Connection and Community Supportive Services (CSS) to provide housing support services. These funds will be matched by additional supportive housing services: SCMH, Community Connection, and CSS.

SCMH provides direct fiscal support to the mental health services and housing programs that serve the psychiatrically disabled clientele. These programs include Community Connection which provides career services to this population, and CSS that provides a continuum of care from homelessness to independent living. The Property Management staff of CFSC, Inc. works directly with Santa Cruz Community Counseling Center, Inc. to provide tenant support services and property development. This level of direct support and expertise provides the opportunity to seek additional clean, affordable, suitable housing for this clientele. This on-going collaboration also ensures that the existing housing is stable and continues to be available to this population.

Santa Cruz Community Counseling Center, Inc. has committed to \$70k for acquisition of new housing. We have received a verbal commitment from the City of Watsonville-Community Development Block Grant for \$60k for rehabilitation of one of the properties being acquired for housing in Watsonville.

The Program Support column is made up of an allocated portion of personnel costs that support the overall housing support services. The personnel included in this category are SCMH Administrative Support and Program Coordinator and Community Connection Director.

State of California
 Department of Mental Health

Federal Grant Detailed Provider Budget
 MH 1779A (10/97)

**EXPENDITURE PLAN
 PATH SUPPORTIVE HOUSING DEMONSTRATION PROJECT
 State Fiscal year 1999/2000**

Date: 02/26/99

County: Santa Cruz

County Contact: Yana Jacobs

Telephone Number: (831) 454-4539

Provider Name: Santa Cruz County Mental Health

Provider Address: 12 West Beach Street
 Watsonville, CA 95076

Co. Internet Address: yjacobs@health.co.santa-cruz.ca.us

PATH ALLOWABLE EXPENDITURE LINE ITEM			PROJECT BUDGET
1	Staff (List by title of position and number of FTE)	FTE	
2	Employment Specialist	1.50	46,660
3	Counselor I-Peer Support	1.00	21,204
4	Program Manager	0.10	4,755
5	Counselor Assistant/Drivers	1.13	21,525
6	Counselor Assistant/Counselor I	0.49	9,214
7	Counselor II	1.26	35,976
8	Community Organizer	0.18	2,709
9	Administrative Support Staff	0.43	9,213
10	Director	0.04	3,937
11	Total staff expenses (sum lines 1 thru 10)	5.12	155,193
12	Consultant Costs:		
13	Computer Consultant		344
14			
15	Equipment (Where feasible lease or rent) (itemize):		
16	Equipment Rent/Lease		2,948
17	Small Equipment/Start-up Costs		6,380
18			
19			
20			
21	Supplies (itemize):		
22	Household Supplies		286
23	Office Supplies/Postage		1,311
24	Program Supplies		1,576
25			
26	Travel:		
27	Travel-Employee		6,983
28	Other Expenses (itemize):		
29	Rent/Utilities		26,405
30	Repair and Maintenance & Supplies		558
31	Telephone		2,198
32	Printing/Copying		1,318
33	Meeting/Retreat/Conference Expense		503
34	Insurance-Liability		818
35a	Misc. Client Therapeutic Needs		41,545
35b	Housing Services		35,000
35c	Employee Training/Recruitment/Membership Dues		2,664
35d	Client Transportation Expenses		1,668
35e	Administrative Costs		13,370
36	TOTAL PROVIDER EXPENSES (sum lines 11 thru 35)		301,068
37	Required Match (Not less than 33.3% of line 40)		133,068
38	Subtotal: Total Federal PATH funds (subtract line 37 from 36)		168,000
39	County MHP Administrative Expenses (4% of line 40)		7,000
40	Total costs From Grant Funds (Add lines 38 and 39)		175,000

State of California
 Department of Mental Health

Federal Grant Detailed Provider Budget
 MH 1779A (1 0/97)

**EXPENDITURE PLAN
 PATH SUPPORTIVE HOUSING DEMONSTRATION PROJECT
 State Fiscal year 2000/2001**

Date: 02/26/99

County: Santa Cruz
 County Contact: Yana Jacobs
 Provider Name: Santa Cruz County Mental Health
 Provider Address: 12 West Beach Street
 Watsonville, CA 95076

Telephone Number: (831) 454-4539
 Co. Internet Address: yjacobs@health.co.santa-cruz.ca.us

PATH ALLOWABLE EXPENDITURE LINE ITEM			PROJECT BUDGET
1	Staff (List by title of position and number of FTE)	FTE	
2	Employment Specialist	1.50	48,993
3	Counselor I-Peer Support	1.00	21,237
4	Program Manager	0.10	4,993
5	Counselor Assistant/Drivers	1.13	22,632
6	Counselor Assistant/Counselor I	0.49	9,491
7	Counselor II	1.26	37,354
8	Community Organizer	0.18	2,791
9	Administrative Support Staff	0.43	9,490
10	Director	0.04	4,055
11	Total staff expenses (sum lines 1 thru 10)	5.12	161,036
12	Consultant Costs:		
13	Computer Consultant		355
15	Equipment (Where feasible lease or rent) (itemize):		
16	Equipment Rent/Lease		2,968
17	Small Equipment		2,422
19			
20			
21	Supplies (itemize):		
22	Household Supplies		289
23	Office Supplies/Postage		1,334
24	Program Supplies		1,587
25			
26	Travel:		
27	Travel-Employee		7,017
28	Other Expenses (itemize):		
29	Rent/Utilities		27,161
30	Repair and Maintenance & Supplies		566
31	Telephone		2,236
32	Printing/Copying		1,326
33	Meeting/Retreat/Conference Expense		511
34	Insurance-Liability		830
35a	Misc. Client Therapeutic Needs		43,535
35b	Housing Services		35,000
35c	Employee Training/Recruitment/Membership Dues		1,699
35d	Client Transportation Expenses		1,718
35e	Administrative Costs		14,336
36	TOTAL PROVIDER EXPENSES (sum lines 11 thru 35)		305,926
37	Required Match (Not less than 33.3% of line 40)		137,926
38	Subtotal: Total Federal PATH funds (subtract line 37 from 36)		168,000
39	County MHP Administrative Expenses (4% of line 40)		7,000
40	Total costs From Grant Funds (Add lines 38 and 39)		175,000

State of California
 Department of Mental Health

Federal Grant Detailed Provider Budget
 MH 1779A (1 0/97)

**EXPENDITURE PLAN
 PATH SUPPORTIVE HOUSING DEMONSTRATION PROJECT
 State Fiscal year 2001/2002**

Date: 02/26/99

County: Santa Cruz
 County Contact: Yana Jacobs
 Provider Name: Santa Cruz County Mental Health
 Provider Address: 12 West Beach Street
 Watsonville. CA 95076

Telephone Number: (831) 454-4539
 Co. Internet Address: yjacobs@health.co.santa-cruz.ca.us

i n e	PATH ALLOWABLE EXPENDITURE LINE ITEM	PROJECT BUDGET
1	Staff (List by title of position and number of FTE) FTE	
2	Employment Specialist 1.50 PATH FUNDS	50,127
3	Counselor I-Peer Support 1.00 PATH FUNDS	21,874
4	Program Manager 0.10 PATH FUNDS	5,143
5	Counselor Assistant/Drivers 1.13 PATH FUNDS	23,311
6	Counselor Assistant/Counselor I 0.49 MATCH ONLY	9,775
7	Counselor II 1.26 MATCH ONLY	38,798
8	Community Organizer 0.18 MATCH ONLY	2,874
9	Administrative Support Staff 0.43 MATCH ONLY	9,774
10	Director 0.04 MATCH ONLY	4,177
11	Total staff expenses (sum lines 1 thru 10) 5.12	165,853
12	Consultant costs:	
13	Computer Consultant MATCH ONLY	365
14		
15	Equipment (Where feasible lease or rent) (itemize):	
16	Equipment Rent/Lease PATH & MATCH	2,988
17	Small Equipment PATH & MATCH	1,464
1a		
19		
20		
21	Supplies (itemize):	
22	Household Supplies PATH & MATCH	291
23	Office Supplies/Postage PATH & MATCH	1,358
24	Program Supplies PATH & MATCH	1,399
25		
26	Travel:	
27	Travel-Employee	7,053
28	Other Expenses (itemize):	
29	Rent/Utilities PATH & MATCH	27,538
30	Repair and Maintenance & Supplies PATH & MATCH	574
31	Telephone PATH & MATCH	2,277
32	Printing/Copying PATH & MATCH	a34
33	Meeting/Retreat/Conference Expense PATH & MATCH	419
34	Insurance-Liability PATH & MATCH	843
35a	Misc. Client Therapeutic Needs PATH & MATCH	44,058
35b	Housing Services PATH FUNDS	35,000
35c	Employee Training/Recruitment/Membership Dues PATH & MATCH	1,535
35d	Client Transportation Expenses MATCH ONLY	1,770
35e	Administrative Costs MATCH ONLY	14,804
36	TOTAL PROVIDER EXPENSES (sum lines 11 thru 35)	310,423
37	Required Match (Not less than 33.3% of line 40)	142,423
38	Subtotal: Total Federal PATH funds (subtract line 37 from 36)	168,000
39	County MHP Administrative Expenses (4% of line 40)	7,000
40	Total costs From Grant Funds (Add lines 38 and 39)	175,000

40

TOTAL HOUSING SUPPORT BUDGET-FUNDING STREAMS

FY 1999/2000

NON-MATCH

EXPENDITURE BUDGET		PROPERTY	MATCH	PATH	FUNDS	PROPERTY	PROGRAM	TOTAL
		MANAGEMENT	FUNDS	FUNDS		70,000	SUPPORT	BUDGET
PERSONNEL		\$ 136,952	\$ 50,445	\$ 80,795	\$		\$ 17,225	\$ 285,421
Salaries			10,603	13,350			4,796	59,161
Benefits/Taxes		\$ 167,364	\$ 61,048	\$ 94,145	\$		\$ 22,025	\$ 344,582
OPERATING								
Consultant		736	344	0				1,080
Supplies		3,420	1,223	1,950				6,593
Telephone		2,444	1,298	900				4,642
Messenger/Delivery		1,468	0	0				1,468
Rent		14,208	10,982	13,000				38,190
Storage Rent		524	0	0				524
Utilities		1,100	1,223	1,200				3,523
Facility Repair/Maintenance		732	258	300				1,290
Equipment Rental/Maintenance		SDO	668	2,280				3,448
Printing/Copying		1,588	268	1,050				2,906
Travel-Employee		2,108	1,158	5,825				9,097
Meeting/Retreat/Conference Expense		0	253	250				503
Misc. Client Therapeutic Needs		0	36,345	5,200				41,545
Housing Services		60,000	0	35,000				95,000
Employee Training/Recruitment/Membership Dues		600	1,164	1,500				3,264
Client Transportation Expenses		0	1,023	0				1,023
Liability Insurance		808	418	400				1,626
Vehicle Insurance		0	645	0				645
Small Equipment		240	1,380	5,000				6,620
Administrative Expense		23,087	13,370	7,000				43,457
TOTAL OPERATING		113,564	72,019	80,855				266,437
TOTAL HOUSING SUPPORT EXPENDITURES		\$ 280,927	\$ 133,068	\$ 175,000	\$		\$ 22,025	\$ 611,020
PROPERTY ACQUISITION		\$ 70,000	0	0				0

TOTAL HOUSING SUPPORT BUDGET-FUNDING STREAMS

NON-MATCH

EXPENDITURE BUDGET	PATH FUNDS	MATCH FUNDS	PROPERTY MANAGEMENT	PROGRAM SUPPORT	TOTAL BUDGET
PERSONNEL	\$ 83,767	\$ 51,961	\$ 141,060	\$ 17,745	\$ 294,533
Salaries					
Benefits/Taxes	14,088	11,220	31,324	5,036	61,668
TOTAL PERSONNEL	\$ 97,855	\$ 63,181	\$ 172,385	\$ 22,781	\$ 356,202
OPERATING	0	355	758	0	1,113
Consultant					
Supplies	1,950	1,260	3,523	0	6,733
Telephone	900	1,336	2,517	0	4,754
Messenger/Delivery	0	0	1,512	0	1,512
Rent	13,390	11,311	14,635	0	39,336
Storage Rent	0	0	540	0	540
Utilities	1,700	1,260	1,133	0	3,593
Facility Repair/Maintenance	300	266	754	0	1,320
Equipment Rental/Maintenance	2,280	688	515	0	3,483
Printing/Copying	1,050	276	1,636	0	2,962
Travel-Employee	5,825	1,192	2,172	0	9,189
Meeting/Retreat/Conference Expense	250	261	0	0	511
Misc. Client Therapeutic Needs	6,100	37,435	0	0	43,535
Housing Services	500	1,199	618	0	2,317
Employee Training/Recruitment/Membership Dues	0	1,054	0	0	1,054
Client Transportation Expenses	400	430	832	0	1,663
Liability Insurance	0	667	0	0	667
Vehicle Insurance	1,000	1,422	247	0	2,669
Small Equipment	7,000	14,336	23,780	0	45,116
Administrative Expense	77,145	74,745	55,171	0	207,062
TOTAL OPERATING	\$ 175,000	\$ 137,926	\$ 227,556	\$ 22,781	\$ 563,264
TOTAL HOUSING SUPPORT EXPENDITURES	\$ 175,000	\$ 137,926	\$ 227,556	\$ 22,781	\$ 563,264
PROPERTY ACQUISITION	0	0	0	0	0

TOTAL HOUSING SUPPORT BUDGET-FUNDING STREAMS

NON-MATCH

EXPENDITURE BUDGET		PROPERTY MANAGEMENT		MATCH FUNDS		PATH FUNDS		TOTAL BUDGET	
PERSONNEL	OPERATING	PERSONNEL	OPERATING	PERSONNEL	OPERATING	PERSONNEL	OPERATING	PERSONNEL	OPERATING
Salaries		\$ 145,169		\$ 53,520		\$ 85,566		\$ 302,516	
Benefits/Taxes		32,237		11,878		14,889		64,040	
TOTAL PERSONNEL		\$ 177,406		\$ 65,398		\$ 100,455		\$ 366,556	
Consultant		780		365		0		1,145	
Supplies		3,625		1,298		1,750		6,673	
Telephone		2,591		1,377		900		4,867	
Messenger/Delivery		1,556		0		0		1,556	
Rent		15,061		11,651		13,390		40,102	
Storage Rent		555		0		0		555	
Utilities		1,166		1,297		1,200		3,663	
Facility Repair/Maintenance		776		274		300		1,350	
Equipment Rental/Maintenance		530		708		2,280		3,518	
Printing/Copying		1,684		284		550		2,518	
Travel-Employee		2,235		1,228		5,825		9,288	
Meeting/Retreat/Conference Expense		0		269		150		419	
Misc. Client Therapeutic Needs		0		38,558		5,500		44,058	
Housing Services		0		0		35,000		35,000	
Employee Training/Recruitment/Membership Dues		636		1,235		300		2,171	
Client Transportation Expenses		0		1,086		0		1,086	
Liability Insurance		857		443		400		1,700	
Vehicle Insurance		0		684		0		684	
Small Equipment		255		1,464		0		1,719	
Administrative Expense		24,472		14,804		7,000		46,276	
TOTAL OPERATING		\$ 234,184		\$ 142,423		\$ 175,000		\$ 574,904	
TOTAL HOUSING SUPPORT EXPENDITURES		\$ 23,297		\$ 142,423		\$ 175,000		\$ 574,904	
PROPERTY ACQUISITION		0		0		0		0	

LETTERS OF COMMITMENT/COLLABORATION

Attached are letters of commitment/collaboration from:

- Santa Cruz County Mental Health Advisory Board
- Santa Cruz County Human Resources Agency
- Housing Authority
- City of Santa Cruz Housing and Community Development
- City of Watsonville
- County of Santa Cruz Redevelopment Agency
- California Department of Rehabilitation
- Santa Cruz Community Counseling Center, Inc.
- Community Connection
- Mid Peninsula Housing Coalition
- Santa Cruz County Job Developers Consortium
- AARP -American Association of Retired Persons
- CFSC, Inc.
- Mental Health Client Action Network
- Cabrillo Community College, Disabled Student Programs and Services
- Front Street, Inc.
- Mental Health Resource Center
- Homeless Services Center



COUNTY OF SANTA CRUZ

LOCAL MENTAL HEALTH BOARD

P.O. BOX 962, CA 95061
(408) 454-4767

February 19, 1999

Sandy Lyon, Contracts Office
Department of Mental Health
1600 Ninth Street, Room 150
Sacramento, CA 95814

Re: PATH Grant # **RFA 98-78199**

Dear Ms Lyon:

I am writing on behalf of the Local Mental Health Board (LMHB) to convey our support for the Santa Cruz County request for supported housing funds through the PATH Grant.

The housing market for the general populace in Santa Cruz County is amongst the least affordable in the country. For the homeless mentally ill, the situation is even worse. The current rent for an average one bedroom apartment in this community would consume 100% of most mental health clients' income. Some clients choose to be homeless rather than housed but destitute. The LMHB has advised County Mental Health that, if the situation doesn't improve, funds that are currently allocated for treatment may need to be channeled toward housing subsidies just to enable more clients to have a decent place to live.

The County Mental Health PATH proposal will provide the additional services necessary to make more supported housing available to the homeless mentally ill and increases their chances of success. The contractors chosen to help the County provide housing, supportive services, and property management to PATH clients have excellent track records of success with the homeless and dually diagnosed individuals who comprise the majority of the target population for this grant.

For the clients fortunate enough to get into our current supported network, supportive services are necessary to assure that they are able to maintain and retain that housing. Currently, our coordinated care teams have such high caseloads that many of the tenants most likely to benefit from rehabilitative services are the least likely to get them. As we work to expand our housing network, additional support services are needed to make the housing successful.

We urge your careful consideration of this proposal that addresses a compelling need in our community. Safe, affordable housing with the supports necessary to retain it should be an attainable goal for every mental health client. The PATH Supportive Housing grant would make this goal real for many of the homeless mentally ill in Santa Cruz County.

Sincerely,

A handwritten signature in black ink that reads "Michael Eipp". The signature is written in a cursive, flowing style.

Micahel Eipp, Co-Chairperson
Local Mental Health Board

ME:ep

cc: Local Mental Health Board.



HUMAN
RESOURCES
AGENCY

COUNTY OF SANTA CRUZ

ADMINISTRATION
1000 Emeline Avenue
Santa Cruz, CA 95060
(831) 454-4130
Fax: (831) 454-4642

249

February 18, 1999

Sandy Lyon, Contracts Office
Department of Mental Health
1600 Ninth Street, Room 150
Sacramento, CA 958 14

Subject: A Letter of Collaboration for Supportive Housing Project, RFA #98-78 199

Dear Ms. Lyon

The purpose of this letter is to provide you with information about the participation of the Santa Cruz County Mental Health Department and its partners the Santa Cruz Community Counseling Center and CFSC, Inc in the HUD Continuum of Care process in Santa Cruz County. The Human Resources Agency also strongly supports the partnership's application for the PATH grant for supportive housing services for the homeless mentally ill.

As background to my letter, it is important for you to understand the efforts that the community has made to address the problem of homelessness and particularly the special needs of homeless persons who are also mentally ill. In response to the crisis of homelessness, a coordinated system of housing and services has been under development in Santa Cruz County for more than a decade. Since 1987, local governments, private philanthropies, nonprofit organizations, businesses and individuals have undertaken long-term collaborative efforts to evaluate needs and to create housing and services for homeless people in the Community. These collaborative efforts have resulted in a greater commitment to addressing homelessness than most communities of similar size. A recent survey of public and private service providers revealed that more than \$9.8 million are spent annually on housing, direct services and other benefits for homeless persons.



In 1996, the Human Resources Agency formally convened the Continuum of Care Coordinating Group to serve as a broad-based body to develop a long term plan for homeless services and housing in Santa Cruz County. The Continuum of Care Group meets regularly in order to:

- assess and analyze gaps in housing and services;
- set priorities for the development of new and expanded homeless housing and services to complete the Continuum of Care system;
- design and implement collaborative strategies for optimal use of resources;
- coordinate grant applications, and advocate for funding for homeless programs from federal, state, local and private sources; and
- evaluate the community's progress in providing comprehensive and coordinated housing and services for homeless people.

One of the major activities of the Continuum of Care Group is the preparation of the annual funding application for HUD Homeless Assistance. The projects that are included in this application have been determined by the Continuum of Care Group to reflect the priorities identified in the Continuum of Care Plan and to address gaps in services for the homeless.

Santa Cruz County is one of the least affordable housing markets in the United States and the availability of rental housing is limited. Mental health clients have a very difficult time competing for housing and retaining housing in this kind of housing market without special assistance and support. As a result, permanent housing and supportive services for homeless adults with mental illness are both identified in the Continuum of Care Plan as high priority needs. The 1998 consolidated funding application by the Continuum of Care Coordinating Group included two projects proposed by the County Mental Health/SCCC/CFSC partnership which would create additional transitional and permanent supported housing for the homeless mentally ill.

County Mental Health along with its partners SCCC and CFSC, Inc. have been involved in the involved in the planning and development of the Continuum of Care Plan and continue to actively participate in the Coordinating Group. The partnership provides critical elements and is an essential partner in the continuum of care for the homeless in Santa Cruz County through their provision of specialized mental health services for the homeless and through their operation of 32 emergency shelter beds and 13 1 units of transitional shelter and permanent supported housing. In order to prevent and eliminate homelessness in mental health clients additional supportive housing services are. needed in our community.

Both the Continuum of Care Coordinating Group and the Human Resources Agency strongly support the County Mental Health grant application which will provide critical educational, vocational and peer support services for homeless mentally ill that will enable these vulnerable members of our community to find and retain secure and safe housing. The improvement of housing services to the homeless mentally ill is a high priority and we are pleased to continue our partnership with SCCC/CFSC because of their proven track record of providing excellent services to the mentally ill in Santa Cruz County, as well as their ability to develop and manage a diverse array of housing for this population. The Agency and Coordinating group will also continue to work with County Mental Health/SCCC/CFSC to seek funding for supportive services and housing, including HUD McKinney grants.

Please contact me at (83 1) 454-4027 if you have any questions or would like more information.

Yours truly



Sue Gilchrist

Senior Administrative Analyst



252

2160-41 st AVENUE, CAPITOLA, CALIFORNIA 9501 O-2060
Telephone: (831) 464-0170

MARY MCKENZIE JAMES, Executive Director
Fax: (831) 475-3861

February 19th, 1999

California Department of Mental Health
1600 Ninth Street, Room 150
Sacramento, CA 95814

To whom it may concern:

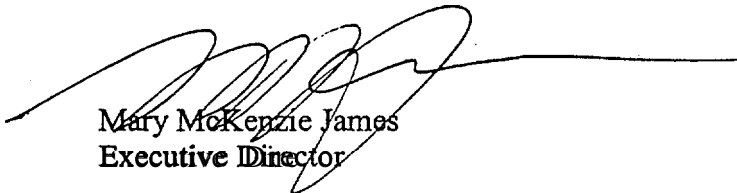
This letter is written in support of the proposal by Santa Cruz County Mental Health for the Supportive Housing Demonstration grant.

Supportive services are crucial in assisting mental health clients find and remain in permanent housing. The rental market in Santa Cruz county is extremely tight and rental vacancies remain available for a very short time only. Without supportive services mental health clients will not be able to compete for these units.

Through the allocation of 2 1 Section 8 Certificates to the AfterCare program the Housing Authority works very closely with Santa Cruz County Mental Health. We will be able to assist other mental health clients through the regular Section 8 program if the supportive services are available.

The Housing Authority is committed to continuing the close working relationship with County Mental Health and will support in whatever way we can their efforts to provide supportive services for their clients.

Sincerely,

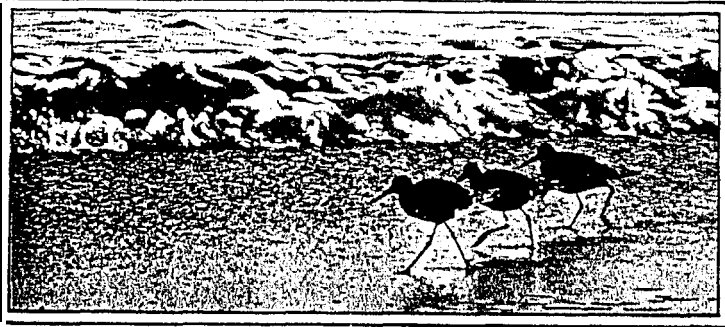


Mary McKenzie James
Executive Director

BOARD OF COMMISSIONERS

Eloise Graham, Chairperson Carlos F. Rico, Vice Chairperson Doris Burgers
Marilyn Hummel Martha Martinez Celia Organista J.T. Schaeffer

Wait List Information:
(831) 688-3322
TDD: (831) 462-6720



City of Santa Cruz

CITY HALL - 809 CENTER STREET - ROOM 206
 SANTA CRUZ, CALIFORNIA 95060
 PLANNING AND COMMUNITY
 DEVELOPMENT
 TELEPHONE (631) 429-3555
 FAX (831) 429-3565

February 23, 1999

To Whom It May Concern:

The City of Santa Cruz Housing and Community Development, has a long history with the Santa Cruz Community Counseling Center in providing housing and supportive services to persistently mentally ill adults.

In response to the crisis of homelessness in Santa Cruz County, a Continuum of Care system for identifying local service needs has been in place in Santa Cruz County for nearly a decade. SCCCC participated with the City of Santa Cruz and the four other local jurisdictions (Santa Cruz, Watsonville, Capitola, and Scotts Valley) to carry out a joint effort to assess homelessness and assisted in the creation and expansion of several homeless programs and services in the ensuing years. SCCCC has been an active participant in this group and have been instrumental in establishing needing housing for homeless individuals.

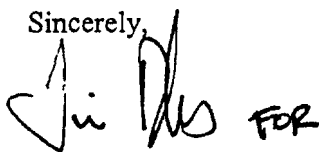
The City has committed Community Development Block Grant funding to SCCCC for various projects over the past 20 years, including an 8-bedroom home in the City of Santa Cruz and a 32-bed residential facility for substance abusers, Sunflower House, operated by SCCCC. In addition, the City is a supporter of their River Street Shelter, a 32-bed emergency shelter for homeless adults with six beds reserved for homeless mentally ill, also operated by SCCCC.

The City of Santa Cruz has worked closely with SCCCC to identify appropriate locations and to design services that are responsive to the needs of homeless mentally ill. These priorities are long-term and ongoing, and are reflected in the City's Consolidated Plan which specifically supports increased affordable housing capacity to

- ◆ reduce the trauma of chronic homelessness;
- ◆ provide for the development of adequate housing and supportive services for mentally disabled;
- ◆ work with nonprofit housing developers to encourage the development of facilities that provide housing alternatives for mentally disabled.

To this end, we are committed to working with SCCCC in the future to develop housing alternatives for the psychiatrically disabled.

Sincerely,


 GENE ARNER
 Housing and Community
 Development Manager

254



WATSONVILLE

Housing and Economic
Development Department
231 Union Street
P.O. Box 50000
Watsonville, California 95077-5000
Telephone 408 728-6014

February 24, 1999

To Whom It May Concern:

The City of Watsonville is supportive of the efforts made by the Santa Cruz Community Counseling Center in providing housing and supportive services to disadvantaged residents and homeless individuals. The organization has been very effective in building community support for their mission and have delivered services in an exemplary manner.

We have worked closely with Santa Cruz Community Counseling Center in the past and value a continued relationship with this organization. We strongly believe that the service they provide helps tremendously in combating homelessness by providing the supervision and support needed by their clientele. We are currently in discussions with the organization to participate in a residential facility.

We would encourage your positive response to their application for grant funding to continue the missions of the organization. If you need any further information, please feel free to contact me at (83 1) 763.4130.

Sincerely,

Janet R. Davison
Housing & Economic Development Director

Post-It® Fax Note	7671	Date	2/24	# of pages	1
To		From	Jan Davison		
Co./Dept.		Co.			
Phone #		Phone #	728-6014		
Fax #	425-1905	Fax #	763-9114		



County of Santa Cruz

REDEVELOPMENT AGENCY

701 OCEAN STREET, ROOM 510, SANTA CRUZ, CA 950604000

(831) 454-2280 FAX: (831) 454-3420 TDD: (831) 454-2123

TOM BURNS, AGENCY ADMINISTRATOR

February 24, 1999

Sandy Lydon, Contracts Office
Department of Mental Health
1600 Ninth Street, Room 150
Sacramento, CA. 95814

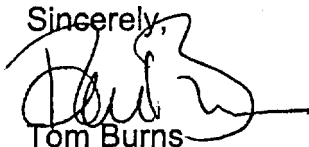
Re: PATH Supportive Housing Project: FRA # 98-78199

Dear Ms. Lyons:

Housing affordability is a critical problem in Santa Cruz County. It is even more severe for persons with mental health problems. As a result, the County Redevelopment Agency has been involved in an active partnership with Santa Cruz County Mental Health and others over the past several years in creating new housing opportunities for mental health clients. In addition to much-needed housing, these projects have included critical support services for the residents. Through that partnership, the Agency has provided over \$1.3 million to support the housing component of these projects. County Mental Health and their non-profit partners have performed well as the developers and operators of these units.

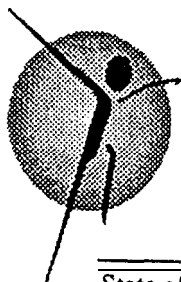
It is therefore with great enthusiasm that I forward this letter of support for their grant request. If these funds are received, based upon our past successful partnerships, we will work closely with them to develop the necessary financing to make additional housing opportunities a reality. I hope that you will favorably consider their request.

Sincerely,



Tom Burns

Redevelopment Agency Administrator



DEPARTMENT OF
REHABILITATION

Employment and Independence for Californians with Disabilities

State of California - Health and Human Services Agency



GRAY DAVIS, Governor

Sandy Lyons, Contract Office
Department of Mental Health
1600 Ninth St., Room 150
Sacramento, CA 95814

Re: PATH Supportive Housing Project - RFA#98-78199

Dear Ms. Lyons:

I am pleased to write a letter of support for the PATH Request for Proposal for the Supportive Housing Project which is being submitted by Santa Cruz County Mental Health Services.

As you are probably well aware, Santa Cruz County is a very high cost of living area. Our disabled clients are finding it difficult to locate affordable, safe and accessible housing in this competitive market. Local social service providers have been working through our BEST Network to help establish supportive living for our clients. We have determined that this need is critical, especially in light of the cost of living and lack of affordable housing in this area.

This proposal would assist us to maintain stable low cost non-profit housing for our clients. It would also help us to continue to develop a network of social service providers that could assist clients to learn long-term skills necessary to transition from the cycle of unemployment and homelessness to employment and permanent housing.

Although the State Department of Rehabilitation is not a partner in this request, we are very invested in creating stable and affordable housing for our clients. I strongly support this proposal and believe that this is the next logical step in creating the type of resources we have been working towards through our BEST Committee. This proposal will allow many severely disabled clients to come off public benefits and become self-sufficient through employment and independent living.

The Department of Rehabilitation looks forward to working collaboratively with Santa Cruz County Mental Health, Community Support Services, and Community Connection, the partners of this proposed project. We anticipate receiving many referrals from the project and intend to make available all appropriate vocational/employment services for these clients. Please contact me directly at (831) 465-7110 if you have any further questions.

Sincerely,

Deborah Sweeney, Rehabilitation Supervisor

298 Harvey West Blvd.
Santa Cruz, CA 95060
(408) 425-1830
Fax (408) 425-1905

February 23, 1999

Sandy Lyon, Contracts Office
California Department of Mental Health
1600 – 9th Street, Room 150
Sacramento, CA 95814

RE: PATH Supportive Housing Project RFA #98-78199

Dear Ms. Lyons,

Santa Cruz Community Counseling Center has been providing human services in Santa Cruz County for over 25 years. We currently operate four major programs serving over 6,000 clients annually, with over 300 staff in over 26 facilities throughout Santa Cruz County. These programs are funded through approximately 35 separate funding sources, including government entities at the school district, city, county, state, and federal levels. Funds for services also come from foundations, corporations, service clubs, third party insurers, and individual clients.

Community Support Services (CSS) is the adult mental health services component of SCCCC. CSS provides a wide variety of mental health services with special emphasis on services to homeless and dually diagnosed individuals. CSS provides the case management and housing support services currently available to our local supported housing network.

SCCCC has addressed the housing and treatment needs of psychiatrically disabled individuals since 1979. SCCCC provides affordable housing for 121 individuals in 15 separate sites.

SCCCC's development experience has ranged from the new construction of an 18-unit apartment house financed under HUD's former 202 category, to the purchase and rehabilitation of a HUD-funded 5-bedroom home, using Red Cross and United Way bridge loans to get through the pre-development phase. SCCCC is also the sponsor of a HUD 21-unit apartment complex. In addition, SCCCC has purchased and rehabilitated another five properties that now provide affordable housing for mental health clients

SCCCC has committed \$70,000 toward the purchase of a 5-bedroom house for low-income psychiatrically disabled adults as part of our collaboration with Santa Cruz County Mental Health to create 39 new units of supported housing over the 3 years covered by the PATH proposal. Our Community Support Services component is also committed to providing the additional peer support services identified in the proposal.

Sincerely,



Terry Moriarty, J.D., Ph.D.
Executive Director



February 22, 1999

Sandy Lyon, Contracts Office
Department of Mental Health
1600 Ninth Street, Room 150
Sacramento, CA 95814

Re: PATH Supportive Housing Project: RFA # 98-78 199

Dear Ms. Lyon,

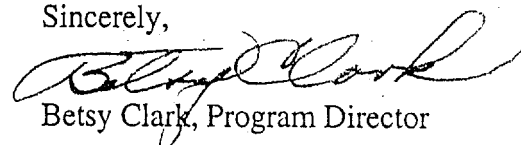
As the Program Director for Community Connection, I am writing in support of Santa Cruz County Mental Health's proposal for PATH Supportive Housing Project funds.

Community Connection is a contractor for County Mental Health which assists and supports adults with psychiatric disabilities in achieving greater independence and competence as members of the community. Community Connection provides day rehabilitation services, individual and group mental health services, and employment services for County Mental Health clients, many of whom are residents of the County's supportive housing projects.

We are continually reminded of the importance of stable housing for individuals with psychiatric disabilities, as we deal with the reality of clients trying to participate in our day rehabilitation or employment programs as they are struggling with unstable housing situations or episodic homelessness. Community Support Services (CSS) does an excellent job of providing housing and support for housing-related issues, as well as some limited socialization and peer support activities. The vocational services provided by Community Connection unfortunately are limited to clients who are also clients of the Department of Rehabilitation (DR). The PATH grant would allow CSS to expand its peer support component and would allow Community Connection to provide vocational services to all residents of supported housing, irrespective of their status as DR clients. The resulting comprehensive wrap-a-round services available to all residents would not only greatly increase their housing stability but also their ability to move into mainstream housing and employment.

We strongly support this project and look forward to working with Santa Cruz County Mental Health and Community Support Services in a partnership to improve the quality of life for CMH clients through housing stability and employment opportunities.

Sincerely,



Betsy Clark, Program Director



Mid-Peninsula Housing Coalition

658 Bair Island Road, Suite 300
Redwood City, California 94063
Tel: [650] 299-8000
Fax: [650] 299-8010

February 1, 1999

California Department of Mental Health
1600 9th Street
Sacramento, CA. 958 14

Re: Commitment Letter for Santa Cruz County Mental Health

To Whom It May Concern:

This letter is in support of the proposal by Santa Cruz County Mental Health (CMH) for the Supportive Housing Demonstration grant. As the Executive Director of Mid-Peninsula Housing Coalition, we look forward to the opportunity to collaborate with CMH in providing a coordinated approach to both housing and a broad range of services for psychiatrically disabled residents.

Mid-Peninsula Housing Coalition is a leading Bay Area housing developer. Since 1971, we have constructed or rehabilitated over 3700 affordable rental housing units. We are in the process of acquiring the Jesse Street property with a target closing date of February 15, 1999. Rents will be set at low-income levels, from SO-60% of median area income. We are reserving six units for exclusive use by CMH clients who would otherwise not have housing. The units will be reserved for exclusive use with the CMH providing the necessary supportive services for their clients. These types of projects typically involve a high degree of community involvement and collaboration. The collaboration with CMH will result in solutions that are both creative and sensitive to the needs of the residents and key partners.

Working with CMH, together we will significantly improve the residents' ability to gain self-sufficiency, maintain their housing and maximize their independence. I trust you will give every possible consideration to their proposal, and urge you to call me at (650) 482-5510 should you have any questions or desire more information.

Sincerely,

Fran Wagstaff
Executive Director



SANTA CRUZ COUNTY JOB DEVELOPERS CONSORTIUM

260

A DIVERSE GROUP OF AGENCIES WITH A MUTUAL GOAL OF ASSISTING PEOPLE SEEKING EMPLOYMENT WHILE WORKING WITH THE SANTA CRUZ COUNTY BUSINESS COMMUNITY TO MEET THEIR EMPLOYMENT NEEDS.

February 19, 1999

Sandy Lyon, Contracts Office
California Department of Mental Health
1600 9th Street Room 150
Sacramento, CA 95814

Re: PATH Supportive Housing Project: RFA # 98-78 199

Dear Ms. Lyons,

This letter is in support of the proposal by Santa Cruz County Mental Health (CMH) for the Supportive Housing Demonstration Proposal. As the Chairperson of the Santa Cruz County Job Developers Consortium, we look forward to the opportunity to work in collaboration with CMH in providing the most coordinated services possible for those individuals with psychiatric disabilities.

The Job Developer's Consortium is a diverse group of agencies and individuals committed to the employment of persons with disabilities and working with the business community to meet their employment needs. Consortium members represent individuals with a variety of disabilities or disadvantages. We provide job placement referrals, job coaching, employer incentives and an up to date listing of resources for potential employees and employers. We have a mechanism in place that provides for sharing of all employment opportunities that each agency receives. This has been extremely beneficial to both consumers and employers. The Consortium has been in place since 1996 and we have continued successful outreach in the Santa Cruz County area. We are also a member of the Statewide B.E.S.T. (Building Employment Service Teams) Network and I am the representative to the State. This enhances our Consortium by being able to access and share employment information statewide and use that information to best suit our needs.

Working in collaboration with Santa Cruz County Mental Health, I believe we can offer vocational opportunities, with the needed support to retain employment, for individuals who have a psychiatric disability. The Consortium agencies serve hundreds of people annually, and I believe this project would benefit all. If you have further questions, please do not hesitate to call, (83 1) 425-4584 ext. 2 16.

Sincerely,


Carol Caruso

Chair, Santa Cruz County Job Developers Consortium
Member, Statewide B.E.S.T. Subcommittee

300 HARVEY WEST BOULEVARD • SANTA CRUZ • CA 95060 • (831) 425-4584
MEMBER STATEWIDE B.E.S.T. NETWORK

CABRILLO COLLEGE
CAREER PLANNING & JOB PLACEMENT
LYN HOOD 479-6413
WORKABILITY III
LEIGH CORDERY 479-5733

**AMERICAN ASSOCIATION OF
RETIRED PERSONS**
SENIOR COMMUNITY EMPLOYMENT
RUTH BARNHILL 429-9747

COMMUNITY ACTION BOARD
NATURAL RESOURCES
& EMPLOYMENT PROGRAM
BETH DYER 457-1741

COMMUNITY CONNECTION
CAREER SERVICES
CAROL CARUSO 425-8132

**PAJARO VALLEY UNIFIED
SCHOOL DISTRICT**
WORKABILITY I
TRANSITION PARTNERSHIP PROGRAM
CECELIA DE GIERE 761-6082

SANTA CRUZ ADULT EDUCATION
WORKABILITY II
BRYAN ROBINSON 429-3418
JON SKILLS PROGRAM
PAT ZONCA 426-9000

SANTA CRUZ CITY SCHOOLS
WORKABILITY I
TRANSITION PARTNERSHIP PROGRAM
DEBBIE NARGI-BROWN 429-3476

SKILLS CENTER
SUPPORTIVE EMPLOYMENT SERVICES
CARYN SIMON 476-6501, EXT. 117

SHORELINE OCCUPATIONAL SERVICES
LIL COSIA 429-6415, EXT. 216

VOCATIONAL CONSULTANT
KAREN DE MORO 685-1931

B.E.S.T. TECHNICIAN
40 SHIRLEY MURISON 425-8132



John Curry, Project Director
AARP SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM
107 Dakota Ave., Suite 2
Santa Cruz, CA 95060
(831) 429-9747

February 18, 1999

California Department of Mental Health
1600 9th St.
Sacramento, CA 95814

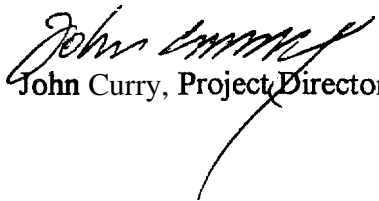
RE: Supportive Housing Demonstration Projects

To whom it interests,

This is to provide personal conceptual support for the proposed housing and services project by Community Support Services, as it seems a needful and practical addition.

By way of practical support, it is possible that S.C.S.E.P would be able to provide staffing assistance in **the** form of a part-time trainee.

Yours, wishing the best for this project,


John Curry, Project Director



CFSC, Inc.

195-A Harvey West Blvd., Santa Cruz, CA 95060

Phone (408) 425-1830

Fax (408) 425-1905

262

February 23, 1999

Sandy Lyon, Contracts Office
California Department of Mental Health
1600 – 9th Street, Room 150
Sacramento, CA 95814

RE: PATH Supportive Housing Project RFA #98-78199

Dear Ms. Lyons,

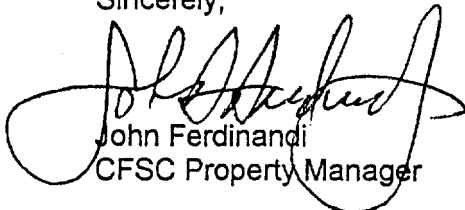
CFSC, Inc. is a property management firm closely associated with the Santa Cruz Community Counseling Center, Inc. CFSC manages all the properties owned and leased by SCCCC. CFSC centralizes all property management functions including the daily hands-on services necessary for selection, placement, maintenance, grounds upkeep, rent collection, certifications and re-certifications required for existing HUD and/or HCD financed properties, tenant interaction and relations, etc. This is accomplished with a staff of four full time employees. The combined total years of property management experience of the four employees is 77 years.

CFSC, Inc. is committed to working with Santa Cruz County Mental Health and the Santa Cruz Community Counseling Center to manage 39 new units of housing in addition to our existing supported housing network. The mission of client empowerment is central to CFSC's policy and best practice. In several CFSC properties, client tenants participate in the operation of the property in various capacities based on their skills and abilities.

CFSC has developed a problem resolution process for tenants that includes the tenant, the tenant's care coordinator, the care coordinator assigned to the house, and property management. The goal is to intervene at the earliest possible point in order to preserve the tenant's housing. This process has been highly successful in reducing evictions.

These tenant inclusion and problem resolution policies will extend to the new PATH housing to be developed.

Sincerely,



John Ferdinand
CFSC Property Manager



Mental Health Client Action Network

1024-A Soquel Avenue
Santa Cruz, CA 95062

February 19, 1999

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Sandy Lyon, Contracts Office
Department of Mental Health
1600 9th Street, Room 150
Sacramento, CA 958 14

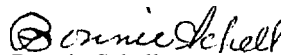
This letter is in support of PATH-Supportive Housing Project RFA:98-78199. Our Drop-in Center for the past six years has seen that finding housing and receiving support to keep it are the primary factors in stability for people with psychiatric disorders. Losing house keys, believing housemates don't like you, not knowing how to budget, competing with other students who know how to use a computer, socializing with an illicit drug crowd — can all be the stresses that put people at risk for hospitalization.

In our peer counseling groups people are able to bring up their concerns and come up with solutions. MHCAN has a 12 week, 39 hour, Peer Counseling Program in which people who have had a serious madness experience learn about listening skills, cultural awareness, how to give feedback, group facilitation, stigma and discrimination, suicide prevention, maintaining confidentiality and patients rights. Last year we graduated 13 people out of a class of 22. Five of those who earned a certificate are now leading a women's group, a men's group, an Abuse issues group, and special groups for those with schizophrenia and bi-polar disorder. More peer counselors were trained than we were able to employ.

Our peer counselors conduct peer listening groups for two hours once a week. The members share phone numbers with each other as well for warm line support. One of the critical functions of peer counselors is in listening to people's dis-satisfaction with medications. Since our peer counselors are taking their prescribed medications, they understand how to cope with some side effects and how to help people talk to their doctor to work out problems while remaining stable.

MHCAN will support the plan to train more Peer Counselors to help provide wrap around services to supported housing projects. Tenants are more likely to discuss their real problems with another peer than with a housing manager or social worker. Both MHCAN and the Community Organizers in Santa Cruz will help people learn to use computers to do their homework and give emotional support to those returning to school. We also can provide practical help to people who have been without housing for a stretch of time- cleaning, time management, social relationships, budgeting.

We sincerely hope that you will review this grant application favorably. Santa Cruz is in a housing crisis. When mental health clients are lucky enough to be accepted into a housing program, it is critical that they receive effective services to help them keep that housing and begin rehabilitation and possible recovery.


Bonnie Schell
Executive Director

February 18, 1999

California Department of Mental Health
1600 9th Street
Sacramento, CA 95814

RE: Supportive Housing Demonstration Projects

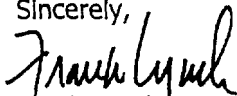
To Whom It May Concern:

This letter is in support of the proposal by Santa Cruz County Mental Health (CMH) for the Supportive Housing Demonstration Proposal. As the Director of Disabled Student Programs and Services (DSPS) at Cabrillo College, we look forward to the opportunity to work in collaboration with CMH in providing the most coordinated services possible for those individuals with psychiatric disabilities.

A determining factor in the success of individuals who wish to pursue an academic tract is the stabilization that accompanies secure housing. Secure housing eliminates multiple problems such as late or missing documents, potential troubles with registration, missed appointments, or other academic related issues. The broad range of services that we now provide for students, such as academic guidance, the use of telephones and the availability of clerical staff, priority registration, assessment testing, can significantly improve with additional supportive services of CMH. We believe we can not only enhance existing services but also promote greater support that allows for increased self-esteem and confidence for our mutual consumers.

DSPS serves over 1600 students annually, and has provided a wide range of services for 27 years. I've been at Cabrillo College since 1981 and in the field of serving students with disabilities for thirty years. Working with CMH, I believe we can provide an innovative and successful format for individuals to complete their schooling, maintain their housing and maximize their independence. I trust you will give every possible consideration to their proposal, and urge you to call me at (831) 479-6379 or (831) 479-6390 should you have any questions or desire more information.

Sincerely,



Frank Lynch, Director
Disabled Student Programs and Services

FRONT ST., INC.
303 Potrero Street
Suite 1A
Santa Cruz, CA 95060
831/420-0120 FAX 831/420-0136

February 22, 1999

Sandy Lyon, Contracts Office
California Department of Mental Health
1600 9th Street, Room 150
Sacramento, CA 958 14

Re: PATH Supportive Housing Grant

This letter is in support of your office approving the PATH grant proposal for the Santa Cruz County Mental Health Department.

As a service provider and supportive housing property manager for over 250 clients per year in Santa Cruz, Front St., Inc. understands the critical need for a collaborative and innovative approach to secure housing for mental health clients. With a strong rental market in the Bay area, it is extremely difficult to locate affordable, low-income housing.

We cannot meet the service and housing needs of mental health clients without the collaboration of the community, County Mental Health, service providers and outside funding sources. With this grant we can commit to an enriched staffing pattern in order to provide greater access into Front St., Inc. supported housing. This will assist clients to become more independent. This will also provide access into additional community programs including various types of vocational training.

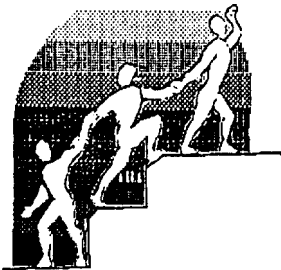
Therefore, we respectfully request that you approve this grant for County Mental Health and the clients they serve.

If you have any questions or comments, please call me at 83 11420-O 120.

Sincerely,,



Ann M. Butler
President



The Mental Health Resource Center

A Program of the Volunteer Center of Santa Cruz County
 300 Harvey West, Santa Cruz, CA 95060
 (831)458-1923 Fax (831)425-4581 Email mhrc@scvolunteercenter.org

February 24, 1399

Sandy Lyon, Contracts Office
 Department of Mental Health
 1600 Ninth Street, Room 150
 Sacramento, CA 75814

Re: PATH Supportive Housing Project: RFA # 98-78199

Dear Ms. Lyon,

As the Program Coordinator for Mental Health Resource Center and Family Partnership Program, I am writing in support of Santa Cruz County Mental Health's proposal for PATH Supportive Housing Project funds.

The Mental Health Resource Center and Family Partnership Program (MHRC/FFP) provides support and information for families of mental health clients, through weekly support groups, a family education course on mental illness, and a library of books, articles and videos. In addition, we provide public education to schools, law enforcement agencies and other groups to reduce stigma.

Santa Cruz County has an extremely difficult rental market with a low vacancy rate, as well as competition from well-funded college students from UCSC, which does not provide adequate housing for its students. Through our work with families we are acutely aware of the problems created by lack of stable affordable housing and lack of support services to help maintain the housing which is provided by the County.

We strongly support the County's application for PATH funds which would provide the necessary support services to assist individuals in moving from homelessness and joblessness to opportunity for a future with a stable home, job, and support network. We already work closely with the proposed contractors, Community Support Services and Community Connection, and look forward to continued collaboration. MHRC/FFP will be a resource to the proposed project by providing specific outreach to the families of all individuals served and will offer services to them, such as support groups, information and referral, and family education.

Sincerely,

Laurel Wilson, Program Coordinator

HOMELESS SERVICES CENTER*Interfaith Satellite Shelter Program**Page Smith Community House**Homeless Community Resource Center*

February 23, 1999

Sandy Lyon, Contracts Office
California Department of Mental Health
1600 - 9th Street, Room 150
Sacramento, CA 958 14

RE: PATH Supportive Housing Project RFA #98-78199

Dear Ms. Lyons,

I am writing in support of the Santa Cruz County Mental Health's application for funds for supportive housing services under the PATH proposal.

The Homeless Services Center provides both emergency and transitional housing and supportive services to the general population of homeless families and individuals in the county of Santa Cruz. As the entry point to our local continuum of services, we provide the initial assessment and assistance in accessing appropriate resources for the majority of persons utilizing homeless services in our community. Our agency works with over **800** persons each year.

The Homeless Services Center provides services to homeless individuals with severe mental illness in each of our programs. These individuals are frequently lacking access to the treatment and vocational rehabilitation services needed to help them make the transition from homelessness to stable housing.

We are committed to working with Santa Cruz County Mental Health and its contract providers in the implementation of PATH supportive services. We will provide the outreach and vocational rehabilitation workers with access to our clients who are desirous of those *services*.

Sincerely,



Karen Gillette
Executive Director