



County of Santa Cruz

COUNTY CLERK-RECORDER

701 Ocean Street, Suite 230
Santa Cruz, CA 95060

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Richard W. Bedal
County Clerk-Recorder
Diana L. Rodriguez
Assistant County Clerk-Recorder

March 29, 1999

AGENDA: APRIL 13, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

Re: ACCEPT UNANTICIPATED REVENUES

Dear Members of the Board,

Recordings during the 1998-99 fiscal year are substantially higher than anticipated, resulting in increased costs for overtime and extra-help. Added to that is the retirement of a longtime employee with a significant unbudgeted payoff amount, and the need for an additional computer server to store the electronic images of recorded documents. Fortunately, with the increased recordings, there are sufficient unanticipated revenues to compensate for these increased costs.

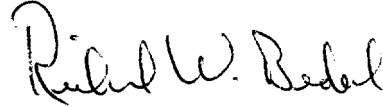
The number of recordings this year is 25% more than the previous year. To meet statutory requirements and help reduce the resulting back log staff has worked overtime and the department hired unbudgeted temporary workers. Adding to these unbudgeted expenditures is the payoff amount for the longtime employee who retired in December 1998. The end result is that the department will overspend its salaries and benefits in the amount of \$79,500.

The increased recordings have had other impacts as well. The amount of disc space being used to store the electronic images on the server is being used up more rapidly than anticipated. If additional storage space is not provided, the Recorder's server will be full by May 1999. After evaluating a number of options with the vendor and Information Services, it has been determined that the best solution is to purchase a second server for the storage of images. Such a server, including installation, configuration, software and a backup drive costs \$20,000.

Although the increased recordings have increased the costs of the department, the additional recordings are generating sufficient unanticipated revenues to pay for these increased costs. It is anticipated there will be more than \$99,500 in unanticipated revenues.

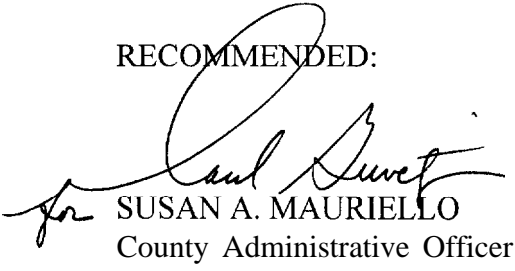
It is therefore RECOMMENDED your Board adopt the attached resolution accepting and appropriating unanticipated revenues in the amount of \$99,500 for the fees generated from increased recordings.

Sincerely,



Richard W. Bedal
Treasurer-Tax Collector

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPT13G UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from Recording Fees
_____ for the Recording _____ program; and

WHEREAS, the County is recipient of funds in the amount of \$99,500 _____ which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

SOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 99,500 _____ into Department County Recorder _____

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	212000	1560	Recording Fees	\$99,500

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	212000	3100		Reg. Pay-Perm.	\$79,500
	212000	3489		PC Software	700
	212000	3665		Prof & Spec. Serv	3,300
	212000	8404		Equipment	16,000

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By Richard W. Beal
Department Head

Date March 30, 1999

COUNTY ADMINISTRATIVE OFFICER

SP / Recommended to Board

 / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 19____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman Jr.
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Shirley Ward 3/30 99
Auditor-Controller

Distribution:

Auditor-Controller
County Counsel
County Administrative Officer
Originating Department

AUD60 (REV 12/97)

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