



County of Santa Cruz

101

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

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ROY HOLMBERG, DIRECTOR

March 21, 1999

Agenda: April 13, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Memorandums of Understanding for Hazardous Materials Response Teams

Dear Members of the Board:

As your Board was advised last year, staff have been working with the Scotts Valley Fire Protection District and City of Watsonville on the development of respective Memorandums of Understanding for specialized response to hazardous materials incidents in the County Fire Department jurisdiction. The purpose of these agreements is to establish working protocols between the County Fire Department and each agency's hazardous materials response team, as well as to document cost reimbursement procedures following either team's actual response to a County Fire incident.

Each MDU has been presented and approved by its respective legislative body earlier this year. Your Board's approval of the two MOUs and granting of authorization to the County Fire Chief to execute the agreements will provide needed clarity of the on scene roles and responsibilities for the responding hazardous materials team and County Fire Department Incident Commander. Additionally, the MOUs will provide a mechanism for the County Fire Department to reimburse any team's actual response costs.

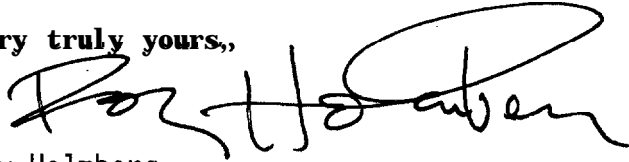
It is therefore recommended that your Board:

1. Approve Memorandums of Understanding with the Scotts Valley Fire Protection District and City of Watsonville for specialized services of each agency's hazardous materials response team at the request of the County Fire Department; and
2. Authorize the County Fire Chief to execute these Memorandums of Understanding.

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Memorandums of Understanding/Hazardous Materials Response Teams

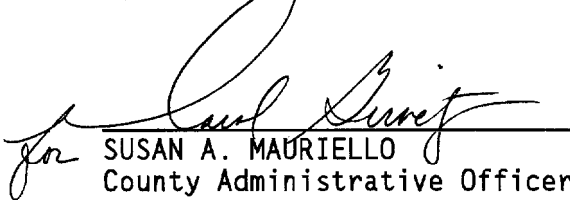
Very truly yours,,



Roy Holmberg
Director

RKH/NCG

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

cc: Scotts Valley Fire Protection District, Attn: Chief McMurry
City Of Watsonville, Attn: Chief Evans
County Fire Department, Attn: Chief Wert

**Memorandum of Understanding between the County of Santa Cruz
and the Scotts Valley Fire Protection District**

The purpose of this memorandum of understanding, dated January 28, 1999, is to provide for specialized response services from the Scotts Valley Fire Protection District's Hazardous Materials Response Team at the request of the County Fire Department; and to establish working protocols between the parties and is not to be interpreted as establishing any legal liabilities of the parties or mandatory duties.

The parties agree as follows:

1. Upon the specific request of the County Fire Department representative (Incident Commander), the Scotts Valley Fire Protection District will respond their hazardous materials response team (HMRT) to the scene. Upon arrival, the team will be under the direction of the County Fire Incident Commander. The County Fire Department will provide both an order number specific to the incident and a related request number in accordance with county wide fire agency protocols.

2. All requests for the HMRT will be made through the Santa Cruz Consolidated Emergency Communications Center (SCCECC). Minimum team response will usually consist of three (3) hazardous materials technicians and a staff officer to serve as agency liaison to the Incident Commander. Determination of minimum staff response necessary to ensure safe and effective work will remain the discretion of the Scotts Valley Fire Protection District for any individual call.

3. The listed operational elements will be in effect for the duration of the incident:

- a. Protocols identified in the Hazardous Materials First Responder curriculum will be utilized.
- b. The Incident Command System will be utilized for on scene command. For any incident necessitating the County's Emergency Operations Center (EOC) to be activated, the on scene ICS will be coordinated with the SEMS management model utilized by EOC staff.

c. The HMRT will:

make face to face contact with the Incident Commander or their designees prior to commencing operations

provide technical support to an incident

provide identification and control of the product within the team's scope and level of training

page two/MDU
 Scotts Valley Fire HMRT

make appropriate recommendations to the Incident Commander related to evacuations and safety of scene personnel

d. The HMRT will not:

provide an Incident Commander

provide on site security

pick up or transport any released or contaminated materials

make any commitment or grant authorization for clean up services

e. The County Fire Department will:

Provide an Incident Commander including an Incident Action plan that identifies the incident's desired outcome with specific objectives.

Provide for the HMRT's logistical needs.

Provide at least one engine company with a minimum of three people trained in decontamination to standards of Hazardous Materials First Responder.

Coordinate response of law enforcement to site to provide security.

Establish a communications plan identifying radio frequencies (command and/or tactical nets) for use by team

Broadcast important information to the HMRT while they are en-route, including radio frequencies to be used by team, travel route restrictions; critical hazard information; unique circumstances.

4. The County Fire Department, as the requesting agency, is responsible for all actual direct costs of the team's response.

a. Actual costs include the cost of van operations, staffing, logistical needs, equipment and disposal supplies.

b. Scotts Valley Fire Protection District will have district staff available to provide documentation for the County's cost recovery process.

- c. Training on capabilities and use of the HMRT will be provided by the HMRT to the County Fire Department personnel upon request at no charge.

5. The provisions in the Santa Cruz County Operational Area Fire and rescue Mutual/Automatic Aid Agreement and associated operational plan shall apply.

6. This agreement is effective from its date of approval and can be cancelled by either party with sixty (60) days notice in writing to the other party.

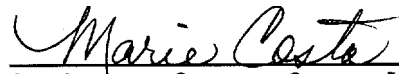
Approved by:

County Fire Department Chief



Scotts Valley Fire Protection
District Fire Chief

Approved as to form



Assistant County Counsel

mousvhm/012099

**Memorandum of Understandins between the County of Santa Cruz
and the Watsonville City Fire Department**

The purpose of this memorandum of understanding, dated _____, is to provide for specialized response services from the Watsonville City Fire Department's Hazardous Materials Response Team at the request of the County Fire Department; and to establish working protocols between the parties and is not to be interpreted as establishing any legal liabilities of the parties or any mandatory duties.

The parties agree as follows:

1. Upon the specific request of the County Fire Department representative (Incident Commander), the Watsonville City Fire Department will respond their hazardous materials response team (HMRT) to the scene. Upon arrival, the team will be under the direction of the County Fire Incident Commander. The County Fire Department will be provide both an order number specific to the incident and a related request number in accordance with county wide fire agency protocols.

2. All requests for the HMRT will be made through the Santa Cruz Consolidated Emergency Communications Center (SCCECC). Minimum team response will usually consist of three (3) hazardous materials technicians and a staff officer to serve as agency liaison to the Incident Commander. Determination of minimum staff response necessary to ensure safe and effective work will remain the discretion of the Watsonville City Fire Department for any individual call.

3. The listed operational elements will be in effect for the duration of the incident:

- a. Protocols identified in the Hazardous Materials First Responder curriculum will be utilized.
- b. The Incident Command System will be utilized for on scene command. For any incident necessitating the County's Emergency Operations Center (EOC) to be activated, the on scene ICS will be coordinated with the SEMS management model utilized by EOC staff.
- c. The HMRT will:

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page two/MDU
Watsonville Fire HMRT

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Watsonville Fire HMRT

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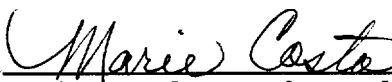
Approved by:

County Fire Department Chief



Watsonville City Fire Chief
manages

Approved as to form



Assistant County Counsel

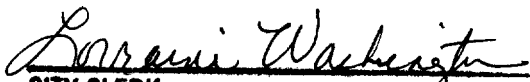
Approved as to Form



City Attorney

mouwathm/012099

ATTEST:



CITY CLERK