



HEALTH SERVICES AGENCY
ADMINISTRATION

COUNTY OF SANTA CRUZ ²⁸⁹

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
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April 1, 1999

AGENDA: April 13, 1999

Board of Supervisors
701 Ocean St.,
Soquel, CA. 95060

SUBJECT: Report on Personnel Issues from Mental Health-Substance Abuse Re-organization

Dear Board Members:

Background:

On January 26, your Board approved a reorganization plan for Substance Abuse and Mental Health Administration that consolidated administrative components of these two divisions of the Health Services Agency. This plan included deleting a Senior Administrative Analyst position and reclassifying it as the lead clinical position for substance abuse services. The consolidation also included creating a centralized clerical, data and accounting support program. The next step was to work with County Personnel on the classifications and other appropriate personnel actions.

Report:

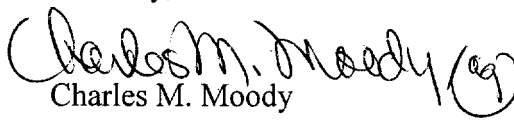
The Health Services Agency staff has been working with County Personnel on assessment of the new job tasks associated with the position changes. The evaluation of these changes is still in process. The complexity of the job changes has required more time for assessment of new positions relative to existing classifications, and those used in other counties. It is anticipated the evaluations and recommendations will be ready for your Board on May 25, 1999.

It is therefore RECOMMENDED that your Board:

1. Accept and file the report on the personnel changes associated with the mental health and substance abuse re-organization; and

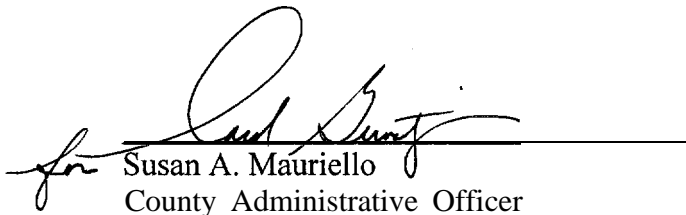
2. Direct the Health Services Agency to report back on May 25, 1999 with further recommendation on classification changes.

Sincerely,



Charles M. Moody
HSA Administrator

RECOMMENDED:



for Susan A. Mauriello
County Administrative Officer

- cc: CAO
County Counsel
Auditor-Controller
HSA Administration
HSA Personnel
County Personnel
MH Administration
Alcohol & Drug Abuse Administration