



County of Santa Cruz 317

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060

(408) 454-4130 OR 4544045 FAX: (408) 454-4642

April 27, 1999

Agenda: May 18, 1999

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

ACCEPTANCE OF UNANTICIPATED REVENUE AND TRANSFER OF APPROPRIATIONS IN THE JOB TRAINING PARTNERSHIP ACT (JTPA) BUDGET

Dear Members of the Board:

The **CareerWorks** Division of the Human Resources Agency receives federal JTPA funds (and limited non-federal funds) to operate a variety of local workforce development programs.

CareerWorks has been notified of unanticipated federal and non-federal funds which require Board acceptance and appropriation prior to the end of the fiscal year. These revenues include:

1. **FY 98/99 Title II-A 5% Incentive Funds** (Federal JTPA Funds): Modification #01 to Subgrant Agreement G900142 awarded by the State Job Training Partnership Division based on FY 97/98 JTPA performance provides discretionary funding to JTPA. **\$127,862**
2. **Independent Living Skills Program** (Non-Federal Funding): Unanticipated increase to the FY 97/98 ILSP allocation. **\$5,553**
3. **Title III Computer Profiling** (Federal JTPA Funds): Agreement G700191 provides funding for the purchase of equipment and software used to establish an electronic communication system for Worker Profiling and Reemployment Services (WPRS). **\$ 5,834**
4. **Labor Market Information** (Non-Federal Funding): 1) Increase to Contract M800532 (\$2,600) allows for additional printing costs associated with publication of surveyed occupational data; 2) Contract M900438 (\$48,870) provides funding for collection, analysis, and dissemination of local occupational outlook data. **\$46,470**
5. **FY 97/98 Carry-In** (Federal JTPA Funds): Balance from FY 97/98 HRA Individual Referral and Obligation Reserves. **\$53,889**

BOARD OF SUPERVISORS

2

Agenda Date: May 18, 1999

Acceptance of Unanticipated Revenue and Transfer of Appropriations in the Job Training Partnership Act (JTPA) Budget

AUD-60 and its attachment propose that these revenues be accepted into Regular Pay Salaries, Miscellaneous Expenses, HRA Individual Referral (for participant training) and Obligation Reserves. AUD-74 and its attachment propose the transfer of several budgetary appropriations as required to meet current program needs. There is no County cost associated with these transfers.

IT IS THEREFORE RECOMMENDED that your Board:

1. Adopt the attached AUD-60 resolution accepting unanticipated revenue totaling \$239,608 and appropriating these funds as described on the Attachment to the AUD-60; and
2. Approve AUD-74 (with attachment) requesting budgetary appropriation transfers as described.

Very truly yours,

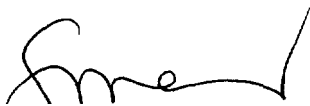


Cecilia Espinola
Administrator

CE: TP:BCB: bcb/pc
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cc: Auditor-Controller

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from State Job Training Partnership Division and State Employment **for** Human Resources Agency / JTPA program; and Development Department

WHEREAS, the County is recipient of funds in the amount of \$ 239,608.00 which are either in **excess of** those anticipated or *are* not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be made available for specific appropriation **by** four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 239 , 608.00 into Department Human Resources agency / JTPA

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	396000	***See Attached***		\$ 239,608.00

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	396000	***See Attached***			\$ 239,608.00

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) recieved **within the current** fiscal year.

By Cecilia Espinoza
Department Head

Date 4/28/99

COUNTY ADMINISTRATIVE OFFICER



Recommended to Board

/_____/ Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 19____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

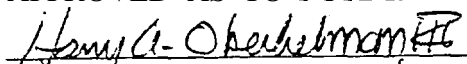
ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:


County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Auditor-Controller

Distribution:

Auditor-Controller
County Counsel
County Administrative Officer
Originating Department

AUD60 (REV 12/97)

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Page 2 of 2

ATTACHMENT TO AUD60: May 18, 1999

ACCEPT FUNDS AS FOLLOWS:

TIC #	Index #	Sub-Obj	Account Name	Amount
001	396000	1096	Federal Aid - JTPA	187,585
001	396000	2047	Other Charges	5,553
001	396000	2384	Other Revenue	46,470
Total Revenue				239,608

APPROPRIATE FUNDS AS FOLLOWS:

TIC #	Index #	Sub-Obj	Account Name	Amount
Salaries and Benefits				
021	396000	3100	Regular Pay - Permanent	52,023
Subtotal				52,023
Services and Supplies				
021	396000	3451	Miscellaneous	5,634
Subtotal				5,834
Other Charges (Contracts)				
021	396000	5425	HRA Individual Referral	42,012
021	396000	5490	Obligation Reserve	139,739
Subtotal				181,751
Total Appropriations:				239,608

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COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

322

Department: HUMAN RESOURCES AGENCY - JTPA DIVISION

Date: 4/28/99

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 19 gg

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
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BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
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Explanation: TO ADDRESS CURRENT PROGRAM NEEDS.

Name Barbara J. Coy-Bulicz 4-27-99 Title SR. DEPT. ADMIN ANALYST
BARBARA J. COY-BULICZ

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____, Deputy Date _____

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer [Signature] Date 5/3/99

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
county of Santa Cruz} duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C) * Desc: _____ # _____ - Budget Transfer

A-C Review		

Distribution:

BRD. NAME

AGENDA DATE

ITEM NO.

Which Board of Supervisors
Yellow Auditor-Controller

Green-County Administrative Officer
Rnk-Originating Department

Goldenrod-Departmental Control Copy

TRANSFER FUNDS TO:

T/C #	Index #	Sub-Obj Account Name	Amount
Services and Supplies			
021	396000	3240 Telecom Services	5,000.00
021	396000	3405 Maint. Structural Improvements	38,000.00
021	396000	3615 HRA Overhead	50,000.00
021	396000	3665 Professional & Special Services	15,000.00
021	396000	4110 Subscriptions, Books, Ed Materials	10,000.00
Subtotal			<u>118,000.00</u>
Total Transfer To:			118,000.00

TRANSFER FUNDS FROM:

022	396000	5425 HRA Individual Referral	(18,000.00)
022	396000	5490 Obligation Reserves	(100,000.00)
Subtotal			<u>(118,000.00)</u>
Total Transfer From:			(118,000.00)

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