



# County of Santa Cruz

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## PERSONNEL DEPARTMENT

701 OCEAN STREET, SUITE 310, SANTA CRUZ, CA 95060-4073

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DANIA TORRES WONG, DIRECTOR

May 13, 1999

Agenda: May 25, 1999

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz CA 95060

### ADOPT RESOLUTION TO IMPLEMENT VARIOUS CLASSIFICATION AND SALARY ACTIONS

Dear Members of the Board:

On January 26, 1999, your Board approved a reorganization plan for Substance Abuse and Mental Health Administration that consolidated administrative components of these two divisions of the Health Services Agency. This plan included studying a vacant Senior Departmental Administrative Analyst for reclassification as a lead clinical position for substance abuse services. The classification study is completed and recommends the establishment of a new classification titled Substance Abuse Program Manager. The study further recommends placement of the Substance Abuse Program Manager at salary range LL (\$3572-\$4763 monthly) and designate the position as Middle Management.

Two changes in title for job classes are recommended. In POSCS the title of Recreation Services Supervisor and Program Manager- POSCS does not reflect the scope of responsibility and has caused some confusion with the public in terms of reporting responsibilities. It is recommended to change the titles to Recreation Coordinator and Recreation Supervisor respectively to keep the series consistent. This change does not reflect any changes to job duties, knowledge and abilities, minimum qualifications or salary.

The extra help class of Seasonal Produce Inspector is recommended for abolishment. The Personnel Department has reviewed this class with the department to secure agreement to delete the class.

The affected departments and employee organizations are in agreement with the actions described above.

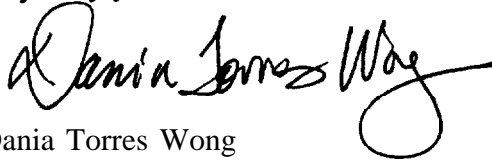
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It is RECOMMENDED that your Board:

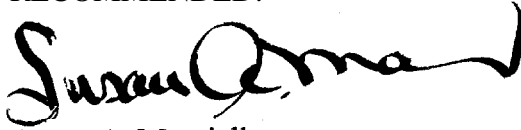
1. Adopt the attached amendment to Resolution No. 279-75 to establish, retitle and abolish classes as described above effective May 29, 1999.
2. Designate the new class of Substance Abuse Program Manager to the Middle Management Bargaining Unit.

Very truly yours,



Dania Torres Wong  
Personnel Director

RECOMMENDED:



Susan A. Mauriello  
County Administrative Officer

DTW:ce

Attachments

cc: Auditor-Controller, Auditor-Payroll, HSA, SEIU Local 4 15, Mid Mgt Assoc, Personnel (2),  
Ag Commissioner, POSCS

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor  
duly seconded by Supervisor  
the following resolution is adopted:

RESOLUTION AMENDING SALARY RESOLUTION NO. 279-75  
BY ADDING AND DELETING CERTAIN CLASSES  
(Amendment No. )

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WHEREAS, this Board of Supervisors on June 25, 1975 adopted Resolution No. 279-75 establishing the compensation of County officers, deputies, assistants and employees; and

WHEREAS, the Personnel Director has recommended that classes be established, retitled and deleted; and

WHEREAS, it is now desirable and necessary to amend said resolution to effect said changes.

BE IT RESOLVED AND ORDERED that Resolution No. 279-75 be amended effective May 29, 1999, at 12:01 a.m., by deleting the following class:

<u>Class</u>	<u>Range</u>
Recreation Services Supervisor	JJ
Program Manager-POSCS	52
Seasonal Produce Inspector	FC

and by adding the following classes:

<u>Class</u>	<u>Range</u>
Substance Abuse Program Manager	LL
Recreation Coordinator	JJ
Recreation Supervisor	52

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this 25<sup>th</sup> day of May, 1999, by the following vote:

AYES:


NOES:

ABSENT:

\_\_\_\_\_  
Chairperson of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board

Approved as to form:

  
\_\_\_\_\_  
Assistant County Counsel

cc: Auditor-Controller, Auditor-Payroll, HSA, SEIU Local 4 15, Mid Mgt Assoc, Personnel (2),  
Ag Commissioner, POSCS