



County of Santa Cruz

249

HEALTH SERVICES AGENCY

701 OCEAN STREET, ROOM 312, SANTA CRUZ, CA 950604073
(631) 454-2022 FAX: (931) 4543128 TDD: (831) 454-4123

ENVIRONMENTAL HEALTH

May 17, 1999

AGENDA: May 25, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RE: TECHNICAL ADVISORY COMMITTEE FOR ONSITE SEWAGE DISPOSAL

Dear Members of the Board:

On May 4, 1999, your Board adopted the report and recommendations of the Environmental Health Services Task Force on the County's sewage disposal program. One of the adopted recommendations was that the Environmental Health Services (EHS), in conjunction with the State Regional Water Quality Control Board (RWQCB), develop a proposal for a broad based Technical Advisory Committee (TAC) for the purpose of providing advice to EHS on the sewage disposal program. In adopting the recommendation, your Board directed that a report be submitted prior to the first meeting of the TAC, to include membership categories, the charges to the TAC, and the time frame for the various tasks of the TAC. This report is submitted pursuant to that directive.

CHARGES TO THE TAC

Following are the charges to the TAC as approved when your Board adopted the Task Force report on May 4. The charges, all of which are to be pursued in concert with HSA/EHS staff, include estimated target dates for completion.

1. Review of the Repair Standards, including trench depth and the 100 % expansion rule for repairs and upgrades (Aug. 1999 for trench depth and 100 % expansion; Jan. 2000 for remaining areas);
2. Identify internal conflicts within the Sewage Disposal Ordinance and propose corrections to the HSA Administrator for forwarding to the Board (Jan. 2000);
3. Discussion of proposed procedural changes before they are implemented (ongoing);

4. Consideration of the accuracy and relevance of existing data and consider the possibility of seeking additional data related to the need for winter water table testing and methods for updating the data base (Dec. 1999);
5. Establish an ongoing process and method for reviewing new and emerging onsite sewage disposal technology (Oct. 1999);
6. Review the current appeals process to determine if it is appropriate to expand the scope of the process to technical issues and make a recommendation to the HSA Administrator for forwarding to the Board (Feb. 2000).

EHS also proposes to bring the Customer Bill of Rights and Customer Satisfaction Survey to the TAC after some initial experience in their use has been obtained by EHS. Your Board approved implementation of these two recommendations of the Task Force by June 1, which is prior to the time of the first proposed TAC meeting.

CATEGORIES OF MEMBERSHIP

In order to provide the appropriate and needed level of technical advice to EHS, the members of the TAC each should have experience and knowledge in the area of onsite sewage disposal technology. The members should also represent groups that have frequent interaction with EHS on sewage disposal related matters. It is proposed that the following groups be represented on the TAC:

<u>Number</u>	<u>Category</u>
2	Sewage contractor
1	Sewage consultant-Reg. EH Specialist
1	Sewage consultant-Registered Geologist
1	Sewage consultant-Registered Civil Engineer
1	Realtor
1	Environmental interests
1	Water supply agency representative
1	Reg. Water Quality Control Board representative
4	EHS Director and staff
1	HSA Representative
<u>Total</u>	
14	

The members would serve on the TAC for as long as their interests and other commitments would allow.

MEETING TIME FRAMES

The first meeting of the TAC has been preliminarily scheduled for June 10, 1999. A draft agenda for the first meeting is attached. The TAC will determine, by consensus, their own organization,

structure, and meeting frequency and location. In the critical first three months of operation, frequent meetings (1-2 monthly) are anticipated. Meeting frequency might decrease as the initial charges of the TAC are completed. EHS proposes that the TAC be an ongoing and permanent advisory group to the sewage disposal program after the completion of the charges given to it by the Board, with meetings quarterly or more frequently if needed.

It is RECOMMENDED that your Board accept this report on the formation of a Technical Advisory Committee for onsite sewage disposal.

Very truly yours,

Charles Moody

Charles M. Moody *by dh*
Health Services Agency Administrator

Diane Evans

Diane Evans, REHS
Environmental Health Director

Attachment

RECOMMENDED

Sma

Susan A. Mauriello
County Administrative Officer

cc: CAO

HSA Administration
Environmental Health

Data\wp51\landuse\eh_task\board.wpd

Draft
Santa Cruz County
On-site Sewage Disposal
Technical Advisory Committee
Meeting Agenda for June 10, 1999, 4-6 PM.

1. Welcome and Introductions.

2. Organization:

- A. Conduct of meetings.
- B. Review of charges from the Board of Supervisors:
 - 1. Review of Repair Standards with reference to:
 - a. Trench Depth.
 - b. 100% expansion rule.
 - c. Remaining areas.
 - 2. Identify conflicts within the Sewage Disposal Ordinance, & propose corrections
 - 3. Proposed procedural changes.
 - 4. Winter Water Test: data accuracy & relevance of existing data.
 - 5. Process for review of new and emerging technology.
 - 6. Appeals process review.
 - 7. The role of pumper's reports.
- C. Set meeting frequency, time, & location.

3. Other Business:

- A. Review of CULTEC products (Gill).*
- B. Review of INFILTRATOR products (Gill).*
- C. Review of Loomis brand fiberglass septic tanks (Gill).*
- D. Expansion/replacement area requirements.*
- E. Trench depth requirements for repairs.*
- F. Permit process flow chart (Rohrbough).*
- G. TAC members suggest specific items for review.

4. Open forum.

5. Agenda Items for Next Meeting.

- A. Proposed date of next meeting: June 24, 1999.

6. Adjournment.

*Material included in agenda packet
