



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

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ROY HOLMBERG, DIRECTOR

June 4, 1999

AGENDA: June 15, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

PARKING MANAGEMENT AT THE COUNTY GOVERNMENT CENTER

Members of the Board:

On May 4, 1999 your Board accepted a report on parking management at the County Government Center and directed the General Services Department to report back on June 15, 1999 with further recommendations on installation of a mail drop box and use of bus passes for jurors.

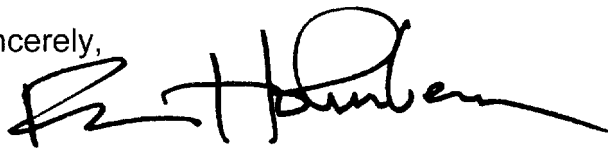
At this time the primary advantage of a mail drop box appears to be for special event needs such as payment of taxes and dropping off absentee ballots. These events typically require the availability of a drop box for only one or two days at a time, a couple times a year. For these events a temporary drop box can be installed and taken in at the end of the work day. Items deposited in the drop box would be time stamped at the end of the day to verify that they were delivered that day. General Services is working with the Elections Department to finalize the details of establishing and operating a drop box in this fashion and it is proposed that it be carried out in the next fiscal year.

The use of bus passes for jurors has been discussed with the Transit District and the Jury Commissioner. A system has been developed where the jury summons will contain information on how to obtain a free bus pass rather than a parking pass. This new program will be implemented with the next printing of the jury summons forms, which is scheduled for October 1999. In the interim we will begin offering bus passes to jurors who have been selected to sit on a jury in lieu of a parking pass. This phase of the program can be implemented immediately.

Parking Management
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It is therefore RECOMMENDED that your Board accept and file this report and direct the General Services Department to coordinate with the Elections Department and the Superior Court to implement the proposed new programs.

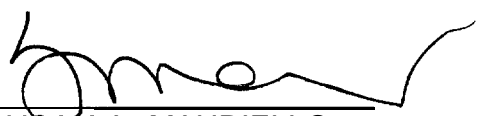
Sincerely,



ROY K. HOLMBERG
Director

RH:bd3/park0604

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

cc: County Administrative Office
Superior Court
Elections