



# County of Santa Cruz 06: 7

SHERIFF -CORONER

701 OCEAN STREET, SUITE 340, SANTA CRUZ, CA 95060

(831) 454-2985 FAX: (831) 454-2353

MARK TRACY  
SHERIFF -CORONER

June 3, 1999

Agenda Date: June 15, 1999

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

## **REQUEST TO COMPLETE THE APPLICATION PROCESS FOR THE SUPPRESSION OF DRUG ABUSE IN SCHOOLS GRANT PROGRAM**

Dear Members of the Board:

On April 20, 1999, your Board approved a request by the Sheriff to apply to the California State Office of Criminal Justice Planning (OCJP) for a Suppression of Drug Abuse in Schools Grant. The Sheriff's Office has entered into a community partnership with the San Lorenzo Valley High School, Valley Resource Center and TRIAD to qualify for this grant. On Wednesday, June 2, 1999, the Sheriff received notice from OCJP that this grant application has been approved in the amount of \$100,000.

Before the grant award agreement can be finalized, the Sheriff must complete grant award forms and submit them to the California State Office of Criminal Justice Planning by Friday, June 18, 1999. The grant award forms include contact information, project service area information, agreements to comply with state and federal laws, rules, and regulations, and budget information.

The grant award will finance costs for law enforcement, education, awareness and treatment. No new positions will be hired as a result of this grant. There is no local match requirement for this program.

The Sheriff's Office will have the primary responsibility for the detection and apprehension of drug trafficking on or near school campuses. These activities will include educating alcohol selling establishments near the high school about laws regarding the sales of alcohol to minors. The principal of San Lorenzo Valley High School will participate in the planning of the suppression program in order to provide necessary information exchange between school staff and the Sheriff's Office School Resource Officer (SRO).

Board of Supervisors  
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San Lorenzo Valley High School will provide a drug prevention class to its students. Further, in-service training will be provided for school board member, teachers, school staff, law enforcement and others in recognizing the signs and symptoms of youth substance abuse and the need for a comprehensive drug suppression program. The Valley Resource Center and TRIAD will provide family oriented activities relating to the development, maintenance and treatment of drug use problems in youth. These activities will include family counseling, parenting classes, family communication and problem solving, and family support groups. Together the members of this collaborative will develop a coordinated intervention that identifies high risk youth and facilitates their referral to an established school or community based intervention and counseling program.

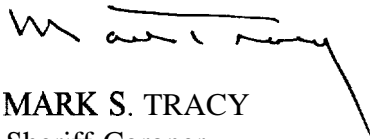
It is hoped that the success of this program will lead to other similar partnerships and grant applications in other areas of the county.

The Sheriff will be returning to your Board when the department receives final approval of our grant award to accept and appropriate the grant funds into the Sheriffs FY 99/00 budget.

It is, therefore, RECOMMENDED that your Board:


1. Adopt the attached resolution authorizing the Sheriff-Coroner to continue with the grant application process; and authorize the Sheriff-Coroner to sign the preliminary grant agreement and attachments as required by the State Office of Criminal Justice Planning for the Suppression of Drug Abuse in Schools Program Grant.

Sincerely,



MARK S. TRACY  
Sheriff-Coroner

RECOMMENDED:



Susan A. Mauriello  
County Administrative Officer

Attachments

Grant Award Forms Package

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor  
duly seconded by Supervisor  
the following resolution is adopted:

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA  
CRUZ TO CONTINUE WITH THE APPLICATION PROCESS FOR THE OFFICE OF  
CRIMINAL JUSTICE PLANNING SUPPRESSION OF DRUG ABUSE IN SCHOOLS  
PROGRAM.**

WHEREAS, on April 20, 1999, the Board of Supervisors approved the request by the Sheriff to apply to the California State Office of Criminal Justice Planning for the Suppression of Drug Abuse in Schools Grant.

WHEREAS, on June 2, 1999, the Sheriff received preliminary approval of the \$100,000 grant beginning on July 1, 1999, and ending on June 30, 2000;

WHEREAS, the Sheriff must complete grant award forms and submit them to the California State Office of Criminal Justice Planning by 5:00 p.m. on Friday, June 18, 1999, before the grant award agreement can be finalized;

WHEREAS, the Sheriff desires to undertake a certain project designated as the San Lorenzo Valley Drug Suppression Program to be funded in part from funds made available through the Gang Violence Suppression Branch Program administered by the Office of Criminal Justice Planning (hereafter referred to as OCJP);

NOW, THEREFORE, BE IT RESOLVED that the Sheriff of the County of Santa Cruz is authorized, on its behalf to submit the attached proposal to OCJP and is authorized to sign and approve on behalf of the Santa Cruz County Board of Supervisors the attached Grant Award Agreement including any extensions or amendments thereof.

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency The State of California and OCJP disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz,  
State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 1999, by the following vote:

AYES:	SUPERVISORS
NOES:	SUPERVISORS
ABSENT:	SUPERVISORS

\_\_\_\_\_  
Chairperson of said Board

ATTEST: \_\_\_\_\_  
Clerk of said Board

APPROVED AS TO FORM:

\_\_\_\_\_  
County Counsel

DISTRIBUTION:

### Checklist & Required Sequence

This checklist is provided to assist the applicant in ensuring that a complete Grant Award Forms Package is submitted to OCJP.

<u>ITEM</u>	<u>INCLUDED</u>		
1. Is the Grant Award Face Sheet completed, signed by an authorized official, and included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
2. Is the resolution <b>from</b> the governing body included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
3. Is the Project Service Area Information form included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
4. Is the Project Contact Information form included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
5. Is the Certification of Assurance of Compliance form (OCJP 656) included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
6. Is the Additional Signature <b>Authorization</b> form included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
7. Project Budget			
a. Can the grant begin implementation without an advance? If NO, are the Certification for Advance of Grant Funds (OCJP 202) and <b>OCJP 201</b> forms included?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
b. Is the following project budget backup information included?			
- <b>Certification</b> for Advance of <b>Grant Funds</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
- Request to Submit Quarterly Reports of Expenditures and Request for Funds ( <b>CBOs</b> )	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
- <b>Sole Source Information</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
- Out-of-State Travel Request	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
9. Is the project aware of the need to send fidelity bond in 60 days ( <b>CBOs</b> only)?			N/A

**OFFICE OF CRIMINAL JUSTICE PLANNING  
GRANT AWARD FACE SHEET**

**(OCJP 3501) 12**

The Office of Criminal Justice Planning, hereafter designated OCJP, hereby makes a grant award of funds to the following **Administrative Agency (1)** Santa Cruz County Sheriff-Coroner's Office hereafter designated Grantee, in the amount **and** for the purpose and duration set forth in this grant award.

**(2) Implementing Agency Name** Santa Cruz County Sheriff-Coroner's Office

**Contact** Sgt. Bob Payne, SLV Sheriffs Center

**Address** 6630 Highway 9, #101 Felton, CA 95018

**Telephone** (83 1) 335074 1

<b>(3) Project Title</b> (60 characters maximum) San Lorenzo Valley Drug Suppression Program	<b>(6) Award No.</b>
<b>(4) Project Director</b> (Name, Title, Address, Telephone) (four lines maximum) Mark Tracy Sheriff-Coroner 701 Ocean Street, Santa Cruz, CA 95060 (83 1) 454-2985	<b>(7) Grant Period</b> July 1, 1999 — June 30, 2000
	<b>(8) Federal Amount</b> N/A
	<b>(9) State Amount</b> \$100,000
<b>(5) Financial Officer</b> (Same, Title, Address, Telephone) (four lines maximum) Paul Crawford Senior Departmental Administrative Analyst 701 Ocean Street, Santa Cruz, CA 95060 (83 1) 454-2414	<b>(10) Cash Match</b> N/A
	<b>(11) In-Kind Match</b> N/A
	<b>(12) Total Project Cost</b> \$100,000

This grant award consists of this title page, the proposal for the grant which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the **Program Guidelines**, this **Request for Proposals (RFP)** and the **OCJP Grantee Handbook**. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the Program Guidelines, this RFP, and the OCJP Grantee Handbook.

**FOR OCJP USE ONLY**

Item:

Chapter:

PCA No.:

Components No.:

Project No.:

Amount:

Split Fund:

Split Encumber:

Year:

Fed. Cat. #:

Match Requirement:

Fund:

Program:

Region:

**( 13) Official Authorized to Sign for  
Applicant/Grant recipient**



Name: Mark Tracy

Title: Sherrif-Coroner

Address: 701 Ocean Street  
Santa Cruz, CA 95060

Telephone: (83 1) 454-2985

Date: 4-20-99

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Fiscal Officer, OCJP Date

Executive Director, OCJP Date

(Rev. 5/97)

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## PROJECT SERVICE AREA INFORMATION

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1. COUNTY OR COUNTIES SERVED: Enter the name(s) of **the** county or counties served by the project. Put an asterisk where the principal office of the project is located.

\*Santa Cruz County

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional **District(s)** which the project serves. Put an asterisk for the district where the principal office of the project is located.

\*15th District

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the principal office of the project is located.

\*27th District

4. STATE SENATE DISTRICT(S): Enter the number(s) **of** the State Senate District(s) which the project serves. Put an asterisk for the district where the principal office of the project is located.

\*15th District .

5. POPULATION OF SERVICE AREA: Enter the **total population** of the *service area* served by the project.

30,000

## PROJECT CONTACT INSTRUCTIONS.

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1. Provide the name, title, address, telephone number, and e-mail address for the person having day-to-day responsibility for the project.
2. Lt. Don Hutchison and Sgt. Bob Payne  
Provide the name, title, address, telephone number, and e-mail address for the person to whom the person listed in #1 is accountable.
3. Provide the name, title, address, telephone number, and e-mail address for the Chief Executive of the implementing agency.
4. Provide the name, title, address, telephone number, and e-mail address for the Chair of the Governing Body of the implementing agency.
5. Provide the name, title, address, telephone number, and e-mail address for the person responsible for the project from the applicant agency.

1. Lt. Don Hutchison / Sgt. Bob Payne
2. Chief Deputy Bruce Simpson, 701 Ocean Street, Rm. 340, Santa Cruz, CA 95060  
SHF026@Co.santa-cruz.ca.us (831) 454-2440
3. Sheriff Mark S. Tracy, 701 Ocean Street, Rm. 340, Santa Cruz, CA 95060  
SHF001@Co.santa-cruz.ca.us (831) 454-2985
4. Supervisor Jeff Almquest, 701 Ocean Street, Rm. 500, Santa Cruz, CA 95060  
BOS051@scruza.cahwnet.gov
5. Lt. Don Hutchison, 701 Ocean Street, Rm. 340, Santa Cruz, CA 95060  
SHF489@Co.santa-cruz.ca.us (831) 454-2966



## PROJECT CONTACT INFORMATION

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Applicant: Santa Cruz County Sheriff-Coroner's Office

Implementing Agency (if applicable): Santa Cruz County Sheriff-Coroner's Office

Project Title: San Lorenzo Valley Drug Suppression Program

Grant Number (to be added by OCJP): \_\_\_\_\_

Provide the name, title, address, telephone number, and e-mail address for the project contact persons named below. If a section **does** not apply to your project, enter "N/A."

1. The person having day-to-day **responsibility** for the project:

**Name:** Bob Payne  
**Title:** Sergeant

**Address:** 6630 Highway 9 #101, Felton, CA 95018  
**Telephone Number:** (831) 335-0741 **Fax Number:** (831) 335-0798  
**E-Mail Address:** SHF102@Co.santa-cruz.ca.us

2. The person to whom the person listed in #1 is accountable.

**Name:** Don J. Hutchison  
**Title:** Lieutenant  
**Address:** 701 Ocean St., Rm. 340, Santa Cruz, CA 95060  
**Telephone Number:** (831) 454-2966 **Fax Number:** (831) 454-2253  
**E-Mail Address:** SHF489@Co.santa-cruz.ca.us

3. The executive director of a nonprofit organization or the chief executive officer (e.g., chief of police, superintendent of schools) of the implementing agency:

**Name:** Mark Tracy  
**Title:** Sheriff  
**Address:** 701 Ocean St., Rm. 340, Santa Cruz, CA 95060  
**Telephone Number:** (831) 454-2985 **Fax Number:** (831) 454-2353  
**E-Mail Address:** SHF001@Co.santa-cruz.ca.us

4. The chair of the **governing body** of the implementing agency: (Provide address and telephone number other than that of the implementing agency.)

**Name:** Jeff Almquist  
**Title:** Supervisor  
**Address:** 701 Ocean St., Rm. 500, Santa Cruz, CA 95060  
**Telephone Number:** (831) 454-2200 **Fax Number:** ( )  
**E-Mail Address:** BOS051@scruza.cahwnet.gov

5. The person responsible for the project from the applicant agency, if different than #1:

**Name:** Don Hutchison  
**Title:** Lieutenant  
**Address:** 701 Ocean St., Rm. 340, Santa Cruz, CA 95060  
**Telephone Number:** (831) 454-2966 **Fax Number:** (831) 454-2354  
**E-Mail Address:** SHF489@co.santa-cruz.ca.us

## CERTIFICATION OF ASSURANCE OF COMPLIANCE INSTRUCTIONS .

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All applicants must submit the Certification of Assurance of Compliance with the Grant Award Forms Package. By signing the Grant Award Face Sheet and the Certification of Assurance of Compliance (OCJP 656, Rev. 7/97), and submitting the Grant Award Forms Package to OCJP, the applicant acknowledges awareness of **and** the responsibility to comply with all specified state and federal requirements.

### 1. Equal Employment Opportunity

#### a . General EEO Rules and Regulations

- 1) California Fair Employment and Housing Act (FEHA) and its Implementing Regulations, California Administrative Code, Title 2, Division 4, Fair Employment and Housing Commission:

The FEHA declares it illegal in California to discriminate against anyone in employment because of race, religious creed, **color**, national origin, ancestry, physical handicap, medical condition (**cancer related**), **marital** status, sex or age (over 40). The objectives of the FEHA and these **regulations** are to promote equal employment opportunity and to assist all persons in understanding their rights, duties and obligations, so as to facilitate achievement of **voluntary** compliance with the law.

- 2) California Government Code Article 9.5, Sections 11135-1 1139.5 and its Implementing Regulations California Administrative Code, Title 22, Sections 98000-98413; Title VI of the Civil Rights Act of 1964:

**These** sections mandate comprehensive state and federal civil rights regulations prohibiting discrimination or denial of benefits to persons who are under **programs** or activities receiving **financial** assistance **from** the State of California or the federal government.

- 3) Title V, Section 504 of the Rehabilitation Act of 1973 (29 USCS Section 974); Government Code Section 4450. et seq.

These state and federal regulations mandate that **qualified** persons with disabilities will not be excluded from, denied benefits of, or **discriminated** against solely on the basis of their disabilities, under any program or activity that receives financial assistance from OCJP. Further, all facilities used by OCJP funded projects shall be made reasonably accessible to and usable by the physically handicapped.

These regulations **also** provide that employers shall make reasonable accommodation to the physically handicapped, unless the employer can demonstrate that such accommodation would impose undue hardship.

- 3) Projects who have previously received a total of \$25,000 or more in grant funds, or a single award in the amount of \$500,000 or more, and have an approved EEOP on file with **OCJP**, are required to submit an annual update of their EEOP if funds are continued. The **timeframe** for EEOP updates are the same as are identified in **1) and 2)** above and **must** cover the implementing agency.

**c. State Funded Grants and Community-based Organizations (CBOs)**

State funded grants and **CBOs** are exempt **from** the federal government requirement of developing an EEOP, pursuant to 28 **CFR**, Part 42, Subpart E; **however, they are monitored** by the U.S. Department of Health and Human Services in EEO compliance **matters**.

**d . Additional Requirements for ALL OCJP Grantees**

- 1) In addition to the **Certification of Assurance of Compliance (OCJP 656)**, **all** OCJP grantees must have a current year EEO Policy Statement, established by their agency, posted in a prominent place accessible to **employees** and applicants (See Grantee Handbook, Appendix V).
- 2) The poster entitled **"Harassment or Discrimination in Employment is Prohibited by Law"** (See Grantee Handbook, Appendix **W**) also must be **posted** in a conspicuous location accessible to **employees** and applicants for **employment**. This poster may be obtained **from** the local office of the Department of Fair Employment and Housing (DFEH).

The Equal Employment Opportunity Program Guidelines may be obtained by contacting the EEO Compliance Office at (916) 327-3689. Additionally, applicants are encouraged to contact their Personnel Office or **Affirmative** Action Office for EEO information and assistance.

**2. Drug-Free Workplace**

- Senate Bill 1120 (Chapter 1170, Statutes of 1990) established the Drug-Free Workplace Act of 1990 ("the Act") which requires grantees **to maintain** a drug-free workplace, as does the federal **Drug-Free** Workplace Act of 1988. By signing the Certification of Assurance of Compliance, the applicant formally notifies OCJP, as the granting/monitoring agency, that the applicant will comply with the provisions of the Act.

A copy of the Drug-Free Workplace Certification is included in the Grantee Handbook, Appendix 0, to serve as a guide for the development of the agency's statement.

**3. Environmental Impact**

The California **Environmental** Quality Act (CEQA) (Public Resources Code, Division 13, Section 21000 et seq.) requires that a Lead Agency (the public agency which has **principal** responsibility for carrying out or approving a project which may have a significant effect

b. **Evidence of Compliance**

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Such evidence of compliance must be maintained on **file** as part of the project's administrative requirements and may be any one of the four designated categories described below.

A sample format is included in the Grantee Handbook, Appendix U. The applicant/grantee may present this form to the Lead Agency for review. The planning department may sign this form, or may prepare a document which describes the applicant's compliance with CEQA.

1) **Category 1**

A **statement**, signed and dated by the planning department, citing the CEQA Guidelines (California Administrative Code, Title 14, Division 6, Section 15061 (b)(3)) and stating that the Lead Agency can say with certainty that there is **no possibility** that the activity **in** question may have. a Significant effect on the environment and that the project is not subject to CEQA.

2) **Category 2**

A **Notice of Exemption** filed with the county clerk of the county or counties in which the project will be located, if the proposed project fails under the provisions for **statutory** or **categorical exemptions** of the CEQA Guidelines (California Administrative Code, Title 14, Division 6, Sections 15260-15329). Such **filing** will result in a date stamped on the notice. Normally, this notice is filed by the planning department. The applicant may file the notice instead, but must maintain a certified document issued by the planning department stating that this agency has found the project to be exempt. As evidence of CEQA compliance, a date stamped copy of, that notice must be maintained by the applicant in the project **files**.

3) **Category 3**

A **Negative Declaration** prepared in accordance with CEQA Guidelines (California Administrative code, Title 14, Division 6, Section 15000 et. seq.), if the proposed project is determined to have no potential to significantly effect the environment. As part of the Negative Declaration process, the planning department must give the general public and affected **public** agencies an opportunity to review the proposed Negative Declaration, and must consider any comment. After completion of the Negative Declaration process, a Notice of Determination must **be filed** with the county clerk within five (5) working days after the Lead Agency approves the project. A copy of the Notice of Determination must also be **filed** with the Office of Planning and Research State Clearinghouse. As

## CERTIFICATION OF ASSURANCE OF COMPLIANCE

***There are different requirements for state and federal funds. (Those affecting only federally funded projects are identified.)***

I, Mark S. Tracy, hereby certify that:  
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

GRANTEE: Santa Cruz County Sheriff-Coroner's Office

IMPLEMENTING AGENCY: Santa Cruz County Sheriff-Coroner's Office

PROJECT TITLE: San Lorenzo Valley Drug Suppression Program

will adhere to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Office of Criminal Justice Planning including, but not limited to, the following areas:

- I. Equal Employment Opportunity
- II. Drug-Free Workplace Act of 1990
- III. California Environmental Quality Act (CEQA)
- IV. Lobbying
- V. Debarment, Suspension, and Other Responsibility Matters
- VI. Other OCJP Certifications as Applicable

### I. EQUAL EMPLOYMENT OPPORTUNITY (EEO)

#### A. General EEO Rules and Regulations (state and federal)

The applicant selected for funding acknowledges awareness of, and the responsibility to comply with, the following Equal Employment Opportunity requirements by signing the Grant Award Face Sheet (OCJP A301), including this Certification of Assurance of Compliance, and submitting the application to the Office of Criminal Justice Planning (OCJP).

- 1. California Fair Employment and Housing Act (FEHA) and Implementing Regulations, California Administrative Code, Title 2, Division 4, Fair Employment and Housing Commission.
- 2. California Government Code Article 9.5, Sections 11135-1 1139.5 and Implementing Regulations, California Administrative Code, Title 22, Sections 98000-98413.
- 3. Title VI of the Civil Rights Act of 1964.

2. **Assurance of EEOP for Federal Grants of \$25,000-\$499,999**

This implementing agency has formulated, **or will** formulate, implement, and maintain an EEOP within 60 calendar days of, the date the Grant Award Face Sheet (OCJP **A301**) is signed by the Executive Director of OCJP. I also certify that the EEOP is/will be on file in the following **Affirmative** Action (A.A.) Office:

A.A. Officer: Ana Ventura Phares

Title: Santa Cruz County Affirmative Action Officer

Address: 701 Ocean Street, Rm. 310, Santa Cruz, CA 95060

Phone: (831) 454-2958

The EEOP is available for review or audit by officials of **OCJP** or the Federal Government, as required by **relevant** laws and regulations.

Additionally, I agree to submit a copy of said EEOP to OCJP (Attention: EEO Compliance Officer) within 60 calendar days of the Executive Director's signature on the **OCJP A301**.

3. **Federal Grants of \$500,000 and Above**

All applicants for federal grant funds of \$500,000 or more will submit a copy of their EEOP (developed for the implementing agency), or federal letter of compliance, to OCJP with the second stage application forms.

4. **EEOP Updates for Continuing Federal Grants**

Projects that have previously received a total of \$25,000 or more in federal grants, or a single award in the amount of \$500,000 or more; and have an approved EEOP on file with OCJP, are required to submit an annual update of their EEOP if funds are continued. The timeframe for **EEOP** updates are the same as identified in Section B, 2 and 3 above.

C. The following apply to all OCJP grantees:

1. In addition to this Certification, all **OCJP** grantees must have a current EEO Policy Statement, established by their agency, posted in a prominent place accessible to employees and applicants; and
2. The poster entitled "**Harassment or Discrimination in Employment is Prohibited by Law**" also must be posted in a conspicuous location accessible to employees and applicants. **This** poster may be obtained from the local office of the Department of Fair Employment and Housing.

- F. Taking one of the following actions, within 30 calendar days of receiving notice, with respect to any employee who is so convicted:
1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended;
  2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- G. Making a good faith effort to continue to maintain a **drug-free** workplace through implementation of the above requirements.

### III. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

The above-named **organization(s)/individual(s)** will comply with the California Environmental Quality Act (CEQA) requirements as stated in the Public Resources Code, Division 13, Section 21000 et. seq. and all other applicable rules and regulations.

All appropriate documentation will be maintained on **file** by the project and available for OCJP or public review upon request.

### IV. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented as 28 CFR, Part 69, for persons entering into a grant or cooperative agreement over \$100,000,' as defined at 28 CFR, Part 69, the applicant certifies that:'

- A. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for **influencing** or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an **employee** of a Member of Congress in connection with the making of any federal grant,-the entering, into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or **will** be paid to any person for influencing or attempting to influence an officer or employee of any agency; a Member of Congress, an officer or employee of Congress, **or** an employee of a Member of Congress **in** connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- C. The undersigned shah require that the language of this certification be included in the award documents for **all** subawards at **all** tiers [including subgrants, contracts under grants and cooperative agreements and subcontract(s)] and that'all subrecipients shall certify and disclose accordingly.

## VI. OTHER OC JP CERTIFICATIONS AS APPLICABLE

Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the grantee may be ineligible for award of any future grants if the Office of Criminal Justice Planning (OCJP) determines that any of the following has occurred: (1) the grantee has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

**CERTIFICATION**

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Official's Signature: m k - Tracy

Official's Typed Name: Mark S. Tracy

Official's Title: Sheriff-Coroner Santa Cruz County

Date Executed: 06/04/99

Federal ID Number: 94-6000534

Executed in the County of: Santa Cruz



# ADDITIONAL SIGNATURE AUTHORIZATION

Grant Award #: \_\_\_\_\_

Applicant: Santa Cruz County Sheriff-Coroner's Office

Project Title: San Lorenzo Valley Drug Suppression Program

Grant Period: 07/01/99 to - k m & = - -

The following persons are authorized to sign for:

Project Director

Mark S. Tracy

Signature

Mark S. Tracy, Sheriff-Coroner

Name

Don Hutchison

Signature

Don Hutchison, Lieutenant

Name

Signature

Name

Signature

Name

Signature

Name

Financial Officer

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

Approved By:

Project Director : \_\_\_\_\_

Financial Officer: \_\_\_\_\_

Regional/Local  
Planning Director: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date