



County of Santa Cruz 1993

PROBATION DEPARTMENT

P.O. BOX 1812, SANTA CRUZ, CA 95061-1812

(831) 454-2150 FAX: (831) 454-3035

JOHN P. RHOADS
CHIEF PROBATION OFFICER

June 3, 1999

Agenda: June 16, 1999

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Approve Transfer of Salary and Benefit Appropriations in Probation Indexes

Dear Members of the Board:

The purpose of this letter is to request approval of a transfer of salary and benefit appropriations between the Pretrial and Probation Indexes to reflect projected payroll expenditures in the Probation Department.

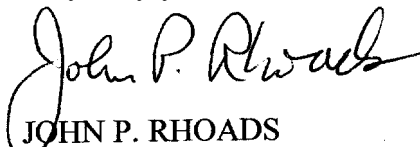
As you will recall, Pretrial Services was transferred from the Courts to the Probation Department mid-year in FY 1997-98, as part of the Trial Court Funding implementation. Probation Index 579000, Pretrial Services, was established at that time to control expenditures.

In FY 1998-99, budgeted positions in the Pretrial Services program were reclassified to the Probation Officer series, to more accurately reflect the duties of the positions. In addition, Pretrial Services was incorporated into the Adult Division of the Probation Department for program management purposes and to allow for flexible **staffing** and rotation in the program. Due to major staff turnover this year, staff budgeted in the Probation Index were reassigned and/or transferred to Pretrial Services to maintain the workload. As a result, the Probation Index is projected to exceed its salary and benefits appropriations, offset by corresponding salary savings in the Pretrial Index. It is therefore necessary to transfer funds between the two Indexes to prevent the overrun in the Probation Index. The need for this transfer was identified in the Department's projection for current year expenditure estimates included in the Budget request for FY 1999-2000. There is no increase in County costs associated with this transfer request.

IT IS THEREFORE RECOMMENDED that your Board approve and authorize the Auditor-Controller to transfer salary and benefit appropriations from Pretrial Index 579000 to Probation Index 574000, as detailed on the attached AUD 74, Request for Transfer or Revision of Budget Appropriations and/or Funds.

Board of Supervisors Agenda: June 15, 1999
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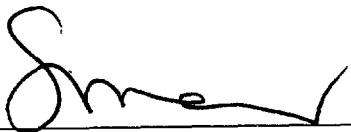
Very truly yours,



JOHN P. RHOADS
Chief Probation Officer

JPR:FN

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

cc: County Administrative Officer
Auditor-Controller
Probation Department

Attachment

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0.195

Department: Prbbation

Date: June 3, 1999

TO: Board of Supervisors / County Administrative Officer / District Board

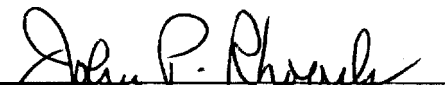
I hereby request your approval of the following transfer of budget appropriations **and/or** funds in the fiscal year ending June 30, 19 99

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6	1,880,000.00	06	129

BATCH #	
DATE	Keyed By:

	T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0,2,1	5 7 4 0 00	3100	76 000 : 00	Reg Pay
				3110	11 000 : 00	Extra Help
				3140	7 000 : 00	Differential
				3160	10 000 : 00	Empl-Insur---
	F R O M	0,2,2	5 7 9 0 0	0,3100	80 000 : 00	Reg Pay
				3150	6 000 : 00	OASDI
				3155	8 000 : 00	PERS

Explanation: Per attached board letter; projected overrun in 574000, offset by salary savings in 579000.

Name John P. Rhoads,  Title Chief Probation Officer

Auditor-Controller's Action: I hereby certify that the numbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Ronald J. Silva, Deputy Date 6/3/99

County Administrative Officer's Action: ☒ Recommended to Board ☒ Approved ☐ Not Recommended or Approved

County Administrative Officer Phillips Date 6/4/99

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
County of Santa Cruz } duly entered in the minutes of said Board on

_____, 19____ By _____, Deputy Clerk

(A-C) * Desc: _____ # _____ - Budget Transfer

Distribution: BRD.NAME AGENDA DATE ITEM NO.
White-Board of Supervisors
Yellow-Auditor-Controller Green-County Administrative Officer Goldenrod-Departmental Control Copy
Pink-Originating Department

A-C Review		