



# County of Santa Cruz 0181

## BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069

(831) 454-2200 FAX: (831) 454-3262 TDD: (831) 454-2123

JANET K. BEAUTZ  
FIRST DISTRICT

WALTER J. SYMONS  
SECOND DISTRICT

MARDI WORMHOUDT  
THIRD DISTRICT

TONY CAMPOS  
FOURTH DISTRICT

JEFF ALMQUIST  
FIFTH DISTRICT

AGENDA: 6/22/99

June 15, 1999

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

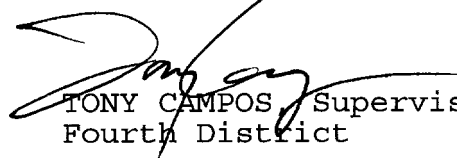
RE: APPOINTMENT TO ALCOHOL AND DRUG ABUSE COMMISSION

Dear Members of the Board:

I recommend the appointment of the following person to the Alcohol and Drug Abuse Commission in accordance with County Code Chapter 2.84, Section 40, for a term to expire April 1, 2003:

Art Ventura  
800 Green Valley Road  
Watsonville, CA 95076  
728-8624 (H)  
408-842-7138 (B)

Sincerely yours,

  
TONY CAMPOS, Supervisor  
Fourth District

TC:ted

cc: Art Ventura  
Alcohol and Drug Abuse Commission

1530A4

FROM: COMM SOL

PHONE NO. : 8420757

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**APPLICATION FOR APPOINTMENT TO A COUNTY ADVISORY BODY**

INSTRUCTIONS

If you are interested in serving on a County Advisory Body please complete the following application and return it to the Board of Supervisors, 701 Ocean St., Room 500, Santa Cruz, California. If you are interested in being considered for more than one advisory body a separate application should be submitted for each appointment you are seeking.

Upon receipt, your application for appointment will be routed to each Board member and then filed for further consideration by Board members when there is a vacancy on the advisory body. If a Supervisor is interested in nominating you for appointment, the Supervisor will contact you and discuss the appointment, the appointment process, and requirements for the advisory body in question.

Please specify below the Commission/Committee or Board to which you are seeking appointment and provide the requested information.

Thank you for your interest in County Government.

COMMISSION, COMMITTEE or BOARD

Alcohol and Drug Abuse Commission

Name

Art Ventura

Address

800, Greenway Rd  
Watsonville, California 95076

Phone (Home)

(831) 729-8124

(Business)

(408) 842-7138

Supervisorial District

Tony Campos 4th District

Length of Residence in Area

Age (Optional)

- Circle one: Under 21
- 21-30
- 31-40
- Over 40

PREVIOUS COMMISSION OR COMMITTEE SERVED (Please specify)

Advisory Body

Term

Alcohol & Drug Abuse Commission Appointment 11/25/97  
04/13/99

FROM: COMM SOL

PHONE NO. : 8420757

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**EDUCATION**

<u>Institution</u>	<u>Major</u>	<u>Degree</u>	<u>Year</u>
<i>See Resume</i>			

**WORK/VOLUNTEER EXPERIENCE**

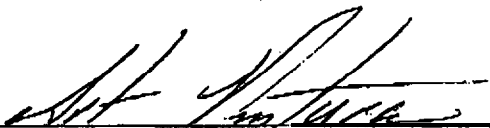
<u>Organization</u>	<u>Address</u>	<u>Position</u>	<u>Year</u>
<i>See Resume</i>			

**STATEMENT OF QUALIFICATIONS**

Please, **attach** a brief **statement indicating why you** are interested in serving on the **advisory** body *in question* and **why you are qualified** for the appointment.

**CERTIFICATION**

I **certify that** the above information, **is true and correct** and I authorize the **verification** of the information in **the application in the event** I am a **'finalist for** the appointment .

  
 \_\_\_\_\_  
 Signature

*06.14.99*  
 \_\_\_\_\_  
 Date

FROM : COMM SOL

PHONE NO. : 8420757

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ART VENTURA  
P.O. Box 1871  
Watsonville, CA 95076  
Home Phone: (406) 7288624  
Work Phone: (408) 842-7138

**CAREER OBJECTIVE:**

A position in the field of Public Relations or Management which would provide an opportunity for career and personal growth with in the organization using a variety of past experience and special skills.

**PROFESSIONAL EXPERIENCE:****COMMUNITY SOLUTIONS: ADMINISTRATOR/COORDINATOR****March 17, 1992-Present**

Duties and Responsibilities: Develop, restructure and implement a first and multiple offender Driving under the influence, Drug diversion (PC1000) and Urinalyses Programs; to hire and train staff, implementation of personnel policies and procedures, as mandated by personnel policies; handle all grievances and disciplinary issues; establish performance standards and evaluate employees on a regular basis; provide a related Facilitators Training Manual that includes goals, objectives and methods, complete with handout materials for English and Spanish educational group sessions; organize communities and make public presentations dealing with child abuse preventions, cultural sensitivity, AIDS/HIV, domestic violence, therapeutic and psycho-educational groups; work with alcohol and/or drug, prevention programs; provide clients with related chemical dependency issues to educate them on the serious dangers involved; manage day to day operation of programs; to act as liaison with County, State, and monitoring agencies; manage licensing and certification process for programs; develop and Manage an accounting system for the program; prepare and direct the preparation of cost reports for the State and County on the programs; develop and maintain appropriate record keeping system; provide ongoing staff training; and evaluation of present program using feedback from clients and from regular staff meetings; responsible for development and training for summer youth employees, volunteers, and interns working within the drinking driver and drug diversion programs by prioritizing, assigning and reviewing workloads and schedules. In addition, I have been responsible for research, development and implementation of in-service training regarding alcohol and drug diversion and have consulted other drinking driver programs in starting new programs in accordance with Tie IX guidelines.

**SUN STREET CENTERS: INTAKE SPECIALIST****1990-1992**

Duties and Responsibilities: Inform first offenders and multiple offender clients on the serious dangers involved in driving under the influence of alcohol and other drugs and to educate them regarding the possibilities of any potential for liestyle changes; assist clients in recognizing any other typos or related chemical dependency issues, and to assist them in their recovery by exposing information and support that will place clients in the best possible position to modify behavior; Utilize films about alcohol/drug abuse, presentations by emergency medical technicians, representatives from the California Highway Patrol and the Department of Motor Vehicles, Mothers Against Drunk Drivers, Alcoholics Anonymous, Co-dependents Anonymous, and discussions designed to assist in the breakdown of the denial system characteristics of the alcohol/drug abuser with linkage to any needed additional support services.

FROM: COMM SOL

PHONE NO. : 8420757

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(CONTINUED) ART VENTURA

**VENTURA VIDEO: SELF EMPLOYED**

1982-1 991

**Duties and Responsibilities:** Self-employed in the video industry for the last 9 years as Vice President of a family corporation Supervise two video stores, provide staff with administrative and organizational direction, responsible for daily operation, accounting, deliver bank deposits, invoice customers. audit cash flow, prepare payroll and collections, in addition I also provided security services, and inventory control. Responsibilities also included solving problems that occurred as well as anticipating and taking preventive action before any problems did occur.

**RURAL HEALTH PROJECT ALCOHOL/DRUG PROGRAM: D.D.P. COORDINATOR**

1980-1982

**Duties and Responsibilities:** Responsible for south Monterey County to develop a contact base with local schools, community agencies which dealt with substance abuse clients and to establish a reciprocal arrangement with County courts, law enforcement agencies and other County and State agencies; consult local schools and organizations and conduct presentations in the area of psycho-education and group programing with the use of media support and organized presentations by local support agencies designed to assist in the breakdown of the denial system characteristics of substance abuse and provide a linkage, if needed, for additional support; coordinate a bilingual English/Spanish internship program with the Pajaro Valley unified School District as well as developing a self-esteem workshop that featured values clarification, communication and interviewing skills and alcohol and drug abuse prevention components for the purpose of working with disadvantaged youth; develop and Manage an accounting system for the programs; prepare and direct the preparation of cost reports for the State and: County on the programs.

**SPECIAL SKILLS**● **Bilingual-Spanish/English**

● Neat

● **Able to work with minimum of supervision**

● Alert

● Familiar with Affirmative Action Regulation and general employment practices

● Proven **Administrative** and organizational skills.

● Relat&amp;wellwith the general public

● **Punctual**● **Highly** motivated● **Adaptable****ACCOMPLISHMENTS**

● Re\$trutt@d for the Department of Interior.

● **Developed** an Affirmative Action Plan for La Coalicion.

● Coordinated a Bilingual Internship Program.

● Bevelep Multiple Offender and First Offender Driving under the Influence and Drug Diversion Programs.

References available on request