



JOHN A. FANTHAM
DIRECTOR OF PUBLIC WORKS

County of Santa Cruz

461

DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, ROOM 410, SANTA CRUZ, CA 950604070
(931) 454-2160 FAX (631) 454-2385 TDD (831) 454-2123

AGENDA: June 22, 1999

June 10, 1999

SANTA CRUZ COUNTY BOARD OF SUPERVISORS

701 Ocean Street
Santa Cruz, California 95060

SUBJECT: WASTE REDUCTION GRANT PROGRAM PROPOSAL

Members of the Board:

In accordance with the Waste Reduction Grants Program Procedures approved by your Board on June 3, 1997, the grant evaluation team convened on June 2, 1999, to rate a grant application from Karin Grobe. The evaluators gave a qualifying score to the proposal, in which Ms. Grobe proposed to continue work in assisting food waste generators in diverting this material to beneficial use. This project would be the third in a series of grant projects aiming to achieve a significant landfill diversion of food waste.

In the first phase, successfully completed in 1997, Ms. Grobe surveyed 130 food waste generators and users and studied the potential for such diversions. In the second phase, which is nearing completion, Ms. Grobe has worked individually with a small number of food waste generators to determine their specific needs and constraints and help them design a system for diverting food waste customized to their organic wastestream and their facility layout and location. Project experience to date has shown that offering direct assistance is an effective means to promote participation in the project.

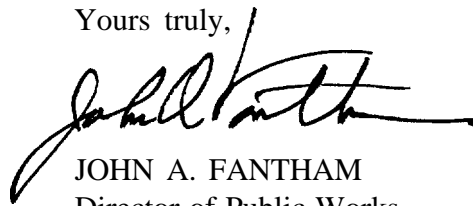
The proposed third phase will allow Ms. Grobe to provide detailed hands-on technical assistance to food waste generators through the process of acquiring, setting up, operating, and maintaining on-site composting systems. The grant amount includes \$5,000 to partially fund the purchase price of compost systems as an added incentive for businesses and institutions to participate and agree to serve as models in the community of this new type of waste diversion technology.

According to the Procedures, Public Works has negotiated a contract with Karin Grobe. The contract is attached for your Board's approval. Total cost for the proposed project is \$25,000, and sufficient funds are available in the CSA 9C Solid Waste Budget for this purpose.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve an Independent Contractor Agreement with Karin Grobe for Phase Three of the Food Waste Project for a not-to-exceed amount of \$25,000.
2. Authorize the Director of Public Works to execute the contract on behalf of the County of Santa Cruz.

Yours truly,



JOHN A. FANTHAM
Director of Public Works

JS:rw

Attachments

RECOMMENDED FOR APPROVAL:



County Administrative Officer

copy to: Public Works

INDEPENDENT CONTRACTOR AGREEMENT

THIS CONTRACT is entered into this 22nd day of June, 1999, by and between the COUNTY OF SANTA CRUZ, hereinafter called COUNTY, and KARIN GROBE hereinafter called CONTRACTOR. The parties agree as follows:

1. DUTIES. CONTRACTOR agrees to exercise special skill to accomplish the following result: Food Waste Project Phase 3, as described in Exhibit A: Scope of Work.

2. COMPENSATION. In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows: Not to exceed \$25,000, in a manner described in Exhibit A: Scope of Work.

3. TERM. The term of this contract shall be: Date of execution until completion.

4. EARLY TERMINATION. Either party hereto may terminate this contract at any time by giving 30 days written notice to the other party.

5. INDEMNIFICATION FOR DAMAGES. TAXES AND CONTRIBUTIONS. CONTRACTOR shall exonerate, indemnify, defend, and hold harmless COUNTY (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which COUNTY may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this Agreement, excepting any liability arising out of the sole negligence of the COUNTY. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTORS officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. INSURANCE. CONTRACTOR at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain at a minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance maintained by County shall be excess of CONTRACTORS insurance coverage and shall not contribute to it.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Agreement, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage for each subcontractor equivalent to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and COUNTY both initial here ____/____.

A. Types of Insurance and Minimum Limits

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall not be required if the CONTRACTOR has no employees and certifies to this fact by initialing here Xg.

(2) Automobile Liability Insurance for each of CONTRACTOR's vehicles used in the performance of this Agreement, including owned, non-owned (e.g. owned by CONTRACTOR's employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage shall not be required if vehicle use by CONTRACTOR is not a material part of performance of this Agreement and CONTRACTOR and COUNTY both **certify** to this fact by initialing here ____/____.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad-form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of \$1,000,000.00 combined single limit, **if**, and only if, this Subparagraph is initialed by CONTRACTOR and COUNTY - L.

B. Other Insurance Provisions

(1) If any insurance coverage required in this Agreement is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Agreement (hereinafter "post agreement coverage") and any extensions thereof CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post agreement coverage being both available and reasonably **affordable** in relation to the coverage provided during the term of this Agreement. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Agreement in order to purchase prior acts or tail coverage for post agreement coverage shall be deemed to be reasonable.

(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The County of Santa **Cruz**, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa **Cruz**."

(3) All required insurance policies shall be endorsed to contain the following clause:

“This insurance shall not be canceled until after thirty (30) days prior written notice has been given to: 465

Dan deGrassi
County of Santa Cruz
Department of Public Works
70 1 Ocean Street, Room 410
Santa Cruz, CA 95060

(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COUNTY on or before the effective date of this Agreement with Certificates of Insurance for all required coverages. All Certificates of Insurance shall be delivered or sent to:

Dan deGrassi
County of Santa Cruz
Department of Public Works
70 1 Ocean Street, Room 410
Santa Cruz, CA 95060

7. EQUAL EMPLOYMENT OPPORTUNITY. During and in relation to the performance of this Agreement, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to the following: recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Agreement provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status, or any other non-merit factor unrelated to job duties. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR's solicitation of goods and services. Definitions for Minority/Women/Disabled Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) The CONTRACTOR shall furnish COUNTY Affirmative Action Office information and reports in the prescribed reporting format (PER 40 12) identifying the sex, race, physical or mental disability and job classification of its employees and the names, dates and methods of advertisement and direct solicitation efforts made to subcontract with Minority/Women/Disabled Business Enterprises.

(3) In the event of the CONTRACTORS non-compliance with the non-discrimination clauses of this Agreement or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further agreements with the COUNTY.

(4) The CONTRACTOR shall cause the foregoing provisions of this Subparagraph 7B. to be inserted in all subcontracts for any work covered under this Agreement by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR and COUNTY have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of COUNTY. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. COUNTY agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COUNTY has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COUNTY may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) the skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COUNTY supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COUNTY; (i) CONTRACTOR and COUNTY believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The COUNTY conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent contractor.

By their signatures to this Agreement, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Agreement is in fact an independent contractor.

9. CONTRACTOR represents that its operations are in compliance with applicable County planning, environmental and other laws or regulations. (467

10. CONTRACTOR is responsible to pay prevailing wages and maintain records as required by Labor Code Section 1770 and following.

11. NONASSIGNMENT. CONTRACTOR shall not assign this agreement without the prior written consent of the COUNTY.

12. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by COUNTY, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Agreement.

13. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Agreement shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

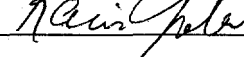
14. ATTACHMENTS. This Agreement includes the following attachments:
Attachment A: Amendment of Automobile Liability Insurance Requirement; Attachment B: Amendment of Comprehensive or Commercial General Liability Insurance Requirement; Attachment C: Insurance Representations by Contractor; Exhibit A: Scope of Work.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

COUNTY OF SANTA CRUZ

CONTRACTOR
K A R I N G R O B E

By: _____
Director of Public Works

B _____ y _____ : 

Address: 23 6 Sheldon Avenue
Santa Cruz, CA 95060

Telephone: (83 1) 427-3452

APPROVED AS TO FORM:

By:  6.8.99
Chief Assistant County Counsel

DISTRIBUTION: Auditor-Controller
Contractor
Public Works

AMENDMENT OF AUTOMOBILE LIABILITY INSURANCE REOUIREMENT

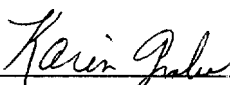
Subparagraph 6A(2) of Contract No. _____ dated _____, by and between COUNTY OF SANTA CRUZ (hereinafter called COUNTY) and KARIN GROBE (hereinafter called CONTRACTOR) is amended to read as follows:

19 Reduction in Requirements

CONTRACTOR represents to COUNTY that it owns, operates or utilizes one or more personal vehicles and that the result which is to be accomplished under this Agreement does not require use of any such vehicle for other than CONTRACTOR'S personal transportation only (with no passengers, hazardous materials, or valuable (greater than \$5,000.00) property). In reliance on said representation COUNTY amends Section 6A(2) of said Agreement to require that said personal vehicles each have insurance coverage in the minimum amount of \$100,000.00 combined single limit per accident. COUNTY further reduces insurance requirements by permitting CONTRACTOR to comply with subparagraphs 6B(2), (3) and (4) by utilizing the attached "INSURANCE REPRESENTATIONS BY CONTRACTOR" form without request to or refusal by insurance providers as to those requirements. In all other respects, the Automobile Liability Insurance requirements of this Agreement remain in full force and effect.

The above paragraph(s) shall be operative if initialed by both parties in the space provided, effective _____

COUNTY OF SANTA CRUZ



CONTRACTOR
KARIN GROBE

BY _____

AMENDMENT OF COMPREHENSIVE OR COMMERCIAL
GENERAL LIABILITY INSURANCE REQUIREMENT

Subparagraph 6A(3) of Contract No. ____, dated __ by and between County of Santa Cruz (hereinafter called COUNTY) and KARIN GROBE (hereinafter called CONTRACTOR) is amended to read as follows:

- / - 1. Guest Speaker Waiver

CONTRACTOR represents to COUNTY that it will accomplish the result required by this Agreement by manner and means similar to those employed by a guest speaker, namely by oral and documentary presentation to a group of persons such that no person will be exposed to reasonably foreseeable risk of personal injury or property damage. In reliance thereon, COUNTY amends the Comprehensive or Commercial General Liability Insurance requirement of said Agreement by waiving same.

- / - 2. Teacher, Instructor, Trainer Waiver

CONTRACTOR represents to COUNTY that it will accomplish the result required by this Agreement by manner and means similar to those employed by a teacher, instructor, or trainer and subject to the following limitations: (1) the results will be accomplished entirely within a classroom setting; (2) no minors will be involved; and (3) no person will be exposed to reasonably foreseeable risk of personal injury or property damage. In reliance thereon, COUNTY amends the Comprehensive or Commercial General Liability Insurance requirements of said Agreement by waiving same.

Kg - 3. General No Risk Waiver

CONTRACTOR represents to COUNTY that it will accomplish the result required by this Agreement by manner and means which will expose no person to reasonably foreseeable risk of personal injury or property damage, namely as follows: Majority of work to be performed in office; limited field work includes site visits and interviews. In reliance thereon, COUNTY amends the Comprehensive or Commercial General Liability Insurance requirements of said Agreement by waiving same.

The above paragraph(s) shall be operative if initialed by both parties in the space provided, effective _____

COUNTY OF SANTA CRUZ

Karin Grobe

CONTRACTOR
KARIN GROBE

BY _____

Attachment C

Contract No. _____

INSURANCE REPRESENTATIONS BY CONTRACTOR

On the basis of the following representations by CONTRACTOR to COUNTY as initialed and executed below, compliance with Subparagraphs 6B(2), (3) and (4), respectively of the above Agreement, shall be deemed achieved.

Xg Additional Insured [6B(2)]. CONTRACTOR represents that as to the following required insurance coverage(s): Automobile Liability Insurance it is unable to obtain an endorsement adding COUNTY as an additional insured pursuant to Subparagraph 6B(2). In reliance thereon, COUNTY hereby waives said requirement.

Xg Notice of Cancellation [6B(3)]. CONTRACTOR represents that as to the following required insurance coverage(s): Automobile Liability Insurance it is unable to obtain an endorsement including a clause requiring prior notice of cancellation of or reduction in coverage pursuant to Subparagraph 6B(3). CONTRACTOR hereby covenants and represents that it will **notify** COUNTY in writing at least thirty (30) days prior to cancellation of or reduction in coverage pursuant to Subparagraph 6B(3). In reliance thereon, and upon performance of said covenant, COUNTY hereby deems CONTRACTOR to be in compliance with Subparagraph 6B(3).

Xg Certificate of Insurance [6B(4)]. CONTRACTOR represents that as to the following required insurance coverage(s): Automobile Liability Insurance it has been unable to obtain certification of insurance coverage pursuant to Subparagraph 6B(4). CONTRACTOR hereby covenants and represents that it has obtained, will maintain (and attaches hereto a copy of the face sheet(s) of), the contractually required insurance set forth on the attached self-certification of insurance form. In reliance thereon, COUNTY hereby deems CONTRACTOR to be in compliance with Subparagraph 6B(4).

The above paragraph(s) shall be operative if initialed by both parties in the space provided, effective _____

COUNTY OF SANTA CRUZ

Karin Grobe

 CONTRACTOR
 KARIN GROBE

By _____

Contract No. _____

SCOPE OF WORK EXHIBIT A

Waste Reduction Grants Program

Project: The Food Waste Project Phase Three

Contractor: Karin Grobe

1. Contractor will assist food waste generators to increase landfill diversion of food waste to beneficial use, including performance of the following tasks:

- A. Compile a list of food waste generators to contact during the project, for approval by the County. The list, which may be updated from time to time with County approval, will include camps, institutions, restaurants, grocery stores, and, at the direction of the County, schools participating in the, Santa Cruz County Public Schools Resource Conservation Program administered by the County Office of Education.
- B. Contact food waste generators and offer assistance in designing diversion systems based on their location, waste stream and capabilities. Diversion systems may include on-site management of food waste such as composting, vermicomposting, and in-vessel composting, and off-site management such as matching with animal feeders or other food waste users.
- C. Offer subsidized purchase of selected on-site compost system equipment to food waste generators, with the approval of the County.
- D. Provide technical assistance to food waste generators which choose to implement an on-site compost system, as needed, for the duration of the contract term. Technical assistance may be in the areas of purchase, set up, operation, and on-going maintenance of the system, and disposition of compost product.
- E. Design and layout a promotional brochure with illustrations and/or photographs to generate interest from food waste generators in diversion options. Printing of the brochure will be the responsibility of the County.
- F. Produce an interim report, if directed by the County, summarizing work accomplished to date, including work accomplished under Phase One and Phase Two of the Food Waste Project grants, for distribution to interested parties.
- G. Produce a final report to facilitate the transferability of project successes. This report will describe work accomplished, issues and problems met and overcome, and an itemization of garbage reduction quantities and cost savings for each generator diversion system developed or attempted. Additionally, the report will evaluate the need for additional food waste diversion work needed in the county based on the contacts made with waste generators, including separate collection of food waste. Acceptance of the

final report by the County will signal the completion of the contract.

2. The County will reimburse Contractor within the maximum amount of this Agreement for labor, materials, and travel expenses in carrying out Scope of Work tasks, except that ten percent (10%) of the maximum award will be withheld until submission and acceptance of the final report.

A. The County will pay Contractor based on invoices and time logs submitted by Contractor with progress reports. Invoices may be submitted monthly.

B. Labor will be reimbursed at a rate of forty dollars (\$40) per hour.

C. Materials will be reimbursed at cost, with submission of itemized receipts. Eligible materials costs include telephone, postage, and film processing expenses, and other costs approved in advance by the County.

D. Five thousand dollars (\$5,000) in grant funds will be reserved for reimbursement of the subsidized portion of the purchase price of vermicomposting and in-vessel composting system equipment purchased by food waste generators participating in this diversion project.

E. Documented automobile travel expenses will be reimbursed at a rate of thirty one and one half cents (\$0.315) per mile.



STATE FARM INSURANCE COMPANIES

State Farm Mutual Automobile Insurance Company
6400 State Farm Drive
Rohnert Park CA 94926

AUTO RENEWAL 473

1990 TOYOTA CAMRY

POLICY NUMBER	DATE DUE	PLEASE PAY THIS AMOUNT
208 1029-F19-05L	DEC 19 1998 to JUN 19 1999	DEC 19 1998 --- \$206.89

338Y - 2262 A
HEINTZ, DAVID M AND
GROBE, KARIN
236 SHELDON AVE
SANTA CRUZ CA 95060-2024



Your premium is based on the following... If not correct, contact your agent

1590 TOYOTA CAMRY VIN JT2SV24E5L3410607

Class 1B300X1

No accidents, no convictions - Rate Level A++.

Driven over 7,500 miles annually. (National average is 10,000 miles annually.)

There are no male or unmarried female drivers with less than 9 years driving experience unless rated on another vehicle insured with us.

Pleasure use or commuting to and from work or school.

Coverages and Limits	Premiums
A Liability	
Bodily Injury 100,000/300,000	
Property Damage 50,000	119.40
C Medical Payments	
1000 Deductible	18.03
G 1000 Deductible Collision	8.39
H Emergency Road Service	25.09
	3.68
U Uninsured Motor Vehicle	
Bodily Injury 100,000/300,000	24.93
U1 Uninsured Motor Vehicle	
Property Damage	7.37
Amount Due	\$206.85

Your premium has already been adjusted by the following:

Premium Reductions	
Multicar	38.37
Automatic Safety Belts	.95
Driving Safety Record	211.51
California Good Driver	51.72

Our records indicate that you may qualify for a premium reduction during the coming policy term, since you or your spouse will have at least 34 years but less than 49 years of driving experience and there will be no unmarried driver's with less than 3 years driving experience in your household, unless rated as a principal operator of another car insured with State Farm. This change, effective on the day you qualify, will result in a refund check or a premium credit.

CONVENIENT PAYMENT OPTION: You may use one of State Farm's alternate payment plans which divides your present premium into two separate payments.

You may pay one half of the amount due, \$103.44, plus a handling charge of \$2.00. The amount due on DEC 19 1998 will be \$105.44.

The remaining half will be due on FEB 17 1999. We'll send you a reminder notice.

The following list of drivers is shown for informational purposes only and does not extend or expand coverage beyond that contained in this automobile policy. Our records indicate the persons listed below are the only licensed drivers reported to us:

DAVID HEINTZ, KARIN GROBE, BEN GROBE-HEINTZ.

If the above information is inaccurate or incomplete, please contact your agent immediately to make corrections.

Your policy has the guaranteed renewal endorsement.

Thanks for letting us serve you...

Agent RICH HAGAN
10021423 0700

See reverse side for important information.
Please keep this part for your record

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COUNTY OF SANTA CRUZ

000474

REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM:

PUBLIC WORKS

(Dept.)

(Signature)

6-7-99

(Date)

ed agreement and authorize the execution of the same.

The Board of Supervisors is hereby requested to approve the attach

(Agency)

1. Said agreement is between the COUNTY OF SANTA CRUZand KARIN GROBE, 236 SHELDON AVENUE, SANTA CRUZ, CA 95060 (Name & Address)2. The agreement will provide FOOD WASTE PROJECT - PHASE THREE3. The agreement is needed. BECAUSE THE WORK CAN BE DONE MOST EXPEDITIOUSLY BY CONTRACT4. Period of the agreement is from DATE OF APPROVAL to JUNE 30, 19995. Anticipated cost is \$ 25,000.00 (Fixed amount; Monthly rate; Not to exceed)6. Remarks: CONTRACT \$25,000.00; 7% OVERHEAD \$1,750.00; TOTAL \$26,750.00June 22, 1999 Agenda7. Appropriations are budgeted in 625110 !51058 3665! (Index#) 3590 (Subobj)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered.
ore not will beContract No. CO 81857 Date 6/8/99

GARY A. KNUTSON, Auditor - Controller

By Ronald J. Silva DepProposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
DIRECTOR OF PUBLIC to execute the same on behalf of the DEPARTMENT OFPUBLIC WORKS (Agency).

County Administrative Officer

Remarks:

(Analyst)

By

Date

Agreement approved as to form. Date

JS:rw

Distribution:

Ed. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

50

Orig. Dept. if rejected.

ADM - 29 (6/95)

State of California)
County of Santa Cruz) ss

I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cr,
State of California, do hereby certify that the foregoing request for approval of agreement was approved,
said Board of Supervisors as recommended by the County Administrative Officer by an order duly enter
in the minutes of said Board on

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By

County Administrative Officer
Deputy Cl