

county of Santa Cruz

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

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July 19, 1999

Agenda: August 3, 1999

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

APPROVE JTPA CONTRACT FOR PY99/2000 WITH ARBOR, INC. TO PROVIDE ADULT ON-THE-JOB TRAINING (OJT) SERVICES

Dear Members of the Board:

On May 27, 1999, the Interim Workforce Investment Board/Private Industry Council approved its Evaluation Committee's recommendations for Program Year 99/2000 including the ARBOR contract for On-the-Job (OJT) services. The purpose of this letter is to seek your Board's approval of the contract with ARBOR and to authorize the Human Resource Agency Administrator to sign the contract.

The goal for OJT participants is permanent unsubsidized employment which will increase their economic self sufficiency. The contract will also require ARBOR to work with CareerWorks to implement a seamless transition for participants into the Workforce Investment Act. Funding for this activity are available in the JTPA budget. There is no cost to the County.

Source of Funding/Targeted Population	Funding	Participants
Title IIA: Economically Disadvantaged	\$112,951	25
Title III: Dislocated Workers	\$ 98,640	20
Formula Grant Welfare to Work	<u>\$106,795</u>	<u>25</u>
TOTAL	\$318,386	70

A copy of the contract is on file with the Clerk of the Board.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the contract with ARBOR, Inc. for \$318,386.00 to provide adult OJT services on file with the Clerk of the Board; and
2. Authorize the Human Resources Agency Administrator to sign the contract.

Very truly yours,

Cecilia Espinola
Administrator

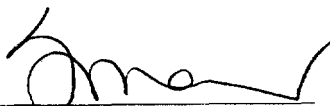
CE:KZ:dal

BOARD OF SUPERVISORS

Agenda Date: August 3, 1999

ARBOR, Inc. Contract for Adult on the Job Training (OJT) Services

RECOMMENDED:



Susan Mauriello
County Administrative Officer

cc: Auditor Controller
ARBOR, Inc.
CareerWorks

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

287

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Human Resources Agency / JTPA (Dept.)
Sandra Coy Miller (Signature) 7-21-99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- Said agreement is between the Human Resources Agency / JTPA (Agency)
and Associates for Research and Behavior/ ARBOR, Inc. One West 3rd St., Media, PA 19063 (Name & Address)
- The agreement will provide extended on-the-job (OJT) training to Title IIA, Title III, and Formula Grant Welfare to Work participants.
- The agreement is needed because the County cannot provide the services.
- Period of the agreement is from July 1, 1999 to June 30, 2000
- Anticipated cost is \$ 275,000 (Not to exceed \$318,386) (Fixed amount; Monthly rate; Not to exceed)
(Title IIA \$112,951; Title III \$98,640; Formula Grant W2W \$63,409)
- Remarks: On the 1999/00 Continuing Agreements List. (Additional \$43,386 will be added to
encumbrance when carry-in funds are added to current fiscal year.)
- Appropriation are budgeted in 396000 (Index#) 5 1 0 4 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. c t N o C091294 Date 7/22/99
are not will be

GARY A. KNUTSON, Auditor - Controller

BY Ronald J. Silva Deputy,

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
to execute the same on behalf of the

(Agency). County Administrative Officer

Remarks: By Ch (Analyst) Sub Date 7/22/99

Agreement approved as to form. Date

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
county Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
By _____ Deputy Clerk