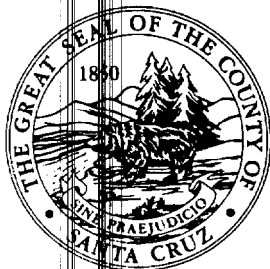


# County of Santa Cruz



JOHN A. FANTHAM  
DIRECTOR OF PUBLIC WORKS

## DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, ROOM 410, SANTA CRUZ, CA 950604070  
(831) 454-2160 FAX (831) 454-2385 TDD (831) 454-2123

AGENDA: August 3, 1999

July 26, 1999

### SANTA CRUZ COUNTY BOARD OF SUPERVISORS

701 Ocean Street  
Santa Cruz, California 95060

**SUBJECT: GRAHAM HILL ROAD IMPROVEMENT PROJECT - NO. RPSTPL-5936 (033)  
ROARING CAMP ROAD TO EXISTING CLIMBING LANE  
INITIAL STUDY/ENVIRONMENTAL ASSESSMENT REPORT**

#### Members of the Board:

On June 22, 1999, your Board approved Public Works' submittal of a request for proposals (RFPs) to three central California environmental consulting firms to prepare an Initial Study/Environmental Assessment (IS/EA) for the subject project. Public Works received a single proposal from the firm of Brady/LSA Associates, of Berkeley, California.

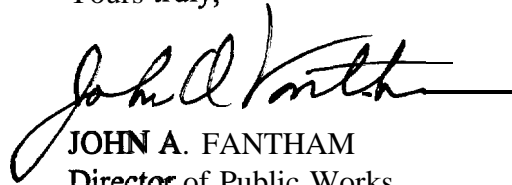
Presented herewith for your Board's consideration and approval is the proposed Independent Contractor Agreement between the County and Brady/LSA Associates for preparation of the IS/EA report. The agreement calls for Brady/LSA Associates to make a comprehensive assessment of all pertinent environmental issues regarding the Graham Hill Road Improvement Project as set forth in National Environmental Protection Act, California Environmental Quality Act and County Planning Department Environmental Review Guidelines, and to prepare a final IS/EA document that complies with all applicable federal, state and local statutes. The fee amount in the agreement for Brady/LSA's consulting services is not-to-exceed \$93,503.00. Funding for this work is made available from State Transportation Improvement Program (STIP) funds included in the 1999/2000 Road Program approved by your Board.

Brady/LSA Associates has completed many environmental documents for both private companies and public agencies, including several projects within Santa Cruz County, and is well qualified to undertake the Graham Hill Road project. The work planned by the firm's environmental evaluation of the traffic safety related improvements to the lower portion of Graham Hill Road will be very comprehensive.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve the attached Independent Contractor Agreement with the environmental consulting firm of **Brady/LSA Associates** of Berkeley, California for services to prepare a final Initial Study/Environmental Assessment for the Graham Hill Road Improvement Project for a not-to-exceed amount of \$93,503.00.
2. Authorize the Director of Public Works to sign the agreement on behalf of the County.

Yours truly,



**JOHN A. FANTHAM**  
Director of Public Works

CIV:rw

Attachments

RECOMMENDED FOR APPROVAL:



County Administrative Officer

Copy to: **Brady/LSA Associates**  
**Bill Tyler, Caltrans Local Assistance**  
**Debbie Hale, Santa Cruz County Regional Transportation Commission**  
**Public Works**

Contract No. \_\_\_\_\_

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INDEPENDENT CONTRACTOR AGREEMENT

THIS CONTRACT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, by and between the COUNTY OF SANTA CRUZ, hereinafter called COUNTY, and BRADY/LSA ASSOCIATES hereinafter called CONTRACTOR. The parties agree as follows:

1. CONTRACTOR agrees to exercise special skill to accomplish the following result: prepare a final Initial Study/Environmental Assessment (IS/EA) for the Graham Hill Road Improvement Project as set forth in the attached proposal, attachment No. 1.

2. COMPENSATION. In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows: Fee based on hourly rates, not-to-exceed \$93,503. See Attachment No. 2 for fee schedule.

3. TERM. The term of this contract shall be: from Board approval to June 30, 2000.

4. EARLY TERMINATION. Either party hereto may terminate this contract at any time by giving 30 days written notice to the other party,

5. INDEMNIFICATION FOR DAMAGES. TAXES AND CONTRIBUTIONS. CONTRACTOR shall exonerate, indemnify, defend, and hold harmless COUNTY (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which COUNTY may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this Agreement, excepting any liability arising out of the sole negligence of the COUNTY. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons. *SUB BNR through negligent acts, errors or omissions*

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. INSURANCE. CONTRACTOR, at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain at a minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance maintained by County shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Agreement, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage for each subcontractor equivalent to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and COUNTY both initial here \_\_\_\_\_ / \_\_\_\_\_.

A. Types of Insurance and Minimum Limits

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall not be required if the CONTRACTOR has no employees and certifies to this fact by initialing here \_\_\_\_\_.

(2) Automobile Liability Insurance for each of CONTRACTOR's vehicles used in the performance of this Agreement, including owned, non-owned (e.g. owned by CONTRACTOR's employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage shall not be required if vehicle use by CONTRACTOR is not a material part of performance of this Agreement and CONTRACTOR and COUNTY both certify to this fact by initialing here \_\_\_\_/\_\_\_\_.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad-form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of \$1,000,000.00 combined single limit, if and only if, this Subparagraph is initialed by CONTRACTOR and COUNTY - / -

B. Other Insurance Provisions

(1) If any insurance coverage required in this Agreement is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Agreement (hereinafter "post agreement coverage") and any extensions thereof. CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post agreement coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Agreement. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Agreement in order to purchase prior acts or tail coverage for post agreement coverage shall be deemed to be reasonable.

(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The County of Santa Cruz, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz."

(3) All required insurance policies shall be endorsed to contain the following clause:

"This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:

Bill Williamson  
County of Santa Cruz  
Department of Public Works  
70 1 Ocean Street, Room 410  
Santa Cruz, CA 95060

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(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COUNTY on or before the effective date of this Agreement with Certificates of Insurance for all required coverages. All Certificates of Insurance shall be delivered or sent to:

Bill Williamson  
County of Santa Cruz  
Department of Public Works  
70 1 Ocean Street, Room 4 10  
Santa Cruz, CA 95060

7. EOUAL EMPLOYMENT OPPORTUNITY. During and in relation to the performance of this Agreement, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to the following: recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Agreement provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status, or any other non-merit factor unrelated to job duties. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR's solicitation of goods and services. Definitions for Minority/Women/Disabled Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) The CONTRACTOR shall furnish COUNTY Affirmative Action Office information and reports in the prescribed reporting format (PER 4012) identifying the sex, race, physical or mental disability and job classification of its employees and the names, dates and methods of advertisement and direct solicitation efforts made to subcontract with Minority/Women/Disabled Business Enterprises.

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(3) In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this Agreement or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further agreements with the COUNTY.

(4) The CONTRACTOR shall cause the foregoing provisions of this Subparagraph 7B. to be inserted in all subcontracts for any work covered under this Agreement by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR and COUNTY have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of COUNTY. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. COUNTY agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COUNTY has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COUNTY may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) the skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COUNTY supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COUNTY; (i) CONTRACTOR and COUNTY believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The COUNTY conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent contractor.

By their signatures to this Agreement, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Agreement is in fact an independent contractor.

9. CONTRACTOR represents that its operations are in compliance with applicable County planning, environmental and other laws or regulations.

10. CONTRACTOR is responsible to pay prevailing wages and maintain records as required by Labor Code Section 1770 and following.

11. NONASSIGNMENT. CONTRACTOR shall not assign this agreement without the prior written consent of the COUNTY.

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12. **RETENTION AND AUDIT OF RECORDS.** CONTRACTOR shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by COUNTY, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Agreement.

13. **PRESENTATION OF CLAIMS.** Presentation and processing of any or all claims arising out of or related to this Agreement shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

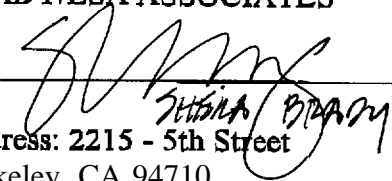
14. **ATTACHMENTS.** This Agreement includes the following attachments: Proposal, Attachment No. 1 and fee schedule Attachment No, 2.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

COUNTY OF SANTA CRUZ

CONTRACTOR  
BRADY/LSA ASSOCIATES

By: \_\_\_\_\_  
Director of Public Works

By:  \_\_\_\_\_  
Address: 2215 - 5th Street  
Berkeley, CA 94710

Telephone: (510) 540-7331

APPROVED AS TO FORM:

By:  \_\_\_\_\_  
Chief Assistant County Counsel

DISTRIBUTION: Auditor-Controller  
Contractor  
Public Works

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**AGRI. CERTIFICATE OF INSURANCE** ISSUE DATE (MM/DD/YY)  
7/26/99

**PRODUCER**  
DEALEY, RENTON & ASSOC.  
P.O. Box 72675  
66 Jack London Square  
Oakland, CA 94604-2675  
510-465-3090

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURED**  
LSA Associates, Inc. 3  
One Park Plaza  
suite 500  
Irvine., CA 92714

COMPANIES AFFORDING COVERAGE	
COMPANY LETTER <b>A</b>	Fireman's Fund Insurance Co
COMPANY LETTER <b>B</b>	Steadfast Insurance Co.
COMPANY LETTER <b>C</b>	American Motorists Ins Co
COMPANY LETTER <b>D</b>	
COMPANY LETTER <b>E</b>	

**COVERAGES:**  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTY	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR. <input checked="" type="checkbox"/> OWNER'S & CONTRACTOR'S PROT	MB0712351	9/30/98	9/30/99	GENERAL AGGREGATE \$ 200000.
					PRODUCTS-COMP/OP AGG. \$ 200000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> GARAGE LIABILITY	MZ0712351	9/30/98	9/30/99	COMBINED SINGLE LIMIT \$ 100000
					BODILY INJURY (Per person) \$
C	<input type="checkbox"/> EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY	3CW23598306	9/01/98	9/01/99	<input checked="" type="checkbox"/> STATUTORY LIMITS
					EACH OCCURRENCE \$
B	OTHER Professional Liability Contractual Liab.	PEC3655642-02 \$25,000 DEDUCTIBLE	9/30/98	9/30/99	EACH ACCIDENT \$ 1000000
					DISEASE-POLICY LIMIT \$ 1000000
					DISEASE-EACH EMPLOYEE \$ 100000
					\$1,000,000 per claim and in the annual aggregate

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS  
Ref: Graham Hill Road Improvement IS/EA. See attached additional insured endorsements.

**CERTIFICATE HOLDER**  
  
County of Santa Cruz EX  
Dept. of Public Works  
Attn: Bill Williamson  
700 Ocean Street, Room 410  
Santa Cruz, CA 95060  
REC'D 25-5-99

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.  
  
AUTHORIZED REPRESENTATIVE: DEALEY, RENTON & ASSOCIATES  
BY: *[Signature]* 189386000  
© AGRI-CORPORATION 1996



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**Additional Insured**  
Owners, Lessees or Contractors (Form B) CG 20 10 11-85

**Policy Amendment-General Liability**

**INSURED:** LSA Associates, **Inc.**  
**INSURANCE CARRIER:** Fireman's Fund Insurance Company  
**POLICY NUMBER:** **MZX80712351**  
**PRODUCER:** Dealey, **Renton** & Associates, Inc..  
**POLICY EFFECTIVE DATE:** **9/30/98**

**Schedule**

Name of Person or Organization:

*The County of Santa Cruz, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz.*

**WHO IS AN INSURED** (Section II) is amended to include **as** an insured **the** person or organization shown in the **Schedule**, but only **with respect** to liability arising out of your work for that insured by or for you.

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM - CG0001 (11/88)**

**Primary Coverage:** Per Section IV Commercial General Liability Conditions - Section 4, **Other Insurance.**

**Cross Liability Clause:** Per Section IV Commercial General Liability **Conditions** - Section 7, **Separation of Insureds.**

**Waiver** of Subrogation; Per Section IV **Commercial** General Liability Conditions - **Section 8.** Transfer of Rights of Recovery Against **Others** to Company.

**Notice** of Cancellation: It is understood **and** agreed that in the event of **cancellation** of the Policy for any **reason** other than non-payment of premium, 30 days **written** notice will be sent to the certificate holder by mail. In the **event** the policy is **canceled** for non-payment of **premium**, 10 days **written** notice will be sent to the above.

DEALEY, RENTON & ASSOCIATES  
BY 

Authorized Representative

Issue Date: 7/26/99

TOTAL P. 04

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**Named Insured:** LSA Associates, Inc.  
**Policy Number:** MZX80712351  
**Policy Term:** 9/30/98 to 9/30/99  
**Insurance Company:** Fireman's Fund Insurance Company

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**

**ADDITIONAL INSURED ENDORSEMENT**

**BUSINESS AUTO COVERAGE**

It is agreed that the person or organization named below is an Insured but only as provided by Item 1.c WHO IS AN **INSURED** under Section **II-LIABILITY COVERAGE** on BUSINESS AUTOCOVERAGE FORM CA 0001(1/87), but **only** to the extent that claims result **from** the acts or failures to act of the Named Insured.

Name of Person or Organization  
(Additional Insured)


*The County of Santa Cruz, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz.*

**Primary Coverage:** Per Section IV Business Auto Conditions - Section **B** General Conditions, No.5- Other Insurance

**Cross Liability Clause:** Per Section V Business Auto Definitions - Section D Definition of Insured.

**Waiver of Subrogation:** Per Section IV Business Auto Conditions - Section A Loss Conditions, No. 5- Transfer of Rights of Recovery Against Others to Us.

**Notice of Cancellation** (per **IL0017 (11/85)**, A Cancellation); It is **understood and agreed** that in the event of cancellation of the Policy for any reason other than non-payment of premium, 30 days written notice will be sent to the certificate holder by mail. In **the event** the policy is canceled for non-payment of premium, 10 days written note will be sent to the above.

**DEALEY, RENTON & ASSOCIATES**  


Authorized Representative  
Issued Date: 7/26/99

B R A D Y ■ L S A

PLANNERS AND LANDSCAPE ARCHITECTS

2215 FIFTH STREET

BERKELEY, CALIFORNIA 94710

510.540-7331 510.540-7344 FAX

MEMORANDUM

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DATE: July 26, 1999 VIA:  FAX (pages total)  OVERNIGHT MAIL  U.S. MAIL

TO: Compton (Kim) Vester

FROM: Amy Skewes-Cox *AKC*

RE: **Graham Hill Road Improvement Project IS/EA Contract**

Attached is the revised bud-get table for the **Graham Hill Road** Improvement Project IS/EA (in the same format as included in our original proposal) to show the revised budget of \$93,503. We are also including a signed contract, with the understanding that your office will fill in the contract amount and assemble the attachments (e-g., scope of work).

We will have the insurance company fix the insurance forms CO your office on 7/27. Today, we will fax the forms so that you can see if they are the ones you need. We are also enclosing a schedule of fees which gives the range of rates for specific job categories and direct expense charges. Specific hourly rates for individuals working on the project are shown in the attached table.

If you need anything else, please let me know. We look forward to working with your office on this challenging project

PostIt	Date	# of pages
Fax Note R7673	7-26-99	9
To	Kim Vester	
Fax#	831-454-2385	
From	Amy Skewes-Cox	
Phone#	510/540-7331	

Table 1  
 COST ESTIMATE  
 GRAHAM HILL ROAD IMPROVEMENT PROJECT IS/EA

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Billing Rate:	Principal	P. Mgr.	Asst.	Asst.	Geo.	Cult.	Graphics	Word	Total	Total LSA
	(RM)	(ASC)	P. Mgr.	Noise	Hydro.	Res.	(SS)	Proc.	Hours	Dollars
	\$140	\$120	\$60	\$120	\$95	\$95	\$55	\$60		
<b>A. Project Initiation</b>										
1. Start-Up Meeting and Site Visit	4	8	8						20	\$2,000
2. Data Gathering/Review		4	16						20	\$1,440
3. Project Description	1	8	3				6	2	20	\$1,730
4. Work Program Refinement	1	6							7	\$860
<b>B. Administrative IS/EA</b>										
1. Land Use/Planning	1	4	24				8	4	41	\$2,740
2. Traffic/Circul. (see Korve below)	3	6					4	4	17	\$1,600
3. Aesthetics	1	8	24				12	2	47	\$3,320
4. Public Health and Safety	1	3			24		2	3	33	\$3,070
5. Geology, Soils and Seismicity	1	3			20			2	26	\$2,520
6. Hydrology and Water Quality	1	3			24			3	31	\$2,960
7. Biological Res. (see BRG below)	1	6						3	10	\$1,040
8. Air Quality	1	4		35				2	42	\$4,940
9. Noise	1	4		35				2	42	\$4,940
10. Cultural Resources	1	6				28		2	37	\$3,640
11. Public Services/Utilities	1	3	8					3	15	\$1,160
12. Housing	1	2	6					2	11	\$860
13. Cumulative Impacts	1	2	6					2	11	\$860
14. Growth Inducement	1	4						2	7	\$740
15. Alternatives Consid. But Rejected		4						2	6	\$600
<b>C. Draft IS/EA</b>										
1. Screencheck Draft IS/EA	4	16	30				6	10	66	\$5,210
2. Draft IS/EA	2	8	20				4	8	42	\$3,140
<b>Final IS/EA</b>										
1. Admin. Final IS/EA	4	16	30				4	8	62	\$4,980
2. Final IS/EA	2	10	20				2	6	40	\$3,150
<b>Public Hrg. and Staff Meetings</b>										
Public Hrg. and Staff Meetings		26						2	28	\$3,240
Project Management	6	32	10						48	\$5,280
<b>HOURS SUBTOTAL</b>	<b>40</b>	<b>196</b>	<b>205</b>	<b>70</b>	<b>68</b>	<b>28</b>	<b>48</b>	<b>74</b>	<b>729</b>	
<b>SUBTOTAL LSA LABOR COST</b>	<b>\$5,600</b>	<b>\$23,520</b>	<b>\$12,300</b>	<b>\$8,400</b>	<b>\$6,460</b>	<b>\$2,660</b>	<b>\$2,640</b>	<b>\$4,440</b>		<b>\$66,020</b>
<b>Deliveries</b>										
Deliveries										\$200
Travel (7 trips x 190 miles @ 0.31/mile)										\$418
Maps, plans, reports and noise monitoring cost										\$2,200
Photographic products										\$100
Report reproduction (assumes 4 copies of 150-page IS/EA Admin. (Draft and Final) copies and 30 copies of Draft and Final IS/EA)										\$2,950
Communications										\$150
Direct Cost Handling Fee (10%)										\$602
<b>Subtotal Brady/LSA Direct Costs and Expenses</b>										<b>\$6,620</b>
<b>TOTAL LSA TEAM BUDGET</b>										<b>\$72,640</b>
<b>Subconsultants</b>										
1. Korve Engineers, Inc.										\$7,200
2. Environmental Vision										\$5,560
3. Biotic Resources Group										\$8,103
<b>TOTAL SUBCONSULTANTS</b>										<b>\$20,863</b>
<b>CONTRACT TOTAL</b>										<b>\$93,503</b>

NOTES:

- RM: Rob McCann, Principal-in-Charge
- ASC: Amy Skewes-Cox, Project Manager
- VB: Vanessa Bullock, Planner
- SH: Skip Shimmun, Graphics Manager
- TC: Tony Chung, Air and Noise Specialist
- SP: Sandra Porter, Geologist
- SC: Steve Conkling, Cultural Resource Specialist
- SS: Skip Shimmun, Graphics

prj\cb932\budget2.xls

**HOURLY BILLING RATES - EFFECTIVE AUGUST, 1998'****353**

<i>Job Classification</i>	<i>Hourly Rate<sup>2</sup></i>
PRINCIPAL	\$100-165
ASSOCIATE/PROJECT MANAGER	\$75-130
ASSISTANT PROJECT MANAGER	\$50-85
PRINCIPAL INVESTIGATOR/PROJECT SCIENTIST	\$45-80
ENVIRONMENTAL ANALYST/ASST. PLANNER/ASST. ENGINEER	\$40-70
FIELD DIRECTOR (ARCHAEOLOGY/PALEONTOLOGY/BIOLOGY)	\$45-60
RESEARCH ASSISTANT/TECHNICIAN	\$25-50
FIELD CREW	\$20-45
GRAPHICS	\$65
OFFICE ASSISTANT	\$40
WORD PROCESSING	\$60

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<sup>1</sup> Revised August, 1998.

<sup>2</sup> The hourly rate for work involving actual expenses in court, giving depositions or similar expert testimony, will be billed at \$200 per hour regardless of job classification.

**LSA IN-HOUSE DIRECT EXPENSES**

**354**

Reproduction	\$0.10 per page
Color Reproduction	\$1 .00 per page
Mileage	
Road	\$0.3 1 per mile
Off-road	\$0.46 per mile
Facsimile	\$1 .00 per page
Plotting	\$20.00 per sheet
Diazo Printing	\$0.20 per Sq. Ft.
Film (developing billed separately as a direct cost)	\$5 .00 per roll
Disposable camera and film	\$10.00 per camera
Search of Specialized Data Bases	\$100.00 per inquiry
Reimbursables are billed at cost plus ten percent feet.	

COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT

355

TO: Board of Supervisors  
County Administrative Officer  
County Counsel  
Auditor-Controller

FROM: PUBLIC WORKS (Dept.)

*[Signature]* (Signature) 7-26-99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the COUNTY OF SANTA CRUZ (Agency)  
and BRADY/LSA ASSOCIATES, 2215 5TH STREET, BERKELEY, CA 94710 (Name & Address)

2. The agreement will provide PREPARATION OF A FINAL INITIAL STUDY/ENVIRONMENTAL ASSESSMENT FOR THE GRAHAM HILL ROAD IMPROVEMENT PROJECT IN CONFORMANCE WITH CONSULTANTS PROPOSAL DATED JULY 26, 1999.

3. The agreement is needed BECAUSE THE WORK CAN BE PERFORMED MOST EXPEDITIOUSLY AND ECONOMICALLY BY CONTRACT.

4. Period of the agreement is from AWARD OF CONTRACT to JUNE 30, 2000

5. Anticipated cost is \$ 93,503.00 (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: CONTRACT \$93,503.00; 5% OVERHEAD \$4,675.15; TOTAL \$98,178.15

7. Appropriations are budgeted in 6 2 1 1 0 0 ! 40265!3860! (Index#) 3590 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations: are available and will be encumbered.  
are not available and will be encumbered.

Contract No. CO 91901 Date 7/27/99

GARY A. KNUTSON, Auditor - Controller

By Ronald J Silva Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the DIRECTOR OF PUBLIC WORKS to execute the same on behalf of the DEPARTMENT OF

PUBLIC WORKS (Agency).

County Administrative Officer

Remarks:

\_\_\_\_\_ (Analyst)

By \_\_\_\_\_ Date \_\_\_\_\_

Agreement approved as to form. Date \_\_\_\_\_

CIV:rw

Distribution:

- Bd. of Supv. - White
- Auditor-Controller - Blue
- county couns. - GREEN \*
- Co. Admin. Officer - Canary
- Auditor-Controller - Pink
- Originating Dept. - Goldenrod

\*To Orig. Dep. if rejected.

State of California )  
County of Santa Cruz ) ss

\_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on \_\_\_\_\_

\_\_\_\_\_ 19 \_\_\_\_\_ BY \_\_\_\_\_ Deputy Clerk

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