

COUNTY OF SANTA CRUZ

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PLANNING DEPARTMENT

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ALVIN D. JAMES, DIRECTOR

July 26, 1999

Board of Supervisors
701 Ocean Street
Santa Cruz, CA 95060

AGENDA: August 3, 1999

SUBJECT: South County Permit Center

Members of the Board:

On May 4, 1999, your Board accepted our report on the status of efforts to establish a Planning Department Permit Center in the South County and directed that we report back on today's agenda with recommendations necessary to complete the acquisition of facilities for the Permit Center.

Since that time, we have been engaged in the actions necessary to finalize the lease of new offices and design of the tenant improvements for the relocation of the Felton Permit Center, co-locating with the Sheriff's San Lorenzo Valley Service Center. As a result, there has not been sufficient time to complete all the actions necessary to identify and acquire a South County facility. We have, in cooperation with the Real Property Division, begun to survey the Aptos and Rio Del Mar areas for suitable facilities and have begun contacting those landlords.

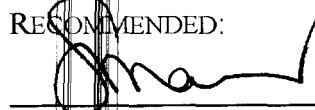
We have initially explored the availability of space in the Rancho del Mar Shopping Center, which could again allow collocation with the Sheriff's Service Center already established in the center, however, Rancho Del Mar appears to have a high occupancy rate at present. Although we are actively discussing the possibilities with the center's management, collocation appears to be problematic at this point. We are also working with the County Administrative Office and Real Property to incorporate in our assessment of suitable locations the facility needs of other County agencies.

To allow sufficient time to complete review of potential locations, conclude negotiations to acquire facilities and prepare recommendations for your Board, we are recommending this matter be deferred to your meeting of September 7, 1999.

Sincerely,


Alvin D. James
Planning Director

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

CC: County Counsel, Real Property, Risk Management