
 PLANNING DEPARTMENT



 COUNTY OF SANTA CRUZ

GOVERNMENTAL CENTER

701 OCEAN STREET, ROOM 400, SANTA CRUZ, CALIFORNIA 95060
(831) 454-2580 FAX: (831) 454-2131 TDD: (831) 454-2123

July 19, 1999

Agenda: August 3, 1999

Board of Supervisors
 County of Santa Cruz
 701 Ocean Street
 Santa Cruz, California 95060

**SUBJECT: Acceptance of Community Foundation Grant for Castro
 Adobe Feasibility Study**

Members of the Board:

On January 26, 1999, in response to a request by the County Historic Resources Commission (HRC), your Board authorized the Planning Department to submit a grant application for \$10,000 to the Community Foundation of Santa Cruz County to fund a feasibility study on uses and ownership/management options for the Castro Adobe.

We are pleased to announce that on July 6, 1999, the County received notice that the grant application was approved (see Attachment 1). The Community Foundation has requested that the County sign the enclosed Grant Agreement (see Attachment 2) and return it to the agency.

Action by your Board is necessary to accept the grant, and to authorize the Planning Director to execute any amendments necessary to carry out the grant requirements. These funds were included in the Planning Department's 1999-00 budget in anticipation of a favorable decision.

It is therefore **RECOMMENDED** that your Board:

- 1) Accept the grant from the Community Foundation of Santa Cruz County to fund a Feasibility Study to assess appropriate uses and ownership/management options for the Castro Adobe, and
- 2) Approve the attached ADM 29 and Revenue Agreement, and

- 3) Authorize the Planning Director to sign the Agreement on behalf of your Board and to execute any necessary amendments to the grant.

Very Truly yours,

Alvin D. James
Alvin D. James
Planning Director

RECOMMENDED:

Susan A. Mauriello

SUSAN A. MAURIELLO
County Administrative Officer

Attachments: 1) Letter from Community Foundation, dated July 1, 1999
2) Grant Agreement
3) Revenue ADM 29

castauth/cdm

the Community Foundation of Santa Cruz County

535
2425 Pacific Avenue
Suite Sixteen
Soquel, CA 95073
(314) 477-0800
(314) 477-0991 fax

July 1, 1999

Cherry McCormick, AICP Planner IV
County of Santa Cruz Planning Department
701 Ocean Street, 4th Floor
Santa Cruz, CA 95060

Re: Grant Number 99-0051

Dear Ms. McCormick:

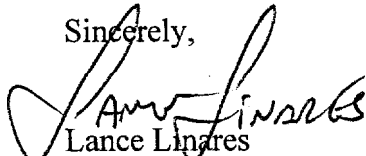
I am pleased to notify you that the Community Foundation's Board of Directors has approved a grant to your organization in the amount of \$10,000 to hire a consultant to perform a feasibility study identifying potential uses and management of the Castro Adobe building. Enclosed you will find two copies of the grant agreement. Please review it carefully and sign, date, and return one copy to the Foundation. Be sure to keep a copy for your reference. Upon receipt of this signed agreement, we will forward payment of the grant.

A portion of this grant is made possible through the Save the Castro Adobe Fund. Any correspondence you would like conveyed to this donor should be sent in care of the Community Foundation.

We require final narrative and financial reports. Please see the enclosed grant agreement for the report due dates, as well as the grant report forms which should be used with your reports.

The Board and staff at the Community Foundation are pleased to be able to support your organization. Christina Cuevas, Program Officer is responsible for the administration of this grant. If you have any questions about the grant or reporting requirements, or if we can be of any assistance during the grant period, please feel free to contact her at (831) 477-0800.

Sincerely,



Lance Linares
Executive Director

enclosures: Grant Agreement
Grant Report Forms

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Robert E. Swenson

Gloria Hilma Welsh
Doreen ...
Lackoff

Grant Agreement
County of Santa Cruz Planning Department
and the Community Foundation of Santa Cruz County

RE: Grant Number 99-0051

Please refer to this grant number in all correspondence with the Foundation regarding this grant.

On June 28, 1999, The Community Foundation of Santa Cruz County awarded a grant to your organization in the amount of \$10,000 to hire a consultant to conduct a feasibility study of potential uses and ownership options of the Castro Adobe. This grant agreement will be effective upon receipt by the Community Foundation of this signed agreement.

The objectives of this grant are to:

- Recruit and select a consultant to perform a re-use feasibility study on uses and management options for the Castro Adobe;
- Conduct a feasibility study; and
- Present recommendations to the County of Santa Cruz Planning Department, Historic Resources Commission, and Board of Supervisors.

County of Santa Cruz Planning Department agrees to:

- Maintain books that clearly show how these funds were spent;
- Keep records to substantiate such expenditures;
- Make such books and records available to the Community Foundation and its auditors upon request;
- Provide the Community Foundation with the required narrative and financial reports, understanding that failure to do so may preclude review of future grant submissions from your organization;
- Acknowledge our support by listing *our* name as *The Community Foundation of Santa Cruz County* in any publicity for your program; and
- Submit any proposed press release about this grant for review prior to publication.

Grant period: July 1, 1999 through December 1, 2000

Report Due Dates

Interim Report Due: December 15, 1999

Final Report Due: January 2, 2001

Signature

Title

Printed name of above

Date

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

537 ATTACHMENT 3

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Planning

[Signature] (Signature) 7/20/99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz Planning Department (Agency)
and Community Foundation of Santa Cruz County, 2425 Porter Street, Soquel, CA 95073 (Name & Address)

2. The agreement will provide a grant for a feasibility study for the Castro Adobe

3. The agreement is needed to accept the grant

4. Period of the agreement is from August 3, 1999 to June 30, 2000

5. ~~Appropriation~~ Revenue is \$ 10,000. (Fixed amount; ~~Monthly rate; Not to exceed~~)

6. Remarks:

7. ~~Appropriation~~ Revenue is budgeted in 542300 (Index#) 1150 (Subject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations ~~are~~ available and ~~have been~~ encumbered. Contract No. R-'06 Date 7/1/99

N/A

GARY A. KNUTSON, Auditor - Controller
By *[Signature]* Deputy

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the Planning Director to execute the same on behalf of the Planning Department

(Agency). County Administrative Officer

Remarks: *[Signature]* (Analyst) By *[Signature]* Date 7/21/99

Agreement approved as to form. Date _____

- Distribution:
- Bd. of Supv. - White
- Auditor-Controller - Blue
- County Counsel - Green *
- Co. Admin. Officer - Canary
- Auditor-Controller - Pink
- Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
By _____ Deputy Clerk