



County of Santa Cruz

COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073

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SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

July 29, 1999

AGENDA: August 10, 1999

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

STATE MANDATED COST RECOVERY

Dear Members of the Board:

As you are aware, under SB 90, state mandated costs, are eligible to be reimbursed to local governments. The level of reimbursement is subject to the availability of State funds.

On November 4, 1997 your Board approved a recommendation to enter into an agreement with David M. Griffith & Associates (DMG) to prepare and submit cost claims for FY 1979-1980 through FY 1997-98 for the Not Guilty by Reason of Insanity (NGI) mandate.

On August 4, 1998 your Board approved a recommendation from the County Administrative Officer to amend this agreement to incorporate two changes. First, the date of the agreement was extended through June 30, 1999 and the second change authorized the submission of claims for costs associated with services provided by the Public Defender in the defense of the NGI cases and adjusted the compensation accordingly.

On November 24, 1998 your Board approved a recommendation from the County Administrative Officer to amend this agreement to expand the contractor's duties to: 1) prepare and submit all existing and new claims (in addition to the NGI claims) for the District Attorney and Public Defender; and 2) serve in an advisory capacity to assist the Sheriffs Department in completing all existing and new claims.

BOARD OF SUPERVISORS
STATE MANDATED COST RECOVERY

-2-

AGENDA: AUGUST 10, 1999

The current agreement for services with David M. Griffith & Associates (DMG) expired on June 30, 1999. This request is to extend the agreement from July 1, 1999 to June 30, 2000.

The contractor will provide these services on a contingency fee basis with the cost not to exceed \$16,000. Payment will be made from actual reimbursements received from the State. The contractor's fee will be allocated among the departments commensurate with the scope of work. In addition, the cost of this contract is fully reimbursable under the state program and will be submitted as part of next fiscal year's cost claims.

It is therefore RECOMMENDED that your Board:

- (1) Approve the third contract amendment with David M. Griffith & Associates Ltd. for services relating to claims administration associated with specific state mandated cost recovery activities.
- (2) Authorize the County Auditor-Controller to: (a) encumber the attached estimated contract expenditures and accept unanticipated revenues in the amount of \$16,000 to fully offset the cost of the contract; and (b) realign the amounts, as needed, upon receipt of funds later this fiscal year.

Very truly yours,



SUSAN A. MAURIELLO
County Administrative Officer

SAM:AJH/ts:s:sb90/sb9000

Attachments

cc: Auditor-Controller
District Attorney
Public Defender
Sheriff
David M. Griffith & Associates

COUNTY OF SANTA CRUZ

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REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: County Administrative Office (Dept.)
(Signature) 7/28/99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

- 1. Said agreement is between the Santa Cruz County (Agency) and David M. Griffith & Associates -(Name & Address)
2. The agreement will provide an expanded scope of services for 1) preparation and submittal of all state mandated claims for the District Attorney and the Public Defender and 2) assistance to the Sheriff's Department in completing all existing and new claims
3. The agreement is needed, to maximize claiming opportunities pertaining to direct and indirect services mandated by state government
4. Period of the agreement is from July 1, 1999 to June 30, 1999
5. Anticipated cost is \$16,000: \$8,000 for the District Attorney 272100, \$5,000 for the Public Defender 591000, \$3,000 for the Sheriff 661200
6. Remarks: Agenda: 8/10/99

Table with 4 columns: Agency, Index#, Subobject, and Subobject. Rows include DA/Criminal Proecution Budget Index 272100 Subobject 3665, Public Defender 591000 (Index#) 3665 (Subobject), and Sheriff 661200 3665.

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 91545 Amend 3 Date 7/30/99

GARY A. KNUTSON Auditor - Controller
By Ronald A. Silva Deputy

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the County Administrative Officer to execute the same on behalf of the County of Santa Cruz (Agency). County Administrative Officer

Remarks: (Analyst) BY Date

Agreement approved as to form. Date

Distribution: Bd. of Supv. - White Auditor-Controller. Blue County Counsel - Green * Co. Admin. Officer - Canary Auditor-Controller - Pink Originating Dept. - Goldenrod *To Orig. Dept. if rejected. ADM - 29 (6/95)

State of California) ss County of Santa Cruz) I ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on County Administrative Officer 13 Deputy Clerk

**THIRD AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT
CONTRACT NO. 715451**

The parties hereto agree to amend that certain Agreement dated November 4, 1997, First Amendment dated August 4, 1998, and second Amendment dated November 24, 1998 by and between the COUNTY OF SANTA CRUZ and DAVID M. GRIFFITH & ASSOCIATES, LTD. The following Section is changed:

3.1 TERM FOR THIRD AMENDMENT. The term of this Third Amendment shall be July 1, 1999 through June 30, 2000.

All other provisions of said Agreement, First Amendment and Second Amendment shall remain the same.

Dated: _____

COUNTY OF SANTA CRUZ

By: _____
Susan A. Mauriello, County Administrative Officer

Dated: 8-2-99

CONTRACTOR

By: 
Allan P. Burdick, Vice President
David M. Griffith & Associates, Ltd.
4320 Auburn Blvd., Suite 2000
Sacramento, CA 95841
(916) 4858102

APPROVED AS TO FORM;


County Counsel

Distribution: County Administrative Office
Auditor-Controller
County Counsel
District Attorney
Public Defender

Risk Management
Sheriff
David M. Griffith & Associates

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from State of California
for SB 90 State Mandated Activities program; and

WHEREAS, the County is recipient of funds in the amount of \$ 16,000 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 16,000 into Department District Attorney, Public Defender, and Sheriff

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
	272100	0872		\$8,000
	591000	0872		\$5,000
	661200	0872		\$3,000

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
	272100	3665			\$8,000
	591000	3665			\$5,000
	661200	3665			\$3,000

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By _____
Department Head

Date _____

COUNTY ADMINISTRATIVE OFFICER

/ R ~~X~~ o m m e n d e d t o B o a r d

/ Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 19____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

Chairperson of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Henry A. Oberhelman III
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:

Ronald A. Silva 7/30/99
Auditor-Controller

Distribution:

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department

AUD60 (REV 12/97)