



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CA 950604973

(831) 464-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

ROY HOLMBERG, DIRECTOR

July 31, 1999

Agenda: August 10, 1999

**Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060**

Main Jail Security Upgrade Project (Project 417105)

Dear Members of the Board:

As your Board is aware, the County is the recipient of grant funds from the Board of Corrections under the Federal Violent Offender Incarceration program. The first phase of the project is underway, with a completion date anticipated in the fall of this year.

The grant contract itself has been sent to the County by the Board of Corrections for this first phase of construction, and requires the signature of the Board Chair. Additionally, a resolution from your Board approving the signing of the grant contract and acknowledging the County's adherence to the grant requirements which were previously approved by your Board in applying for the grant is attached today for action. The grant contract is on file with the Clerk of the Board; the resolution is attached for your action today.


In a related matter, your Board directed staff to return with a contract for Phase II design services. In order to provide continuity with the first phase work and to ensure the integration of services, staff are recommending that On Line Electric's contract for design and engineering services be amended to include their work on the second project phase. On Line's proposal for their services is in the amount of \$73,000; funds are available in Index 191120, Subobject 6610. A contract amendment is attached.

It is therefore **RECOMMENDED** that your Board;

page two/Main Jail Security System Upgrade
Agenda: August 10, 1999

1. Authorize the Chairperson of the Board of Supervisors to sign contract grant documents relating to the Main Jail Security System Upgrade (BOC Grant Contract #054-097) and direct the General Services Deputy Director to execute the agreement;
2. Adopt the attached resolution approving the signing of the grant contract and assuring the County will adhere to the grant requirements; and
3. Approve the contract amendment to Contract #81738 with On Line Electric in the amount of \$73,000 for the Main Jail Security System Upgrade Construction Project (Project 417105) and authorize General Services to process the amendment.

Very truly yours,


Roy K. Holmberg
Director

RKH/NCG
file: jailboc

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

Attachments

cc: Chief Deputy Robbins, Sheriff
Auditor-Controller
County Administrative Officer
On Line Electric

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

RESOLUTION NO. _____

**On the motion of Supervisor _____
duly seconded by Supervisor _____
the following resolution is adopted:**

**RESOLUTION APPROVING SIGNING OF BOARD OF CORRECTIONS GRANT
CONTRACT (BOC #054-097) FOR MAIN JAIL SECURITY UPGRADE PROJECT**

WHEREAS, the California Board of Corrections has recommended that the County of Santa Cruz be awarded grant funds under the Federal Violent Offender Incarceration on grant program pursuant to a duly authorized application by the Sheriff-Coroner; and

WHEREAS, the California Board of Corrections requires the County approve the signing of the grant contract, with signature of the Chairperson of the Board of Supervisors; and make certain assurances regarding adherence to the grant requirements.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Santa Cruz, that the Board Chairperson Jeff Alquist is authorized to sign the grant contract and assures that the County will adhere to state and federal requirements and terms of the grant contract.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Board of Supervisors, County of Santa Cruz, that the County of Santa Cruz has appropriated \$66,244 as the required cash match and that the grant funds and cash match do not supplant funds otherwise dedicated or appropriated for constructions activities.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Board of Supervisors, County of Santa Cruz, that Nancy Carr Gordon shall be the County Construction Administrator and that Kathy Samms shall be the Project Finance Officer.

PASSED AND ADOPTED by the Board of Supervisor of the County of Santa Cruz, State of California, this _____ day of _____, 1999, by the following vote:

**AYES: SUPERVISORS
NOES: SUPERVISORS
ABSENT: SUPERVISORS**

page two/Resolution No. _____
Agenda: August 10, 1999

Chairperson of the
Board of Supervisors

ATTEST: _____
Clerk of the Board

Approved as to form



County Counsel

Distribution: County Administrative Office
County Counsel
Sheriff-Coroner, Detention Bureau
General Services Department

**Contract Amendment
Contract Number 81738**

The named contract between COUNTY and On Line Electric (hereinafter referred to as ONLINE) is hereby amended as follows:

- 1. Design and engineering services by ONLINE will now be provided for the second phase construction grant from the Board of Corrections, as accepted by the Santa Cruz County Board of Supervisors on _____
- 2. The scope of services provided under this contract amendment are defined in the June 28, 1999 letter from ONLINE, which is herein incorporated to the contract amendment.
- 3. Payment for the design and engineering services will not exceed \$73,000. Monthly invoices will be provided by ONLINE to the contract administrator and will detail hourly rates and professional staff hours.
- 4. This contract amendment extend the ending date of the contract to September 1, 2000.

Andri P. Hill 7/29/99
 On Line Electric Date

 County of Santa Cruz - General Services Date

Approved as to form

Maria Costa
 County Counsel

Approved as to Insurance
 By *Janet McKinley*
 Risk Management Division Chief

Date 8/2/99



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GENERAL SERVICES
SANTA CRUZ COUNTY, CALIF.
E-MAIL: online@hooked.net

388 Seventeenth St., Suite 230 Oakland, CA 94612-3335 510 268-8373 FAX: 510 839-4791

June 28, 1999

Nancy Carr Gordon
Deputy Director
Santa Cruz County General Services Department
701 Ocean Street, Suite 330
Santa Cruz, CA 95060-4073

**RE: Design and Engineering Services for the
Santa Cruz County Main Jail Upgrades
Bid Package #2 (revised)**

Dear Nancy,

This letter is to provide an updated fee proposal for consulting services associated with Bid Package #2 Main Jail Upgrades. The proposal is based on the scope of work as discussed at our meeting last week and summarized in the attached spreadsheet prepared by Jim Aboytes. Please review the information provided and contact us if you have any questions or require additional information from us.

Scope of Work

We will work with Beverly Prior Architects, as well as Mechanical and Electrical engineering firms, to prepare construction drawings and specifications for Bid Package #2. The Vehicle Sallyport folding doors and fencing will be issued as a separate Bid Package. Our consulting work for that project is already funded and not included in the scope of this proposal.

Our design for the shower work will include all 9 double showers plus the ADA upgrade. Portions of the work may be shown as a bid alternate or reserved for a future project.

At the present time, we are not including a structural engineer on the design team. It is possible, but not anticipated, that structural services will be required, and we can submit a fee proposal if a scope of work is developed.

We have assumed that BP #2 will proceed through design directly into bid and construction. We will gain some efficiencies such as reduced quantities of meetings by having the three construction projects overlap.

For BP #2, we will perform the following work. Deliverables are indicated by underlined text.

1. Design Phase
 - Validate programming requirements
 - Meet with owners Work Team (3 meetings included during Design Phase)
 - Perform field visits to the site as required to prepare documents
 - Prepare and submit schematic design in a written narrative format.
 - Prepare and submit 50% drawings and specifications for owner review
 - Prepare and submit 100% drawings and specifications for owner review
 - Prepare and submit Bid Package incorporating owner feedback
 - The County will prepare General Conditions and other “boiler-plate” bid package material.
 - Provide final construction cost estimate based on 100% drawings and specifications

2. Bid Phase
 - Attend pre-bid walk through
 - Respond in writing to questions from bidders
 - Prepare Addendum material, if required

3. Construction Phase
 - Provide construction oversight
 - Review contractor submittals and provide written comments
 - Prepare Change Order material, if required. Note: Owner-initiated changes may require additional fee depending on scope.
 - Review progress billings
 - Attend jobsite inspections and meeting (3 visits included)
 - Assist in final acceptance (2 site visits included)

Fee Proposal

The total fee for the work described will not exceed \$ 73,000.00.

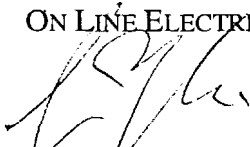
Expenses are estimated at \$ 8,000 based on reimbursement at our costs. We assume that we will provide six sets of drawings and specifications for the 50% and 100% review. We will provide one reproducible set of drawing and specification bid documents for reproduction and distribution by the County. We will use the CAD backgrounds prepared for the first Bid Package.

We will invoice on a monthly basis. Invoices will be in a percent-completion format based on specific project phases.

Thank you for allowing us to be of assistance.

Sincerely,

ON LINE ELECTRIC



Sandor Zirulnik
President

enc: Cost Breakdown