

County of Santa Cruz

INFORMATION SERVICES DEPARTMENT

701 OCEAN STREET, SANTA CRUZ, CA 95060-4073
 (831) 454-2030 FAX: (831) 454-2122 TDD: (831) 454-2123
 KENNETH D. WEDDERBURN, DIRECTOR

August 2, 1999

Agenda: August 10, 1999

Board of Supervisors
 County of Santa Cruz
 701 Ocean Street
 Santa Cruz, California 95060

New State Master Agreement for Telecommunications Services

Dear Members of the Board:

On August 18, 1998 your Board authorized the Information Services Director to enter into a State Master Agreement for certain telecommunications services.

The State Master Agreement has allowed the County to attain substantial savings for high capacity, ADN and frame relay circuits. We are currently saving approximately \$ 4,237 per month on the service charges for these circuits, thanks to the County's participation in the agreement.

On December 4, 1998, the State of California entered into a New Master agreement with a team formed by Pacific Bell and MCI Telecommunications Corporation (On file with the Clerk of The Board). Pursuant to this New Agreement, Municipalities of the State are allowed to order services and products off of the agreement upon execution of an Authorization to Order.

The State negotiated the New Master Agreement in such a way that it allows Municipalities to migrate current services from the old Master agreement to the new one - at no additional cost. Furthermore, the prices for services in the new agreement offer additional telecom savings to the County.

The New Agreement includes a variety of advanced services such as high capacity data circuits, Local Usage, Business Access and Centrex lines among other services. This New Agreement is for a five year term (with the option to renew) and it allows municipalities to streamline the process of subscribing to new services, offering coordinated end-to-end solutions, centralized

order entry and trouble reporting, uniform service level agreements and integrated billing services.

Our department has reviewed the information regarding Internet Service under the New State Master Agreement and concluded that it would be to the best interest of the County to enter into this agreement, as we would reduce the current monthly charges to approximately a third while tripling the bandwidth. In addition, entering the New agreement for Hi-Cap, ADN and Frame Relay circuits (services already included in the old agreement) will also provide further savings.

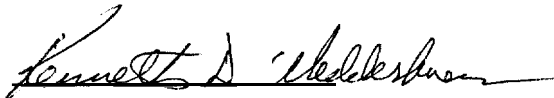
We are attaching Exhibit B-3 - Authorization to Order Under State Agreement and form STD. 20 - Telecommunication Service Request for the services above. In addition, form ADM 29 is included for your approval to authorize the Information Services Director to join the New Agreement. Please note that the funds needed to satisfy the New Agreement were appropriated under the Information Services budget during the recently concluded budget process.

Our department will be reviewing additional services covered under the New Agreement and will return to your Board for approval at a later date.

It is therefore RECOMMENDED that your Board:

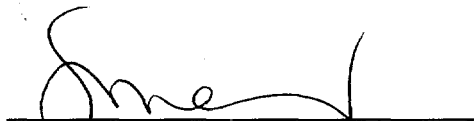
- 1- Authorize the Information Services Director to sign Authorization to Order documents for Internet service, Hi-Cap, ADN and Frame Relay circuits under the New State Master Agreement.
- 2- Approve form ADM 29 - Request for Approval of Agreement for telecom services and products.

Sincerely,



Kenneth D. Wedderburn
Director of Information Services

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

17

cc. Auditor-Controller

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

007 69

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Information Services (Dept.)
[Signature] (Signature) 8/2/99 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the State of California/County of Santa Cruz-Information Services (Agency)
and, Pacific Bell/ MCI 2600 Camino Ramon, 3s551, San Ramon CA 94583 (Name & Address)
2. The agreement will provide The following telecommunication services under the New State Master Agreement:
Hi-Capacity, ADN, Frame Relay at&Internet Service
3. The agreement is needed, to join the State or California in efforts to obtain better
telecommunications products and services while reducing associated costs.
4. Period of the agreement is from September 1, 1999 to December 3, 3005
5. Anticipated cost is \$ 25.025.00 (approx.) d amount; Monthly rate; Not to exceed
6. Remarks: Monthly cost is subject to change due to Mbves, Adds and Changes
7. Appropriations are budgeted in 422000 (Budget) 3240 c o u n t

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. 0091906 Date 8/2/99
are not will be not be
bi lls to be paid by encumbered
Blue Claims
GARY A. KNUTSON, Auditor - Controller
By *[Signature]* Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
Information Services Director to execute the same on behalf of the County of Santa Cruz
(Agency).

Remarks: _____ County Administrative Officer
By *[Signature]* Date 8-3-99
(Analyst)

Agreement approved as to form. Date _____

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

ADM 29 (1/78)

State of California)
County of Santa Cruz) ss

ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____
County Administrative Officer
By _____ Deputy Clerk

REQUEST IS FOR

☐ INFORMATION☒ SERVICESUBMIT ALL COMPIES, INTACT, TO
TELECOMMUNICATIONS DIVISIONSTATE OF CALIFORNIA
TELECOMMUNICATIONS SERVICE REQUEST

000 70

☐ EXCEEDS SAM —☐ DOES NOT EXCEED SAM —SEE SAM 4500
SECTIONS

AGENCY REQUEST NO.

DATE

August 2, 1999

DEPARTMENT

Information Services/Telecom

DIVISION, BUREAU, ETC.

County of Santa Cruz

ADDRESS OF PRESENT SERVICE (INCLUDE CITY AND ZIP)

701 Ocean St.
Santa Cruz, CA 95060

ROOM NO.

010

ADDRESS OF REQUESTED SERVICE (INCLUDE CITY AND ZIP)

701 Ocean St.
Santa Cruz, CA 95060

ROOM NO.

010

PERSON TO CONTACT MR/ACCESS

Sharon Caiocca

TELEPHONE NO.

831-454-2075

LOCATION

701 Ocean St.

ROOM NO.

010

BILLING ADDRESS (INCLUDE CITY AND ZIP)

701 Ocean St. , Rm 530, Santa Cruz CA 95060

VENDOR ACCT. NO.

UTILITY PRIMARY BILL NO.

TELEPHONE NUMBER(S) INVOLVED

REQUESTED DATE OF SERVICE

GENERAL SERVICES AGENCY CODE

CHECK TYPE OF REQUEST

☐ BUSINESS SERVICE☐ SINGLE LINE☐ KEYSYSTEM☐ PBX☐ CENTREX SERVICE☐ SINGLE LINE☐ KEYSYSTEM☐ CALDEX☐ WATS☐ FEX☐ CALNET (ATTACH ONE
REPRESENTATIVE MONTHS)☐ DATA

c | STATE AGENCY

☐ SWITCHED☐ TAX SUPPORTED(ATTACH COPY OF CHARTER OR OTHER
DOCUMENTS SHOWING TAX SUPPORTED)

c | DEDICATED

☐ CALNET CALLING CARD (Include TD 907)☒ OTHER Hi-Cap, ADN, F. Relay & Internet Svc.☐ MOBILE TELEPHONE☐ CELLULAR☐ OTHER

BRIEFLY DESCRIBE PRESENT SERVICE

**Hi-Cap, ADN and Frame Relay service are currently included under "Old" State Master Agreement.
Internet Service: Speed at 512 Kbps, includes Interframe circuit, membership & Secure Enterprise**PRESENT EQUIPMENT VENDOR PacBell: Hi-Cap, ADN, F. Relay
PsiNet: Internet

SERVING UTILITY

BRIEFLY DESCRIBE SERVICE REQUESTED (ATTACH JUSTIFICATION)

**Migrate Hi-Cap, ADN and Frame Relay services to New State Master
Add Internet Service at 1.544 Mbps (T1) under New State Master, including: Cisco 1601 Router
w/internal CSU/DSU T1 interface, Cisco PIX Firewall w/Ethernet and token ring interfaces in a
turnkey, seamless end-to-end solution.**

TOTAL COST OF REQUESTED SERVICE

RECURRING (approximate)

\$ 25,025.00

NON-RECURRING

\$ 24,015.22

METHOD OF ACQUISITION

☐ PURCHASE☐ INSTALLMENT PURCHASE☐ RENT☐ OTHER

APPROVAL BY AGENCY TELEPHONE COMMUNICATIONS REPRESENTATIVE

PRINTED OR TYPED NAME

Kenneth D. Wedderburn

SIGNATURE

DATE

8/2/99

TELEPHONE NO.

CALNET:

PUBLIC:

ADDRESS:

701 Ocean St. Rm 530

CITY

Santa Cruz CA

ZIP

95060

TELECOMMUNICATIONS DIVISION

☐ APPROVED☐ DISAPPROVED (SEE COMMENTS BELOW)☐ INFORMATION ONLY

PRINTED OR TYPED NAME

SIGNATURE

DATE

TELEPHONE NO.

CALNET:

PUBLIC:

COMMENTS

DATE ORDER SENT TO

VENDOR

UTILITY

**EXHIBIT B-3 - AUTHORIZATION TO ORDER**

EXHIBIT B-3
AUTHORIZATION TO ORDER UNDER STATE AGREEMENT
(TERM COMMITMENT)
(Please print or type clearly)

Pacific Bell ("Pacific"), MCI Telecommunications Corporation ("MCI") (collectively, "Contractor") and the State of California ("State") have entered into an Agreement for the Provision of Telecommunications Service(s) and Products, dated December 4, 1998 ("Agreement"). Pursuant to the Agreement, which is incorporated herein by reference, Municipalities of the State are allowed to order services and products out of the Agreement ("Service(s)") upon execution of this Authorization to Order. A description of the Service(s), applicable rates and charges and the specific terms and conditions under which the Service(s) will be provided to Municipalities of the State (e.g., cities, counties, school districts and other such entities of the State) are fully set forth in the Agreement.

1. SANTA CRUZ COUNTY ("Municipality") desires to order the Service(s) identified in Attachment 1 to this Authorization to Order, which is incorporated herein by reference, and Contractor agrees to provide such Service(s) pursuant to this Authorization to Order and the terms and conditions and rate tables contained in the Agreement. Municipality agrees, with respect to the particular services identified in Attachment 1, to utilize the Agreement as Municipality's single source for procuring the particular Services types (i.e., Centrex, voicemail/IVR, DSL, Frame Relay) during the term of the Authorization to Order.

2. Contractor shall bill Municipality and Municipality shall pay Contractor pursuant to this Authorization to Order and the terms and conditions and rate tables contained in the Agreement.

3. This Authorization to Order shall become effective upon execution by Municipality, Contractor, and the Department of General Services, Telecommunications Division ("Effective Date"). Unless sooner terminated as provided herein, this Authorization to Order shall remain in effect for the term Municipality has indicated below (check one).

 Five years from the Effective Date. This Authorization to Order is subject to two, one year extensions. Contractor shall provide Municipality with 60 days' notice of the scheduled expiration date and the intended extension of the Authorization to Order. Each one year extension will occur automatically unless Municipality provides Contractor with written notice of Municipality's intent not to renew this Authorization to Order at least 30 days' prior to the scheduled expiration date of this Authorization to Order.

☒ This Authorization to Order shall continue in effect ~~from~~ the Effective Date through the remainder of the term of the Agreement. In the event Contractor and the State extend the term of the Agreement, Contractor shall provide Municipality with 60 days' notice of the intended extension of the Agreement. The term of this Authorization to Order will be automatically extended to match the new term of the Agreement unless Municipality provides 30 days' notice to Contractor prior to the automatic extension of its intent not to renew this Authorization to Order.

Revised: Amendment No. 2 – 7/20/99



4. A. If Municipality, prior to the expiration of the term set forth in preceding paragraph, terminates this Authorization to Order or disconnects all of a particular Service (i.e., Centrex, voice mail, ISDN/PRI, DSL, etc.) provided pursuant to this Authorization to Order, Municipality shall pay a termination charge based on 65% of the Municipality's highest bill for the disconnected Service(s) provided hereunder multiplied by the number of months remaining in the term of this Authorization to Order, plus any unrecovered nonrecurring charges owed to Contractor on the date of termination.

Notwithstanding the preceding sentence, if the State terminates the Agreement, in whole or in part, prior to the expiration of its term, Municipality may, with respect to the Services terminated by the State, (i) continue to subscribe to the Service(s) under the terms of the Agreement for the remainder of the term of this Authorization to Order, or (ii) terminate this Authorization to Order without being subject to the termination charge set forth above.

B. Notwithstanding the first sentence in Section 4.A. above, if, after the first fiscal year in which a particular Service acquired hereunder is installed, funds are not appropriated to continue paying for that particular Service in a subsequent fiscal year or universal service discounts are not received to enable Municipality to pay for that particular Service in a subsequent year, then Municipality may terminate this Authorization to Order as it relates to that particular Service as of the last day for which funds were appropriated or universal service discounts were received ("Date of Termination"), without being subject to the termination charge set forth above; provided, however, that Municipality shall be obligated to pay all charges incurred through the Date of Termination, plus any unrecovered nonrecurring charges which may be owed Contractor on the Date of Termination. Municipality shall use its best efforts to obtain funding or universal service discounts for the particular Service(s) provided hereunder.

(i) If the federal universal service discount program is discontinued, Municipality may terminate this Authorization to Order as set forth in Section 4.B. above.

(ii) If Municipality exercises its right to terminate this Authorization to Order for non-appropriation or ineligibility to receive universal service discounts under the then current program, Municipality agrees not to obtain substantially similar equipment and/or services to replace those provided hereunder for one year following the Date of Termination. Municipality may exercise such right to terminate upon delivery to Contractor of a 30 day written notice setting forth the reason for termination and within 30 days following the delivery of such written notice, Municipality shall provide Contractor a legal opinion of counsel that no funds have been appropriated or otherwise made available for payments due under this Authorization to Order or that Municipality is ineligible to receive universal service discounts under the Agreement and funds have not been made available for the acquisition of substantially similarly equipment and/or services to replace those provided hereunder.

5. Municipality, upon execution of this form, certifies that Municipality understands that Contractor and the State may, from time to time and without Municipality's consent, amend the terms and conditions of the Agreement thereby affecting the terms of the Service(s) Municipality receives from Contractor.

Revised: Amendment No. 2 - 7/20/99

PACIFIC BELL MCI

CALIFORNIA'S HOME TEAM



6. Municipality, upon execution of this form, certifies that Municipality has received and has reviewed the terms and conditions, including the rates and charges, of the Agreement.

7. Whenever any notice or demand is to be given under this Agreement to Contractor or Municipality, the notice shall be in writing and addressed to the following:

Municipality:
Santa Cruz County
701 Ocean **St.**, Room 530
Santa Cruz, California **95060**
Attn: Info. Serv. Telecom.

Contractor:
Pacific Bell/MCI
610 Sequoia Pacific Blvd.
Sacramento, CA 95814
Attn: Contract Program Manager

Notices delivered by overnight courier service (U.S. Express Mail, Federal Express, Purolator or Airborne) shall be deemed delivered on the day following mailing. Notices mailed by U.S. Mail, postage prepaid, registered or certified with return receipt requested, shall be deemed delivered five (5) days after mailing. Notices delivered by any other method shall be deemed given upon receipt.

IN WITNESS WHEREOF, the parties hereto have caused this Authorization to Order to be executed on the date shown below by their respective duly authorized representatives.

CONTRACTOR

SANTA CRUZ COUNTY
(Municipality)

By: _____

By: _____

Print Name: Alayne Finkle

Print Name: _____

Title: Director - Custom Contract

Title: _____

Date Signed: _____

Date Signed: _____

Approved By:
Department of General Services,
Telecommunications Division

By: _____

Print Name: _____

Title: _____

Date Signed: _____

Approved as to form

County Counsel

Revised: Amendment No. 2 – 7/20/99





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ATTACHMENT I

SANTA CRUZ COUNTY

Services Selected	Voice Network Products and Services	Customer Initials
	Local Usage	
	Group Video	
	Advanced Intelligent Network (CVN)	
Services Selected	Line Side Products and Services	Customer Initials
	Bus Access Lines	
	ISDN	
	Centrex	
	ACD (Centrex)	
	Acct. Codes	
X	PBX Trunks	Kw
	SuperTrunk	
	CompuCall	
Services Selected	Data Products and Services	Customer Initials
	Analog Circuits	
X	Adv. Digital Network	Kw
X	HICAP/T1	Kw
	DS3	
	SONET Dedicated Ring (ICB)	
	SONET Circuit Svc.	
	PRI ISDN	
X	Frame Relay	Kw
	Managed Frame Relay	
	ATM	
	DSL	
Services Selected	Additional Required Products and Services	Customer Initials
	Bldg. Wiring (jacks)	
	Billing Products	
Services Selected	Other Products and Services	Customer Initials
	PBI Services	
	PBIS IVR/Call Router	
	PBIS Voice Mail	
X	INTERNET SERVICE	Kw

Revised: Amendment No. 2 - 7/20/99